

Parents Make a Difference

Pottsville High School Open House

Agenda
August 10, 2015

Welcome	Annette Bewley
PHS 1-to-1 Home Access Center (HAC)	Jennifer Curry
Accelerated Reader School Messenger	Jenifer Cioppa
Introduction of Faculty/ Report to the Public	Jonathan Bradley
PHS App Closing Remarks	Annette Bewley

Parent Volunteer Form for the 2015-2016 School Year

Please return completed form to the Pottsville High School office

Phone: 479-968-6334 Fax: 479-968-3442

Student(s) Name(s) _____ Student(s) Grade(s) Level(s) _____

Father

Name: _____

Home Phone: _____

Work Phone: _____

E-mail: _____

Volunteer Areas of Interest

- Admissions/Open House
 - Art
 - Athletics: Sports/Booster
 - Band/Orchestra/Choir
 - Career Day Speaker
 - Chaperone Field Trips
 - College Night
 - College Program Help
 - Drama
 - Faculty Printing/Copy Services
 - Fundraising
 - Hospitality
 - Media Center
 - Parent Night
 - Peer Support Group
 - Picture Day
 - Technology
 - Transportation
 - Tutoring
- Time Available: Day Night Weekdays
 Call Me anytime
Level of education attained: _____
Occupation: _____
Employer: _____

Mother

Name: _____

Home Phone: _____

Work Phone: _____

E-mail: _____

Volunteer Areas of Interest

- Admissions/Open House
 - Art
 - Athletics: Sports/Booster
 - Band/Orchestra/Choir
 - Career Day Speaker
 - Chaperone Field Trips
 - College Night
 - College Program Help
 - Drama
 - Faculty Printing/Copy Services
 - Fundraising
 - Hospitality
 - Media Center
 - Parent Night
 - Peer Support Group
 - Picture Day
 - Technology
 - Transportation
 - Tutoring
- Time Available: Day Night Weekdays
 Call Me anytime
Level of education attained: _____
Occupation: _____
Employer: _____

Services available through Parents' Employer(s):

Decorations Food/Catering Donations of Services/Products Guest
Speakers Other: _____

Please circle any of the following committees for which you would be willing to volunteer: Attendance & Graduation Wellness & Health Math
Socioeconomic Status Technology Integration Awards Literacy
Parent Involvement Special Education Intervention

Parent volunteers are rewarded with the great experiences we can provide our children when we all work together.

Please join us today! For more information about being a parent volunteer call:

Annette Bewley, Pottsville High School Parent Involvement Coordinator Phone: 890-2554 or 968-6334

High School YEARS

Working Together for Lifelong Success



Short Clips

Check the school website

A great way to keep up-to-date with your teen's school is by checking the website regularly. You'll find information on upcoming events, testing schedules, links to school counselors, teachers' email addresses, and more. Make sure to bookmark the site and sign up for email announcements.

Concussion facts

Did you know that reported concussions among high school athletes have more than doubled in the last decade? Whether from sports or other accidents, concussions are serious and can affect your child's health and his academic performance. If your teen has a blow to his head, see a doctor right away, and closely follow advice for rest and recovery.

Learning with games

Board games are fun at any age. Suggest that your teenager play games with you in the evenings, with children if she babysits, or with friends at the library or coffee shops. She can build skills like strategic thinking (Othello, Mastermind), teamwork (Catch Phrase, Cranium), and vocabulary (Bananagrams, Boggle).

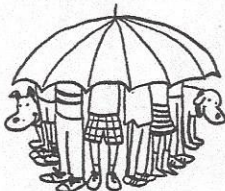
Worth quoting

"Reading is to the mind what exercise is to the body." *Joseph Addison*

Just for fun

Q: Six kids and two dogs were walking under one umbrella. Why didn't they get wet?

A: It wasn't raining.



Set goals for the year

When your teen looks back on this school year, what will she have accomplished? A lot—if she sets goals now. Planning ahead can boost her self-esteem and motivation and help her do her best in school. Here's how.

Think spring

Ask your high schooler to picture herself on the last day of school. Is she satisfied with how she did on her final exams? Can she hold up her end of a French conversation? Does she have a summer job or a college spot lined up? By imagining where she'd like to be in the spring, she'll know what goals to shoot for now. Suggest that she write down her goals and put the list where she will see it regularly (on her bulletin board, in her binder).

Find role models

Talk with your teen about people she knows or admires who have met goals. For example, maybe a cousin got a short story published in a local magazine. Or perhaps an athlete raised a target amount



of money for a charity. Discuss how they might have worked to meet their goals. Then, have your child list steps for achieving each of her goals.

Celebrate progress

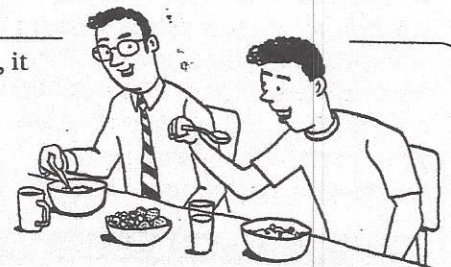
Be sure to recognize your teen's success with a heartfelt "Good job" or "I knew you could do it!" Tell her to celebrate her accomplishments, too. She could have a French movie night with a classmate after finishing a French unit. Or when she mails her last college application, she can visit a nearby college for a concert or play. 👍

Well rested and well fed

School has begun again. For some teens, it might be hard to adjust after a long break. Consider these tips for getting your high schooler back into the routine and ready to do his best.

Sleep for success. Teenagers need a lot of sleep—an average of 8–10 hours each night. Encourage your child to keep a regular bedtime, which will help him wake up to an energetic start the next day.

Fill up the tank. Kids who eat breakfast pay attention and absorb new information better than those who skip a morning meal. Have your teen fuel up each morning with nutritious, brain-boosting breakfast choices like fruit and yogurt or oatmeal with fat-free milk and berries. 👍



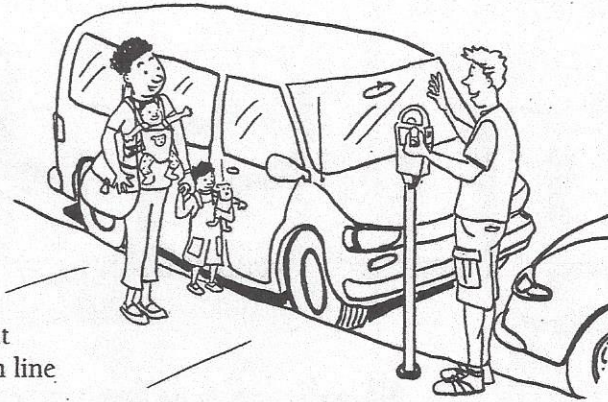
Being kind

Kindness never goes out of style. Encourage your high schooler to be kind every day with these ideas.

