

Wyoming Area School District
Virtual Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Pennsylvania, 18643
Tuesday, June 30, 2020, 7:00 p.m.

AGENDA

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Virtual Combined Board Meeting of May 26, 2020

Superintendent's Report

Solicitor's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Report

Open Discussion

Adjournment



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Communications Report

1. Luzerne Intermediate Unit #18 submitting minutes from their regular meeting of May 20, 2020.
2. Gelsomina Moriconi, Food Service Worker, submitting her letter of intent to retire.
3. Joseph Bartoli, full time Custodian, submitting his letter of request for a medical leave of absence and intent to retire.
4. Sherry Fairchild, Wyoming Area Girls Volleyball Parents Association, requesting permission to hold fundraisers.
5. Attorney David Pedri, Luzerne County Manager's Office, thanking President Stofko and the board for allowing the primary election to take place at Wyoming Area School District.

Summary of Applications Received

Elementary (Prek-4) – 8
Special Education (PreK- 8) - 5
Math (Middle Level) – 1
Special Education (PreK-12) – 3
Social Studies – 2
Speech/Language – 2
English – 2
Chemistry - 1

WYOMING AREA SCHOOL DISTRICT
COMBINED MEETING OF THE BOARD OF EDUCATION
TUESDAY, JUNE 30, 2020
SUPERINTENDENT'S REPORT

- 1. The Administrative team is meeting every day to plan for return in September. We will post all information as soon as it is completed.***

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 Treasurer's Report

First National Community Bank	General Fund	4,581,149.49
First National Community Bank	Payroll Account	5,853.49
First National Community Bank	Cafeteria Account	25,710.99
First National Community Bank	Student Activities Account	110,274.09
First National Community Bank	Athletic Fund Account	32,539.57
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	General Fund Account	1,132,040.84
First National Community Bank	Series 2018 GON Account	1,280,972.87

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 Finance Report

1. Received the following checks:

<u>Berkheimer Income Tax</u>	
Earned Income Tax	372,344.92
Local Services Tax	6,240.97
Per Capita Tax	262.80
Delinquent Per Capita	<u>508.71</u>
Total:	379,357.40

<u>State & Federal Subsidy Payments</u>	
Social Security	106,117.22
PlanCon Bond Projects	<u>9,767.57</u>
Total:	115,884.79

<u>Local Realty Transfer Tax</u>	
Luzerne County	19,347.14

2. Approve the June payment of \$123,073.42 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for special education services and other related services for the 2019-2020 school year.
3. Approve the June payment of \$52,153.30 to the West Side Career & Technology Center for the 2019-2020 school year.
4. Approve the June payment of \$6,666.67 to the Luzerne Intermediate Unit for Liberty Academy Dual Diagnosis Services for the 2019-2020 school year.
5. Approve the meal prices for the 2020-2021 school year:

Elementary Breakfast: 1.55	Elementary Lunch: 2.40
Secondary Breakfast: 1.70	Secondary Lunch: 2.65

No increase from last year.

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6. Approve the Intergovernmental Agreement for Special Education Services with the Northeastern Intermediate Unit #19 for the 2020-2021 school year.
7. Approve the budgeted ambulance contribution for the 2019-2020 fiscal year: \$300.00 to Greater Pittston Regional Ambulance.
8. Approve the agreement with New Story for the 2020-2021 school year at a rate of \$255.00 per student per day.
9. Approve the payment of \$28,518.50 to Luzerne Intermediate Unit #18 for ESL instructional hours for August through November:

August/September (total of 75.75 hours utilizing option 1 at \$74.00)	5,605.50
August/September (total of 30 hours utilizing option 2 at \$89.00)	2,670.00
October (total of 124.75 hours utilizing option 1 at \$74.00)	9,231.50
October (total of 71.5 hours utilizing option 2 at \$89.00)	6,363.50
November (total of 35.75 hours utilizing option 1 at \$74.00)	2,645.50
November (total of 22.5 hours utilizing option 2 at \$89.00)	<u>2,002.50</u>
Total:	28,518.50

10. Approve the payment of \$16,144.50 to Luzerne Intermediate Unit #18 for ESL instructional hours for December through February:

December (total of 4.75 hours utilizing option 1 at \$74.00)	351.50
December (total of 36.5 hours utilizing option 2 at \$89.00)	3,248.50
January (total of 49.25 hours utilizing option 1 at \$74.00)	3,644.50
January (total of 100 hours utilizing option 2 at \$89.00)	8,900.00
February (total of 0 hours utilizing option 1 at \$74.00)	.00
February (total of 0 hours utilizing option 2 at \$89.00)	<u>.00</u>
Total:	16,144.50

