

MEMORANDUM OF UNDERSTANDING
Between
DIXON UNIFIED SCHOOL DISTRICT (DUSD)
And
SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 1021
Concerning
CORONAVIRUS RESPONSE – REOPENING OF SCHOOLS 2020-21 SCHOOL YEAR

ADDENDUM #1

As per the Governor’s announcement on August 28, 2020 releasing *The Blueprint for a Safer Economy*, Solano County entered the purple tier on November 16, 2020. In addition-the recent announcement on December 16, 2020 for Stay At Home order in Solano County, the Dixon Unified School District hereinafter called “District,” and the Service Employees International Union, Local 1021, hereinafter call “Union,” collectively referred to throughout this Agreement as “Parties, recognize the importance of maintaining a safe working environment, as well as safe facilities and operations, for the benefit of the students and communities served by the District and its bargaining unit member enter into this Memorandum of Understanding Addendum “Agreement” concerning the Reopening of Schools for 2020-2021 school year..

TERMS OF AGREEMENT

Remote Working Days

The classified bargaining group is comprised of many different essential job functions and duties as outlined in each job description; therefore, the remote work day option is not available to all classifications in the SEIU bargaining unit. Those positions are identified as follows: Food Service Coordinator, Food Service Assistant, Traffic-Playground Monitor, Campus Supervisor, District Office Receptionist, Technology Assistants, all Facilities and Maintenance/Grounds & Operations bargaining unit member, excluding Secretary to Program Director/Manager.

To the extent feasible and to ensure high quality and delivery of services, all other classifications in the SEIU bargaining group may choose the option to work remotely as follows:

- Effective January 27, 2021 and while the District is in the purple tier, the remote work day option may be utilized at two and one-half (2 1/2) days per week. Plus, employees may work a staggered schedule* one day per week. Both options would require mutual agreement between the bargaining unit member and their supervisor within five (5) working days.
- In addition to the above, bargaining unit member will have the option to work remotely for up to a total of eight (8) days from January 27, 2021 through April 2, 2021.
- For each remote working day, a log identifying the begin and end time for each assignment, task or project during the duration of an bargaining unit member’s contractual work day shall be provided via email to their supervisor by the end of each day, but no later than 24 hours. All bargaining unit members shall use the standardized tool provided to log remote work days.
- Remote work days are required to be entered into the Frontline system, no later than one (1) hour before the start time, or prior to the remote work day.

*Staggered schedule allows for an employee to work half a day in-person and half a day remotely, one day per week.

Expectations While Working Remotely

Except for those changes noted above, the expectations for those working remotely remains status quo as per the Reopening of Schools MOU and the CBA.

COVID Protocols

Bargaining unit members are required to follow the COVID-19 expectations for suspected or confirmed cases, exposures and return to work protocols provided by the District. The District will monitor and adhere to the latest guidelines from Solano County Public Health.

Other Provisions

1. This MOU may be changed or amended by the Parties as necessary to address any new orders issued by a federal, state, or local officer or agency that contradict or impact the terms of this MOU.
2. Other items regarding reopening of schools may still need to be negotiated. DUSD and SEIU reserve the right to negotiate any additional impacts of reopening of schools in the 2020-2021 school year.
3. This MOU shall be in place for the duration of the distance learning model unless #2 above applies, or shall expire on June 30, 2021, whichever comes first.
4. This MOU sets no precedents and has been created to address the COVID-19 pandemic. All other sections of the Reopening of Schools MOU dated September 28, 2020, Addendum and articles in the CBA, notwithstanding, are active and enforced.

The undersigned present that they are authorized to execute this MOU.

For the District

Bruce Doherty

Date: 2/1/21

Date: _____

Date: _____

For the Union

Jessie Roberts

Date: 2/1/2021

[Signature]

Date: 2/1/2021

[Signature]

Date: 2/1/2021
