

1 **OFFICIAL MINUTES**

2  
3 of the **REORGANIZATION/REGULAR MEETING** of the Greenwich Township Board of  
4 Education held **Monday, January 7, 2019** in the Nehaunsey Middle School library.

5  
6 The meeting was called to order by School Business Administrator/Board Secretary  
7 Scott A. Campbell at 6:31 p.m.

8  
9 As required under the guidelines of the Open Public Meeting Law, notice of this meeting  
10 was sent to **The Courier Post**, and **The Township Clerk**. It was also posted in the  
11 Greenwich Township School Buildings. (Optional: Videotaping Regulations – “The  
12 proceedings of this meeting are being videotaped and anyone wishing to discuss an  
13 individual child should so note.”)

14  
15 **FLAG SALUTE**

16  
17 **1. OATH OF OFFICE OF NEWLY ELECTED MEMBERS**

18  
19 The oath of office was administered by Scott A. Campbell, Business  
20 Administrator, to the new Board Members:

21  
22 Mr. Andrew Chapkowski  
23 Mr. Gerald Michael, Jr.  
24 Ms. Amy Vandergrift

25  
26 **2. ELECTION RESULTS**

27  
28 Motion: (Vernacchio/Lombardo) to approve the following election results:

29	<u>Election Results – Certified</u>	Mr. Gerald Michael, Jr. -	1,375
30		Mr. Andrew Chapkowski -	1,245
31		<u>Ms. Amy Vandergrift -</u>	<u>198 (write-in candidate)</u>
32			2,818

33  
34  
35 Motion carried by unanimous voice vote.

36  
37 **Roll Call:**

38	<input checked="" type="checkbox"/> Mr. Andrew Chapkowski	
	<input checked="" type="checkbox"/> Mr. Chad Kent	
	<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo	
	<input checked="" type="checkbox"/> Mr. Gerald Michael, Jr.	
	<input checked="" type="checkbox"/> Mr. Duane Sarmiento	
	<input checked="" type="checkbox"/> Ms. Amy Vandergrift	
	<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	

39 Quorum **YES**

1 Also present were Dr. Jennifer Foley-Hindman, Chief School Administrator and  
2 Mr. Scott A. Campbell, School Business Administrator/Board Secretary.

3  
4 **3. TEMPORARY CHAIR**

5  
6 Motion: (Michael/Kent) to approve the following:

- 7  
8 A. The approval to appoint Scott A. Campbell, Business Administrator/Board  
9 Secretary, as temporary chair to conduct the election prior to nomination  
10 of officers.

11  
12 Motion carried by unanimous voice vote.

13  
14 **4. NOMINATIONS FOR PRESIDENT FOR 2019**

15  
16 Scott Campbell opened the nominations for President.

- 17  
18 A. Gerald Michael nominated Roseanne Lombardo for the position of  
19 President for 2019.

20  
21 Andrew Chapkowski seconded the nomination.

22  
23 No other nominations.

24  
25 Scott Campbell closed the nominations for President.

26  
27 Motion carried by unanimous roll call vote.

28  
29 **5. NOMINATIONS FOR VICE-PRESIDENT FOR 2019**

30  
31 Scott Campbell opened the nominations for Vice-President.

- 32  
33 A. Duane Sarmiento nominated Andrew Chapkowski for the position of Vice-  
34 President for 2019.

35  
36 Chad Kent seconded the nomination.

37  
38 No other nominations.

39  
40 Scott Campbell closed the nominations for Vice-President.

41  
42 Motion carried by unanimous voice vote.

1 **6. PRESENTATIONS**

2  
3 The School Ethics Act and Code of Ethics for School Board Members pursuant to  
4 *N.J.S.A. 18A:12-21, et seq.*, was presented by Mr. Scott Campbell, Business  
5 Administrator/Board Secretary. No Board of Education members asked  
6 questions and it is fully understood what was presented to them. The power-  
7 point presentation is attached and is available upon request in the Business  
8 Office. (Attachment)  
9

10 **7. BOARD MEETING DATES**

11 Motion: (Sarmiento/Michael) to approve the following:

12  
13 A. The approval of the 2019 Schedule of Board Meeting Dates. (Attachment)  
14  
15

