



**Board of Trustees Work Session Minutes**  
**Monday, April 20, 2020**  
**Zoom Meeting**  
**3:00 PM**

**Trustees Present:** Chair Danny Gill, Vice Chair Dr. Andy Oguntola, David Fisher, Howard Kay, Sandra Mercer, Becky Gaston, Dr. Greg Hall

**Staff Present:** Superintendent Dr. Jesse Jackson, Alricky Smith, Marie Cherrington-Gray, Elizabeth Tyler, Dr. Damien Moses, Donna Dunson, Dr. Linda Ray, Jennifer Barrow, Donna Drisdorn, Gail Quam, Angela Heyward, Dr. Julio Acevedo, Marcia Rose, Anna Barcenas, Dr. Barbara Jones, Mellissa Ard

**Others Present:** Brian Ackley

**I. CALL TO ORDER** **Dr. Jesse Jackson, Superintendent**  
The meeting was called to order at 3:08pm.

**II. FINANCIAL REPORT** **Alricky Smith, CFO**

**A. Monthly Financials**

Presented for review and approval at the April 20, 2020 Board of Trustees Meeting.

**Financial Executive Summary FY2019-2020 (January 31, 2020)**

**Consolidated Balance Sheet (Unaudited) Page 3**

- Total assets increased by \$120,415 to \$31,729,914 through the month of January. (column H)
  - General Fund cash collections were greater than the fund's disbursements which increased the cash in the fund by \$150,702. (columns A)
  - Total Liabilities decreased by \$67,416 to \$15,994,175 during the month of January. (column H)
  - Food Service account payables were paid down while the General and Special Revenue funds payables increased slightly.
  - The system's Consolidated Net Change in Position across funds increased to a surplus of \$1,355,854.
  - The financial ratios reveal the System's organizational cash flow is strong.
- GF Statement of Operations Fund 100 (Unaudited) – Pages: 4-5 YTD Schedules**
- The General Fund represents the K-12 student activities only with activity recorded within fund 100.
  - State and local revenues are currently being paid on a student FTE blended count of 4,723 from the FEFP 3<sup>rd</sup> Calculation.
  - The State revenues Year to Date (YTD) total \$20.6 million, while total local revenues are \$3.3 million. (page 5 total column)
  - The total expenditures YTD are in line with our budgeted expectations at \$21.9 million, 59% of the total budget. (page 5 total column)
  - The excess revenue system-wide increased the Net Change in Position by \$1,982,819 through January 2020.
- Pre K and Afterschool Programs Fund 110 (Unaudited) Page 6**
- Polk Avenue Elementary (PAE), Babson Park Elementary (BPE), Hillcrest Elementary, Janie Howard Wilson (JHW) and Lake Wales High School (LWHS) are operating Pre K programs.
  - PAE, BPE and LWHS are posting surpluses through the month of January. HE and JHW programs ended the month in with deficits. JHW continues to report the largest deficit of the

group and the program activities will likely need to be addressed very soon as full enrollment has yet to be met. (row 4)

- Hillcrest and BPE are operating afterschool programs.
- Both schools continue to post surpluses through the month of January. (row 7)
- Overall we anticipate these programs to operate in a profitable state and end the year adding to their fund balances.

**Food Service Fund 410 (NSLP) (Unaudited) Page 7**

- The NSLP breakfast, lunch and snack program ended the month of January with excess revenue of \$160,750. Meals were served for 19 days in during the month generating \$326,874 in revenue (row 9) with reported expenditures at \$166,125.
- Food Service program continues to be on target to end the year with a \$126,107 surplus.
- The Summer Food Program (SFP) is now a part of fund 410. The fund balances for both programs will be accounted for separately and reported in restricted accounts.

**Federal Programs (420) (Unaudited) Page 8**

- The expenditures year to date are \$1,650,120 or 48% of the budgeted federal awards 7% lower that this time one year ago.
- Bok North's CSP expenditures for this budgeted year is \$165,853 through January, with total spending of \$245,453 of the \$550,000. FDOE finally approved amendments 5 and 6 and the school was approved to move forward with the school's purchases. The plan is to spend the entire award prior to April 1, 2020.
- All federal roll-forward letters have been released increasing the 2019-20 awards with leftover monies from the 2018-19 allocations. The IDEA and Title I program roll balances were less than expected but they should have little to no effect on the school's federal program budgets.

**Notes:**

**Transportation Services**

- Transportation cost for the month of January is \$209,518 and YTD total cost is \$1,261,042 or 58% of the overall transportation budget. The transportation cost YTD is up 5% from this time a year ago. The increase is attributed to an increase in salaries and benefits along with an increase in purchase services for repairs for the 4 new buses.

