

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 19, 2018 6:30 p.m.**

***I. CALL TO ORDER – OPENING STATEMENT**

The meeting is called to order at 6:35 p.m. with the following opening statement read by Mark Cantagallo:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

***II. THE PLEDGE OF ALLEGIANCE**

***III. ROLL CALL**

Mr. Jeffrey Dahl	Present
Mrs. Nina DeCoster	Absent
Dr. Jevan Furmanski	Present
Mr. Christopher Keiser	Present
Mr. Mark Cantagallo	Present

Also present: Ms. Johanna Ruberto, Interim Superintendent
Ms. Nancy Held, Acting Board Secretary

***IV. EXECUTIVE SESSION**

Motion made by Mr. Cantagallo, seconded by Mr. Dahl, to adjourn to executive session. Motion approved on a unanimous voice vote.

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- ___ 1. Matter which by express provision of law is rendered confidential
- ___ 2. Release of information which would impair receipt of federal funds
- ___ 3. Individual Privacy/Student Matters
- ___ 4. Collective Bargaining/Negotiations
- ___ 5. Real estate matters
- ___ 6. Disclosure could impair public safety
- ___ 7. Pending/Anticipated litigation/Contract negotiation

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- X_8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 6:38 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

***V. RECONVENE**

Motion made by Mr. Keiser, seconded by Mr. Furmanski, to adjourn executive session and return to the regular meeting. The time was 7:18 p.m.

Motion approved on a unanimous voice vote.

***VI. PUBLIC COMMENT** (resolutions only; time limits: 20 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the resolutions on tonight's agenda.

Anyone wishing to speak before the Board concerning these resolutions may do so during this public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the Board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

None at this time.

***VII. APPROVAL OF MINUTES**

1. Motion made by Mr. Cantagallo, seconded by Mr. Dahl, to approve the following minutes:
October 23, 2018 Regular meeting

Motion approved on a unanimous roll call vote.

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***VIII. WRITTEN COMMUNICATIONS**

None.

***IX. SUPERINTENDENT'S REPORT**

*1. Superintendent Update:

- No HIB Complaints
- Emergency Management Plan training complete relocation site confirmed
- Working with staff refining district website – the Superintendent wants a new look
- Year Book Advisor selected – there is an agenda addendum to approve Christine Sullivan
- Governor's Educator of the Year District Participation – to consist of a parent, teacher and administration member
- Send Receive Agreement (First Grade Information) – with Lebanon Township
- Administration and Staff finalizing School Goals for the year
- Interim Superintendent / Principal goals being finalized – no compensation will be attached to achieving these goals
- District representation, three teachers, at Dual County Articulation Hunterdon County Social Emotional Learning Coalition – focus on “mindfulness”
- Choice Program – Califon has four seats with only three currently taken; a decision must be made by December 1st if Califon intends to discontinue participation for the 2019-20 school year. The Board discussed whether participating in the Choice Program precluded taking tuition students and, if so, whether it was better to discontinue participating in the Choice Program for the upside opportunity of enrolling more than four tuition students. Ultimately, the Board thought it best to continue with the Choice Program for 2019-20.

***X. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: None.

Policy & Legislation Committee: None.

Finance, Facilities, & Transportation Committee: None.

Personnel Committee: The Board is exploring replacements for the current Interim BA/Board Secretary. Interim BAs and a shared service agreement are being explored.

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Negotiations Committee: None.

Long Range Planning, Shared Services, & School Choice Committee: School choice pros & cons were discussed and what to do with the first-grade students.

Steering Committee: The committee has met twice. The first meeting was introductory in nature. The second meeting focused on determining what the committee's charter is and establishing a vision and goals. Potential goals include defining the viability and efficacy of small class sizes and determining the cost of declining enrollment to the community. The plan is to meet monthly and it is expected that the committee will be fully functional in early 2019.

***XI. 2018-19 BOARD GOALS**

The Board discussed establishing the following goals:

1. Update Board policies by school year end
2. The Board will support the teachers in forward-thinking and innovative instructional strategies
3. Support individualized data-driven instruction
4. Improve dialog with the community to ensure transparency

In the context of discussing goals versus vision versus a mission statement, the Superintendent expressed a desire to have the mission statement appear on future agendas.