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11. Approve the payment of \$26,231.50 to Luzerne Intermediate Unit #18 for ESL instructional hours for March through June:

March (total of 7.75 hours utilizing option 1 at \$74.00)	573.50
March (total of 11 hours utilizing option 2 at \$89.00)	979.00
April (total of 258 hours utilizing option 1 at \$74.00)	19,092.00
April (total of 0 hours utilizing option 2 at \$89.00)	.00
May/June (total of 75.5 hours utilizing option 1 at \$74.00)	5,587.00
May/June (total of 0 hours utilizing option 2 at \$89.00)	<u>.00</u>
Total:	26,231.50

12. Approve the Pennsylvania School-Based ACCESS Program Local Education Agency Agreement to Participate for the school year 2020-2021.
13. Approve the Final General Fund Budget for the 2020-2021 school year and authorize the Secretary of the Board to advertise the budget notice of the adoption of the Final General Fund Budget according to law.

The Final General Fund Budget provides for the expenditures of \$_____ and equity and revenues of a like amount and reflects a tax of _____ mills for the Boroughs of Exeter, Exeter Township, Luzerne County, West Pittston, West Wyoming and Wyoming per \$1,000.00 of assessed valuation on real estate, and a tax of _____ mills for Exeter Township, Wyoming County per \$1,000.00 of assessed valuation on real estate. The budget also maintains the following: a per capita tax of \$5.00 on all persons over twenty-one (21) years of age who are residents or inhabitants of the school district under the authority of the Act of March 10, 1949, P.L. 30, Article VI, Section 679 and its amendments an additional per capita tax of \$5.00 per person on all persons over twenty-one (21) years of age who are residents or inhabitants of Exeter, Exeter Township, Luzerne County, Exeter Township, Wyoming County, West Pittston, West Wyoming, and Wyoming under the authority of Act 511 and its amendments, the forgoing being applicable to taxpayers less than sixty-five (65) years of age, and a Local Services Tax for individuals (formerly the occupational privilege tax) within the Wyoming Area school boundaries, real estate transfer tax 1% and wage or earned income tax of 1%.

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14. Approve to adopt the attached resolution establishing property tax calendar and installment dates.

Whereas, Act 1 of the Special Session of 2006 requires school districts no later than June 30, 2020 to adopt a resolution for calendar year 2020 and each year thereafter authorizing the collection and payment of school real property taxes in installments, excluding any interim or delinquent school real property taxes.

Now, therefore be it resolved, that taxpayers approved pursuant to Section 341 of Act 1 of the Special Session of 2006 shall be eligible for participation in the installment payment of school property taxes.

The following are excluded from real estate installments payments: interim school property taxes, delinquent school property taxpayers, and all other taxpayers except eligible homestead/farmstead property owners and small business owner property as mandated by 53 P.S. §6926.1502 and that qualifies as small business owner property.

And be it further resolved, that the tax duplicates shall provide for payment of school real property taxes in a single payment or installments at the option of eligible taxpayers as follows:

- a. Full Payment- Full payment of the real estate tax shall be due and payable by the close of business on November 30, 2020 with a two percent (2%) discount provided for full payment prior to September 30, 2020. All taxpayers, except as indicated below, who fail to make payment of the tax in full by December 31, 2020 by the close of business shall be charged a penalty of ten percent (10%), which penalty shall be added to the tax by the tax collector and collected by the tax collector. The school real property taxes shall become due and payable and be collected as provided in the act of May 25, 1945 (P.L. 1050 No. 394), known as the Local Tax Collection Law, subject to the discounts and penalties provided by that act unless
- b. Installment Payments – Installment payment of taxes shall be due in three (3) equal payments on the following due dates: September 2, 2020, October 28, 2020, and November 30, 2020. The payment of the first installment by a taxpayer eligible for installment payments shall conclusively evidence an intention to pay school real property taxes in installments.

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Those eligible taxpayers electing to pay in installment payments must pay the face amount of the school real property tax bill. No discount shall be offered for installment payments. If an installment payment is made after installment date, then a ten percent (10%) penalty shall be assessed on the amount of the installment payment due. Two or more late payments of ten days, or more will render the taxpayer ineligible to participate in installment payments for the following school fiscal year.

Now, therefore, be it further resolved, that in the event that a taxpayer fails to evidence an intention to pay school real property taxes in installments, those taxes shall become due and payable and be collected as provided by the Local Tax Collection Law (P.L. 1050, No. 394) and subject to the discounts and penalties provided in that act and the Taxpayer Relief Act of 2006.

