New Milford Board of Education
Regular Meeting Minutes
February 27, 2018
Sarah Noble Intermediate School Library Media Center

Mr. David A. Lawson, Chairman	A EK
Mrs. Angela C. Chastain	<u> </u>
Mr. Bill Dahl	
Mr. Joseph Failla (arrived at 7:33 p.m.)	FO S
Mrs. Wendy Faulenbach	
Mr. Brian McCauley	5818
Mrs. Tammy McInerney	
Mrs. Eileen P. Monaghan	•
Mr. J.T. Schemm	
	Mrs. Angela C. Chastain Mr. Bill Dahl Mr. Joseph Failla (arrived at 7:33 p.m.) Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Eileen P. Monaghan

Also Present:	Mr. Joshua Smith, Superintendent of Schools
	Ms. Alisha DiCorpo, Assistant Superintendent of Schools
	Ms. Ellamae Baldelli, Director of Human Resources
	Mrs. Laura Olson, Director of Pupil Personnel and Special Services
	Ms. Roberta Pratt, Director of Technology
	Mr. Anthony Giovannone, Director of Operations and Fiscal Services
	Mr. Kevin Munrett, Facilities Director
	Mr. Nestor Aparicio, Assistant Facilities Director
	Mrs. Anne Bilko, Principal, Sarah Noble Intermediate School
	Mrs. Susan Murray, Principal, Northville Elementary School
	Dr. Chris Longo, Principal, Schaghticoke Middle School
Ã.	Ms. Elizabeth Meskill, Student Representative
	Mr. Gregory Winkelstern, Student Representative

1	Α.	Call to Order Pledge of Allegiance	Call to Order A. Pledge of Allegiance
		The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	
2		Recognition	Recognition
	A.	National Geographic Geography Bee: SMS student Brett Kornhaas	A. National Geographic Geography Bee: SMS student Brett Kornhaas
		 Mr. Smith congratulated Brett. Dr. Longo said this contest starts at the classroom level, moves up to school level, and now on to state. 	

В.	NMPS Stars of the Month: Shannon Arcano, Victoria Giudice, Robyn Hicks, Roger Hill, Stephanie Sagaria, Lynn Sheeran Mr. Smith read a comment about each Star from the person who nominated them. They each received a pin recognizing their nomination and Mrs. Hicks was randomly selected to drive the Ingersoll Automotive Courtesy Car for the month. The meeting recessed at 7:38 p.m. for a brief reception and reconvened at 7:44 p.m.	B. NMPS Stars of the Month: Shannon Arcano, Victoria Giudice, Robyn Hicks, Roger Hill, Stephanie Sagaria, Lynn Sheeran
11.	Items For Information And Discussion	Items For Information And Discussion
G.	Security Update	G. Security Update
	 Mr. Lawson said if the Board members had no objection he would like to move this item up on the agenda ahead of public comment. There was no objection. Mr. Smith said the Board of Education met tonight with the Chief of Police, the School Resource Officer for the high school, and the central administrative team to discuss security protocols. There has been more than \$750,000 in investments made in the last five years to update and upgrade security. He said all schools today had an after school meeting to reinforce security protocols. Mrs. Faulenbach asked about the possible briefing on security. Mr. Lawson said there will be a forum on school safety and security with the police soon, though no date has been set yet. 	
3.	Katie Grinnell, a New Milford resident and student New Milford High School said students are staging a student walk-out event March 14. They are working with the administration and the police to make this a safe event. They are using	Public Comment

