**Williamsburg Independent Parent Teacher Organization**

**Agenda—October 11, 2016**

**Welcome from PTO President**  Dominique Moses

**Approval of Minutes from May & September** Amy Hatcher

**Treasurer’s Report** Emily Coleman

**Reports**

* Tim Melton Reception
* Fall Festival

**Old Business**

* Amazon School Rewards
	+ No longer do the school rewards
	+ Need to be a 501(c)3 to be eligible for the “smile” program
* Back2School Kickstart Kit
	+ Won’t be here until November
	+ More Sponsor = More goodies for teachers
* Review of By-Laws
	+ Change “Meeting” section to include if a school function is in conflict with the regular meeting date, executive board may vote to change the date, with notice to the members
	+ Change “Board” section to amend terms to 3 consecutive years in a position and 6 consecutive years on the board.
* Attendance Incentives
	+ Highest week for popsicles was 700, lowest was 400
	+ 3 classes have already earned a pizza party
	+ Emily is getting 6 UC football tickets and 8 UC pool passes for the 1st 6 week drawing. Nikki got 6 movie passes donated to be used for a later 6week drawing.
* Air Conditioner
	+ School Board decided on contractor.
	+ They are now meeting with engineers
	+ Once they choose an engineer then they can start working on a timeline for renovations.
* Pickup Procedures
	+ They now have pickup procedures to 15 minutes or less
* Volunteer Procedures
	+ No New information at this time

**New Business**

* November meeting: Suggested Date November 1, 2016 at 6:00pm
* Breakfast with Santa – *signup sheets at next meeting*
	+ December 17, 2016, 9am-12pm, $5/person $20/family 4+
	+ Emily will take be in charge of this event
	+ Sponsors
		- UC has donated books for gifts from Santa
		- WISD Family resource center also donated books
		- Ellison’s – Tammy?
		- Any other sponsors?
	+ Try to get donations for food/prizes
		- Walmart
		- Dollar General
		- Any other donations?
	+ Food will be ordered through UC cafeteria
		- Pancakes, sausage, beverages
	+ Will have Santa and Mrs. Clause for pictures and to hand out gifts
	+ Will have coloring/activity sheets and crayons at the tables for the kids
	+ We will need griddles to cook pancakes and sausage on
	+ We will need volunteers to help cook, clean up tables/visit with people, and clean up.
		- Will be checking into UC students and HS students that still need volunteer hours.
* Staff Appreciation Luncheon – *signup sheet at next meeting*
	+ Date: November 30
	+ Theme: Soups/crockpot
* Rally for Special Education
	+ Bake Sale on 10/20/16 at UC Volley Ball Game
	+ Need volunteers to bring baked good to sell
	+ Any other fundraisers?
* **Membership Report/Ideas?**
	+ None at this time
* **Fundraiser Report/Ideas?**
	+ Shoe Drive – After the 1st of the year
		- Collect gently worn used or new shoes
		- Call funds2orgs to pick up shoes at end of collection
		- They send us a check based on weight of shoes
			* Flash Drive
				+ 90 days
				+ Earn an estimated $3,000
			* Mega Drive
				+ 180 days
				+ Earn an estimated $10,000
		- Funds2org provides fundraising coach, start kit, access to marketing materials, custom Facebook cover banner
	+ Penny Wars – Tammy
* 7th grade parents – Jenine Leskew

**Announcements**

* Parent Teacher Conferences October 11
* Fall Break October 13-15

**Adjournment**