

NEW MILFORD BOARD OF EDUCATION

New Milford Public Schools

50 East Street

New Milford, Connecticut 06776

BOARD OF EDUCATION

MEETING NOTICE

DATE: December 14, 2010
TIME: 7:30 P.M.
PLACE: Sarah Noble Intermediate School – Library Media Center

GEORGE C. BUCKBEE
TOWN CLERK

JMA

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NEW MILFORD, CT

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. STUDENT RECOGNITION

A. High School Students who achieved Advanced Level Performance on all Four Subtests of the Connecticut Academic Performance Test (CAPT) as follows: Laurel Byrnes, Sarah Chauvin, Samantha Cole, Ian Curtis, Ciara Delehanty, Theresa DiMascio, Faith Eherts, Kathryn Flanagan, Katrina Haught, Erin Kersten, Tara Larkin, Nina Maniscalco, Annie Mao, Roger Mao, Dustin Martin, Briana Morrissey, Erika Prevost, Rachael Ranno, Erica Sadowski, Mackenzie Schultz, Anna Scillitoe, Alexandra Scorza, Jacob Scott, John Silk, Carlie Silva, Rebecca Smith, Jane Thompson, Gwendolyn Trott, Robertson Tuomala, Tyler Valzania, Ana Vargas, Toni-Sue Viola, Moe Uddin, Kristina Wagner, Matthew Watrous, Candice Weiss, John Wells, Haolan Yan, and Johnny Zheng.

3. PUBLIC COMMENT Anticipated 8:00 p.m.

- At this time the Board would like to invite the public to give their input regarding the development of the 2010-2011 school budget.
- The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

- A. Approval of the following Board of Education Meeting Minutes
1. Special Meeting Minutes November 9, 2010
 2. Regular Meeting Minutes November 9, 2010

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE/LIAISON REPORTS

- A. Facilities Sub-Committee – Mr. Nichols
- B. Operations Sub-Committee – Mr. McSherry
- C. Policy-Sub-Committee - Mrs. Latour
- D. Committee on Learning – Mrs. Thomas
- E. Education Connection – Mrs. Rigdon
- F. Connecticut Boards of Education (CABE) – Mrs. Thomas

10. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence
- B. Monthly Reports
 - 1. Purchase Resolution D-631
 - 2. Budget Position as of 11/30/10
- C. Policies for First Review:
 - 1. 3110 Budget Planning
 - 2. 3240 Tuition Fees
 - 3. 3280 Gifts to the School
 - 4. 3300 Purchasing
 - 5. 3451 Petty Cash Funds
 - 6. 3453.1 Unexpended Class Funds
 - 7. 3514 Equipment: Authorized Use of School-Owned Materials
 - 8. 3516.3 Accident Prevention and Reporting
 - 9. 3516.4 Safety: Sex Offender Notification
 - 10. 3524 Hazardous Materials Communication/Green Cleaning Program
 - 11. 3524.1 Hazardous Material in School
 - 12. 3541.23 Bus Contractor
 - 13. 3541.313 Routes and Services/Transportation
 - 14. 3541.44 Use of Private Automobiles on School Trips
 - 15. 3542.42 Cafeterias – Handling of School Lunch Funds
 - 16. 5145.45 Section 504 Procedural Safeguards
- D. Policies for Approval:
 - 1. 5114 Removal/Suspension/Expulsion
 - 2. 5141.27 First Aid/Emergency Medical Care
 - 3. 5141.123 Search and Seizure (Use of Metal Detectors)
 - 4. 9121 Role of the Chairperson
 - 5. 9130 Board Committees
- E. Policy for Deletion:
 - 1. 3511 Compliance with 504 Regulations
- F. Five Year Curriculum Plan
- G. Textbook Approval for Grades 11 & 12

11. Executive Session

- A. Consideration of records, reports and statements pertaining to the collective bargaining with Teamster's Local 677-Food and Nutrition Services Employees.