Look for ways to make a difference.

Your high schooler might babysit a sibling (for free) or mow the next-door neighbor's lawn while he's mowing yours. Or he could put coins in a parking meter or give up his place in line to someone with small children.

Send thank-you notes. When a teacher, a coach, or another parent goes out of her way for him, encourage your child to put his thanks in writing (on paper or in an email).



Ask about others. Explain to your teen that questions such as "How was work today?" or "What's new in your family?" let people know that he cares about them. Set an example by asking your spouse and your high schooler about their days.

Find ways to help friends. He could listen to a friend's problem and suggest solutions. Or he might share class notes with a student who was out sick. 👍

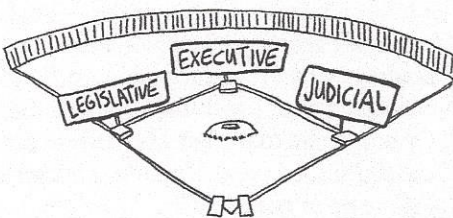


Memory magic

Students need to be able to recall what they've learned. Share these strategies to help your teenager boost her memory:

■ When you learn something new, connect it to something you already know. For instance, if you're learning about atoms in science, think about how they're similar to or different from a concept you've learned before like molecules.

■ Create a word that will help you recall a set of facts. *Example:* HOMES stands for the first letters of the Great Lakes (Huron, Ontario, Michigan, Erie, and Superior).



■ Think of a familiar place, such as a baseball field, and picture several locations within it (first, second, and third base). Mentally assign facts to each spot (judicial, executive, and legislative branches of government). During a test, you can "run the bases" to jog your memory. 👍

OUR PURPOSE

To provide busy parents with practical ideas that promote school success, parent involvement, and more effective parenting.

Resources for Educators, a division of CCH Incorporated
 128 N. Royal Avenue • Front Royal, VA 22630
 540-636-4280 • rfeustomer@wolterskluwer.com
 www.rfeonline.com
 ISSN 1540-5605

Parent to Parent

Too cool for extracurriculars?

My daughter likes school and is a talented girl. But she'd rather do anything than join an organized activity like a club or a team. She told me that extracurricular activities weren't "cool" and she didn't have any interest in them.

I thought about how I had the same mindset when I was a sophomore in high school. But once I found the right extracurricular—for me, it was the newspaper—everything changed. I went from taking part in no school activities to going to many of them to cover them for the newspaper. And to my surprise, I ended up having more fun than ever.

I wanted to help my daughter get over her "too cool" mentality and find an activity she likes, so I shared my experience. She agreed to attend her school's activity fair. I'm hoping she'll open her mind to a new activity and find something that makes high school special for her, too. 👍



Q & A Disconnect to connect

Q My son is always chatting with friends using Facebook, Twitter, and WhatsApp. Should I worry that he does so little talking in person?

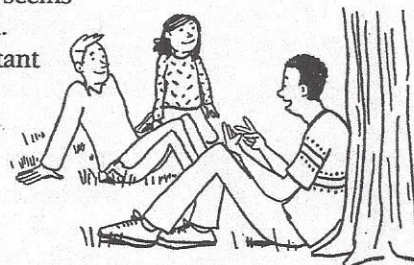
A It's reported that 92 percent of teens go online daily, and more than 70 percent use more than one social media site. So it's no wonder your son seems to be constantly connected.

And while kids love instant communication, there are drawbacks. For one thing, typed words might be misinterpreted. In person, you can often tell someone is kidding by his

tone of voice or body language. Also, teens may type hurtful things without thinking—it's easier to be harsh when the person isn't standing in front of you.

Encourage your child to have more conversations in person, especially to discuss anything serious. He'll strengthen

his current relationships, and he'll build social skills that he'll need for personal relationships and the workplace in the future. 👍



Bell Schedule

7:55 – First Bell

8:00-8:45	First Hour	45 Minutes
8:50-9:35	Second Hour	45 Minutes
9:40-10:25	Third Hour	45 Minutes
10:30-11:15	Fourth Hour	45 Minutes
11:20-12:05	Fifth Hour	45 Minutes
12:05-12:35	Lunch	30 Minutes
12:40-1:30	Sixth Hour	50 Minutes
1:35-2:25	Seventh Hour	50 Minutes
2:30-3:25	Eighth Hour	55 Minutes

Pep Rally Bell Schedule

Regular Morning Schedule

12:40-1:15	Sixth Hour
1:20-1:55	Seventh Hour
2:00-2:35	Eighth Hour
2:35-3:15	Pep Rally

PSD Laptop Handbook & Acceptable Use Policies

Our Technology Mission is to allow students and teachers access to various technology resources available to enhance student learning opportunities. We encourage digital citizenship and ethical use of technology resources for all students to learn skills and knowledge to be college and career ready.

Pottsville School District is pleased to offer our students in Grades 10-12 access to a laptop computer and the internet. Pottsville School District installed a wireless network to provide access to numerous software programs and the internet for educational purposes while the laptop/mobile device is at school. Access to the internet at home via the school issued laptop is will be at the discretion of the parents/guardians.

Below is the Acceptable Use and internet Safety Policy. Upon reviewing, signing, and returning this policy as directed, each student and their parent/guardian agrees to follow the policy and will be given the opportunity to enjoy internet access at school. This agreement represents an outline of the laptop Policies and Procedures. By signing this Agreement, students and parents/guardians agree to follow the Policies and Procedures. Students and parents/guardians are encouraged to read and understand these Policies and Procedures prior to signing this Agreement.

Access to the Pottsville School District computers and network is a privilege, not a right. Violating the letter or spirit of the regulations may be cause to deny a student access to the Pottsville School District computers and network, and/or may result in more serious disciplinary action(s), criminal action and/or financial obligations.

ACCEPTABLE USE POLICY

Pottsville Public School District will make on-line services accessible to legitimate users of the network and computer systems. Proper conduct is the responsibility of the user. Attempts to violate policy will result in disciplinary action. Pottsville Public Schools will review its policy in a timely manner and actively investigate network/internet abuse.