Date	Day	Time	Place	Purpose
January 7, 2019	Monday	6:30 p.m.	Nehaunsey Library	Reorganization/Regular Meeting
February 11, 2019	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
March 18, 2019	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting & Approval to Submit the Budget to the County Office
April 8, 2019	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
April 29, 2019	Monday	6:30 p.m.	Nehaunsey Library	Public Hearing on the Budget
May 13, 2019	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
June 10, 2019	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
July, 2019	No Meeting Scheduled			
August 12, 2019	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
September 9, 2019	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
October 7, 2019	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
November 18, 2019	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting
December 9, 2019	Monday	6:30 p.m.	Nehaunsey Library	Regular Meeting

16 *\*\*During Regular Meetings, the Board may enter into an Executive Session and action may be taken. All Regular/Special Meetings*  
17 *and any changes in meeting times and/or dates will be advertised in advanced notice of the meeting dates. The Board will not meet*  
18 *during the month of July, 2019.\*\**  
19

20 Motion carried by unanimous voice vote.

21  
22 **8. APPOINTMENTS**

23 Motion: (Sarmiento/Kent) to approve the following:

24  
25 A. Tax Shelter Annuities

26  
27  
28 1. The approval to extend the following tax shelter annuity companies  
29 until December 31, 2019:  
30  
31  
32

B. Substitute Nurse Rate

1. The approval of the rate for Substitute Nurses until June 30, 2019, of \$175.00 per day.

C. Substitute Support Staff Rates

1. The approval of the hourly rates for Substitute Support Staff until June 30, 2019:

Substitute Custodians	\$11.00 hourly rate
Substitute Cafeteria/Lunchroom Aides	\$9.00 hourly rate
Substitute Non-Instructional Aides	\$9.00 hourly rate
Substitute Secretary	\$12.00 hourly rate

Motion carried by unanimous voice vote.

**9. RESOLUTIONS**

Motion: (Vernacchio/Kent) to approve the following:

A. Travel and Related Expense Reimbursement Resolution:

1. The approval of the Travel and Related Expense Reimbursement resolution through December 31, 2019:

**WHEREAS**, the Greenwich Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, *N.J.A.C. 6A-23B1.1 et seq.*, requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

1                   **WHEREAS**, the Board of Education may establish, for  
2 regular district business travel only as described in *NJOMB Circular*  
3 *Letter 06-02*, including amendments or revisions thereto, a  
4 threshold amount below which Board approval is not required; and  
5

6                   **WHEREAS**, the Board of Education establishes, for  
7 regular district business travel only, an annual school year  
8 threshold of \$1,000.00 per staff/Board member where prior Board  
9 approval shall not be required unless this annual threshold for a  
10 staff/board member is exceeded in a given school year (July 1  
11 through June 30); and  
12

13                   **WHEREAS**, travel and related expenses not in  
14 compliance with *N.J.A.C. 6A-23B-1.1 et seq.*, but deemed by the  
15 Board of Education to be necessary and unavoidable are excluded  
16 from the requirements of *N.J.A.C. 6A:23B-1.1 et seq.*, and  
17

18                   **THEREFORE, BE IT RESOLVED**, the Board of  
19 Education approves all travel not in compliance with *N.J.A.C. 6A-*  
20 *23B-1.1 et seq.*, as being necessary and unavoidable as per noted  
21 on the attached Board of Education Approval of Travel and Related  
22 Expenses Reimbursement Form; and  
23

24                   **BE IT FURTHER RESOLVED**, the Board of  
25 Education approves the Travel and Related Expense  
26 Reimbursements as listed on the attached Board of Education  
27 Approval of Travel and Related Expense Reimbursement Form.  
28

29 Motion carried by unanimous voice vote.

30  
31 Motion:           (Kent/Michael) to approve the following:  
32

33 B.     Payment of Bills Between Board Meetings  
34

- 35           1.     The approval for the Payment of Bills Between Board Meetings  
36 Resolution through December 31, 2019:  
37

38                   **WHEREAS**, the Greenwich Township Board of  
39 Education finds it necessary to pay certain bills (tuition, utilities,  
40 health benefits, insurance, cafeteria and payroll) in between  
41 regularly scheduled board meetings; and  
42

43                   **WHEREAS**, the Greenwich Township Board of  
44 Education does not schedule meetings during the month of July;  
45 and

1                                   **WHEREAS**, performance of business functions of the  
2 district must continue on a scheduled basis.

