



OUR FUTURE IS IN CHILDREN'S EDUCATION

**MONDAY
7:30 P.M.**

**TYRRELL MIDDLE SCHOOL
LARGE GROUP INSTRUCTION ROOM**

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT
October 22, 2018**

I. Call to Order, Pledge of Allegiance and Reading of the Mission Statement

The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.

II. Approval of Minutes

A. Regular Meeting of October 09, 2018

III. Committee Reports

IV. Communications

V. Business Manager's Report

A. Expenditures

VI. Superintendent's Report

A. Workshop

1. CASA - Student Survey Summary Report

VII. Public Comment

VIII. Old Business

IX. New Business

A. Transfers

B. Consent Agenda

1. Grant Award

2. Out of State Field Trip(s)

3. Out of State Conference(s)

X. Time for the Public

XI. Items for the Next Agenda

XII. Adjournment

Note:

Finance Committee at 7:00 p.m. in the Tyrrell Middle School Library:

1. Business Manager's Report
2. Expenditures
3. Time for the Public

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT**

A meeting of the Board of Education was held on Tuesday, October 09, 2018, at Tyrrell Middle School. In attendance were: Lori DelBuono Bartlett, Chairman of the Board of Education; Roberta Leonard, Secretary of the Board of Education; Thomas Buzzelli, Christopher Charette, Kathleen Cordone, Anthony Gugliotti and Kelly Mazza. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; Todd Bendtsen, Business Manager; Frank Purcaro, Assistant Superintendent; Kevin Hollis, Director of Student Services; Rosa Ramalhete, Supervisor of Special Education; Walter Drewry, Principal of Wolcott High School; Bryan MacKay, Assistant Principal of Wolcott High School; Joseph Morgan, Assistant Principal of Wolcott High School; Joseph Norcross, Principal of Tyrrell Middle School; Daniel Caetano, Assistant Principal of Tyrrell Middle School; Shawn Simpson, Principal of Alcott Elementary School; Kimberly Murtaugh, Principal of Frisbie Elementary School; Deborah Osvald, Principal of Wakelee Elementary School; Wayne Natzel, Facilities Director; Deborah Nicol, Teacher at Wolcott High School; Janet Discepolo, Elementary School Teacher; and Jessica Kenny, Board Clerk.

The meeting was called to order at 7:30 p.m. by Mrs. DelBuono Bartlett, and the Pledge of Allegiance was recited. Mrs. DelBuono Bartlett then read the Wolcott Public Schools' Mission Statement.

Approval of Minutes:

Motion: by Ms. Leonard, seconded by Mrs. Mazza, to approve the minutes of the special meeting of September 14-15, 2018. So voted.

 by Mrs. Cordone, seconded by Ms. Leonard, to approve the minutes of the regular meeting of September 24, 2018. So voted

Committee Reports:

Mr. Gugliotti said that the Finance Committee met at 7:01 p.m. and discussed payroll expenditures, budget reports, health claims and reviewed the Variable Accounts Report. Lastly, they went over the Fuel Oil and Diesel bid that will be going out soon.

Mr. Buzzelli stated that the Facilities Committee met at 6:30 and had a discussion of relinquishing of the Center Street School, the committee decided to move the resolution to the full board for approval.

Communications:

None.

Business Manager's Report:**Expenditures:**

Motion: by Mr. Gugliotti, seconded by Mrs. Mazza, to approve the following expenditures:
To approve expenditures in the amount of **\$841,607.95** paid on October 10, 2018 for fiscal year 2018-2019;
To approve the November 2018 payroll expenditures in the amount of **\$1,600,000** for fiscal year 2018-2019.
So voted.

Superintendent's Report:

The School Principals gave two minute school highlights, and Mr. Purcaro gave an update on the Student Learning and Teaching for the district.

Mrs. Nicol and Mrs. Discepolo introduced students who each introduced the 2019 Teachers of the Year. They are:

Alcott Elementary School	Jennifer Roberts
Frisbie Elementary School	Amy D'Ettore
Wakelee Elementary School	Beth Ciarleglio
Tyrrell Middle School	Kerri Baker
Wolcott High School	Brittany Garguilo

The 2019 Wolcott School District Co-Teacher of the Year is Mr. Daniel Goldstone.