12. Discussion and Possible Action

- A. Approval of tentative agreement with Teamster's Local 677-Food and Nutrition Services.

13. Items for Discussion

- A. Field Trip Report

14. Adjourn

ITEMS OF INFORMATION

Policy Sub-Committee Minutes – November 16, 2010

Committee on Learning Minutes – November 16, 2010

Facilities Sub-Committee Minutes – December 7, 2010

Operations Sub-Committee Minutes – December 7, 2010

JANUARY 2010 – BUDGET HEARINGS	
New Milford Board of Education Budget Hearing January 18, 2011 – 7:00 p.m. Sarah Noble Intermediate School - LMC	New Milford Board of Education Budget Hearing January 25, 2011 – 7:00 p.m. Sarah Noble Intermediate School - LMC
New Milford Board of Education Budget Hearing January 19, 2011 – 7:00 p.m. Sarah Noble Intermediate School – LMC	New Milford Board of Education Budget Hearing /Budget Adoption January 26, 2011 – 7:00 p.m. Sarah Noble Intermediate School – LMC
Hold Thursday, January 20, 2011 in case of inclement weather	Hold Thursday, January 27, 2011 in case of inclement weather

New Milford Board of Education

Regular Meeting Minutes

December 14, 2010

Sarah Noble Intermediate School Library Media Center

GEORGE C. SUCKBEE
TOWN CLERK



2010 DEC 17 A 9:45

NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. David Lawson Mr. Thomas McSherry Mr. William Wellman Ms. Alexandra Thomas Mr. Rodney Weinberg Mrs. Nancy Tarascio-Latour Mr. Daniel Nichols Mrs. Lynette Rigdon
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Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Mr. Daniel DiVito, Director of Information Technology Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Accounting Manager Mr. John Calhoun, Facilities Manager Ms. Ellamae Baldelli, Director of Human Resources Mrs. Adele Johnson, Director, Pupil Personnel Services Mr. Denis Dolan, Assistant Principal, New Milford High School Josh Jugler, Student Representative Ashlyn Pacific, Student Representative
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1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:30 pm. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Student Recognition A. High School Students who achieved Advanced Level Performance on all Four Subtests of the Connecticut Academic Performance Test (CAPT) Dr. Paddyfote introduced Assistant NMHS Principal Denis Dolan who recognized the 39 students. The meeting recessed at 7:40 pm for a reception. The meeting reconvened at 8:00 pm.	Student Recognition A. High School Students who achieved Advanced Level Performance on all Four Subtests of the Connecticut Academic Performance Test (CAPT)
3.	Public Comment Wisdom Jarvis, a faculty member at New Milford	Public Comment

High School and a New Milford resident said the teachers clerk positions should be added back in next year's budget. Currently, one part time position supports 100 teachers with copying, ordering supplies, fixing machines, etc. Also, teachers should not be spending time making copies, they should be planning, prepping, teaching and assessing.

Diana Beddows, a music teacher at Northville Elementary said the Board should restore the music position at Schaghticoke as critical, creative teachers require music. She said the STEM system (Science, Technology, Engineering and Mathematics) is becoming STEAM (Science, Technology, Engineering, Arts and Mathematics).

Claire Willis who has three students in New Milford schools spoke in support of music at Sarah Noble. She said there is no fourth grade instrumental instruction in New Milford and students in fourth grade are excited and ready to learn.

Jeff Winter, a New Milford resident, encouraged the Board to follow the Strategic Plan which a lot of people put time and effort on. He suggested caution when thinking about moving the administrative offices for the schools but rather to look at all uses of town buildings. Finally, he asked the Board to reinvest the internal service fund which has been overfunded for a number of years. He said it could also be used to give back to the employees because they have been overpaying as well.

