

**South Shore Educational Collaborative  
75 Abington Street, Hingham, MA 02043**

**BOARD MEETING MINUTES  
Friday, March 8, 2019**

Present:        Frank Hackett, Ed.D.                                Braintree  
                     Louise Demas    Cohasset  
                     Dorothy Galo, Ph.D.                                        Hingham  
                     Michael Devine    Hull  
                     Janet Sheehan    Milton (Assistant Superintendent, non-voting)  
                     Matthew Keegan     Norwell  
                     Thea Stovell    Randolph

SSEC:            Richard L. Reino, Executive Director  
                     Patricia Mason, Director of Student Services

The meeting was called to order at 8:35 a.m.

1. Acceptance of the minutes from the December 7, 2018 meeting. A motion to approve was made by Ms. Demas and seconded by Mr. Keegan; unanimously approved, with Dr. Galo, Dr. Hackett and Ms. Stovell abstaining as they were not present for this meeting. A motion to accept the minutes from the January 25, 2019 meeting was made by Mr. Keegan and seconded by Mr. Devine; unanimously approved, with Dr. Galo, Dr. Hackett and Ms. Stovell abstaining as they were not present for this meeting.
2. Acceptance of the financial summary and budget update. The line of credit has not been needed, and is still at zero. The bank balance is good; SSEC should end the year in a positive fiscal position. Randolph and Hull have been very supportive of housing SSEC programs in their schools which is appreciated. A motion to accept was made by Mr. Keegan and seconded by Mr. Devine; unanimously approved.
3. FY 20 budget review and discussion. The revenue is based on a tuition recommendation of a 2% increase for member districts, and a 4% increase for non-member districts. The only other change would be to the Quest Program whose tuition would be raised by approximately 20% to accommodate the increase staffing needs necessary to support the student referrals. Additional increases to the FY 20 budget include a few staff additions, professional development expenses, and health insurance costs. The rent will increase next year but then will remain the same for the following two years. Board members were asked to review the budget so that a vote may be taken at the meeting in April.
4. Approval of an OPEB contribution in the amount of \$31,500. A motion to approve was made by Dr. Hackett and seconded by Mr. Keegan; unanimously approved.

5. Update on the South Shore High School Coordinator position. The current program director is retiring later this year, and will be replaced by a program coordinator. At this time there have been five candidates selected for interviews. One of them is an internal candidate. The interview committee hopes to have a candidate ready for recommendation sometime in April.
6. Discussion of having SSEC offer psychiatric services. Member districts indicate a need to have access to someone who is able to prescribe medications when necessary for families who may have a difficult time being seen by a mental health clinician in a timely manner. The part time psychiatrist at SSEC no longer prescribes medication for students. SSEC has considered hosting a third party person who would rent space in the building to provide prescription services for families in need. A wellness referral service helpline called Interface is available in some communities south of Boston, and this may assist in meeting this need as well. They offer assistance with counseling and follow up visits. BAMSI also provides services. This topic will be revisited at a future board meeting. Mr. Keegan left the meeting at this time.
7. Discussion of the evaluation for the executive director. The executive director will complete a self-evaluation based on yearly goals which will be reviewed by a subcommittee comprised of a few board members. The subcommittee will be provided with a copy of the executive director's contract, and will then make a contract renewal and compensation recommendation to the full board.
8. The Abington Public Schools made an inquiry about becoming a member district of SSEC. No further correspondence has been received from Abington, so discussion will be tabled until more information is provided.
9. Room rental rates and contracts with Hull and Randolph. Hull is asking for a three year commitment from SSEC to continue renting classroom space. This allows for better financial planning. SSEC currently occupies ten classrooms in Hull, and anticipates the need to continue for the next three years. A question was raised as to whether or not the contract has an opt out provision in case enrollment declined. Braintree indicated that they may have classroom space available around 2022.
10. Professional development offerings. SSEC will be offering Wilson Reading, an IEP boot camp in October and November, three math institutes (elementary, middle and high school levels) and possibly ELA training soon.
11. Other items. 2019-2020 calendars were provided with potential board meeting dates highlighted. ALICE training may be taking place in late August for all SSEC staff, prior to students beginning school. There is a court case pending which may potentially take place in May. SSEC received correspondence from DESE stating that all of the posting and reporting requirements have been met. SSEC auditors Powers and Sullivan has a

three year contract. They have provided good service, so the plan is to continue working with them.

A motion to adjourn was made by Ms. Demas and seconded by Mr. Devine; unanimously approved.