

Subject: Student use of medication during the school day.

School health services accommodates parent requests for medication (to include prescription, over-the counter, and supplements) if needed during the school day. School health services personnel, in accordance with Autauga County Board of Education Policy (5.41) recommend that, whenever possible, medication be administered before and/or after school hours under the direct supervision of a student's parent/guardian. If school attendance is dependent on taking a prescribed medication, the first dose of medication should be given @ home where any reaction may be observed by the parent/guardian and reported to the student's physician. For medication to be administered to a student @ school the following procedures must be followed.

In order for school personnel to administer medications during school hours, the attached Medication Prescriber/Parent Authorization (PPA) Form **MUST** be provided to the school nurse signed by the parent **AND** a physician. This form allows the student's physician to give the school directions on the administration of the required medication and any side effects that may occur from the medication.

All **prescription** medication **MUST** be in the original container, properly labeled by the pharmacy or physician. The label **MUST** indicate the name of the student and physician, the medication, **CURRENT** dosage and frequency. All over the counter (OTC) medications/supplements **MUST** be in a new, unopened container and the student's name **MUST** be written on the container.

A student's parent/guardian **MUST** deliver the medication to the school nurse and retrieve the medication from the school nurse. **Student are NOT allowed to carry medications, unless specified by the physician on the PPA form.** A student should not have more than a month supply of medication @ school. Medications not picked up within 14 days after the stop date of medication left @ school at the end of the school year will be discarded by the school health services personnel, in accordance to board policy.

The student's parent or legal guardian is required to submit a new Medication Prescriber/Parent Authorization (PPA) form any time the student has a change in medication and/or dosage. The completed PPA form will be kept confidential.

Medications for acute illness are usually prescribed three times a day and may be administered by the parent/guardian before school, after school, and at bedtime. Although, if you are unsure if this is the case for your child's medication please feel free to contact the school nurse.

Please contact your School Nurse @ 361-6400 ext 1 if you have any questions regarding the medication policy.