Margaret Fitzgerald, a New Milford resident, said the .95 positions cut from music should be reinstated next year. The Sarah Noble position at .45 cut the band out completely. She said the majority of students in the top 10 are involved in band, chorus and the arts. She also asked that the .5 position at Schaghticoke as students do not need more study halls. Music is an integral part of the curriculum.

Mrs. Faulenbach thanked the members of the public for their input.

<p>4.</p>	<p>PTO Report</p> <ul style="list-style-type: none"> • The PTO sponsored Katie Costner who presented a program on Cyber Smarts. MVP SOS co-sponsored the program. • The book fairs have had record sales and the K-3 and Sarah Noble school children will all receive a free book. • The PTO bakers have served the K-8 teachers treats for the holidays and the central office will get treats this Thursday. • Happy Holidays! 	<p>PTO Report</p>
<p>5.</p>	<p>Student Representatives Report</p> <ul style="list-style-type: none"> • Dec. 1 was the NAMES event. • Dec. 1 – 2 was the Holiday Art Sale. • Dec. 6 was the math team competition. • Dec. 6 was the fall sports banquet. • Dec. 11 was the musical auditions. • Dec. 23 starts winter break. 	<p>Student Representatives Report</p>
<p>6.</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes</p> <p>1. Special Meeting Minutes November 9, 2010</p> <p>Mr. Nichols moved to approve the Special Meeting Minutes dated November 9, 2010, seconded by Mrs. Thomas and approved 7-0-2.</p> <p>Aye: Mr. McSherry, Mr. Weinberg, Mrs. Faulenbach, Mr. Nichols, Mrs. Thomas, Mr. Wellman, Mrs. Tarascio-Latour Abstain: Mrs. Rigdon, Mr. Lawson</p> <p>2. Regular Meeting Minutes November 9, 2010</p> <p>Mr. Nichols moved to approve the regular board meeting minutes dated November 9, 2010, seconded by Mrs. Thomas and approved 8-0-1.</p> <p>Aye: Mr. McSherry, Mr. Weinberg, Mr. Lawson, Mrs. Faulenbach, Mr. Nichols, Mrs. Thomas, Mr. Wellman, Mrs. Tarascio-Latour Abstain: Mrs. Rigdon</p>	<p>Approval of Minutes</p> <p>Approval of following Board of Education Meeting Minutes</p> <p>Special Meeting Minutes November 9, 2010</p> <p>Motion made and passed to approve special meeting minutes of November 9, 2010</p> <p>Regular Meeting Minutes November 9, 2010</p> <p>Motion made and passed to approve regular meeting minutes November 9, 2010</p>

7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Dr. Paddyfote announced that on December 11th the Observatory celebrated its 10th anniversary and she saluted the Board and the volunteers. • December 2nd was the magnet school meeting and the applications will be on the website in January. • A new Exhibit A was being presented to the Board for this meeting with two recommendations for literacy coaching positions – Karen Hartle and Cheryl Morosko. These positions are in the Strategic Plan and are being funded by the Education Jobs Grant. • December 23rd starts the winter break. 	<p>Superintendent's Report</p>
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mrs. Faulenbach announced that elections of officers had been held prior to this meeting and she had been elected chair, Dan Nichols, Vice Chair, David Lawson, Secretary, and Nancy Tarascio-Latour, Assistant Secretary. • She also mentioned that the Board members give a lot of their own time and she introduced each Board member. • The Town Council had recently accepted the administrators contract and voted to put the end of year balance of about \$479,000, into the capital reserve account. • The budget meetings will start January 18th at 7 pm. • Board members should submit their committee requests. 	<p>Board Chairman's Report</p>
9.	<p>Committee/Liaison Reports</p> <p>A. Facilities Sub-Committee – Mr. Nichols</p> <p>Mr. Nichols said at the previous facilities meeting that they received a report from John Calhoun about random revaluation, green cleaning, Hill and Plain parking lot reconstruction, the East Street move report, and the Five Year Capital Plan.</p>	<p>Committee Liaison Reports</p> <p>A. Facilities Sub-Committee</p>