3  
4                                   **NOW, THEREFORE, BE IT RESOLVED**, the  
5 Superintendent and Business Administrator/Board Secretary will  
6 continue to conduct regularly scheduled monthly business in  
7 between regularly scheduled meetings during the month of July  
8 prior to board of Education approval.  
9

10 Motion carried by unanimous voice vote.

11  
12 Motion:           (Vernacchio/Lombardo) to approve the following:

13  
14 C.     Designation Bank Depositories

15  
16                                   **BE IT RESOLVED**, that **Ocean First Bank** be  
17 designated as the official depository for all school money, including  
18 the following accounts, with the number of signatures required and  
19 the person(s) authorized to sign checks or vouchers until December  
20 31, 2019, as indicated:  
21

Account Title	Signatures Required	Persons Designated To Sign Checks
Current	3	Mrs. Roseanne Lombardo, Board President Mr. Scott Campbell, SBA/BS Dr. Jennifer Foley-Hindman, CSA TBD, Treasurer of School Monies
Agency	1	Mr. Scott Campbell, SBA/BS
Salary	1	Mr. Scott Campbell, SBA/BS
Student Activity Fund	2	Mr. Scott Campbell, SBA/BS Dr. Jennifer Foley-Hindman, CSA TBD, Treasurer of School Monies

22  
23                                   **BE IT ALSO RESOLVED**, that the Vice-President,  
24 **Andrew Chapkowski**, to be also authorized and empowered to act  
25 at all times in the absence of the President and the signatures and  
26 acts of the said Vice-President, **Andrew Chapkowski**, be as legal  
27 and binding as those of the President; and a copy of this Resolution  
28 be sent to Ocean First Bank.  
29

30 Motion carried by unanimous voice vote.

31  
32 Motion:           (Kent/Michael) to approve the following:

33  
34 D.     Line Item Transfer Approval  
35

1                                   **WHEREAS**, during the course of doing business  
2                                   between Board Meetings, purchase orders are issued that cause  
3                                   line items to be in deficit; and  
4

5                                   **WHEREAS**, *N.J.S.A. 18A:22-8.1* stipulates that the  
6                                   Board shall approve such transfers before the purchase orders are  
7                                   issued; and  
8

9                                   **WHEREAS**, *N.J.S.A. 18A:22-8.1* recognizes the  
10                                  Board meets once a month and that business must be conducted,  
11                                  allows for the Chief School Administrator to approve such transfers  
12                                  to keep line items from being a deficit and the report of such  
13                                  transfers be given to the Board at the next subsequent Board  
14                                  meeting for ratification.  
15

16                                  **THEREFORE, BE IT RESOLVED**, by the Greenwich  
17                                  Township Board of Education, Gloucester County, does hereby  
18                                  authorize the Chief School Administrator to authorize line item  
19                                  transfers between regular Board meetings to keep them from going  
20                                  into deficit.  
21

22                                  Motion carried by unanimous voice vote.

23  
24                                  Motion:           (Michael/Kent) to approve the following:  
25

26                                  E.           Authority to Invest Funds  
27

- 28                                       1.           The approval to authorize Scott A. Campbell, Business  
29                                       Administrator/Board Secretary, to invest funds until December 31,  
30                                       2019.  
31

32                                  Motion carried by unanimous voice vote.  
33

34                                  Motion:           (Michael/Kent) to approve the following:  
35

36                                  F.           Petty Cash  
37

- 38                                       1.           The approval to establish a Petty Cash Fund until June 30, 2019, in  
39                                       the amount of \$300.00, which will be shared between the  
40                                       Superintendent's Office and the Business Office.  
41

42                                  Motion carried by unanimous voice vote.  
43  
44  
45

1 Motion: (Lombardo/Vernacchio) to approve the following:  
2

3 G. Newspapers  
4

- 5 1. The approval to designate the **Courier Post** as our official  
6 newspaper and the **South Jersey Times** as the alternate  
7 newspaper for the Greenwich Township School District until  
8 December 31, 2019.  
9