Sar	ah Noble Intermediate School Library Media Center	`
	this as an opportunity to empower students and to encourage those about to be 18 to register to vote. This will be held at the high school for 17 minutes in honor of the victims of the recent shootings in Florida. • Jim Corbett, a New Milford resident who has been in the security business since 1974 suggested that school doors should be locked down so kids can't get in or out in a situation like Florida. He suggested metal detectors might be useful and wanted to see two officers in every school whether it be police, National Guard or the military. He said during a fire drill the students should stay in school and not leave the building. • Mr. Lawson read a letter that Mayor Pete Bass sent thanking the Board for giving him a tour of SMS so he could see all that is being done in the schools. • Stephanie Carlson, a New Milford resident and substitute in the schools, said substitutes should be made aware of the safety protocols in each school.	
4.	PTO Report	PTO Panort
7.	110 Keport	PTO Report
	 Kathleen Lewis, PTO President, said they are into the second half of the year with a lot of fun activities planned for students. The K-5 schools are concentrating on reading with read-a-thons, book fairs and author visits. The students' families also get to participate with great events like Bingo for Books, S'mores Family Night and March Madness. March Madness is one of Northville school's biggest events, with games, entertainment and a silent auction. The PTO is working with Science Enrichment teacher Susan Brofford on Science Fairs. The Grade 3-5 fair is March 15th and the K-2 schools' fair is March 21st. The Board is encouraged to stop by to see the students' projects. Schaghticoke students arrived at school on 	

Valentine's Day to find the school showered

	with hearts, a nice way to start the day. The PTO is also sponsoring the Scholastic book fair and a 6th grade dance. • The Grad Party held their annual Wine Tasting last Friday and had a strong turnout. Future fundraisers include Paint and Wine on March 16th, Medium Night on April 6th and the famous Junk in the Trunk on April 29th. The PTO sponsored their second Kids Expo to raise funds for scholarships. • The March spirit theme is school color day.	-
5.	Student Representative's Report	Student Representative's Report
	 Thursday is the jazz, chorus and orchestra concert. Monday was the first SWC Unified Sports bowling match and New Milford was the winner. The high school Honor Society has been collecting pet food for homeless. In March preparation for AP exams begins. The Dramatics Club has been preparing their skits for Friday Night Live and on Saturday they will be building sets for the All School Musical "Curtains." The Junior Class will be meeting with guidance to discuss their senior year and visiting colleges. 	
6.	Approval of Minutes	Approval of Minutes
A.	Approval of the following Board of Education Meeting Minutes: 1. Annual Meeting Minutes December 19, 2017 Mr. Dahl moved to approve the following Board of Education Meeting Minutes: Annual Meeting Minutes December 19, 2017, seconded by Mrs. Monaghan and passed unanimously.	A. Approval of the following Board of Education Meeting Minutes: 1. Annual Meeting Minutes December 19, 2017 Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Annual Meeting Minutes December 19, 2017.

2. Regular Meeting Minutes December 19, 2017

Mrs. McInerney moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes December 19, 2017, seconded by Mr. McCauley and passed unanimously.

3. Regular Meeting Minutes January 9, 2018

Mr. Dahl moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes January 9, 2018, seconded by Mr. McCauley and passed unanimously.

4. Budget Hearings and Adoption Minutes January 16, 17, 23, and 24, 2018

Mrs. Monaghan moved to approve the following Board of Education Meeting Minutes: Budget Hearings and Adoption Minutes January 16, 17, 23, and 24, 2018, seconded by Mrs. McInerney and passed unanimously.

7. Superintendent's Report

A. Next Gen Performance Report

Mr. Smith discussed the Next Gen report which
was created by the State last year as a reporting
system and point of reference for school districts.
The report shows comparisons across the state
for student performance. This will help inform
work for this summer and reaffirms the work that
is being done well, such as math and literacy. He
said New Milford outscores the state average in
most cases.

2. Regular Meeting Minutes December 19, 2017

Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes December 19, 2017.

3. Regular Meeting Minutes January 9, 2018

Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes January 9, 2018.

4. Budget Hearings and Adoption Minutes January 16, 17, 23, and 24, 2018

Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Budget Hearings and Adoption Minutes January 16, 17, 23, and 24, 2018.

Superintendent's Report.