Tax bills not paid in full by December 31, 2020, will be turned over to Luzerne County Tax Claim Bureau for residents of Luzerne County and Wyoming County Tax Claim Bureau for residents of Wyoming County on or before the date established by the county in which the school district is located for the turnover of delinquent taxes pursuant to the act of July 7, 1947 (P.L. 1368, No. 542), known as the Real Estate Tax Sale Law.

Now, therefore, be it further resolved, that the Board hereby directs the collection of installment payment of real estate taxes to be made to Wyoming Area Tax Collector in accordance with rules and regulations that the Board may now or hereafter implement who shall set forth on all notices regarding the payment of school real property taxes in installments and the dates on which such payments are due be set property owners forth on the tax notice sent to approved homestead and farmstead.

15. Approve the attached resolution designed to implement Homestead/Farmstead exclusions as mandated by Act I.

Recommended that a resolution be adopted, by the Board of School Directors of Wyoming Area School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2020, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

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I. Aggregate amount available for homestead and farmstead real estate tax reduction. The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2020:

a. Gambling tax funds. The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1,53 P.S. §6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$464,630.50.

b. Philadelphia tax credit reimbursement funds. PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324 (3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of *\$5,734.80.*

C. Aggregate amount available. Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$470,365.30.

2. Homestead/farmstead numbers, Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

a. Homestead property number. The number of approved homesteads within the School District is 5,056.

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- b. Farmstead property number. The number of approved farmsteads within the School District is 6.
- c. Homestead/farmstead combined number. Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 5,062.

- 3. Real estate tax reduction calculation. The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal.

Dividing the paragraph 1c aggregate amount available during the school year for real estate tax reduction of \$470,365.30 by the paragraph 2© aggregate number of approved homesteads and approved farmsteads of 5,062, the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$92.92.

- 4. Homestead/farmstead exclusion calculation. Dividing the paragraph 3 maximum real estate tax reduction amount of \$92.92 by the School District real estate tax rate of _____ mills _____ for Luzerne County, the maximum real estate assessed value reduction to be reflected on tax notices as a homestead and farmstead exclusion for each approved homestead and farmstead for Luzerne County is \$_____.

- 5. Homestead/farmstead exclusion calculation. Dividing the paragraph 3 maximum real estate tax reduction amount of \$92.92 by the School District real estate tax rate of _____ mills _____ for Wyoming County, the maximum real estate assessed value reduction to be reflected on tax notices as a homestead and farmstead exclusion for each approved homestead and farmstead for Wyoming County is \$_____.

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6. Homestead/farmstead exclusion authorization- July 1 tax bills. The tax notice issued to the owner of each approved homestead and farmstead within the School District shall reflect a homestead and farmstead exclusion real estate assessed value reduction equal to the lesser of.

(a) the County-established assessed value of the homestead/farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$ _____ for Luzerne County. For purposes of this resolution, "approved homestead" and "approved farmstead" shall mean homesteads and farmsteads listed in the report referred to

in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341 (g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1.

This paragraph 6 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

7. Homestead/farmstead exclusion authorization- July 1 tax bills. The tax notice issued to the owner of each approved homestead and farmstead within the School District shall reflect a homestead and farmstead exclusion real estate assessed value reduction equal to the lesser of. (a) the County-established assessed value of the homestead/farmstead, or (b) the paragraph 5 maximum real estate assessed value reduction of \$ _____ for Wyoming County.

For purposes of this resolution, "approved homestead" and "approved farmstead" shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341 (g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1.

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This paragraph 7 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

- 16. Approve retroactively the West Side Career & Technology Center budget for the 2020-2021 school year.
- 17. Approve the following payments for services to the roof:

	<u>Invoice #</u>	<u>Amount</u>	
Jim Young & Sons	App #1	421,954.78	Roof replacement/coating 10 th St.
Quad 3 Group	10454.270-1	850.00	Roof replacement/coating 10 th St.
Quad 3 Group	10454.260-2	500.00	Roof asbestos testing Sec. Ctr.
Intl. Asbestos Testing Lab	610640	86.85	Roof asbestos lab testing Sec. Ctr.
Mark J. Sobeck Roof Consulting	6796	<u>10,096.50</u>	Roof project/inspections Both
		Total: 433,488.13	

- 18. Approve a refund of paid taxes in the amount of \$204.43 for Pin#67-E10SE3-010-042 for the year 2019.
- 19. Approve the general ledger sheet:

Bill Listing:	June 2020	658,577.68	
Prepays:	May 2020	<u>29,909.09</u>	688,486.77
Cafeteria Account:		1,363.75	
Athletic Account: as of 5/31/20		<u>.00</u>	<u>1,363.75</u>
		Total: 689,850.52	

Motion by _____, second by _____, to accept the Finance Report.
 Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) are currently being planned for the 2020-2021 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.