***XI. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Addition item to the Agenda – Personnel

Motion to approve additional compensation for the 2018-2019 schyool year: :

Name	Position	Compensation
Christine Sullivan	Yearbook Advisor	\$1500, Stipend

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Motion made by Mr. Cantagallo, seconded by Mr. Dahl, to discuss the Consent Agenda. Motion approved on a unanimous voice vote.

Motion made by Mr. Cantagallo, seconded by Mr. Dahl, to approve the Consent agenda. Motion approved on a unanimous roll call vote.

A. Finance/Facilities/Transportation/Personnel

Finance:

1. Motion to accept the following donation(s):

Name	Description	Amount
Gloria Winter	Fall/Winter	\$3,010.00

2. Motion to approve additional compensation for documented preapproved course work:

Name	Institution	Dates	Compensation
Alison DeMarco	Montclair State University	Fall Semester	\$2,139.57

3. Motion to approve compensation for Substitute Board Secretary:

Name	Position	Dates	Compensation
Nancy Held	Substitute Board Secretary	Nov 19,2018	\$150.00

Facilities:

1. Motion to approve the Califon School Emergency Management Plan for the 2018-2019 school year.

Transportation:

None.

Personnel:

1. Motion to approve the following for the 2018-19 school year:

Name	Position	Compensation
Linda Patterson	504 Coordinator	\$1,000.00
Linda Patterson	Affirmative Action Officer	\$0

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2. Motion to approve the appointment of the following non–certificate substitute for the 2018-2019 school year:

Name	Position	Compensation
Lauren Patton	Substitute Teacher	\$80.00 per day

3. Motion to approve continuing education:

Name	Institution	Dates	Compensation
Allison DeMarco	Montclair State University	Fall Semester	\$2,139.57

4. Motion to approve the following staff member(s) for extra compensation during the 2018-2019 school year:

Name	Purpose	Compensation
Mallory Bartow	Facilities Substitute	\$12.50 per hour

5. Motion to approve the following staff member(s) for extra compensation during the 2018-2019 school year:

Name	Purpose	Compensation
Christine Sullivan	Yearbook Advisor	\$1,500.00

B. Curriculum and Instruction

1. Motion to approve the following entity to deliver services for the 2018-2019 school year:

Provider	Service
Hunterdon Behavioral Health Services	Student Counseling Services

2. Motion to approve the following travel expenditures for staff members or their designated alternate to attend professional development conferences / workshops; this travel is deemed educationally necessary and fiscally prudent. All travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and professional development plans:

Name	Date	Workshop/Conference
Leslie Weiss	11/14/2018	HC Social Emotional Learning Coalition
Kristin Charleston	11/27/2018	Curriculum Consortium Meeting
Ann Marie DeAngelo	11/27/2018	Curriculum Consortium Meeting
Matt Zimmerman	11/27/2018	Curriculum Consortium Meeting

3. Motion to approve the teachers of students in Grade 3, 4 and 5 to complete an online survey, with no student identification except grade, for a doctoral candidate from St. Peter’s University in Jersey City, NJ.

4. Motion to approve the appointment of Dr. Louis R. Centolanzo to conduct an employment investigation at a rate of \$100.00 per hour plus travel expenses.

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***XII. OLD BUSINESS**

None.

***XIII. NEW BUSINESS**

The Board plans to start future meetings at 6:30 p.m. and go into Executive Session after the Roll Call.

***XIV. PUBLIC COMMENT** (all school-related topics; time limits: 30 min. total; 3 min./person)

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

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Several comments were made, and questions asked, regarding the Board's intention to keep the school open or close it. One person commented that enrollment over the years has ebbed and flowed and would undoubtedly increase again. The Board reiterated its position that no decision had been made to close the school.

Many members of the public expressed a desire for increased transparency to which the Board responded was being addressed by the Steering Committee and establishing a Board goal to increase transparency.

***XV. ADJOURNMENT**

Motion made by Mr. Cantagallo, seconded by Mr. Keiser, to adjourn the meeting. The time was 10:54 p.m. Motion approved on a unanimous voice vote.

Respectfully submitted,

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Nancy Held, Acting Board Secretary