- i. Students will be supervised during on-line activities while at school. School filtering monitors will be used on campus as well as a mobile content filtering for laptops/mobile devices to protect students from various inappropriate materials. Restricted websites include those covered under the CIPA(Child internet Protection Act) rules and regulations. These include websites that are obscene, are child pornographic, or are harmful to minors. All parents/students need to also be aware of online safety. More information can be found at www.isafe.org.
 - b. A faculty member will supervise students during school hours when students are accessing the network/internet.
 - c. Online activities at home will be monitored by the parents
 - c. The students will be instructed on acceptable use of the network, proper network etiquette, safety and privacy precautions.
 - d. Parental permission must be granted for students to access the network/internet.
2. The user is responsible for following local, state, federal, and international law.
 - a. Unauthorized copying of licensed software is considered a theft and a violation of the copyright laws.
 - b. Placing of unlawful information in a system is prohibited.
 - c. Devising or executing any scheme to defraud or extort money, property, or services is prohibited.
3. Users are responsible for their own network accounts and are solely responsible all actions taken while in use.
 - a. Students will not share passwords or usernames for accounts nor try to access another student's account. Protect your account from unauthorized use by safeguarding your account credentials.
 - b. Neither the district nor the faculty can be held liable for any losses including lost revenues, or any claims or demands against the users by any other party.
 - c. Users are personally responsible for any unauthorized access to any "pay" services.
4. Users are responsible for working in a moral and ethical fashion, which accounts, educational goals.

- a. Plagiarism on-line will receive the standard academic penalties plus network penalties.
- b. No text, image, movie, or sound that contains pornography, weaponry, gang related symbols, profanity, or obscenity will be allowed on network or computers.
- c. Use of the network for recreational games, commercial activity, on-line chat, and for recreation is prohibited.
- d. Email, E-mail should be used for educational or administrative purposes only. E-mail transmissions, stored data, transmitted data, or any other use of the District's computer online services by students, employees, or any other user shall not be considered confidential and may be monitored at any time by designated staff to ensure appropriate use. All e-mail and all e-mail contents are property of the District.
- e. Use or attempted use of an account owned by another user is prohibited.

5. Users must follow the policies of the networks which they access.

- a. Save files in the appropriate locations on laptop and networks.
- b. Log on and off the network each time you use the network.

6. Any action, which damages or disrupts a network or computer system, changes its performance, or makes it malfunction, is prohibited.

- a. Attempts to log on as a system administrator will result in cancellation of user privileges.
- b. The administrator has the right to limit on-line time and disk space.
- c. Degrading or disrupting equipment, software or system performance is prohibited. Users will be liable for the cost of necessary repairs.
- d. To prevent viruses, users are not permitted to insert any disk/flash drive/or download media into the computer except those under direct supervision of the instructor or IT staff.
- e. The use of proxy servers and websites to bypass CIPA compliant filter monitoring is strictly prohibited.

7. No network or computer systems will be used to intimidate or harass others. Pottsville School District will educate minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

This includes but is not limited to the following:

- a) Sending mean or threatening messages via email, IM (instant messaging), or text messages.
- b) Spreading rumors about others through email, IM, or text messages.
- c) Creating a Web site (or other social-networking site) account that targets another student or other person(s).
- d) Sharing fake or embarrassing photos or videos of someone with others via a cell phone or the Web.
- e) Stealing another person's login and password to send mean or embarrassing messages from his or her account.

8. Use of the network or computer system is a privilege.

- a. Because these connections are granted to users as part of the larger scope of the curriculum, Pottsville School District reserves the right to monitor all traffic on the network.
- b. Accessing sites that cannot be monitored locally, such as internet mail sites and chat sites, is prohibited unless directed to by your instructor in the instances of wiki's, blogs, or other educational website directly relating to school work.

9. Consequences of violations include, but are not limited to:

- a. Suspension and/or revocation of internet access
- b. Suspension and/or revocation of internet privileges
- c. Suspension and/or revocation of computer access
- d. School suspension and/or expulsion
- e. Legal action and prosecution by the authorities

Faculty, students, staff and associates are responsible for proper use of their accounts, including proper password protection.

.....

GENERAL LAPTOP RULES AND RESPONSIBILITIES OF STUDENTS/GUARDIANS

- Students will bring the laptop to school every day fully charged. Students will be responsible for keeping the power cord with their laptop at all times.
- Students must take their laptop to class every day.
- Students will be required to keep their laptop in the case/sleeve to protect the laptop. A laptop case will be provided to the students.
- Parents/Guardians will supervise their child's use of the laptop at home.
- If the computer is damaged or not working properly, it must be turned in to the appropriate staff member for repair or replacement. Parents/guardians and students are not authorized to attempt repairs themselves, or contract with any other individual or business for the repair of the laptop.
- Do not leave your laptop or charging cord in an unsecured area.
- Do not loan the laptop to anyone.
- When transporting their laptop to and from school, students should always be sure it is placed in the carrying case, and the case is fully closed. Students are expected to treat their laptop with care and respect. Protect the laptop by unplugging the power supply and other peripherals when transporting the laptop. Students should not use their laptop while walking, on the bus, or otherwise being transported.
- The computer is the property of Pottsville School District, and should be kept clean and free of marks at all times. Students may use tape/stickers to distinguish their charging cords.
- Laptops should only be used while they are on a flat, stable surface such as a table. Laptops can be fragile, and if they are dropped they may break.
- Students should protect their laptop from extreme heat or cold. Laptops should never be left in a car, even if the car is locked.
- Computers should be protected from the weather, water or other liquid, food, and pets. Students should never eat or drink while using their laptop, or use their laptop near others who are eating and drinking.
- Heavy objects should never be placed or stacked on top of your laptop. This includes books, musical instruments, sports equipment, etc. If placed in backpack laptop compartment, do not sling or drop backpack.
- Students should use care when plugging in their power cord or phone and Flash drives.
- Computers should never be placed in their carrying case while they are turned on. This will cause the computer to overheat, and will result in damage to the computer. The computer should either be turned off or in "sleep" mode. In addition, computers should not be placed on or under soft items such as pillows, chairs or sofa cushions, or blankets.
- Sound will be muted at all times unless permission is obtained from the teacher for instructional purposes. Students will be responsible for the purchase of ear buds for use with some classes.
- Presence of weapons, pornographic materials, inappropriate language, alcohol, drug, and gang related symbols or pictures will result in disciplinary actions.
- All software loaded on the system must be District approved.

LAPTOP TERMS of USAGE

Insurance:

You may purchase a nonrefundable annual insurance policy fee of \$25.00 for the first student and a \$5.00 discount for each sibling thereafter, on or before taking possession of the property. This insurance policy includes a \$50.00 deductible for theft or damage beyond repair of the property. After multiple occurrences of damage to an individual's laptop, the deductible may be raised to cover the increased liability risks. You will comply at all times with the Pottsville School District's laptop Handbook and Acceptable Use Policy, incorporated herein by reference and made a part hereof for all purposes. Any failure to comply may terminate your rights of possession immediately and the District may repossess the property.

In the case of damage or theft, if you choose not to participate in the insurance policy, you will be financially responsible for the entire cost or repair of the laptop.

