

Agenda in Brief  
Wyoming Area School District  
Work Session of the Wyoming Area Board of Education  
252 Memorial Street, Exeter, Pennsylvania, 18643  
Tuesday, January 17, 2017, 7:00 p.m.

Agenda

Communications Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Open Discussion

Adjournment

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Communications Report

1. Luzerne Intermediate Unit's regular meeting minutes of November 16, 2016.
2. Jennifer Vogel, Intermediate Center PTO, requesting permission for use of the football stadium for Fun Day.
3. Robert Ostrowski, Custodian at Primary Center, requesting permission to take a medical leave of absence with intent to retire April 15, 2017.
4. Michelle Klaproth, Presidents of the Wyoming Area Drama Parents Association, to hold a food/beer pairing dinner and raffle fundraiser.
5. Shea Riley, Band Teacher, requesting permission to attend the PMEA District 9 Band at Valley View High School along with eight students.
6. Lisa Woodruff, President of the Intermediate Center PTO, requesting permission to use the Secondary Center gym for a Harlem Wizards Basketball Game.
7. Paul and Lisa Minnelli and Jerry and Sandy Walkowiak, Parents, thanking the board for funding the 2016 International Thespian Festival and requesting financial assistance once again for two students to participate in the 2017 International Thespian Festival at University of Nebraska in Lincoln, Nebraska.
8. Katie Vanness, Elementary Teacher, requesting permission to take a maternity leave of absence.
9. Juel Anne Klepadlo and Lisa Day, FBLA Advisors, requesting permission to attend the FBLA Leadership Conference along with twelve students.
10. Jeanne Wisnewski, Intermediate Center PTO, requesting permission to use the Secondary Center auditorium for a Talent Show.
11. The Wyoming Area Drama Club Thespian Officers thanking the school board for the monetary contribution to attend the Pennsylvania State Thespian Conference.

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Communications Report

12. Juel Anne Klepadlo, Key Club Advisor, requesting permission to use the Secondary Center auditorium for talent show/art show.
  
13. Juel Anne Klepadlo, Key Club Advisor, requesting permission to use the Secondary Center cafeteria for Doctor Seuss Night.

Summary of Applications Received

Special Education Aide – 6  
History – 1  
Special Education PK-8 – 1  
Elementary – 1  
Cleaners - 5

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 Finance Report

1. Received the following checks:

<u>Berkheimer</u>	
Earned Income Tax	30,315.43
Local Service Tax	294.69
Per Capita Tax	1,290.40
Delinquent Per Capita	<u>828.09</u>
Total:	32,728.61

<u>State &amp; Federal Subsidy Payments</u>	
Retirement	472,220.78
Title I-Improving Basic Programs	155,657.68
Title II – Improving Teacher Quality	15,437.84
Basic Education Funding	1,102,195.15
Ready to Learn Block Grant	357,527.00
School District Transportation	494,971.00
Non Public Transportation	<u>33,110.00</u>
Total:	2,631,119.45

<u>Delinquent Real Estate Tax</u>	
Wyoming County	1,063.30

<u>2016 Real Estate Taxes</u>	
Ann Marie Farley – Exeter Twp., Wyoming County	35,861.07
George Miller – West Pittston Borough	104,277.51
Paul Konopka – Wyoming Borough	57,213.99
Robert Connors – West Wyoming Borough	67,332.89
Thomas Polacheck – Exeter Borough	87,241.06
Wayman Smith – Exeter Twp., Luzerne County	<u>74,283.97</u>
Total:	426,210.49

<u>Luzerne Intermediate Unit</u>	
Reimbursement for Race to the Top	13,035.17

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Miscellaneous

District Court 11-2-01

70.22

2. Discuss to approve the January payment of \$128,799.85 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for programs and services for the 2016-2017 school year. The payment will be reduced by IDEA Pass Thru Funding of \$24,227.08 from the Luzerne Intermediate Unit resulting in a net payment of \$104,572.77.
3. Discuss to approve the January payment of \$43,077.00 to the West Side Career & Technology Center for the 2016-2017 school year.
4. Discuss to approve the refund of paid property taxes for the 2016 year to #67-E10SE3-006-036-000 in the amount of \$86.25.
5. Approve the appointment of Dehey McAndrew to provide continued professional services including consulting and support services for benefit plan entitled IRC Section 125, at a cost of \$5,250.00 for the 2017-2018 year. Services include all administration, plan documentation and IRS filings. The cost quoted is the same as services provided for the 2014-2015, 2015-2016 and 2016-2017 school years.
6. Approve the appointment of Dehey McAndrew to provide continued professional services related to the administration common remitted and compliance aspects of the district's 403(b) Salary Reduction Agreement Plan. These services will help ensure compliance with the Internal Revenue Service and the United States Department of Labor regulation and are for the period January 1, 2017 through December 31, 2017. The cost quoted is the same as services provided for the 2014-2015, 2015-2016 and 2016-2017 school years.

The fee for these services are as follows:

Professional Fixed Annual Fee 4,175.00

Monthly fee of \$1.59 per contributor per payroll period

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7. Approve the appointment of Dehey McAndrew to provide continued professional services related to the administration of IRC 403(b) Post Severance Plan. These services will help ensure compliance with the Internal Revenue Service and the United States Department of Labor regulation and are for the period January 1, 2017 through December 31, 2017. The cost quoted is the same as services provided for the 2014-2015, 2015-2016 and 2016-2017 school years.

