

October 22nd, 2018 Board of Directors Meeting Minutes

Attendees: R. Wilson, L. Hamer, T. Muniz, K. Sandiford, C. Williams, C. Moore, A. Knight, C. Rice, L. Stephens, S. Fairclough-Leslie, M. Anglin, D. A. Seabourne

After a short welcome from L. Hamer, the meeting was called to order at 6:40 p.m.

Verification of public notice was reported by Ms. Muniz.

The attendance sheet was signed and submitted to Ms. Muniz.

The agenda was reviewed K. Sandiford made the motion to accept the agenda with necessary corrections; R. Wilson seconded the motion.

The minutes from last meeting were reviewed; C. Williams made a motion to accept minutes from September 24th with any necessary corrections. K. Sandiford seconded the motion.

Business Operations Report – Ms. Muniz

286 K-5 students registered; 36 UPK students registered. Final phase of audit held on 9/19/18; waiting on final draft from auditors. 2 nd accountability reports due 11/1/18; financial summary, cash disbursement reports submitted to the board; still in good financial position. Working with Dan Pasek on school expansion. School survey will be handed out to parents discussing school expansion.

CEO Report – Dr. Rice

Northfield bank is ready to close on loan for school expansion (Nov. 16th). Still have C of O issues to resolve. Met with contractor for drawing and construction plan updates; a budget is being completed for construction. Resorts World is scheduled to meet sometime in the future to discuss funding opportunities. Working to complete facilitates questions. No direct heat to south wing classrooms due to condenser issue. Invited to City Hall to perform the invocation for legislative session and met with Speaker Clay Johnson for ways the school could be helped funding wise.

Principal Report – D. Knight/ C. Moore

Title 1 info session held on the 18th (3 sessions). Grade 3-5 ELA scores were completed. Terra Nova held on the 10th and the 11th . After school program began on Oct 10th ; 89 applicants for grades 3-5 for ELA and Math. Character Day is on Friday 10/26/18. Sports team tryouts were completed and practices being held (there are grade and behavior requirements for student athletes). Dental service held on 10/17 and 10/18. 5 fire drills held up to this day (Pre-K included); three more drills are prepared for Spring '19 (12 drills in total for the school year).

PTO thanked for student appreciation pizza party. Held staff appreciation party and professional development is ongoing.

Academic Report – C. Williams

Met prior to board meeting on 10/22/18; discussed student scores and Terra Nova results. Discussed mandarin continuation and considering adding Spanish as a language to the curriculum. Discussed school mood and concern by staff, students and parents and everyone feels good currently. Need to discuss lower grade after school activities/enrichment.

Personnel Report – K. Sandiford

Looking for Career and Technology teacher and ELA specialist (tentative). SPED IEP teacher awaiting fingerprints

PTO Report – R. Skeete

2nd PTO meeting held on Wednesday 10/17/18. Dr. Knight, Mr. Moore and Ms. Muniz were thanked for information sharing at the meeting. Popcorn fundraiser began today; funds will be used for school expenses (waiting for Dr. Knight to give list of school needs). Out of the \$320.00 balance, \$70.00 given to new administration with some additional receipt for girl scouts (\$280.00).

Finance Report – M. Anglin - No Report

Fundraising Meeting – L. Stephens

Met on 10/6/18; went through gala results (Pros and Cons). Looking for engagement opportunities for funding; smaller events. Looking to have another breakfast in spring of 2019. Need to meeting with finance committee for funding goals. Upcoming meeting in November. The board agreed to have another breakfast in 2019.

A motion was made by C. Williams to expand to Middle School beginning with 6th grade. S. Fairclough-Leslie seconded. R. Wilson and L. Stephens abstained. L. Hamer thanked all for coming out; Meeting was adjourned at 8:03 p.m. Next board meeting will be 11/19/18 at 6:00 p.m. In executive session, a karate and dance teacher were voted on for this school year. The district collaborative was prospectively tabled for the year and will be discussed with the coordinators on postponing until 2019-2020 school year. PowerSchool (student information system) is currently on hold; need to investigate alternative school information applications. A motion was made by R. Wilson to renew the contract for Capacity LLC for the upcoming school year and to compensate Mr. Hill for the three days worked at the school; S. Fairclough-Leslie seconded, it was voted and approved. The funding opportunities for a music program for the school were also agreed to.