Title:

Legal title to the property is the District and shall at all times remain in the District. Your right of possession and use is limited to and conditioned upon your full and complete compliance with this Acceptable Use Agreement and the laptop Handbook Policies.

Theft or Damage:

Theft or damage beyond repair of the property must be reported to the District by the next school day after the occurrence. In case of theft, vandalism or other criminal acts, a police report **MUST** be filed by the student or parent within 48 hours of the occurrence and a copy of the police report must be brought to the school by the next school day. *Students/Parents are reminded that the act of filing a false police report or false insurance claim is a felony.* Students whose laptop has been damaged beyond repair must return the damaged laptop before a new one is issued. If a laptop is stolen and the student reports the theft (by the next school day) and a police report is filed, then the student will be charged the \$50.00 deductible. If the property is damaged and it is determined by us that you were not negligent in any way, you will not be held liable for the deductible or replacement of the laptop. If it is determined by the district however that the damage was a direct result of negligence or mistreatment, you may be held liable and charged the price of the laptop or repair of the Device.

The cost from loss, deliberate damage or neglect of laptop will be the responsibility of the Student/Parent.

Repossession and Appropriation:

If you do not timely and fully comply with all terms of this Agreement and the Parent/Student laptop Handbook, including the timely return of the property, the District shall be entitled to declare you in default. Continued use of the laptop for non-school purposes without the District's consent may be considered unlawful appropriation of the District's property. In this event, theft charges will be filed against you.

Term of Agreement:

Your right to use and possession of the property terminates no later than the last day of the school year unless earlier terminated by the District or upon withdrawal from the District.

CONSEQUENCES OF INAPPROPRIATE USE

The use of any district technology is a privilege and not a right. Students are expected to use their computer in accordance with these Policies and Procedures, and District Acceptable Use Policy and any applicable laws. Failure to use this computer in an appropriate manner will result in consequences, as determined by the staff and administration of Pottsville School District.

In addition to any disciplinary consequences the following consequences shall apply to violations of this agreement:

1. Compromising the security of any school-owned computer or the school network will result in the loss of the use of any school computer or network for the rest of the school year.
2. Deliberately damaging any school-owned computer or the school network will result in the loss of the use of any school computer or network for the rest of the school year.
3. Violating the schools acceptable use policy or this agreement may result in the loss of computer or network privileges for a period of five days up to a the remainder of the school year depending on the severity of the infraction and the frequency of the offense.

Students leaving school will turn in their laptop, case and chargers. Students assigned to OSS (Out-of-School Suspension) for whatever reason will turn in their laptop, laptop case and charger. :

Students who leave the District and fail to check in their laptops and related equipment will have theft charges filed against them immediately upon the District's knowledge of such an event. The District will prosecute the occurrence to the fullest extent of the law

LAPTOP & INTERNET ACCESS AGREEMENT

Every student, regardless of age, must read and sign below:

I have read, understand, and agree to abide by the terms of the foregoing Acceptable Use and internet Safety Policy. Should I commit any violation or in any way misuse my access to the school district's computer network and the internet, I understand and agree that my access privilege may be revoked and school disciplinary action may be taken against me. I understand I have no expectation of privacy with regard to my use of the school district's technology.

Student's Name (print clearly) _____

Contact Number: _____

Grade Level _____

Student's Signature: _____ Date: _____

Address: _____

Parent or Guardian: As the parent or legal guardian of the above student, I have read, understand, and agree that my child or ward shall comply with the terms of the school district's Acceptable Use and internet Safety Policy for the student's access to the school district's computer network and the internet. I understand that laptop and internet access is being provided to the students for educational purposes only. However, I also understand that it is impossible for the school to restrict access to all offensive and controversial materials and understand my child's or ward's responsibility for abiding by the policy. I am, therefore, signing this policy and agree to indemnify and hold the school, the school district, and all of their administrators, teachers and staff harmless from and all loss, costs, claims, or damages resulting from my child's or ward's use of his or her access to such networks and/or his or her violation of the foregoing policy. Further, I accept full responsibility for supervision of my child's or ward's use of his or her access account if and when such access is not in the school setting. I hereby give permission for my child or ward to use the building-approved account to access the school district's computer network and the internet.

Parent or Guardian (please print): _____ Contact Number: _____

Signature: _____ Date: _____

Address: _____

This agreement is valid for the _____ school year only.

Pottsville School District

2015-2016 Calendar

August 10, 11, 12, 13, 14	Teacher Contract Days
August 17	First Student Day
September 7	School Dismissed (<i>Labor Day Holiday</i>)
September 18	End of 5 Weeks (1 st Quarter)
September 22	5 Weeks Progress Reports
October 16	End of 1 st Grading Quarter
October 22	Parent Teacher Conferences 3-8 P.M.
October 23	Professional Development Day (<i>no students</i>)
November 20	End of 5 Weeks (2 nd Quarter)
November 24	5 Weeks Progress Reports
November 25, 26, 27	School Dismissed (<i>Thanksgiving Holidays</i>)
December 16, 17, 18	Semester Tests
December 18	End of 2 nd Grading Quarter/End of 1 st Semester
December 21-January 1	School Dismissed (<i>Christmas Holidays</i>)
January 4	First Day of 2 nd Semester
February 5	End of 5 Weeks (3 rd Quarter)
February 11	Parent Teacher Conferences 3-8 P.M.
February 12	Professional Development Day (<i>no students</i>)*
March 4	End of 3 rd Grading Quarter
March 8	Report Cards
March 21-25	School Dismissed (<i>Spring Holidays</i>)*
April 15	End of 5 Weeks (4 th Quarter)
April 19	5 Weeks Progress Reports
April 22	Professional Development Day/FLEX Day (<i>no students</i>)*
May 18, 19, 20	Semester Tests
May 20	End of 4 th Grading Quarter/End of 2 nd Semester
May 21	Last Student Day <i>*(unless make-up days required)</i>
May 23	High School Graduation
May 24	Professional Development Day <i>*(unless make-up days required)</i>
May 25, 26, 27, 31 and June 1	Professional Development Day/FLEX Day/Last Teacher Contract Day <i>*(unless make-up days required)</i>
May 30	Additional Make-Up Days <i>(if needed)</i>
	School Dismissed (<i>Memorial Day Holiday</i>)

*May be used as make-up days as needed.

