

Coffee County Schools

2021–2022 Kindergarten Registration Checklist

Kindergarten is mandated by the State of Tennessee. No child may enter first grade without having attended an approved kindergarten program. Students registering for Kindergarten **must be five (5) years old by (on or before) AUGUST 15**, of the school year to be enrolled.

Registration: by August 2, 2021 – first day of school – To complete the registration for your kindergarten student, you will need to bring the following:

- _____ Child's Birth Certificate (original copy with certificate number & state seal – *per CCBOE policy # 6.203*) (Mother's Copy is NOT accepted as 'Legal' copy)
TN Vital Records – 615-741-1763
- _____ Child's Social Security Card (not required)
- _____ Copy of Parent's Driver's License
- _____ Proof of Legal Custody – If child is not living with both parents
- _____ Legal documents relating to child – name change, custody rights, etc
(Needed by the first day of school)
- _____ Any important health, physical, or personal notations that would affect your child's learning. (Needed by the first day of school)
- _____ Proof of Residence – (Utility Bill – Electric or Gas) A child must be a resident of the Coffee County School District in order to enroll in Coffee County Schools
- _____ If previously enrolled in another school, the parent must provide the name of the school and phone number
- _____ Proof of Physical Examination (form completed by physician prior to first day of school – signed form from a doctor or health provider dated within the last twelve months)
- _____ Child's Immunization Record on the official card from the Physician's Office or Health Department: **(New Requirements Underlined)**
 - _____ Diphtheria-Tetanus-Pertussis (DTap, or DTP if appropriate; last dose)
 - _____ Hepatitis B (HBV) – (3 doses)
 - _____ Poliomyelitis (IPV or OPV): final dose on or after the 4th birthday now required
 - _____ Measles, Mumps, Rubella (2 doses of each, usually given together as MMR)
 - _____ Varicella (2 doses or history of disease)
 - _____ Hepatitis A (2 doses, spaced at least 6 months apart)