10 Motion carried by unanimous voice vote.  
11

12 Motion: (Michael/Chapkowski) to approve the following:  
13

14 H. Delegates  
15

- 16 1. The approval to appoint **Roseanne Lombardo** and **Susan**  
17 **Vernacchio** as the Greenwich Township School District Delegates  
18 to the County and State Board Association until December 31,  
19 2019.  
20

21 Motion carried by unanimous voice vote.  
22

23 Motion: (Lombardo/Vernacchio) to approve the following:  
24

25 I. Board Representative  
26

- 27 1. The approval to appoint **Gerald Michael, Jr.** as the Paulsboro  
28 Board of Education Representative from the Greenwich Township  
29 School District until December 31, 2019.  
30

31 Motion carried by unanimous voice vote.  
32

33 Motion: (Michael/Chapkowski) to approve the following:  
34

35 J. Working Papers  
36

- 37 1. The approval to designate Dr. Jennifer Foley-Hindman,  
38 Principal/Chief School Administrator and Jennifer Ellick, Principal's  
39 Secretary, as issuing officers of working papers until December 31,  
40 2019.  
41

42 Motion carried by unanimous voice vote.  
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Motion: (Kent/Vernacchio) to approve the following:

**K. Committees**

1. The approval of the following committees until December 31, 2019:

<b>Committee</b>	<b>Chairperson</b>	<b>Board Member</b>
Budget & Finance	Susan Vernacchio	Andrew Chapkowski Gerald Michael, Jr.
Curriculum/Technology	Chad Kent	Amy Vandergrift Roseanne Lombardo
Negotiations	Gerald Michael	Chad Kent Susan Vernacchio
Policy	Duane Sarmiento	Amy Vandergrift Chad Kent
Buildings & Grounds	Andrew Chapkowski	Roseanne Lombardo Duane Sarmiento
Gloucester County/State Board Association		Roseanne Lombardo Susan Vernacchio
Paulsboro Board of Education Representative		Gerald Michael, Jr.

*\*\*All of the above committees will share the responsibilities of Personnel and Public Relations. The Curriculum Committee will also include Technology.\*\**

Motion carried by unanimous voice vote.

\*\*\*\*\*

**REGULAR MEETING**

**10. MINUTES**

Motion: (Kent/Michael) to approve the minutes:

December 10, 2018 – Regular Meeting  
December 10, 2018 – Executive Session

**Roll Call Vote:**

- Roseanne Lombardo – Yes
- Andrew Chapkowski – Yes
- Chad Kent – Yes
- Gerald Michael – Yes
- Duane Sarmiento – Yes
- Amy Vandergrift – Abstained
- Susan Vernacchio – Yes

1 **11. ADMINISTRATIVE/PRINCIPAL REPORTS**

2 Motion: (Kent/Chapkowski) to approve the following as one, A & B:

3  
4  
5 A. School Health Services Monthly Report

- 6  
7 1. The approval of the School Health Services Monthly Report as of  
8 **December 21, 2018** for Broad Street School. (Attachment)  
9  
10 2. The approval of the School Health Services Monthly Report as of  
11 **December 21, 2018** for Nehaunsey Middle School. (Attachment)  
12

13 B. Monthly Attendance, Enrollment, Drills, Monthly Overview and HIB:

14

<b>MONTHLY ATTENDANCE – DECEMBER 2018</b>	
Broad Street School	94.7%
Nehaunsey Middle School	95.2%

15

<b>BROAD STREET SCHOOL ENROLLMENT – DECEMBER 2018</b>	
Grade PSD	Total: 10
Grade K	Total: 31
Grade 1	Total: 42
Grade 2	Total: 49
Grade 3	Total: 41
Grade 4	Total: 49
Grade 5	Total: 51
<b>Total Enrollment: 273</b>	

16

<b>NEHAUNSEY MIDDLE SCHOOL ENROLLMENT – DECEMBER 2018</b>	
Grade 6	Total: 46
Grade 7	Total: 53
Grade 8	Total: 33
<b>Total Enrollment: 132</b>	

17

<b>DRILLS – DECEMBER 2018</b>				
Date	Time/Location	Duration	Action/Drill	Weather Conditions
December 6, 2018	2:16 p.m./NMS	2 minutes	Routine Fire Drill	Cold, Clear
December 10, 2018	2:04 p.m./BSS	2 minutes	Routine Fire Drill	Cold, Sunny
December 19, 2018	8:25 a.m./NMS	4 minutes	Active Shooter Drill	Inside
December 20, 2018	10:35 a.m./BSS	6 minutes	Active Shooter Drill	Inside
*NMS/Nehaunsey Middle School *BSS/Broad Street School				

DATE	EVENT	BUILDING
December 10, 2018	NMS Band Concert	Gloucester County Library (Gibbstown)
December 13, 2018	Holiday Concert Dress Rehearsal (Student Show)	BSS
December 14, 2018	Holiday Concert (Parents' Show)	BSS
December 14, 2018	NMS Movie Night	NMS
December 20, 2018	Seeing-Eye Puppy Reading – A Christmas Carol	Gloucester County Library (Gibbstown)
December 21, 2018	Holiday Activities/Volleyball Game	BSS/NMS
December On-Going	Spirit Wear Sale DuPont Holiday Drive Clubs-Choir, Bell, PEP, Book, ELA, Italian, Video Art, Tutoring	NMS BSS/NMS NMS NMS BSS

1

Infraction/Referrals/Reports	Number of Incidents this Month		2018-2019 Total-to-Date	
	BSS	NMS	BSS	NMS
Dating Violence	0	0	0	0
Detention After School	1	2	1	8
Harassment, Intimidation, Bullying	1	1	1	2
Lunch Detention	1	0	11	0
Out-of-School Suspensions, (OSS)	0	1	0	1
Restricted Study	2	1	5	4
Violence, Vandalism, Substance Abuse	0	0	0	0

2

Case Number	Date of Initial Report	Date Reported to Superintendent	Result of Investigation
BSS-1819-1	12/5/18	12/5/18	Not confirmed
NMS-1819-2	12/17/18	12/17/18	Confirmed

3

4

Motion carried by unanimous voice vote.

5

6

**12. SUPERINTENDENT RECOMMENDATIONS**

7

8

Motion: (Lombardo/Kent) to approve the following as one, A-E:

9

10

A. The approval of submission to the County Office of the January 2019 Statement of Assurance for Paraprofessionals. (Attachment)

11

12

13

B. The *retroactive* approval of salary adjustment for Andrew Mettler, teacher at Nehaunsey Middle School, for receiving his masters' degree, effective December 17, 2018. The adjustment will go from BA+30, Step 11, a salary of \$60,188.00 to MA Step 11, for a salary of \$60,874.00, for the remainder of the 2018-2019 school year as per the GTEA agreement.

14

15

16

17

18

- 1 C. The approval for tuition reimbursement request from Suzanne Pezzino,  
 2 teacher at Broad Street School, for course, **“Math 6513: World of Math,**  
 3 **Math in Science”**. The course will be taken in the Spring of 2019 at  
 4 Fairleigh Dickinson University as part of her continuing MA program.  
 5 Reimbursement is in accordance with Article XII – Salaries,  
 6 Reimbursements and Benefits, Section C, of the GTEA agreement and  
 7 Greenwich Township Board of Education.  
 8  
 9 D. The approval of request for Childbirth Disability Leave (maternity leave,  
 10 FMLA) from Kaitlin Radetich, teacher at Broad Street School, effective  
 11 April 1, 2019 to June 30, 2019, to be taken in accordance with FMLA,  
 12 NJFLA/NJFLI, GTEA and Greenwich Township School District policies  
 13 and guidelines. (Attachment)  
 14  
 15 E. The approval to accept the retirement of Jody Harris, teacher at Nehausny  
 16 Middle School, with much appreciation and gratitude, effective June 30,  
 17 2019. (Attachment)  
 18

19 Motion carried by unanimous voice vote.

20  
 21 **13. POLICY/REGULATION**

22 Motion: (Sarmiento/Vernacchio) to approve the following:

- 23  
 24 A. The approval of the following list of new and/or revised district policies.  
 25  
 26

NUMBER	TITLE	1st Reading	2nd Reading
P8561	Procurement Procedures for School Nutrition Programs (New, Mandatory)		XX

27  
 28 Motion carried by unanimous voice vote.