Grading/Attendance Quarters
1 st Quarter/August 17-October 16
2 nd Quarter/October 19-December 18
3 rd Quarter/January 4-March 4
4 th Quarter/March 7-May 20

Days/Totals
44 Days
41 Days
44 Days
49 Days
178 Student Days
10 Staff Development Days
2 Parent/Teacher Conference Days
190 Teacher Contract Days

Pottsville High School Faculty Information

2015-2016

Teacher	Prep	Time	e-mail address
Belmonte, Esperanza	n/a		esperanza.@pottsvilleschools.org
Bewley, Annette	1 st	8:00-8:45 a.m.	annette.bewley@ pottsvilleschools.org
Bly, Shanna	5 th	11:20-12:05 a.m.	shanna.bly@ pottsvilleschools.org
Cato, Lennie	8 th	2:30-3:25 p.m.	lennie.cato@ pottsvilleschools.org
Cioppa, Jenifer	n/a		jenifer.cioppa@ pottsvilleschools.org
Coffman, Greg	2 nd	8:50-9:35 a.m.	greg.coffman@ pottsvilleschools.org
Cox, Angelia	3 rd	9:40-10:25 a.m.	angelia.cox@ pottsvilleschools.org
Deramus, Jennifer	6 th	12:40-1:30 p.m.	jennifer.deramus@ pottsvilleschools.org
Dodson, Chris	1 st	8:00-8:45 a.m.	chris.dodson@ pottsvilleschools.org
Falls, Abby	7 th	1:35-2:25 p.m.	abby.falls@ pottsvilleschools.org
Fisher, Amy	7 th	1:35-2:25 p.m.	amy.fisher@ pottsvilleschools.org
Foster, Tina	7 th	1:35-2:25 p.m.	tina.foster@pottsvilleschools.org
Garza, Sheryl	3 rd	9:40-10:25 a.m.	sheryl.garza@ pottsvilleschools.org
Gray, Cecelia	8 th	2:30-3:25 p.m.	cecelia.gray@ pottsvilleschools.org
Hesselbein, Leslie	5 th	11:20-12:05 a.m.	leslie.hesselbein@ pottsvilleschools.org
Hooper, Andrea	8 th	2:30-3:25 p.m.	andrea.hooper@ pottsvilleschools.org
Johnson, Chance	2 nd	8:50-9:35 a.m.	chance.johnson@ pottsvilleschools.org
Jones, Greg			
Jones, Lisa	2 nd	8:50-9:35 a.m.	lisa.jones@ pottsvilleschools.org
Kamerling, Chris	3 rd	9:40-10:25 a.m.	chris.kamerling@ pottsvilleschools.org
Lee, Mark	n/a		mark.lee@ pottsvilleschools.org
Lee, Matt	6 th	12:40-1:30 p.m.	matt.lee@ pottsvilleschools.org
Prince, Samantha	2 nd	8:50-9:35 a.m.	samantha.prince@ pottsvilleschools.org
Ray, Kevin	2 nd	8:50-9:35 a.m.	kevin.ray@ pottsvilleschools.org
Rickman, Thomas	n/a		thomas.rickman@ pottsvilleschools.org
Roberts, Ed	8 th	2:30-3:25 p.m.	ed.roberts@ pottsvilleschools.org
Rogers, Darla	7 th	1:35-2:25 p.m.	darla.rogers@ pottsvilleschools.org
Rust, Amy	1 st	8:00-8:45 a.m.	amy.rust@pottsvilleschools.org
Rust, Bryan	n/a		bryan.rust@ pottsvilleschools.org
Sanderson, William	4 th	10:30-11:15 a.m.	william.sanderson@ pottsvilleschools.org
Simpson, Tracy	3 rd	9:40-10:25 a.m.	tracy.simpson@ pottsvilleschools.org
Smith, Chris	6 th	12:40-1:30 p.m.	chris.smith@pottsvilleschools.org
Stang, Ben	5 th	11:20-12:05 a.m.	ben.stang@ pottsvilleschools.org
Sweeden, Cresha	6 th	12:40-1:30 p.m.	cresha.sweeden@pottsvilleschools.org
Thurman, Shane	n/a		shane.thurman@pottsvilleschools.org
VanEs, Kellie	3 rd	9:40-10:25 a.m.	kellie.vanes@pottsvilleschools.org
Whorton, Amy	2 nd	8:50-9:35 a.m.	amy.whorton@ pottsvilleschools.org

FREQUENTLY ASKED QUESTIONS ABOUT FREE AND REDUCED PRICE SCHOOL MEALS

Dear Parent/Guardian:

Children need healthy meals to learn. Pottsville School District offers healthy meals every school day. Breakfast costs \$1.00; lunch costs \$1.75(K-3) \$2.00(4-12) Your children may qualify for free meals or for reduced price meals. Reduced price is .30 for breakfast and .40 for lunch. This packet includes an application for free or reduced price meal benefits, and a set of detailed instructions. Below are some common questions and answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?

- All children in households receiving benefits from Supplemental Nutrition Assistance Program (SNAP) are eligible for free meals.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced price meals if your household's income is within the limits on the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

FEDERAL ELIGIBILITY INCOME CHART For School Year 2015-16			
Household size	Yearly	Monthly	Weekly
1	21,775	1,815	419
2	29,471	2,456	567
3	37,167	3,098	715
4	44,863	3,739	863
5	52,559	4,380	1,011
6	60,255	5,022	1,159
7	67,951	5,663	1,307
8	75,647	6,304	1,455
Each additional person:	7,696	642	148

- HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please call or e-mail Pottsville School 479-968-8101 or tara.thompson@pottsvilleschools.org
- DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. Use one (1) Free and Reduced Price School Meals Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out ALL required information. Return the completed application to: Kathy Cynova CN Director Pottsville Schools
- SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS? No, but please read the letter you got carefully and follow the instructions. If any children in your household were missing from your eligibility notification, contact Kathy Cynova 479-968-8625 or Kathy.cynova@pottsvilleschools.org immediately.
- MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
- I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please send in an application.
- WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report.
- IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
- WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: Larry Dugger 7000 SR 247 Pottsville Ar or larry.dugger@pottsvilleschools.org
- MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
- WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
- WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you mean to do so.
- WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.
- WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a separate piece of paper; include the same information required on the form for each family member added. Attach the additional paper containing the information to your application. Contact Kathy Cynova 479-968-8625 or Kathy.cynova@pottsvilleschools.org to receive a second application.
- MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for SNAP benefits or other assistance benefits, contact your local assistance office or call 800-482-8988.

If you have other questions or need help, call 479-968-8625

Sincerely,

Kathy Cynova CN Director

HOW TO APPLY FOR FREE AND REDUCED PRICE SCHOOL MEALS

Please use these instructions to help you fill out the application for free or reduced price school meals. You only need to submit ONE application per household, even if your children attend more than one school in Pottsville School District. The application must be filled out completely to certify your children for free or reduced price school meals.