**Capital Projects Fund**

- Bok South has received a preliminary allocation of \$310,510 from FDOE in Charter School Capital Outlay dollars. (1013.62,F.S.) These funds will mainly pay the debt service on Bok South's Campus.
- Bok North preliminary Capital Outlay allocation is \$104,493, this allocation is based on the FTE of 201 FTE. We expect the allocation to be paid on 400 FTE and estimated to be \$205,000 by yearend.

**B. Personnel Changes**

Presented for review and approval at the April 20, 2020 Board of Trustees Meeting.

**III. BOK NORTH UPDATE**

**Dr. Andy Oguntola / Alricky Smith**

Dr. Oguntola and Mr. Smith updated us on Bok North. The City Commission passed the votes for us to purchase the old High School building for the new location for 2020-2021 school year. We'll probably have to put a few temporary portables etc. on site until the building is remodeled. We also talked about the parking during construction etc. We'll be working with the City to lease an empty lot to use for construction trailer and parking as needed etc. Trustee Kay – Full disclosure, my wife is on the Board. I am able to facilitate a conversation with the Little Theater folks if needed. Alricky – let's run this by the City and let the City converse with them since they are in charge of the other lots etc. Dr. J – Alricky please have a conversation with City Manager and designate street parking for seniors to make sure we are looking out for the folks that need assistance parking etc. that will be attending the Little Theatre.

Alricky – shared info on modular buildings vs portables etc. He also talked about the possibility a three story building. After much conversation we decided the conventional construction for an 18 classroom building. The plan is to have construction completed for the 2021-2022 school year. Principal Drisdorn is happy to have a home for her school! Vice Chair Oguntola – will we have enough room for all the children? Alricky – we are designing a campus that will hold all six hundred students plus the administrative building. We are also working with the City on the traffic study for the building along with the construction. Vice Chair Oguntola – Do we have a MOU in place with the City if there is a hurricane or emergency that the school can use the Kirkland gym to house the students if needed? Alricky – No but we can also work on this with the City. Congratulations Bok North. Thanks to Vice Chair Dr. Oguntola and CFO Alricky Smith for their work on this project!

**IV. SUPERINTENDENT’S REPORT**

**Dr. Jesse Jackson, Superintendent**

**A. MINUTES: February 24, 2020 BOARD OF TRUSTEES WORK SESSION AND MEETING MINUTES**

Presented for review and approval at the April 20, 2020 Board of Trustees Meeting.

**B. NEXT MEETING DATES**

The May Board of Trustees Work Session and Board Meeting will be Monday, May 18, 2020 via “Zoom”. The Work Session will begin at 3:00 PM and the Board Meeting will begin at 4:30 PM.

Danny asked about how we are now advertising our meetings etc.

Dr. J – By law we public notice and we have a link that we share if they would like to join the meeting. Marie – Website and send out the link if you would like to attend.

Send to media also along with the link. Spoke with Bartow City Commission and we are in line with what everyone else is doing. Same info will be sent out to the Board & Foundation. We are putting something personalized to folks on how to reach us.

**V. OTHER BUSINESS FOR THE GOOD OF THE CAUSE**

**Board Seat Vacancies for 2020-2021**

**Danny Gill, Chair**

Presented for review and approval at the April 20, 2020 Board of Trustees Meeting.

**Seat #1 – Teacher Representative – Edward W. Bok Academy – North – Jennifer Simpson**

**Seat #2 – City of LW - Becky Gaston – Chair Gill would like for current Trustee Becky Gaston to continue to her 1<sup>st</sup> Term as Trustee. Becky has graciously accepted the opportunity for serve her 1<sup>st</sup> term – three years (she finished Pete Perez’s term) **July 1, 2020 – June 30, 2023****

**Seat 3 – Education – Dr. Andy Oguntola – Andy is finishing up his first term and has graciously accepted the opportunity to serving a 2<sup>nd</sup> term as a LWCS Trustee **July 1, 2020 – June 30, 2023.****

**Seat 8 – Law – David Fisher – David is finishing up his 1<sup>st</sup> term (3 years) and has graciously accepted the opportunity to serving a 2<sup>nd</sup> term as a LWCS Trustee **July 1, 2020 – June 30, 2023.****

Graduation Plan/ Website updates and communication all possible ways.

Donna Dunson – Schoology, Instagram, Website & phone calls. Graduation – Did zoom with all senior and parents and also sending a survey. Tentative date in July, August, December, we did yard sign for all seniors to pick up for their yard. Will do airplane flyover for Seniors and students. Also did billboard with panoramic pic. Most kids do not want a virtual graduation.

Highest regard for transportation on assisting with food delivery to students. Sending certified letters regarding grades etc. also. Teacher of the Year Gala will be sometime in the fall.

Superintendent Evaluation will be presented for your review at the next Board Meeting.

**VI. ADJOURN**

Meeting adjourned at 4:10pm. Respectfully Submitted, Marie Cherrington-Gray, Corporate Secretary Board Approved: \_\_\_\_\_