A. Next Gen Performance Report

8.	Board Chairman's Report	Board Chairman's Report
	 Mr. Lawson thanked the New Milford Police for their cooperation and dedication as well as expediency and professionalism during recent events. He said the Board has been continuing the conversation with the Mayor about the state budget cuts. He reminded all that tomorrow is the joint Town Council - Board of Finance budget hearing for the Board budget. 	
9.	Committee And Liaison Reports	Committee And Liaison Reports
Α.	Facilities Sub-Committee – Mr. McCauley	A. Facilities Sub-Committee
	 Mr. McCauley said they discussed the fuel tank report, thermal roof scan repairs and the winter update which has required some over time. They also discussed the fire hydrant update and two will be replaced at Sarah Noble and two at Schaghticoke. 	
В.	Operations Sub-Committee – Mrs. Faulenbach	B. Operations Sub-Committee
	Mrs. Faulenbach said most of the items discussed are on tonight's agenda. She said they had some questions about salary negotiations and security enhancements which have been addressed in the memo. They also discussed the fuel tanks. They had an executive session to discuss the Sherman contract.	
C.	Policy Sub-Committee – Mr. Schemm	C. Policy Sub-Committee
	Mr. Schemm said there are five items on the agenda tonight with one policy up for second review. Most of the changes are due to State statutes. The sexual and unlawful harassment has added veterans as a protected class. The expulsion legislation has now given some guidance from the state as to adequate compensatory education. The use of physical	

	force involves training staff in the use of force. He advised policy committee members to look over the 1000 series for next review.	· · · · · · · · · · · · · · · · · · ·
D.	Committee on Learning – Mrs. McInerney	D. Committee on Learning
	Mrs. McInerney said they reviewed the PE curriculum K-12.	
E.	EdAdvance – Mr. McCauley	E. EdAdvance
	Mr. McCauley said he was unable to attend the meeting but said EdAdvance is looking to purchase properties to expand their services. They are looking in Torrington at St. Mary's School and Church, St. Peter's School, and the former UConn campus. The audit report showed lost revenue which they expected because of repairs and expansion in Danbury's programs.	
F.	Connecticut Boards of Education (CABE) – Mr. Lawson	F. Connecticut Boards of Education (CABE)
1.	Mr. Lawson had no report.	
G.	Negotiations Committee – Mrs. Faulenbach	G. Negotiations Committee
	 Mrs. Faulenbach said they will be meeting Thursday and the committee includes Mrs. McInerney, Mr. Dahl and herself. 	
н.	Magnet School – Mrs. Monaghan	H. Magnet School
	Mrs. Monaghan had no report.	
10.	Discussion and Possible Action	Discussion and Possible Action
A.	Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 27, 2018	A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 27, 2018

Mrs. Faulenbach moved to approve Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 27, 2018, seconded by Mrs. McInerney.

Mr. Schemm thanked Ms. Baldelli for the update and was impressed with the number of volunteers for the sports teams. He also pointed out the talent that was leaving the district, noting that the Board has to be cognizant of the recruitment and retention of staff.

Motion made and passed unanimously to approve Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 27, 2018.

The motion passed unanimously.

В. **Monthly Reports**

- 1. Budget Position
- 2. Purchase Resolution: D-707
 - 3. Request for Budget Transfers

Mr. McCauley moved to approve monthly reports: Budget Position dated January 31, 2018; Purchase Resolution D-707; and Request for Budget Transfers, seconded by Mrs. Faulenbach.

- Mrs. Faulenbach asked about the memo regarding the transfers and Mr. Smith said these were due to timing. Mr. Giovannone gave the breakout of the \$154,000. He also said the budget position does not show the excess cost revenue as it has not been received yet.
- Mr. Schemm said the February payment was usually about 75% of what was expected and Mr. Giovannone said that was correct.
- Mr. Smith said when the budget is prepared they use an historic average but don't actually know what the number will be until they receive the funds.

B. Monthly Reports 1. Budget Position

- 2. Purchase Resolution: D-707
- 3. Request for Budget Transfers

Motion made and passed unanimously to approve monthly reports: Budget Position dated January 31, 2018; Purchase Resolution: D-707; and Request for **Budget Transfers.**

The motion passed unanimously.

C. Gifts & Donations

1. PTO - Exhibit B

C. Gifts & Donations 1. PTO - Exhibit B

Mrs. McInerney moved to accept Gifts and Donations: PTO – Exhibit B in the amount of \$8,967.00, seconded by Mr. Lawson.

Mr. Dahl said it is tremendous what the PTO does.

The motion passed unanimously.

2. Lowe's Toolbox for Education Program

Mr. Lawsosn moved to accept Gifts and Donations: Lowe's Toolbox for Education Program in the amount of \$2,000.00, seconded by Mrs. Faulenbach.