2. Approve the appointments of the following extra-curricular positions for the 2020-2021 school year:

Lauren Wiedl	Special Education Chairperson
Maureen Pikas	Social Studies Chairperson (grades 9,10,11,12)
Joe Pizano	Physical Education Chairperson
Erica Bartoli	Career Technology Chairperson
Melissa Hosey	Art Chairperson
Carmen Latona	English Chairperson (grades 9,10,11,12)
Christine Marianacci	Foreign Language Chairperson
Shea Riley	Music Chairperson
Brian Butler	Guidance Chairperson
Charlene Berti	Library Chairperson
Nicole Biago	Nurse Chairperson
Leo Lulewicz	Math Chairperson (grades 9,10,11,12)
David Pizano	Science Chairperson (grades 9,10,11,12)
Thomas Loftus	Family & Consumer Science Chairperson

Leo Lulewicz	Senior Class Co-Advisor
Paula Cecil	Senior Class Co-Advisor
Kristina Anderson	Junior Class Co-Advisor
Ashley Evans	Junior Class Co-Advisor
Carmella Argento	Sophomore Class Advisor
Maureen Pikas	Freshman Class Advisor
Leo Lulewicz	Student Council Advisor
Josette Cefalo	Asst. Student Council Advisor
Josette Cefalo	Class Day Advisor
Damien Rutkoski	Key Club Advisor
Lisa Day	FBLA Co-Advisor
Chris Hizynski	FBLA Co-Advisor

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Christine Rutledge	National Honor Society Advisor
Maureen Pikas	National History Day Advisor
Mike Fanti	Director of Intramurals
Joe Pizano	Athletic Director
Charles Yarmey	Drama Advisor
Kathryn Mangan	Asst. Drama Advisor
Angelo Bufalino	Marching Band Director
Christine Rutledge	Builders Club Advisor
Kayla Collura	Yearbook Advisor

3. Approve to authorize the Secretary of the Board to post and/or advertise for the following positions for the 2020-2021 school year:

- (1) 4th graded elementary teacher
- (1) Health/physical education teacher
- (1) Level I secretary (for Paula Denisco)

4. Approve the appointment of _____ as a long term substitute Title I reading teacher for Carol Tabit until the end of the first semester of the 2020-2021 school year.

Motion by _____, second by _____, to accept the Education Report.

Roll Call:

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 Activities Report

1. Approve the Wyoming Area School District Athletic Department Resocialization of Sports Recommendations.
2. Approve the appointments of the following head coaches for the 2020-2021 Fall sports season:

Cross County	Kristen Lombardo	2,760.00
Field Hockey	Erin McGinley	4,951.00
Football	Randy Spencer	8,401.00
Golf	Gordon Williams	2,101.00
Girls Soccer	Chad Kranson	4,951.00
Boys Soccer	Rick Branco	4,951.00
Girls Tennis	William Roberts	1,674.00
Volleyball	John Bonin	2,267.00

3. Approve the 2020 Summer Recreation Program to take place at the stadium and weight room from July 1, 2020 to July 31, 2020, pending CDC Covid-19 guidelines.

4. Approve the appointments for the following coaches for the 2020 Summer Recreation Program:

Mike Fanti	1,255.80
Thomas Loftus	1,255.80
Jason Speece	1,255.80
Mike Laffey	423.00

5. Approve the Proposal with Geisinger Orthopaedics and Sports Medicine for Athletic Training Services for the Wyoming Area School District, pending final review by the school solicitor and athletic director.

6. Approve the request of Sherry Fairchild, Wyoming Area Girls Volleyball Parents Association, to hold the following fundraisers, pending CDC Covid-19 guidelines:

Car Wash – August 1st – A&A Carwash – 8 to 12:30
 Lotto Tickets – August 22nd
 Bagging for Charity at Gerrity’s West Pittston – September 12th – 11 to 6
 Bagging for Charity at Gerrity’s West Pittston – October 3rd – 10:30 to 3:30

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Report.
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Building Report

1. Accept, with regret, Gelsomina Moriconi's letter of intent to retire as food service worker retroactive to June 5, 2020.
2. Approve the request of Joseph Bartoli's to take a medical leave of absence as a full time custodian effective July 20, 2020 through December 18, 2020 with intent to retire effective December 21, 2020.

Motion by _____, second by _____, to accept the Building Report.

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Policy Report

1. Approve the second reading of attachments to policy #335 Family and Medical Leave.
2. Approve the second reading of revised policy #626 Federal Fiscal Compliance.
3. Approve the second reading of revised policy #805.2 School Security Personnel.
4. Approve the first reading of revised policy section: 000 Local Board Procedures.

Motion by _____, second by _____, to accept the Policy Report.
Roll Call: