

**EDUCATIONAL SERVICE UNIT 4**  
**Regular Meeting**  
**November 11, 2019**  
**5:15 PM**  
**Educational Service Unit 4**  
**Auburn, Nebraska**

President, Cheri Wirthele, called the meeting to order at 5:15 p.m. She announced that copies of this meeting's agenda were made available at the office of the service unit administrator, prior to the meeting date and time as stated above. Also, a copy of the Nebraska Open Meetings Act, Chapter 84, Article 14 is available as a reference.

Gary Schaffer moved that this meeting be declared an open meeting which was preceded by published notice and is hereby declared to be fully convened and in open session. The motion was seconded by John Furrow. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Roll Call: Present were Board Members Jeff Bacon, Gary Schaffer, Mary Stewart, Lana Willman, John Furrow, Cheri Wirthele, and Allison Hayes. Also present were Administrator Gregg Robke and Treasurer Kathy Taylor.

Mary Stewart moved to excuse Amy Clark from the November 2019 Board Meeting. The motion was seconded by Jeff Bacon. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Lana Willman moved to approve the agenda for November. Gary Schaffer seconded the motion. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

John Furrow moved to approve the minutes of the previous regular meeting as printed. The motion was seconded by Jeff Bacon. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to approve ESU 4 claims of \$85,327.81, ESU 4 payroll of \$410,145.09, and NCECBVI claims of \$34,121.24 for November. Jeff Bacon seconded the motion. Check #25701 to KSB School Law was payment for a webinar series hosted at ESU 4. School Districts attend the webinar and part of the cost is reimbursed by the districts. There were two checks written to New Direction Solutions, #25716 and 25717. These checks are payments for contracted School Psychology and Deaf Educator services. Memorials have been received in honor of Elizabeth Schomerus; a swing was purchased from SwingScapes and paid using Check #25753. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Lana Willman moved to approve Federal Program claims of \$21,722.36 for November. John Furrow seconded the motion. There were several checks written for grant purchases either for materials or equipment purchased by participating districts. Check #7874 to the Nebraska Community Foundation is a mandatory payment required through the Perkins Grant. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Kathy Taylor presented the Treasurer's Report for November. The Board was informed that we did receive the October Contract Payment from NDE and we are hoping to continue to receive the monthly payments on a regular schedule. The Audit is progressing and we are working through the challenges of the old and new coding systems. Gary Schaffer moved to accept the Treasurer's Report as presented. Mary Stewart seconded the motion. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Gregg shared the letter from the Educators Health Alliance (EHA) regarding Blue Cross Blue Shield premiums for 2020-2021. There will be an overall increase of 6.71 percent. A new residential assistant has been hired at NCECBVI; her first day was today. The Administrator's Evaluation is due to be completed and a copy of the document was provided. There are numerous items on the agenda for surplus. The NASB monthly update was shared. The NASB and AESA Conferences were discussed. Reservations have all been made and confirmed. The ESU 4 Area Board Information Night is scheduled for Wednesday, November 13<sup>th</sup> at 6:00 pm. All Board Members are invited to attend.

John Furrow moved to declare the following items at surplus:

*1212 0107 – ByteSpeed Desktop*

*2213 0148 – ByteSpeed Desktop*

*1212 0201 – ByteSpeed Laptop*

*2213 0159 – CD/DVD Duplicator*

*2213 0121 – Monitor 15" AOC*

*2223 0006 – OLD Projector*

*C3LDG9U3DCP9 – 4<sup>th</sup> Generation iPod Touch*

*1212 0205 – ByteSpeed Laptop*

*2120 0172 – ByteSpeed Laptop*

*1299 0049 – Avigilon Camera Video Storage*

*1299 0016 – Sansui TV*

The motion was seconded by Allison Hayes. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Withele, Yes. Voting No: None. Motion carried.

Gary Schaffer moved to adjourn the meeting at 6:00 pm. The motion was seconded by John Furrow. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Respectfully submitted,

Allison Hayes  
Secretary