Mr. Lawson said this was a very gracious donation.

The motion passed unanimously.

- D. Policy for Second Review
 - 1. 1140 Distribution of Materials to and by Students (Use of Students)
 - There were no comments.
- E. | Policies for Approval
 - 1. 4112.5/4212.5 Criminal History Inquiries, Employment Reference Checks and Disclosure of Employee Information to Prospective Employers
 - 2. 4118.112/4218.112 Sexual and Other Unlawful Harassment
 - 3. 5114 Removal/Suspension/Expulsion
 - 4. 5157 Use of Physical Force

Mr. McCauley moved to approve the following policies:

Motion made and passed unanimously to approve Gifts & Donations: PTO – Exhibit B in the amount of \$8,967.00.

2. Lowe's Toolbox for Education Program

Motion made and passed unanimously to approve Gifts & Donations: Lowe's Toolbox for Education Program in the amount of \$2,000.00.

- D. Policy for Second Review
 - 1. 1140 Distribution of Materials to and by Students (Use of Students):
- E. Policies for Approval.
 - 1. 4112.5/4212.5 Criminal History Inquiries, Employment Reference Checks and Disclosure of Employee Information to Prospective Employers
 - 2. 4118.112/4218.112 Sexual and Other Unlawful Harassment
 - 3. 5114 Removal / Suspension / Expulsion
 - 4. 5157 Use of Physical Force

Motion made and passed unanimously to approve the following policies:

- 1. 4112.5/4212.5 Criminal History Inquiries, Employment Reference Checks and Disclosure of Employee Information to Prospective Employers
- 2. 4118.112/4218.112 Sexual and Other Unlawful Harassment
- 3. 5114 Removal/Suspension/Expulsion
- 4. 5157 Use of Physical Force

Seconded by Mr. Dahl.

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- Mr. Schemm said the use of physical force policy requires a plan to be in place by May of 2018 for training and identification of who will be trained.
- Mr. Smith said they currently do training but the State statute change asks the district to document that they are on track to complete this.

The motion passed unanimously.

- F. Approval of the Following Curricula
 - 1. Physical Education K-12

Mr. Dahl moved to approve the following curricula: Physical Education K-12, seconded by Mr. Lawson.

• Mr. Failla said this was an extensive program that is well written and includes competitive sports which are important. He said this curriculum is inclusive for everyone. When he toured Sarah Noble recently he was impressed with all the students doing the mini Olympic games, as they were all engaged and having fun.

The motion passed unanimously.

G. Sherman Contract

Mrs. Monaghan moved to approve the Agreement between the New Milford Board of Education and the Sherman Board of Education and to authorize

- 1. 4112.5/4212.5 Criminal
 History Inquiries,
 Employment Reference
 Checks and Disclosure of
 Employee Information to
 Prospective Employers
- 2. 4118.112/4218.112 Sexual and Other Unlawful Harassment
- 3. 5114 Removal / Suspension / Expulsion
- 4. 5157 Use of Physical Force

- F. Approval of the Following Curricula
 - 1. Physical Education K-12

Motion made and passed unanimously to approve the following curricula:

1. Physical Education K-12

G. Sherman Contract

Motion made and passed unanimously to approve the Agreement between the New Milford Board of Education and the