29  
 30 **14. CURRICULUM & INSTRUCTION**

31 Motion: (Kent/Sarmiento) to approve the following:

- 32  
 33 A. The approval for the following individuals to attend out-of-district  
 34 workshops:  
 35  
 36

Name/Position	Workshop/Location/Time	Date	Cost
Daniel Giorgianni, NMS School Counselor	<b>Intervention Plans for HIB Aggressors and Targets</b> Jamie Ciofalo, Presenter Washington Township High School 8:30 a.m. – 2:30 p.m.	1/25/19	\$150.00 each Plus Mileage
Stacy Podolski, BSS School Counselor			
Michael Grelli, IT Coordinator	<b>NJASA Techspo</b>	2/1/19	\$299.00

	(Full-Day convention) Harrah's Atlantic City, NJ		Plus Mileage
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Motion carried by unanimous voice vote.

**15. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Motion: (Sarmiento/Vernacchio) to approve the following:

A. The bills as presented by the Business Administrator in the following amounts are ordered paid.

Number	Amount
#19	\$118,973.21
#20	\$11,494.06
#21	\$18,500.00
#22	\$7,069.54
	<b>TOTAL \$156,036.81</b>

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**Susan Vernacchio** asked about the music equipment expenditure. She said it is a sizeable amount. **Dr. Jennifer Foley-Hindman** it is quite sizeable but it is the same equipment we need here at Nehaunsey School that we have invested at Broad Street School. There are stand, chairs and instruments that are needed at both schools. It is a major investment for our music program.

**Mrs. Vernacchio** then asked about the bolo sticks and what they are used for? **Dr. Foley-Hindman** replied that they are heavy duty steel bars that slide through an engaging mechanism on the door and into the floor. It can stand 1200 lbs. of pressure so the doors can't be open when we are in lock down. We are installing them ourselves and the money is coming from the state funding for school security.

**Duane Sarmiento** asked if the students buy or rent their musical instruments? **Dr. Foley-Hindman** replied that some instruments are bought and some are rented. For those economically disadvantaged students, we do provide them and then get them back at the end of the school year. Some, such as the big bells, the timpani drums, bass drums and snare drums are not bought; they are rented. **Mr. Sarmiento** asked who purchased them and did we go out for bid on them? **Dr. Foley-Hindman** said we did but also researched two vendors, Coles Music and Wenger Corporation who provided us with instruments at a much lesser price. **Mr. Sarmiento** asked if we inquired with Mike's Music in Gibbstown to which **Scott Campbell** answered that we had called them several times but they never returned our calls.

1 Motion carried by unanimous voice vote.  
2

3 **16. BUILDINGS & GROUNDS**  
4

5 Motion: (Kent/Vernacchio) to approve the following:  
6

7 A. The approval for request from Gibbstown Little League to use the Broad  
8 Street School or Nehauseney Middle School gymnasiums for Winter/Spring  
9 baseball training. Based on availability the dates and times needed are as  
10 follows:

11  
12 January 2019 until the first week of April 2019

13 Tuesday and/or Wednesday nights from 6:00 p.m. to 8:00 p.m. or 7:00 p.m. to 9:00 p.m.

14 Alternate Mondays and Thursday from 6:00 p.m. to 8:00 p.m.  
15

16 *\*\*Dr. Foley-Hindman wanted to mention that we are in the process of getting  
17 paperwork (which is not complete) from Guardian Angels Regional School  
18 (G.A.R.S.) requesting the Broad Street School for their musical program. That  
19 program will be taking place on a Saturday night which means we have to bring  
20 in a custodian for that evening. G.A.R.S. will most likely be requesting a waiver  
21 for the cost of the custodian.\*\**  
22

