

## EDUCATIONAL SERVICE UNIT 4

Regular Meeting

January 13, 2020

5:15 PM

Educational Service Unit 4

Auburn, Nebraska

President, Cheri Wirthele, called the meeting to order at 5:15 p.m. She announced that copies of this meeting's agenda were made available at the office of the service unit administrator, prior to the meeting date and time as stated above. Also, a copy of the Nebraska Open Meetings Act, Chapter 84, Article 14 is available as a reference.

Gary Schaffer moved that this meeting be declared an open meeting which was preceded by published notice and is hereby declared to be fully convened and in open session. The motion was seconded by Mary Stewart. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Roll Call: Present were Board Members Gary Schaffer, Amy Clark, Mary Stewart, John Furrow, Lana Willman, Allison Hayes, and Cheri Wirthele. Board Member Jeff Bacon was absent. Also present were Administrator Gregg Robke and Treasurer Kathy Taylor.

Amy Clark moved to excuse Jeff Bacon from the January 2020 Board Meeting. The motion was seconded by John Furrow. Roll call vote: John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

John Furrow moved to approve the agenda for January. Lana Willman seconded the motion. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Lana Willman moved to approve the minutes of the previous regular meeting as printed. The motion was seconded by Cheri Wirthele. Roll call vote: John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Lana Willman moved to approve ESU 4 claims of \$83,436.75, ESU 4 payroll of \$422,488.26, and NCECBVI claims of \$31,962.61 for January. John Furrow seconded the motion. Check #25908 to Riggs & Associates is payment for the completion of the 2018-19 Audit. Check #25916 to SHI International and #25917 to Sirius Computer Solutions are both payments for DVLG expenses. Check #25895 to Miller Monroe is payment for insurance premiums. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Amy Clark moved to approve Federal Program claims of \$7,066.64 for January. Mary Stewart seconded the motion. Roll call vote: John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Kathy Taylor presented the Treasurer's Report for January. The Board was informed that the audit had been completed and now the AFR can be completed and submitted by January 31. John Furrow moved to accept the Treasurer's Report as presented. Gary Schaffer seconded the motion. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Gregg shared information from the NASB Update and informed the Board that ESU 4 is required to publish the proposed Administrator's Contract three days prior to the meeting set for its approval. The following items are on tonight's agenda: Administrator's Evaluation, Letter of Agreement with Dennis J Lyon, Architect, the 2018-19 Audit and Board Reorganization.

John Furrow moved to approve the 2018-2019 Audit as presented. The motion was seconded by Lana Willman. Roll call vote: John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to approve the Letter of Agreement with Dennis J Lyon, Architect. John Furrow seconded the motion. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Administrator Gregg Robke, took control of the meeting to complete the Board Reorganization.

Mary Stewart moved to elect the following officers by acclamation for 2020: Cheri Wirthele, President, Jeff Bacon, Vice-President, and Allison Hayes, Secretary. The motion was seconded by John Furrow. Roll call vote: Allison Hayes, Abstain; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; and Cheri Wirthele, Abstain. Voting No: None. Motion carried.

President Cheri Wirthele took control of the meeting.

Amy Clark moved to identify Kathy Taylor as Treasurer for the ESU 4 Board for 2020. Lana Willman seconded the motion. Roll call vote: John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Gary Schaffer moved to name the Administrator as the authorized representative for federal and state programs. The motion was seconded by Lana Willman. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

John Furrow moved to appoint the Administrator to enter into contractual arrangements on behalf of ESU 4. Mary Stewart seconded the motion. Roll call vote: John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Gary Schaffer moved to appoint the Administrator as representative in the Bid Letting and Contract Policy as approved. The motion was seconded by John Furrow. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

The Administrator's Evaluation was completed and discussed. Approval of the evaluation will be made during the February 2020 meeting.

John Furrow moved to adjourn the meeting at 6:16 pm. The motion was seconded by Amy Clark. Roll call vote: John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Respectfully submitted,

Allison Hayes  
Secretary