	the Board Chair to sign the agreement on its behalf,	Sherman Board of Education and to
	seconded by Mr. Lawson.	authorize the Board Chair to sign
		the agreement on its behalf.
	Mrs. Faulenbach said this is a three year contract	
	and asked how many students are currently	•
	enrolled; Mr. Smith answered 93. Mrs.	
	Faulenbach asked what the next step is after New	
	Milford ratifies it, does Sherman ratify it, and	
	Mr. Smith said after New Milford does. Mrs.	•
	Faulenbach asked if legal had looked at the	
	contract and Mr. Smith said they had.	
	•	
	Mr. Lawson asked how much the tuition money	
	was and where did it go and Mr. Smith said it is	;
	about \$1 million and the money goes to the	3
	Town side for budget accounting.	i
	Mr. Schemm asked about item 10, payment for	
	testing, and Mr. Smith said the intent is to keep	•
	this flexible so any changes New Milford may	
	make in the future are captured.	
	Mrs. McInerney noted these do not include the	· ·
	SPED costs which are funded by Sherman.	` `
	Mrs. Faulenbach said it also does not include	
	transportation costs.	
	Mr. Schemm asked if these students showed up	
	in the NextGen report and Mr. Smith said these	
	students are included in the NextGen cohort.	•
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	The motion passed unanimously.	
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1.	Items For Information And Discussion	Items For Information And
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		Discussion
A	Field Twin Deport	A ELLOS D
Α.	Field Trip Report	A. Field Trip Report
	 There was no discussion. 	
В.	Important Dates New Milford Public Schools	B. Important Dates New Milford
	2018-2019	Public Schools 2018-2019
	 Mrs. McInerney thanked Mr. Smith for getting 	
	this out early so parents could plan vacations.	
	 Mr. Failla asked if there was movement towards 	
		,
	getting the opening of school closer to the end of	

August and Mr. Smith said they are trying to get graduation in earlier with school closings for weather so starting earlier in August helps adjust for that.

- C. Board of Education Adopted 2018-2019 Budget
- D. Town of New Milford Audit Report dated June 30, 2017
 - Mr. Lawson said if members wanted a hard copy of the audit, they just needed to request one.
 - Mrs. Faulenbach said it was a good audit.
- E. Fuel Tank Report
 - Mr. Smith said this issue is ongoing and pieces are still coming in. All the tanks have been registered with DEEP.
 - Mrs. Faulenbach asked what the fee was for registration and Mr. Munrett said it was \$60 per location.
 - Mrs. Faulenbach asked if this would go out to bid and Mr. Munrett said it would. Mrs.
 Faulenbach asked if the time frame to get the bids was six to fourteen weeks and Mr. Munrett said it was.
 - Mrs. Faulenbach said there has been no discussion about a plan to pay for this and Mr.
 Smith said the first step is to go out to bid to get costs but this could be bonded, paid through capital reserve, or some other mechanism.
 - Mrs. Faulenbach asked if the fine kicked in on the 30th year and Mr. Munrett said the tank must be out of the ground in the 29th year.
 - Mrs. Faulenbach said the tank is not leaking so asked how the fine was assessed. Mr. Munrett said the initial fine is \$10,000 and then there is a daily fine after that.
 - Mr. Failla said he is having a hard time with this as they just found out this was a problem this year and none are leaking. He said the DEEP has

- C. Board of Education Adopted 2018-2019 Budget
- D. Town of New Milford Audit Report dated June 30, 2017
- E. Fuel Tank Report

to realize this can't be done overnight. He said he felt like this was being rushed and he wanted to know if the State would work with municipalities with this same issue. • Mrs. McInerney asked if the state would grant a stay of execution and Mr. Munrett said there would be no stay of execution but if the state sees proactive steps they are not likely to come down hard. He said the ball was set in motion when the tanks were registered. • Mrs. Chastain asked how old the Northville and
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when the tanks were registered. • Mrs. Chastain asked how old the Northville and
• Mrs. Chastain asked how old the Northville and
High School tanks were and Mr. Munrett said
Northville was replaced in 2008 and the High
School was done in 2000.
Mrs. Chastain asked if there was a request made
for an extension and Mr. Munrett said they have
had no response from the state about extra time.
Mrs. Faulenbach said this is a large number
coming out after the budget. She said the Board
needs to explore all options to fund this. She
asked if they would be bound by the bids and
Mr. Munrett said they would not be.
F. Thermal Scan/Roof Report F. Thermal Scan/Roof Report
Mr. Smith said the final report was not complete
yet so it would be brought to the next Facilities
Committee meeting.
G. Security Update G. Security Update
This item was discussed earlier in the agenda.
12. Adjourn Adjourn
Mr. Dahl moved to adjourn the meeting at 8:52 pm, Motion made and passed
seconded by Mr. McCauley and passed unanimously. unanimously to adjourn at 8:52 p.m.
Respectfully submitted:

Respectfully submitted:

angel C. Chartein

Angela C. Chastain

Secretary

New Milford Board of Education