The 2019 Wolcott School District Co-Teacher of the Year is Mrs. Brittany Garguilo.

Dr. Gasper reported in the area of Finance, the annual audit continues to go smoothly with no issues or problems coming to light. He stated this is a testament to the hard work of the business office throughout the school year. Dr. Gasper and Mr. Bendtsen remain strongly concerned about the level of health claims each month.

The Superintendent also spoke of the first round of iReady testing and how this year they decided to forgo the first administration for our kindergartens to allow them greater time to acclimate to school routines.

Dr. Gasper voiced his concerns about the long-term viability of our school buildings. Wolcott High School, Tyrrell Middle School, and Wakelee Elementary School all experienced substantial roof leaks. This continues to highlight the need for us to move forward aggressively with a plan to renovate our school buildings.

Lastly, he commented that the work on our oil tanks project at our schools continues on schedule. The Frisbie project is done and Wakelee is moving forward as expected. Alcott will be done next.

Motion: by Ms. Leonard, seconded by Mr. Buzzelli, to approve the Superintendent's Report. So voted.

Public Comment:

No one came forward.

OLD BUSINESS:

None.

NEW BUSINESS:

Relinquish Control of Building

Motion: by Mr. Buzzelli, seconded by Ms. Leonard, to relinquish control of the building. The Wolcott Board of Education hereby relinquishes control of the building located at 154 Center Street in Wolcott, CT, which previously housed some of the school district's administrative offices, because it has determined that the building will no longer be used for school purposes, effective November 1, 2018.

Nominations:

Motion: by Mrs. Mazza, seconded by Ms. Leonard, to appoint the individual(s) as indicated:

1. **Brittany Biolo** to the position of Dance Coach at Wolcott High School effective October 10, 2018.

Consent Agenda:

Motion: by Mr. Buzzelli, seconded by Ms. Leonard, to approve the Consent Agenda as presented:

A. Resignations:

1. **Alicia Silberman** in the position of Special Education Resource Room Teacher at Alcott Elementary School effective October 24, 2018;
2. **Doris Tolomei** in the position of Clerk for the Student Services Department at Central Office effective immediately.

B. Out of State Field Trips:

1. **Wolcott High School's Model United Nations (51) requests permission to go to Missions to UN in New York City to meet ambassadors from countries we represent.**
2. **Tyrrell Middle School's 7th grade (165) requests permission to go to Boston Museum of Science in Boston, MA on November 5, 2018, to learn about scientific milestones and reinforce science curriculum;**
3. **Wolcott High School's Diamond Club/High School Baseball Team (35) request permission to go to Johnson City, TN from April 14-19, 2019, for the Varsity team to play 2 non-conference games and JV to play 3 games, this will build team building and preparation for the upcoming season.**

C. Permanent Single Agreement (ED-099) to Participate in the Child Nutrition Programs

1. To approve Permanent Single Agreement (ED-099) to participate in the Child Nutrition Programs
The United States Department of Agriculture (USDA) requires state agencies (SA) to provide each school food authority (SFA) with a single Permanent Agreement (Agreement) when the SA administers any combination of the USDA Child Nutrition Programs (CNPs). Under the advisement of the USDA, the Connecticut State Department of Education (CSDE) has revised the CNP Permanent Agreement, to include all programs currently available to SFAs, which include the:
 - National School Lunch Program (NSLP)
 - School Breakfast Program (SBP)The new Agreement is more robust in its language to outline the responsibilities of both the CSDE and the SFA as they pertain to each CNP. As the previous version of this form is now obsolete, all SFAs that wish to continue their sponsorship of the CNPs must enter into a new Agreement with the CSDE
The last page of the Agreement designates the representatives who are authorized to enter into such Agreement with the CSDE and certify claims for reimbursement for meals. Action from the local board of education or appropriate governing body must occur to execute this new Agreement, and designate the authorized signers so that SFAs may submit claims and avoid reimbursement delays.

So voted.

Time for the Public:

No one came forward.

Items for the Next Agenda:

The next meeting is October 22 and will be at Tyrrell Middle School.

Board members can contact the Board of Education Office if you have additional agenda items.

ADJOURNMENT:

Motion: by Mr. Buzzelli, seconded by Mr. Charette, to adjourn the meeting at
8:38 p.m.
So voted.