Please follow these instructions in order! Each step of the instructions is the same as the steps on your application. If at any time you are not sure what to do next, please contact Pottsville School District 479-968-8625 / Kathy.cynova@pottsvilleschools.org.

PLEASE USE A PEN (NOT A PENCIL) WHEN FILLING OUT THE APPLICATION AND DO YOUR BEST TO PRINT CLEARLY.

STEP 1: LIST ALL HOUSEHOLD MEMBERS WHO ARE INFANTS, CHILDREN, & STUDENTS UP TO & INCLUDING GRADE 12

Tell us how many infants, children, and school students live in your household. They do NOT have to be related to you to be a part of your household.

Who should I list here?

When filling out this section, please include all members in your household who are:

- Children age 18 or under and are supported with the household's income;
- In your care under a foster arrangement, or qualify as homeless, migrant, or runaway youth;
- Students attending Pottsville School *regardless of age*.

A) *List each child's name.* For each child, print their first name, middle initial and last name. Use one line of the application for each child when printing names. Stop if you run out of space. If there are more children present than lines on the application, attach a second piece of paper with all required information for the additional children.

B) *Complete the age, grade and school for each child.* If the child is not a student, complete only the age, leaving grade blank and put N/A for the School Name.

C) *Do you have any foster children?* If any children listed are foster children, mark the "Foster Child" box next to the child's name. Foster children who live with you may count as members of your household and should be listed on your application. If you are *only* applying for foster children, after completing STEP 1, skip to STEP 4 of the application and these instructions.

D) *Are any children homeless, migrant, or runaway?* If you believe any child listed in this section may meet this description, please mark the "Homeless, Migrant, Runaway" box next to the child's name and complete all steps of the application.

STEP 2: DO ANY HOUSEHOLD MEMBERS (INCLUDING YOU) CURRENTLY PARTICIPATE IN THE SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) FORMERLY CALLED FOOD STAMPS?

If anyone in your household participates in the Supplemental Nutrition Assistance Program (SNAP) assistance program, your children are eligible for free school meals.

A) IF NO ONE IN YOUR HOUSEHOLD PARTICIPATES IN SNAP:

- Circle 'NO' and skip to STEP 3 on these instructions and STEP 3 on your application.
- Leave STEP 2 blank.

B) IF ANYONE IN YOUR HOUSEHOLD PARTICIPATES IN SNAP:

- Circle 'YES' and provide a case number (not EBT number) for SNAP. You only need to write one case number. If you participate in the program and do not know your case number, contact: [State/local agency contacts here]. You must provide a case number on your application if you circled "YES".
- Skip to STEP 4.

STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS

A) Report all income earned by children. Refer to the chart below titled "Sources of Income for Children" in these instructions and report the combined gross income for ALL children listed in Step 1 in your household in the box marked "Total Child Income." Only count foster children's income if you are applying for them together with the rest of your household. It is optional for the household to list foster children living with them as part of the household.

What is Child Income?

Child income is money received from outside your household that is paid directly to your children. Many households do not have any child income. Use the chart below to determine if your household has child income to report.

Sources of Income for Children	
Sources of Child Income	Example(s)
• Earnings from work	• A child has a job where they earn a salary or wages.
• Social Security <ul style="list-style-type: none"> ◦ Disability Payments ◦ Survivor's Benefits 	• A child is blind or disabled and receives Social Security benefits. • A parent is disabled, retired, or deceased, and their child receives social security benefits.
• Income from persons <i>outside</i> the household	• A friend or extended family member <i>regularly</i> gives a child spending money.
• Income from any other source	• A child receives income from a private pension fund, annuity, or trust.

FOR EACH ADULT HOUSEHOLD MEMBER:

Who should I list here?

When filling out this section, please include all members in your household who are:

- Living with you and share income and expenses, *even if not related and even if they do not receive income of their own.*
- Do not include people who:
- Live with you but are not supported by your household's income and do not contribute income to your household.
 - Children and students already listed in Step 1

How do I fill in the income amount and source?

FOR EACH TYPE OF INCOME:

- Use the charts in this section to determine if your household has income to report.
- Report all amounts in gross income ONLY. Report all income in whole dollars. Do not include cents.
 - Gross income is the total income received before taxes or deductions.
 - Many people think of income as the amount they "take home" and not the total, "gross" amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay.
- Write a "0" in any fields where there is no income to report. Any income fields left empty or blank will be counted as zeroes. If you write "0" or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials have known or available information that your household income was reported incorrectly, your application will be verified for cause.
- Mark how often each type of income is received using the check boxes to the right of each field.

B) List Adult Household member's name. Print the name of each household member in the boxes marked "Names of Adult Household Members (First and Last)." Do not list any household members you listed in STEP 1. If a child listed in STEP 1 has income, follow the instructions in STEP 3, part A.

C) Report earnings from work. Refer to the chart titled "Sources of Income for Adults" in these instructions and report all income from work in the "Earnings from Work" field on the application. This is usually the money received from working at jobs. If you are a self-employed business or farm owner, you will report your net income.

What if I am self-employed?

If you are self-employed, report income from that work as a net amount. This is calculated by subtracting the total operating expenses of your business from its gross receipts or revenue.

D) Report income from Public Assistance/Child Support/Alimony. Refer to the chart titled "Sources of Income for Adults" in these instructions and report all income that applies in the "Public Assistance/Child Support/Alimony" field on the application. Do not report the value of any cash value public assistance payments NOT listed on the chart. If income is received from child support or alimony, only court-ordered payments should be reported here. Informal but regular payments should be reported as "other" income in the next part.

E) Report income from Pensions/Retirement/All other income. Refer to the chart titled "Sources of Income for Adults" in these instructions and report all income that applies in the "Pensions/Retirement/All Other Income" field on the application.

F) Report total household size. Enter the total number of household members in the field "Total Household Members (Children and Adults)." This number MUST be equal to the number of household members listed in STEP 1 and STEP 3. If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household determines your income cutoff for free and reduced price meals.

G) Provide the last four digits of your Social Security Number. The household's primary wage earner or another adult household member must enter the last four digits of their Social Security Number in the space provided. You are eligible to apply for benefits even if you do not have a Social Security Number. If no adult household members have a Social Security Number, leave this space blank and mark the box to the right labeled "Check if no SS#."