<p>B. Operations Sub-Committee – Mr. McSherry</p> <p>Mr. McSherry said most of the items at the Operations meeting will be on the agenda this evening. They also heard from Adele Johnson, Mike Crespan, Dr. Robert Mullen, and Dr. Lynch regarding the Mobile Dental Unit which has been withdrawn for the time being. Dr. Diane D’Isidori and Mrs. Lukovits reported on the grant received to prevent childhood obesity. Also, Ray Jankowski and the insurance consultant gave the committee good news regarding the insurance savings for next year.</p> <p>C. Policy Sub-Committee – Mrs. Tarascio-Latour</p> <p>Mrs. Tarascio-Latour said there were several policies up for first review, some for approval and one for deletion tonight.</p> <p>D. Committee on Learning – Mrs. Thomas</p> <p>Mrs. Thomas said the Committee On Learning discussed the technology competencies, the Five Year Curriculum Plan, Chemical Hygiene Plan for Schaghticoke, and a review of the Professional Development evaluation for 2010-11.</p> <p>E. Education Connection – Mrs. Rigdon</p> <p>Mrs. Rigdon reported that on December 2nd the committee met and discussed the allowance each district pays for membership and the next meeting will be February 3rd.</p> <p>F. Connecticut Boards of Education – Mrs. Thomas</p> <p>Mrs. Thomas said she had attended the Board meeting and voted on the actions for CAFE to undertake on behalf of the local Boards of Education. The conference addressed Board efficiencies that she hoped would be useful to this Board.</p> <ul style="list-style-type: none">• Mr. Wellman asked what issues CAFE would	<p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p> <p>E. Education Connection</p> <p>F. Connecticut Boards of Education</p>
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	<p>be involved with in the next year and Mrs. Thomas said CAFE has position statements for the issues voted on by the local Boards of Education.</p>	
<p>10. A.</p>	<p>Discussion and Possible Action Exhibit A: Personnel – Certified, Non-Certified, Appointments, Resignations and Leaves of Absences</p> <p>Mr. Nichols moved to approve Exhibit A: Personnel–Certified, Non-Certified, Appointments, Resignations and Leaves of Absences, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> Mr. Nichols asked for the timetable to replace the teachers who have become the literacy coaches. Ms. Baldelli said they will do it in a timely manner but cannot post until it is approved. <p>The motion passed 8-0-1</p> <p>Aye: Mrs. Rigdon, Mr. McSherry, Mr. Weinberg, Mrs. Faulenbach, Mr. Nichols, Mrs. Thomas, Mr. Wellman, Mrs. Tarascio-Latour Abstain: Mr. Lawson</p>	<p>Discussion and Possible Action A.Exhibit A: Personnel – Certified, Non-Certified, Appointments, Resignations and Leaves of Absences</p> <p>Motion made and passed to approve Exhibit A: Personnel–Certified, Non-Certified, Appointments, Resignations and Leaves of Absences</p>
<p>B.</p>	<p>Monthly Report 1. Purchase Resolution D-631 2. Budget Position as of 11/30/10</p> <p>Mr. Lawson moved to approve the monthly reports Purchase Resolution D-631 and Budget Position as of 11/30/10, seconded by Mrs. Thomas.</p> <p>Mr. Lawson asked how the numbers looked and Mr. Miller said the current available balance is \$8,739,492 but cautioned that the average temperature is 15 to 30 degrees below normal so he will be watching the fuel accounts.</p> <p>The motion passed unanimously.</p>	<p>B. Monthly Report 1. Purchase Resolution D-631 2. Budget Position as of 11/30/10</p> <p>Motion made and passed to approve the monthly reports Purchase Resolution D-631 and Budget position as of 11/30/10</p>
<p>C.</p>	<p>Policies for First Review: 1. 3110 Budget Planning 2. 3240 Tuition Fees 3. 3280 Gifts to the School</p>	<p>C. Policies for First Review: 1. 3110 Budget Planning 2. 3240 Tuition Fees 3. 3280 Gifts to the School</p>

- 4. 3300 Purchasing
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- 4. 3300 Purchasing
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- 16. 5145.45 Section 504 Procedural Safeguards

D. Policies for Approval:

1. 5114 Removal/Suspension/Expulsion

Mrs. Thomas moved to approve policy 5114 Removal/Suspension/Expulsion, seconded by Mr. Nichols.