The fee for these services are as follows:

Professional Fixed Annual Fee 2,475.00  
Variable fee of \$9.75 per associated retiree per year

8. Discuss to approve the 2017-2018 General Operating Budget of the Luzerne Intermediate Unit #18.

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2016-2017 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Discuss to approve the revised professional substitute list for the 2016-2017 school year.
3. Discuss to approve the request of Katie Vanness, Elementary Teacher, to take a maternity leave of absence on or about March 3, 2017 with an anticipated return date at the beginning of the 2017-2018 school year.

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Activities Report

1. Discuss to approve the following assistant coaches and volunteers for the 2016-2017 winter and spring sports season:

Winter Track

Ken Stack Volunteer

Swimming

Karlie Klocko Volunteer

Baseball

Louis Falzone	Assistant	2,508.00
Jim Manganiello	Jr. High	2,230.00
Chris Murphy	7/8 Grades	2,230.00
Joe Bellino	Volunteer	
Sean Gallagher	Volunteer	
Angelo Falzone	Volunteer	

Boys Tennis

Aaron Carter Volunteer  
Joseph Skrip Volunteer

Track & Field

Mike Fanti	Assistant	2,508.00
Ken Stackhouse	Assistant	2,508.00
Courtney Thomas	Assistant	2,508.00
Victoria Blazick	Assistant Jr. High	2,230.00
Randy Spencer	Assistant Jr. High	2,230.00
Dave Ruggles	Volunteer	
Ashley Aritz	Volunteer	

Softball

Ryan Carey	Jr. High	2,230.00
Dean Carey	Assistant Jr. High	2,230.00
Frank Parente	Volunteer	



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Boys Lacrosse

Rob Switzer	Volunteer
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Girls Lacrosse

Marie (Ree Ree) DeLuca	Volunteer
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2. Discuss to approve the request of Michelle Klapproth, President of the Wyoming Area Drama Parents Association, to hold a food/beer pairing dinner and raffle fundraiser at Gober's Deco Lounge on Saturday, April 29, 2017 from 6:00 p.m. to 9:00 p.m. (This is for adults only)
3. Discuss to approve the request of Shea Riley, Band Teacher, for permission to attend the PMEA District 9 Band at Valley View High School along with eight students from Thursday, February 9<sup>th</sup> to Saturday, February 11, 2017. Cost of registration is \$1,040.00. The school van is requested for transportation. Mrs. Riley is also requesting comp time and mileage reimbursement.
4. Discuss to approve the request of Paul and Lisa Minnelli and Jerry and Sandy Walkowiak, Parents, for financial assistance for two students to participate in the 2017 International Thespians Festival at University of Nebraska in Lincoln, Nebraska, Monday, June 19<sup>th</sup> to Sunday, June 25, 2017, not to exceed \$3,000.00.
5. Discuss to approve the request of Juel Anne Klepadlo and Lisa Day, FBLA Advisors, to attend the FBLA State Leadership Conference, along with twelve students, in Hershey, Monday, April 3<sup>rd</sup> to Wednesday, April 5, 2017, with a total cost of \$5,984.00 for lodging and registration.

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Building Report

1. Discuss to approve the request of Jennifer Vogel, Intermediate Center PTO, for use of the football stadium (announcers booth, Key Club stand, Parent Spirit Stand, garage and restrooms) for Fun Day on Friday, June 9, 2017 from 8:00 a.m. to 3:00 p.m., pending approval by the building principal and athletic director. (Class A)
2. Discuss to approve the revised support personnel substitute list for the 2016-2017 school year.
3. Discuss to approve the request of Robert Ostrowski, Full-Time Custodian at Primary Center, to take a medical leave of absence retroactive to January 3, 2017 through April 14, 2017, with the intent to retire on April 15, 2017.
4. Discuss to approve the request of Lisa Woodruff, President of the Intermediate Center PTO, to use the Secondary Center gym for a Harlem Wizards Basketball Game on Saturday, April 22, 2017, 6:30 p.m. to 8:30 p.m., pending approval by the building principal and athletic director. (Class A)
5. Discuss to approve the request of Jeanne Wisnewski, Intermediate Center PTO, to use the Secondary Center auditorium, piano and sound system for a Talent Show to be held on Tuesday, April 4, 2017, 5:00 p.m. to 8:30 p.m., with rehearsal on Monday, March 27, 2017, from 4:45 p.m. to 8:00 p.m., pending approval by the building principal. (Class A)
6. Discuss to approve the request of Juel Anne Klepadlo, Key Club Advisor, to use the Secondary Center auditorium for a talent show/art show on Saturday, February 18, 2017, 6:00 p.m. to 9:00 p.m., with a snow date on February 19<sup>th</sup>, pending approval by the building principal. (Class A)
7. Discuss to approve the request of Juel Anne Klepadlo, Key Club Advisor, to use the Secondary Center cafeteria for Doctor Seuss Night on Tuesday, February 28, 2017, 6:00 p.m. to 7:30 p.m., pending approval by the building principal and cafeteria director. (Class A)