

**New Milford Board of Education  
Facilities Sub-Committee Minutes  
December 8, 2020  
Via Zoom Virtual Meeting**

**Present:** Mr. Brian McCauley, Chairperson  
Mr. Pete Helmus  
Mrs. Eileen P. Monaghan  
Mrs. Olga I. Rella

**Also Present:** Ms. Alisha DiCorpo, Interim Superintendent  
Mr. Kevin Munrett, Facilities Director  
Mr. Nestor Aparicio, Assistant Facilities Director  
Mr. Anthony Giovannone, Director of Operations and Fiscal Services  
Mr. Brandon Rush, Technology Director

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1.	<p><b>Call to Order</b></p> <p>The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley via Zoom.</p>	<p><b>Call to Order</b></p>
2.	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>There was none.</li> </ul>	<p><b>Public Comment</b></p>
3.	<p><b>Discussion and Possible Action</b></p> <p><b>A. NMHS Roof Project</b></p> <p><b>1. Education Specs</b></p> <ul style="list-style-type: none"> <li>Mr. Munrett said the Board packet includes education specs for the NMHS roof project. These specs need to be approved by the Board as part of the process for full project approval and reimbursement.</li> <li>Mrs. Monaghan said she was happy to see the project finally moving forward. She asked if solar is included.</li> <li>Mr. Munrett said solar is not included here as part of this project's purview but he would be discussing the topic in general under his NV5 update.</li> </ul> <p>Mrs. Monaghan moved to bring the Education Specs for the NMHS Roof Project to the full Board for approval.</p>	<p><b>Discussion and Possible Action</b></p> <p><b>A. NMHS Roof Project</b></p> <p><b>1. Education Specs</b></p> <p><b>Motion made and passed unanimously to bring the Education Specs for the NMHS</b></p>


	<p>Motion seconded by Mrs. Rella.</p> <p>Motion passed unanimously.</p> <p><b>B. SNIS Oil Tank</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said this is the same request as with the high school roof, that the education specs be approved by the Board for the project to go forward. This is for a small above ground tank that would run the generator for shelter use. This is still a draft form and Mr. Munrett expects to have a revision for the full Board meeting.</li> </ul> <p>Mrs. Rella moved to bring the Education Specs for the SNIS Oil Tank Project to the full Board for approval.</p> <p>Motion seconded by Mrs. Monaghan.</p> <p>Motion passed unanimously.</p>	<p><b>Roof Project to the full Board for approval.</b></p> <p><b>B. SNIS Oil Tank</b></p> <p><b>Motion made and passed unanimously to bring the Education Specs for the SNIS Oil Tank Project to the full Board for approval.</b></p>
<p><b>4.</b></p> <p><b>A. NV5 Update</b></p>	<p><b>Items for Information and Discussion</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said he received the 60% plans just before Thanksgiving, 187 pages of preliminary recommendations for items such as solar, chillers and boilers. He would be happy to make the document available to Board members if they wish.</li> <li>• Mrs. Monaghan asked if the solar is at no cost. Mr. Munrett said the benefit is in energy savings. The district would continue to pay bills as they are currently, but portions would go back into paying for the project. He said NV5 has identified SNIS and SMS as prime candidates for solar.</li> <li>• Ms. DiCorpo asked if a detailed report would be coming to the Board in the future and Mr. Munrett said yes, when drawings are at a more complete stage and we are farther into the</li> </ul>	<p><b>Items for Information and Discussion</b></p> <p><b>A. NV5 Update</b></p>

	<p>project. He said the goal is energy savings over a 20 year life span.</p> <ul style="list-style-type: none"><li>• Mr. Helmus asked what the outlay of upfront money is. Mr. Munrett said he would get that information for next week from the Town, since it is a Town funded project that the Board has been brought into. There is no outlay from the Board side per se.</li><li>• Mr. Helmus asked if the Board is just being asked to rubber stamp a Town project then. Mr. Munrett said no, the Town has been consulting with us about our needs.</li><li>• Mrs. Monaghan asked if Mr. Munrett continues to work with Public Works. Mr. Munrett said yes, it has been a good collaboration.</li></ul> <p><b>B. Lillis Building</b></p> <ul style="list-style-type: none"><li>• Mr. Munrett said he had thought he would see the East Street boiler in the NV5 proposal but it was not, because it is not in their best interests to do the project. The boiler is very old and the overall system inefficient and NV5 considered the project to be too expensive. Mr. Munrett provided a memo in the Board packet which lays out various options including what we are currently doing, which is repairs as needed.</li><li>• Regarding a possible relocation, Mr. Munrett included a memo from 2019 which details considerations and costs to move to SNIS.</li><li>• Mrs. Rella asked if the space is still available in the COVID environment. Mr. Munrett said it is.</li><li>• Ms. DiCorpo said she asked Mr. Munrett to do a site visit of SNIS to gather more specifics regarding a possible move, including whether adding Central Office personnel would necessitate a zoning change.</li><li>• Mr. Munrett said he has talked to the Fire Marshal, Building Department and Zoning, and preliminary information is that a change of occupancy will not be required. He will follow up at the full Board.</li><li>• Ms. DiCorpo said she is hoping the information</li></ul>	<p><b>B. Lillis Building</b></p>
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	<p>will start to capture savings and costs more fully so that the Board can start to make decisions to see if a move is possible for next year.</p> <ul style="list-style-type: none"><li>• Mr. Helmus said he would like to see options for both SNIS and John Pettibone Community Center (JPCC). He is not in favor of giving away educational space for administrative function if we can use town space.</li><li>• Mr. Munrett said the Mayor has indicated that he wants a Town vote regarding the future of East Street and JPCC. Mr. Munrett said JPCC cannot be occupied by administrative offices under current code; change would require a sprinkler system for the building.</li><li>• Mr. Helmus said he wants to see options just the same and the costs involved. If the Town can't decide, he wants a record of that.</li><li>• Mrs. Monaghan said that if the Board funds a move to SNIS, then the Town vote would not need to be involved.</li><li>• Mr. Giovannone said a self funded move would still leave the BOE as stewards of the East Street building.</li><li>• Mrs. Rella said the Board could release the building to the Town.</li><li>• Ms. DiCorpo asked Mr. Munrett if he had any timeline from the Town for the referendum, as well as what information would be provided to voters at that time.</li><li>• Mr. Munrett said he did not; he believed planning was derailed by COVID.</li><li>• Mrs. Monaghan said it is important to know the costs associated to the Board with a JPCC option.</li><li>• Mrs. Rella said if the Town sells East Street they could use those funds towards upgrading JPCC.</li><li>• Mr. Helmus said he hopes that a Town upgrade would work to the Board's benefit, and that the Town at least makes a decision so that the Board can then decide on its own actions.</li><li>• Ms. DiCorpo cautioned the Board that the status of the boiler remains a concern. In a worst case,</li></ul>	
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	should it stop working, a double move might result, one possibly temporary, and one more permanent following a Town decision.	
<b>5.</b>	<b>Public Comment</b>  <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<b>Public Comment</b>
<b>6.</b>	<b>Adjourn</b>  Mr. Helmus moved to adjourn the meeting at 7:16 p.m., seconded by Mrs. Monaghan and passed unanimously.	<b>Adjourn</b>  <b>Motion made and passed unanimously to adjourn the meeting at 7:16 p.m.</b>

Respectfully submitted:



Brian McCauley, Chairperson  
 Facilities Sub-Committee