

**New Milford Board of Education
Facilities Sub-Committee Minutes
May, 5, 2015
Lillis Administration Building, Room 2**

Present: Mr. Dave Littlefield, Chairperson
Mrs. Wendy Faulenbach
Mr. David A. Lawson
Mr. John W. Spatola

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent of Schools
Mr. Jay Hubelbank, Director of Fiscal Services and Operations
Mr. John Calhoun, Facilities Manager
Mr. Nestor Aparicio, Assistant Facilities Manager
Ms. Ellamae Baldelli, Director of Human Resources
Ms. Roberta Pratt, Director of Technology

RECEIVED
TOWN CLERK

2015 MAY -8 A 8:51

NEW MILFORD, CT

[Handwritten signature]

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. Littlefield.	Call to Order
2.	Public Comment Mr. Littlefield announced that public participation allows for three minutes per speaker and would end in 10 minutes so that the committee could get to its agenda. Mr. Lawson challenged the decision of only allowing 10 minutes and called for a committee vote. Mrs. Faulenbach said it was the chair's purview. Mr. Lawson's challenge received no second and therefore failed. <ul style="list-style-type: none"> Nicole Gregory, an employee of the New Milford Public Schools, said with the closing of Pettibone teachers are feeling very anxious about moving all the boxes, books, supplies, etc. from Pettibone to Sarah Noble. She said she has bins of math materials which she uses every day. She notes everyone else is getting paid for the transition work except the teachers. 	Public Comment

	<p>She also said she is a mother and she is so busy working on educational issues that she is not paying attention to her children's activities. She wants the transition to be smooth for all children.</p> <ul style="list-style-type: none"> Angela Herdter, a 6th grader teacher, also has concerns with getting the school ready for the students. She asked when teachers will have the opportunity to set up their classrooms. She noted that the labels provided for the boxes don't leave much room for information. She said it normally takes her four days to set up her classroom during the summer. She said on the first day of packing, they were told they would have boxes by 3:20 and they didn't get them until 3:50. She said the reading program is working but only when students can hit the ground running. She asked for solutions to this problem. <p>Mr. Littlefield closed public comment so that the Facilities Committee could discuss the items on the agenda.</p>	
<p>3.</p> <p>A.</p>	<p>Discussion and Possible Action</p> <p>Bid Approval for SMS Roof</p> <ul style="list-style-type: none"> Mr. Hubelbank noted this project has been ongoing and the issue currently is whether to seek state reimbursement or not. The state requires the pitch on the flat roofs to be 1/4" but the state building code is 1/8". The Board previously approved moving forward with the Garland Company to help design bid specs for the roof. The town seems willing to bond for this building project which would allow the school to get the project going this summer if all goes through. If the town seeks state reimbursement then it would have to remediate the PCB issue. If it does not, then since the PCBs are not really a concern according to the hygienist the district hired to look at the project, they would not have to do anything 	<p>Discussion and Possible Action</p> <p>A. Bid Approval for SMS Roof</p>

about them. The State Department of Education would not allow the town to go out to bid for state reimbursement until they have approved the plans. Three bids were received on April 7th which included the roof work and separated the skylights and painting of the mansards because they would not be eligible for state reimbursement. Mr. Hubelbank said he felt comfortable with the numbers such that the Board could make a decision on whether to seek reimbursement or not.

- Mr. Spatola said he was angry that he suggested this be done back in December and that the town hire an architect. He said he asked the town about bonding but he was ignored for six months and now he felt this committee was being asked to make a decision after having only had one hour to see the numbers and not even seeing all the numbers from the other bidders.
- Mr. Hubelbank said he was doing what the Board had directed him to do and that all the back-up documents on the bid were available in his office.
- Mr. Spatola wanted a breakdown of all three companies, what materials they were going to use, the bonding used to hold the roof down, etc. Mr. Littlefield asked Mr. Spatola to make a list and Mr. Spatola replied it was not his job to do so.
- Mr. Lawson asked if the state's pitch requirement of 1/4" versus 1/8" was better or just cheaper and Mr. Hubelbank said he couldn't speak to which one was better.
- Mr. Lawson asked which column the \$600,000 contingency number was in and Mr. Hubelbank said it was in the \$3.9 million for hazardous removal that couldn't be foreseen prior to construction.
- Mr. Lawson asked again if cheaper was necessarily better noting that in the past people were told they could build certain places to find out later they should not have. He said he was not comfortable making a recommendation this

	<p>evening.</p> <ul style="list-style-type: none">• Mrs. Faulenbach said she supported getting the committee members the information but wanted to know the time frame for the town bonding. Mr. Hubelbank said the Town Council was hoping to decide about the bonding in June.• Mr. Lawson asked if there was only a certain time period for bonding and Mr. Hubelbank said the town decides when they want to bond but they need to know an amount and the greater the bonded amount the better the borrowing interest rate.• Mr. Littlefield asked Mr. Hubelbank to get copies of bids to everyone who wanted them.• Dr. Paddyfote said a special meeting could be held if needed to vote on a recommendation for this project.• Mr. Lawson said he was concerned about starting a major construction project in the summer at Schaghticoke noting that this building would be undergoing a major reconfiguration with the 6th grade moving back into this building and there would be new class configurations, new teachers, new students, new administrators, etc.	
B. Baldwin Park Expansion Project	<ul style="list-style-type: none">• Mr. Calhoun said the Mayor proposed to expand the gravel parking lot at Baldwin Park from about 20 – 25 spaces by adding another approximately 25. He said the Mayor proposed having the Town do the engineering, grading, drainage, etc. and the schools could purchase the process aggregate which would cost about \$11,000.• Mrs. Faulenbach asked if there were concerns with the parking now and Mr. Calhoun said the drainage is not good and there is not enough room for multiple cars coming and going.• Mr. Spatola said it is the purview of the Board to educate children and he would be happy to go back to the Mayor and tell her to put the	B. Baldwin Park Expansion Project

	<p>entire project in the town's budget.</p> <ul style="list-style-type: none">• Mr. Lawson said he would be more comfortable with a comprehensive parking lot and to do the project right so that the access is safe and is bigger than one lane. <p>Mr. Lawson moved to push items 3.C. John Pettibone Building; 4.A. Updates on Facilities Work Related to Transition and 4.B. Update on Overtime to the June Facilities Sub-Committee meeting, seconded by Mr. Spatola and passed unanimously.</p>	<p>Motion made and passed unanimously to push items 3.C. John Pettibone Building; 4.A. Updates on Facilities Work Related to Transition and 4.B. Update on Overtime to the June Facilities Sub-Committee meeting.</p>
6.	<p>Adjourn</p> <p>Mr. Lawson moved to adjourn the meeting at 7:28 p.m., seconded by Mr. Spatola and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:28 p.m.</p>

Respectfully submitted:



Dave Littlefield, Chairperson
Facilities Sub-Committee