**Williamsburg Independent Parent Teacher Organization**

**Agenda—October 11, 2016**

**Welcome from PTO President**  Dominique Moses

**Approval of Minutes from May & September** Amy Hatcher

**Treasurer’s Report** Emily Coleman

**Reports**

* Tim Melton Reception
* Fall Festival

**Old Business**

* Amazon School Rewards
  + No longer do the school rewards
  + Need to be a 501(c)3 to be eligible for the “smile” program
* Back2School Kickstart Kit
  + Won’t be here until November
  + More Sponsor = More goodies for teachers
* Review of By-Laws
  + Change “Meeting” section to include if a school function is in conflict with the regular meeting date, executive board may vote to change the date, with notice to the members
  + Change “Board” section to amend terms to 3 consecutive years in a position and 6 consecutive years on the board.
* Attendance Incentives
  + Highest week for popsicles was 700, lowest was 400
  + 3 classes have already earned a pizza party
  + Emily is getting 6 UC football tickets and 8 UC pool passes for the 1st 6 week drawing. Nikki got 6 movie passes donated to be used for a later 6week drawing.
* Air Conditioner
  + School Board decided on contractor.
  + They are now meeting with engineers
  + Once they choose an engineer then they can start working on a timeline for renovations.
* Pickup Procedures
  + They now have pickup procedures to 15 minutes or less
* Volunteer Procedures
  + No New information at this time

**New Business**

* November meeting: Suggested Date November 1, 2016 at 6:00pm
* Breakfast with Santa – *signup sheets at next meeting*
  + December 17, 2016, 9am-12pm, $5/person $20/family 4+
  + Emily will take be in charge of this event
  + Sponsors
    - UC has donated books for gifts from Santa
    - WISD Family resource center also donated books
    - Ellison’s – Tammy?
    - Any other sponsors?
  + Try to get donations for food/prizes
    - Walmart
    - Dollar General
    - Any other donations?
  + Food will be ordered through UC cafeteria
    - Pancakes, sausage, beverages
  + Will have Santa and Mrs. Clause for pictures and to hand out gifts
  + Will have coloring/activity sheets and crayons at the tables for the kids
  + We will need griddles to cook pancakes and sausage on
  + We will need volunteers to help cook, clean up tables/visit with people, and clean up.
    - Will be checking into UC students and HS students that still need volunteer hours.
* Staff Appreciation Luncheon – *signup sheet at next meeting*
  + Date: November 30
  + Theme: Soups/crockpot
* Rally for Special Education
  + Bake Sale on 10/20/16 at UC Volley Ball Game
  + Need volunteers to bring baked good to sell
  + Any other fundraisers?
* **Membership Report/Ideas?**
  + None at this time
* **Fundraiser Report/Ideas?**
  + Shoe Drive – After the 1st of the year
    - Collect gently worn used or new shoes
    - Call funds2orgs to pick up shoes at end of collection
    - They send us a check based on weight of shoes
      * Flash Drive
        + 90 days
        + Earn an estimated $3,000
      * Mega Drive
        + 180 days
        + Earn an estimated $10,000
    - Funds2org provides fundraising coach, start kit, access to marketing materials, custom Facebook cover banner
  + Penny Wars – Tammy
* 7th grade parents – Jenine Leskew

**Announcements**

* Parent Teacher Conferences October 11
* Fall Break October 13-15

**Adjournment**