- Mr. Wellman asked if in terms of conduct off school ground and violating the policy, if he took his grandson to the shooting range where he handled a gun would that be considered grounds for expulsion.
- Mr. Lawson said he felt the policy was specific to illegal activities.
- Mr. Wellman said the policy did not state that.
- Dr. Paddyfote said this language was taken from the state statute and that the Board's attorney was recommending approval of the policy.

The motion passed 8-1

D. Policies for Approval:

1. 5114 Removal/Suspension/Expulsion

Motion made and passed to approve policy 5114 Removal/Suspension/Expulsion

	<p>Aye: Mrs. Rigdon, Mr. McSherry, Mr. Weinberg, Mr. Lawson, Mrs. Faulenbach, Mr. Nichols, Mrs. Thomas, Mrs. Tarascio-Latour No: Mr. Wellman</p> <p>2. 5141.27 First Aid/Emergency Medical Care</p> <p>Mr. Nichols moved to approve policy 5141.27 First Aid/Emergency Medical Care, seconded by Mrs. Thomas and passed unanimously.</p> <p>3. 5141.123 Search and Seizure (Use of Metal Detectors)</p> <p>Mrs. Thomas moved to approve policy 5141.123 Search and Seizure (use of metal detectors), seconded by Mr. Nichols and passed unanimously.</p> <p>4. 9121 Role of the Chairperson</p> <p>Mr. Nichols moved to approve policy 9121 Role of the Chairperson, seconded by Mrs. Tarascio-Latour and passed unanimously.</p> <p>5. 9130 Board Committees</p> <p>Mr. Nichols moved to approve policy 9130 Board Committees, seconded by Mrs. Tarascio-Latour and passed unanimously.</p> <p>E. Policy for Deletion:</p> <p>1. 3511 Compliance with 504 Regulations</p> <p>Mr. Nichols moved to delete policy 3511 Compliance with 504 Regulations, seconded by Mrs. Tarascio-Latour.</p> <ul style="list-style-type: none"> Mr. Lawson asked why this was being deleted and Dr. Paddyfote responded that another policy will be forthcoming. <p>The motion passed unanimously.</p>	<p>2. 5141.27 First Aid/Emergency Medical Care</p> <p>Motion made and passed to approve policy 5141.27 First Aid/Emergency Medical Care</p> <p>3. 5141.123 Search and Seizure (Use of Metal Detectors)</p> <p>Motion made and passed to approve policy 5141.123 Search and Seizure (use of metal detectors)</p> <p>4. 9121 Role of the Chairperson</p> <p>Motion made and passed to approve policy 9121 Role of the Chairperson</p> <p>5. 9130 Board Committees</p> <p>Motion made and passed to approve policy 9130 Board Committees</p> <p>E. Policy for Deletion:</p> <p>1. 3511 Compliance with 504 Regulations</p> <p>Motion made and passed to delete policy 3511 Compliance with 504 Regulations</p>
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F.	<p>Five Year Curriculum Plan Mrs. Thomas moved to approve the Five-Year Curriculum Plan, seconded by Mr. Nichols.</p> <ul style="list-style-type: none">• Mr. Lawson said he felt this plan should have a technology plan as well because without a standard curriculum it is conceivable that a student could graduate with some of the competencies, all of the competencies or none of the competencies. He noted that soon students will need 25 credits to graduate and technology is a good place to start adding credits.• Mr. Nichols thanked Dr. McLaughlin for the hard work on putting this together.• Mrs. Thomas said the technology piece is in the process of being worked on but it is not part of the curriculum because it is a tool that students will use to accomplish what they learn. The technology plan will be looked at again and is being looked at. She said the Five Year Plan does address things that are in the Strategic Plan.