23 Motion carried by unanimous voice vote.  
24

25 **17. OLD BUSINESS**  
26

27 ***Duane Sarmiento** asked about the tardiness and absenteeism from our district  
28 students that attend Paulsboro High School. **Dr. Foley-Hindman** said she has  
29 reached out to our attorney and to Paulsboro. There are a number of students  
30 on the list through December. One was placed on homebound instruction so we  
31 need additional information and need to get a doctor's note for the homebound  
32 instruction which would then take that student off the absentee list. Our lawyer is  
33 researching our best course of action. We have not pursued it and have asked  
34 **Gerald Michael** not to bring it up at the Paulsboro Board meeting until we know  
35 what our rights and responsibilities are. **Scott Campbell** commented that our  
36 board shares the same attorney as Paulsboro. **Mr. Sarmiento** then commented  
37 that we are paying tuition for students that refuse to go to school. Paulsboro is  
38 milking us for \$18,000.00 a year for students that they refuse to expel. **Dr.**  
39 **Foley-Hindman** said we have to do it correctly. We have to make sure it isn't  
40 written in the child's IEP and under our jurisdiction or we would be violating that  
41 child's rights. Some students are below the age to drop out of school, so we have  
42 to continue to pay. We want to make sure the students are getting an education  
43 if we are paying for it. We spoke with **Paul Morina, Principal at Paulsboro**  
44 **High School**, to try and make sure we have done everything that we are  
45 supposed to do on our end before we move forward. **Mr. Sarmiento** asked if this*

1 attorney was costing us money to which **Dr. Foley-Hindman** replied, "sure". **Mr.**  
2 **Sarmiento** asked if we can force the hand and say we aren't going to pay tuition  
3 bill? **Dr. Foley-Hindman** said it is possible but we have to contact the county  
4 office and get them involved and let them know that this is where we are headed  
5 but we are still waiting on a legal opinion. **Mr. Sarmiento** asked what if the  
6 attorney said these students are not attending school and you can deduct the  
7 money? **Dr. Foley-Hindman** said that we pay in advance and **Mr. Campbell**  
8 said that any adjustment would come the following school year. **Andrew**  
9 **Chapkowski** asked what is the total number of students that are truant? **Dr.**  
10 **Foley-Hindman** said four (4) definitively, one (1) is special needs and one (1) is  
11 one homebound instruction. Two of the four have already met the "chronically  
12 absent" for the entire year. Chronically absent is 10% of the time that school has  
13 been in session. As of January 2, 2019, which covers approximately 70 school  
14 days, one student has been absent 32 days and one has been absent 60 days.  
15 **Gerald Michael** asked if the one that is absent 60 days is the same student that  
16 was absent 45 days through November and also a previous student of ours here  
17 at Nehaunsey that we later promoted? **Mr. Campbell** said it was; that student  
18 didn't attend school for the whole month of December. **Dr. Foley-Hindman** said  
19 that she and **Mr. Campbell** are pursuing it and as soon as we know something,  
20 she will get back to the board. **Mr. Chapkowski** asked if we handle the special  
21 education students at the high school? **Dr. Foley-Hindman** said that they are  
22 handled by the high school staff. She and **Mr. John Tirico** are investigating to  
23 make sure they are meeting all of the requirements of their education.  
24

## 25 **18. NEW BUSINESS**

### 26 A. Committee Reports

27  
28  
29 **Gerald Michael** said that the Negotiations Committee met with the GTEA  
30 on 12/12/18. It was a good meeting and progress has been made. They  
31 will meet again on January 9, 2019 at 6:00 p.m.  
32

## 33 **19. CORRESPONDENCE**

34  
35 No correspondence at this time.  
36

## 37 **20. PUBLIC – AGENDA/NON-AGENDA ITEMS**

38  
39 This is the time when anyone from the public who wishes to speak to the Board  
40 may do so. Please state your name, address and phone number. The Board will  
41 hear your concerns. The Board may or may not take action this evening. You  
42 will be notified either at this meeting, by letter or telephone of any action the  
43 Board does take.  
44

1 In accordance with Board policy and procedures, speakers are not permitted to  
2 publicly speak of personal issues involving school personnel or against any  
3 person connected to the school system. Any such concern should be presented  
4 to the school or district-level administration so that a proper response may be  
5 given.  
6

7 No public comment at this time.  
8

9 **21. ADJOURNMENT**

10  
11 Motion: (Michael/Sarmiento) to adjourn the meeting at 7:30 p.m.  
12

13 Motion carried by unanimous voice vote.  
14

15  
16 Respectfully Submitted,  
17  
18

19  
20  
21  
22 \_\_\_\_\_  
23 Scott A. Campbell, Board Secretary  
24

25  
26 *\*\*Next Board of Education Regular Meeting is scheduled for Monday, February*  
27 *11, 2018 at 6:30 p.m.*  
28  
29