

## Self Check-In for January Board Meeting 2020

### Superintendent Professional Goals 2019-2020

#### **Goal 1: Communication**

The Superintendent will work toward better communication with the Board, all staff, students, parents, and the general public. Communication will include a variety of items and outlets to increase community awareness and understanding.

- The Superintendent will have a draft communication plan for Board review by the September Board meeting. This will provide a clear communication vision.
- The Superintendent will provide weekly updates to the Board in the form of the Friday Update. These concise updates will contain Board-relevant information, including but not limited to upcoming events, a recap of the week, and any incidents that arose during the week.
- The Superintendent will refer back to the Superintendent/Board Working Agreement and request clarity when needed.
- The Superintendent will push for transparent and concise communication at all levels.

Self Check-In: The communication plan was presented to the Board, and the work to get the new website up and running has improved community communications. The Friday Updates have been modified as requested to follow a set format and present relevant information. Through discussion and trainings, there has been a push to clarify requests and continue to provide transparent and concise information.

#### **Goal 2: Effective Management**

The Superintendent will work to continue effective management habits throughout the district.

- The Superintendent will make significant efforts to have one presenter at every Board meeting during the 2019-2020 school year. Each presenter will provide vital information (data driven) about a specific academic program for the Board's review and feedback.
- The Superintendent will provide background and insight as requested by the Board for decisions that need to be made in a timely and workable fashion.
- The superintendent will ensure that all audit suggestions/corrections are monitored and completed to keep the district fiscally viable.

Self Check-In: With the exception of a last minute drop out, there has been a guest presenter at each Board meeting. When asked for background information or insight, it has been provided in a timely fashion. Steps have been taken to implement auditor feedback from last spring, and we received the fall feedback at the December Board meeting and are processing that information now. The audit was very good with no findings which is outstanding.

#### **Goal 3: Resource Management**

The Superintendent will continue to manage resources in a manner allowing for district success.

- The Superintendent will utilize the ESD and ODE to meet the timeline for the Student Success Act plan.
- The Superintendent will provide the board with background information on various district grants and targeted funding sources. The information will include, but not be limited to grant requirements, timelines, staff and board involvement, and district resource matching requirements.
- The Superintendent will provide the Board with budget updates, should it be impacted by policy changes.

Johnna Timmes, Kari Nelsestuen, and Sarah Martin helped review our CIP to set us up with a solid base to use for our Student Investment Account (SIA) plan. I've secured grant funding for: Additional CTE (amount to be determined), \$10,000 student success grant, wellness grant for the staff room for \$9,500, city library exchange grant \$2,000, Additional STEM funding (to be determined), \$22,000 for additional preschool funding, TIC grant for \$5,000 professional development, and Decision Making Grant from Stanford University providing staff and student trainings from Dr. Chris Spetzler (five general sessions and five classroom breakout sessions, a \$15,000+ value). Additionally, I am asking the Board if they want me to apply for the TAP grant to help with facilities and exploring options for a long term facilities study plan and seismic retrofitting.

Academically the CIP was submitted and it was accepted without any required revisions. The CIP will provide a strong foundation for the SIA application. The district leadership team has done an incredible job, and I'm so very proud of the team's efforts and success.

We have had much discussion about budget given the current situation, and I believe we are in a good place to make it work. Currently we have the budget basically balanced without cutting the two days that were already cut in the budget, which has been beneficial to the staff.

Overall I believe that I'm on track meeting my established goals. With some minor adjustments a lot more progress can be made to ensure the district's future success. The district is functioning very well especially considering the tight finances and resources. We have added back some key programs and new staff that continue to add to the district's success and student engagement.

I taught mentor class on campus (\$3,500 savings) for 10 of our teachers this past semester to help them in their teaching roles, and to assist them in getting more professional development units for their certification.

Key focus areas for the remainder of the year:

- a) Student Investment Account application
- b) Develop a collaborative and realistic district budget that meets the needs of the District for the 2020-2021 school year.
- c) Union Negotiations: Ratify successful contracts with both the REA and the OSEA
- d) Continued Community Engagement
- e) Facilities Plans: Short and Long term, and seismic grant application for the four buildings. Safety redesign and retrofitting to make the facilities safer and user friendly
- f) Football Field Lights and HPE parking lot solution