Sources of Income for Adults

Earnings from Work	Public Assistance/Alimony/ Child Support	Pensions/Retirement/All Other Income
<ul style="list-style-type: none"> • Salary, wages, cash bonuses • Net income from self-employment (farm or business) • Strike benefits <p>If you are in the U.S. Military:</p> <ul style="list-style-type: none"> • Basic pay and cash bonuses (<i>do NOT include combat pay, FSSA or privatized housing allowances</i>) • Allowances for off-base housing, food, and clothing 	<ul style="list-style-type: none"> • Unemployment benefits • Worker's compensation • Supplemental Security Income (SSI) • Cash assistance from State or local government • Alimony payments • Child support payments • Veteran's benefits 	<ul style="list-style-type: none"> • Social Security (including railroad retirement and black lung benefits) • Private Pensions or disability • Income from trusts or estates • Annuities • Investment income • Earned interest • Rental income • Regular cash payments from outside household

STEP 4: CONTACT INFORMATION AND ADULT SIGNATURE

All applications must be signed by an adult member of the household. By signing the application, that household member is promising that all information has been truthfully and completely reported. Before completing this section, please also make sure you have read the privacy and civil rights statements on the back of the application.

A) Provide your contact information. Write your current address in the fields provided if this information is available. If you have no permanent address, this does not make your children ineligible for free or reduced price school meals. Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.

B) Sign and print your name. Print your name in the box "Printed name of adult completing the form." And sign your name in the box "Signature of adult completing the form."

C) Write Today's Date. In the space provided, write today's date in the box.

D) Share children's Racial and Ethnic Identities (optional). On the bottom of the application, we ask you to share information about your children's race and ethnicity. This field is optional and does not affect your children's eligibility for free or reduced price school meals.

School Year 2015-2016 Household Application for Free and Reduced Price School Meals

Complete one application per household. Please use a pen (not a pencil).

STEP 1 List ALL Household Members who are infants, children, and students up to and including grade 12 (if more space is required for additional names, attach another)

Definition of Household Member: "Anyone who is living with you and shares income and expenses, even if not related."
 Children in Foster care and children who meet the definition of Homeless, Migrant or Runaway are eligible for free meals. Read How to Apply for Free and Reduced Price School Meals for more information.

Names of ALL Children (First, Middle Initial, Last)	Age	Grade	School Name (if not in school put n/a)	Foster Child	Homeless, Migrant, Runaway
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>

STEP 2 Do any Household Members (including you) currently participate in the assistance program SNAP? Circle one Yes / No

If you answered NO > complete STEP 3.

If you answered YES > Write a case number here then go to STEP 4 (Do not complete STEP 3)

Case Number or SNAP Identifier (not the EBT #): _____

Write only one case number in the space above.

STEP 3 Report income for ALL Household Members (Skip this step if you answered Yes to STEP 2)

Please read How to Apply for Free and Reduced Price School Meals for more information. The Sources of Income for Children section will help you with the Child Income question. The Sources of Income for Adults section will help you with the All Adult Household Members Section

A. Child Income

Sometimes Children in the household earn income. Please include the TOTAL income earned by all Household members listed in STEP 1 here.

Child Income How Often

\$ Weekly Bi-Weekly 2x Month Monthly

B. All Adult Household Members (including yourself)

List all Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household Member listed, if they do receive income, report total income for each source in whole dollars only. If they do not receive income from any source, write '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of Adult Household Members (First and Last)	Earnings from work	How Often?				Public Assistance/Child Support/Alimony	How Often?				Pension/Retirement/All Other Income	How Often?			
		Wkly	Bi Wkly	2x Mth	Mthly		Wkly	Bi Wkly	2x Mth	Mthly		Wkly	Bi Wkly	2x Mth	Mthly
	\$	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	\$	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	\$	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	\$	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	\$	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	\$	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	\$	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	\$	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	\$	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	\$	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	\$	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	\$	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	\$	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	\$	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	\$	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Total Household Members Children and Adult Household Members Last Four Digits of Social Security Number (SSN) of Primary Wage Earner or Other Adult Check if no SSN

STEP 4 Contact information and adult signature

"I certify (promise) that all information on the application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws."

Street Address (if available)	City	State	Zip	Daytime Phone and Email (optional)
Printed name of adult completing the form	Signature of adult completing the form			Today's Date

OPTION Children's Racial and Ethnic Identities

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.

Ethnicity (Check one): Race (check one or more):

Hispanic or Latino American Indian or Alaskan Native Native Hawaiian or Other Pacific Islander

Not Hispanic or Latino Asian White

Black or African American

Disclosure (Optional) I do not want school officials to share information from my free and reduced price meal application with Medicaid or the State Children's Health Insurance Program (ArkKids 1st).

<p>School use only</p> <p>Total Income: _____</p> <p>Per: <input type="checkbox"/> Week <input type="checkbox"/> Every 2 Week <input type="checkbox"/> Twice a Month <input type="checkbox"/> Month <input type="checkbox"/> Year</p> <p>Household Size: _____ SNAP: _____ Categorically Eligible: _____ Date Withdrawn: _____</p> <p>Eligibility: <input type="checkbox"/> Free <input type="checkbox"/> Reduced <input type="checkbox"/> Denied</p> <p>Reason for denial: _____</p>	<p>Annual Income Conversion: show calculations</p> <p>Weekly _____ X 52= _____</p> <p>2x/month _____ X 24= _____</p> <p>Every 2 wks _____ X 26= _____</p> <p>Monthly _____ X 12= _____</p> <p>Annual _____ X 1= _____</p>
--	--

Determining Official's Signature: _____ Determination Date: _____

THIS PAGE MUST BE PRINTED ON THE BACK OF THE APPLICATION

Privacy Act Statement:

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), case number for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

Required Non-Discrimination Statement:

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

Required Civil Rights Statement:

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

**SMART CORE INFORMED CONSENT FORM
(GRADUATING CLASS OF 2016 AND AFTER)**

Name of Student: _____
Name of Parent/Guardian: _____
Name of District: _____
Name of School: _____

Smart Core is Arkansas's college- and career- ready curriculum for high school students. College and career readiness in Arkansas means that students are prepared for success in entry-level, credit-bearing courses at two-year and four-year colleges and universities, in technical postsecondary training, and in well-paid jobs that support families and have pathways to advancement. To be college and career ready, students need to be adept problem solvers and critical thinkers who can contribute and apply their knowledge in novel contexts and a variety of situations. Smart Core is the foundation for college and career-readiness. All students should supplement additional rigorous coursework within their career focus.

Successful completion of the Smart Core Curriculum is one of the eligibility requirements for the Arkansas Academic Challenge Scholarship. Failure to complete the Smart Core Curriculum for graduation *may* result in negative consequences such as conditional admission to college and ineligibility for scholarship programs.

Parents or guardians may waive the right for a student to participate in Smart Core and instead to participate in the Core curriculum. The parent must sign the separate Smart Core Waiver Form to do so.

SMART CORE CURRICULUM

English – 4 units

- English 9th grade
- English 10th grade
- English 11th grade
- English 12th grade

Mathematics – 4 units (or 3 units of math and 1 flex unit of Computer Science*) At least one unit must be taken in Grade 11 or Grade 12.