• Mr. Weinberg said there did not appear to be any rush and so perhaps this could be postponed until the technology piece could be added.• Mrs. Tarascio-Latour also thanked Dr. McLaughlin and said that technology is running through all the classes. She said the Committee on Learning wanted to move forward with this plan.• Mr. McSherry noted that the Board sees this plan every year and that it is updated every year. He felt technology was a tool used in education.• Mr. Lawson said he questioned the idea of technology as a tool. He said English is a tool used to learn as well and wondered if anyone would try to cut English classes. He also said that the technology curriculum could certainly be looked at by the technology director but his job was the infrastructure and not the teaching. He said this is 2010 and kids should be prepared for the workplace.	<p>F. Five Year Curriculum Plan</p> <p>Motion made and passed to approve the Five-Year Curriculum Plan</p>
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<p>G.</p>	<ul style="list-style-type: none"> Mrs. Faulenbach said this plan can and will be changed but there are some budgetary items needed for this next budget. She also said this ties into the Strategic Plan. <p>The motion passed 6-2-1</p> <p>Aye: Mrs. Rigdon, Mr. McSherry, Mrs. Faulenbach, Mr. Nichols, Mrs. Thomas, Mrs. Tarascio-Latour No: Mr. Lawson, Mr. Weinberg Abstain: Mr. Wellman</p> <p>Textbook Approval for Grades 11 & 12</p> <p>Mr. Nichols moved to approve Textbooks for Grades 11 and 12, seconded by Mrs. Thomas and passed unanimously.</p>	<p>G. Textbook Approval for Grades 11 & 12</p> <p>Motion made and passed to approve Textbooks for Grades 11 and 12</p>
<p>11. A.</p>	<p>Executive Session</p> <p>A. Consideration of records, reports and statements pertaining to the collective bargaining with Teamster's Local 677-Food and Nutrition Services Employees</p> <p>Mr. Nichols moved to enter into Executive Session at 9 pm for the purpose of consideration of records, reports and statements pertaining to the collective bargaining with Teamster's Local 677-Food and Nutrition Services Employees and inviting into said session Dr. JeanAnn Paddyfote Superintendent of Schools and Ms. Susan Scott from Sullivan Schoen and Campaign, Board legal counsel, seconded by Mrs. Thomas and passed unanimously.</p> <p>There were no motions made in Executive Session.</p> <p>The meeting reconvened at 9:29 pm.</p> <p>Mrs. Tarascio-Latour left the meeting at 9:29 pm.</p>	<p>Executive Session</p> <p>Consideration of records, reports and statements pertaining to the collective bargaining with Teamster's Local 677-Food and Nutrition Services Employees</p> <p>Motion made and approved to enter into Executive Session</p>
<p>12. A.</p>	<p>Discussion and Possible Action</p> <p>Approval of tentative agreement with Teamster's Local 677-Food and Nutrition Services</p> <p>Mr. Nichols moved to approve the tentative agreement with the Teamsters Local 677-Food and Nutrition Services, seconded by Mr. Lawson and passed</p>	<p>Discussion and Possible Action</p> <p>Approval of tentative agreement with Teamster's Local 677-Food and Nutrition Services</p> <p>Motion made and passed to approve the tentative agreement</p>

	unanimously.	with the Teamsters Local 677-Food and Nutrition Services
13.	Adjourn Mr. Nichols moved to adjourn the meeting at 9:30 pm, seconded by Mrs. Rigdon and passed unanimously.	Adjourn Motion made and approved to adjourn the meeting at 9:30 pm.

Respectfully submitted:



David A. Lawson
Secretary
New Milford Board of Education