

# Cornerstone Montessori Elementary School

Governance Committee Meeting Agenda (Minutes in orange)

Tuesday, September 22, 2020, 5:30 p.m. (Online)

Members: Chris Bewell, Jean Melancon, Maisah Outlaw, Julaine Roffers-Agarwal (Chair)

## AGENDA

- 1) Call Meeting to Order 5:37 pm
- 2) Public Comment Period – Comments limited to 3 minutes per person
- 3) Goals for today's meeting:
  - a) Review policy progress
    - i) Policies to review:
      - (1) Will need to review 103 and 609 by March 2021- update from Maisah. **Minor wording changes, will send for Consent Agenda for October board meeting.**
      - (2) Need to review 524 annually (last reviewed 3/17/2020)
      - (3) **704 Electronic Funds Transfer Policy**
    - ii) Will review Bylaws this school year as well- **Maisah will start reviewing before October Governance Meeting.**
- 4) Education (orientation, ongoing education, etc.)
  - a) Education for next board meeting-
  - b) Any additions to list of future board level education topics
    - i) Nancy Dana- governance training
    - ii) Understanding the budget
    - iii) Understand the academic goals and how to support them
    - iv) Paris Dunning (ESABA Executive Director)
    - v) Sarah Plumb (Jr High teacher from Oak Hill)
    - vi) Visit to St Croix Montessori to visit Jr High site or operating Jr High site (Oak Hill, Lake Country, Sunny Hollow, maybe Parkway)
    - vii) Ben Moudry (Lake Country HOS, experiences and lessons from starting an adolescent program)
    - viii) Mark Frankel training October 2, 9:00-11:00am via video conference with other local Montessori schools. **Will be recorded and link will be available**
    - ix) **Auditors' report will be ready by October Board meeting so auditors will be available, board members will be able to ask questions about what non-financial aspects auditors look at during the audit, also the goal of an audit in a charter school.**
    - x) **also budget revision may be ready so need to spend time discussing budget and priorities as well in October or November.**
- 5) Next Meeting
  - a) Tuesday October 27, 2020 at 5:30 pm (online)
- 6) Any other business
- 7) Adjourn 6:36pm