- Algebra I (or Algebra A & Algebra B - Grades 7-8 or 8-9)
- Geometry (or Geometry A & Geometry B - Grades 8-9 or 9-10)
- Algebra II
- Fourth Math - Advanced Topics and Modeling in Mathematics, Algebra III, Calculus, Computer Science and Mathematics, Linear Systems and Statistics, Mathematical Applications and Algorithms, Pre-Calculus, or an Advanced Placement mathematics - Comparable concurrent credit college courses may be substituted where applicable.

Natural Science – 3 units with lab experience chosen from the list below (or 2 units with lab experience and 1 flex unit of Computer Science*)

- Biology
 - Physical Science, Chemistry, and/or Physics
- (All students must have 1 unit in Biology, IB Biology, ADE Biology, ADE Approved Biology Honors, or Concurrent Credit Biology.)*

Social Studies – 3 units

- Civics - ½ unit
- World History - 1 unit
- U.S. History - 1 unit
- Economics or other social studies – ½ unit

Oral Communications – ½ unit

Physical Education – ½ unit

Health and Safety – ½ unit

Economics – ½ unit (may be counted toward Social Studies or Career Focus)

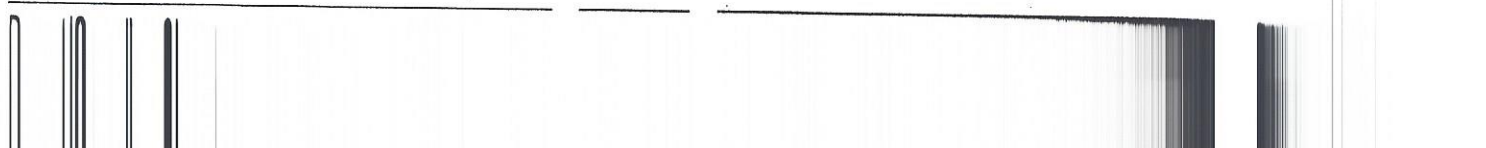
Fine Arts – ½ unit

Career Focus – 6 units

***Computer Science – (flex unit)** A unit of Computer Science and Mathematics, Essentials of Computer Programming, AP Computer Science, or IB Computer Science may replace the 4th math unit requirement or the 3rd Natural Science Requirement. Two distinct units of the computer science courses listed above may replace the 4th math unit requirement and the 3rd Natural Science Requirement. If the 4th Math requirement and the 3rd Natural Science requirement have been met through other coursework, any of the computer science courses listed above may be used for career focus credit.

Beginning with the entering 9th grade class of 2014 – 2015 school year, each high school student shall be required to take at least one digital learning course for credit to graduate. (Act 1280 of 2013)

By signing this form, I acknowledge that I have been informed of the requirements and implementation of the Smart Core Curriculum and am choosing the Smart Core Curriculum for my child.



SMART CORE WAIVER FORM
(GRADUATING CLASS OF 2016 AND AFTER)

Name of Student: _____
Name of Parent/Guardian: _____
Name of District: _____
Name of School: _____

Smart Core is Arkansas's college- and career- ready curriculum for high school students. College and career readiness in Arkansas means that students are prepared for success in entry-level, credit-bearing courses at two-year and four-year colleges and universities, in technical postsecondary training, and in well-paid jobs that support families and have pathways to advancement. To be college and career ready, students need to be adept problem solvers and critical thinkers who can contribute and apply their knowledge in novel contexts and a variety of situations. Smart Core is the foundation for college and career-readiness. All students should supplement additional rigorous coursework within their career focus.

Successful completion of the Smart Core Curriculum is one of the eligibility requirements for the Arkansas Academic Challenge Scholarship. Failure to complete the Smart Core Curriculum for graduation may result in negative consequences such as conditional admission to college and ineligibility for scholarship programs.

Parents or guardians may waive the right for a student to participate in Smart Core and instead to participate in the Core curriculum. By signing this Smart Core Waiver Form, you are waiving your student's right to Smart Core and are placing him or her in the Core Curriculum.

CORE CURRICULUM

English – 4 units

- English 9th grade
- English 10th grade
- English 11th grade
- English 12th grade

Mathematics – 4 units (or 3 units of math and 1 flex unit of Computer Science*)

- Algebra I (or Algebra A & Algebra B - each may be counted as one unit of the 4 unit requirement)
- Geometry (or Geometry A & Geometry B - each may be counted as one unit of the 4 unit requirement)
(All math units must build on the base of algebra and geometry knowledge and skills.)

Science – 3 units (or 2 units with lab experience and 1 flex unit of Computer Science*)

- At least 1 unit of Biology
- At least 1 unit of Physical Science, Chemistry, and/or Physics
(All students must have 1 unit in Biology, IB Biology, ADE Biology, ADE Approved Biology Honors, or Concurrent Credit Biology.)

Social Studies – 3 units

- Civics - ½ unit
- World History - 1 unit
- U.S. History - 1 unit
- Economics or other social studies – ½ unit

Oral Communications – ½ unit

Physical Education – ½ unit

Health and Safety – ½ unit

Economics – ½ unit (may be counted toward Social Studies or Career Focus)

Fine Arts – ½ unit

Career Focus – 6 units

*Computer Science – (flex unit) A unit of Computer Science and Mathematics, Essentials of Computer Programming, AP Computer Science, or IB Computer Science may replace the 4th math unit requirement or the 3rd Natural Science Requirement. Two distinct units of the computer science courses listed above may replace the 4th math unit requirement and the 3rd Natural Science Requirement. If the 4th Math requirement and the 3rd Natural Science requirement have been met through other coursework, any of the computer science courses listed above may be used for career focus credit.

(Comparable concurrent credit may be substituted where applicable.)

Beginning with the entering 9th grade class of 2014 – 2015 school year, each high school student shall be required to take at least one digital learning course for credit to graduate. (Act 1280 of 2013)

By signing this form, I acknowledge that I have been informed of the requirements and implementation of the Smart Core Curriculum and am choosing to waive the Smart Core curriculum for my child. I understand the potential negative consequences of this action as outlined on this form.

Parent/Guardian Signature

Date

School Official Signature

Date

Websites You May Want to Visit

Pottsville High School

<https://phs.pottsvilleschools.org/>



Arkansas Department of Education

<http://www.arkansased.org>

Government Information about online protection for you and your children

www.onguardonline.gov

Center for Effective Parenting

www.parenting-ed.org

U.S. Department of Education Publications

www.ed.gov

National Center for Family Literacy

www.famlit.org

National Coalition for Parent Involvement in Education

www.ncpie.org

Common Sense Media

www.commonsensemedia.org