Note: The Board of Education meetings are videotaped, and as result are available to be viewed on the WLCT96 site on the Town of Wolcott's website, www.wolcottct.org.

COMMITTEE REPORTS

October 22, 2018

Facilities Committee – October 09, 2018

Finance Committee – October 09, 2018

**WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT**

**FACILITIES COMMITTEE
MINUTES OF OCTOBER 09, 2018**

A meeting of the Wolcott Public Schools' Facilities Committee was held on Tuesday, October 09, 2018, at Tyrrell Middle School's Library. In attendance were: Thomas Buzzelli, Chair of the Facilities Committee; Lori Delbuono Bartlett, Chairman of the Board; Roberta Leonard, Secretary of the Board; Christopher Charette, Kathleen Cordone, Anthony Gugliotti, and Kelly Mazza. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; Wayne Natzel, Facilities Director; and Todd Bendtsen, Business Manager.

The meeting was called to order at 6:30 p.m. by Mr. Buzzelli.

The Committee had a discussion of relinquishing of Center Street School. The committee voted to move the resolution to the full board for approval to turn Center Street School over as stated in the resolution that was on the agenda for the Board of Education meeting at 7:30 p.m.

ADJOURNMENT:

Motion: by Ms. Leonard, seconded by Mr. Charette, to adjourn the Facilities Committee meeting at 6:45 p.m. So voted.

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT

FINANCE COMMITTEE
MINUTES OF OCTOBER 09, 2018

A meeting of the Board of Education's Finance Committee was held on Monday, October 01, 2018, at Alcott School. In attendance were: Lori DelBuono Bartlett, Chairman of the Board; Roberta Leonard, Secretary of the Board; Thomas Buzzelli, Christopher Charette, Kathleen Cordone, Anthony Gugliotti and Kelly Mazza. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools and Todd Bendtsen, Business Manager.

The meeting was called to order at 7:01 p.m. by Mr. Gugliotti.

Todd discussed payroll expenditures for November in the estimated amount of \$1,600,000 and expenditures in the amount of \$841,607.95.

Invoices were available for review.

Also included for review were budget reports for fiscal year 2018-2019, grant check registers, and the budget report to date.

The status of the internal services health claims report was discussed. Thursday, September 25 the claims were \$525,000 and will probably be close to \$600,000 for the month of September, which is extremely high. Discussion ensued regarding how to plan/handle/budget for claims that seem to be exceeding our budget.

A new report was presented for review, the Variable Accounts Report. This report highlights the various critical accounts that are volatile showing YTD expenditures and trending amounts. These accounts include: Health Claims, Outplacements, Oil/Gas/Propane, Facilities, and Electricity.

Lastly, Todd is advising that we go out to bid soon for Fuel Oil and Diesel. This item will be carried over to the next Finance Committee meeting when more members are in attendance. For this reason, the meeting was not adjourned, but put into recess until the next planned meeting on 10/22/18, for further discussion and recommendation to the full board.

The meeting was recessed at 7:20 pm and will reconvene on 10/22/18.

Regular Meeting of the Board of Education – October 22, 2018

RESOLUTION: EXPENDITURES

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve expenditures in the amount of **\$948,544.05** paid on October 23, 2018 for fiscal year 2018-2019.

Conference Attendance Report October 22, 2018

DATE	COST	PERSON(S)	SCHOOL/POSITION	SUB	PRESENTER	TITLE	LOCATION
11.14.2018/ 11.15.2018	(M) Only	Barbara Thompson	WES/Teacher	Yes	CSDE	Restorative Practices	Milford, CT
11.29.2018	\$125 + (M)	Christine Lofgren	WHS/Teacher	Yes	CREC	CTE State Conference	Cromwell, CT
10.22.2018	(M) Only	Christine Lofgren	WHS/Teacher	Yes	CSDE	Medical Careers Workshop	Wallingford, CT
10.25.2018	\$30 + (M)	Jessica Kenny	Central Office	No	CABE	Fall Superintendent's Admin Assist. Meeting	Wethersfield, CT
10.29,12.10,2.2 5,5.6.2018	(M) Only	Holly Schinkel	TMS/Reading Specialist	No	ACES	Teachers of ELL's Council	Hamden, CT

Field Trips

Wolcott Public Schools

Calendar events from Date : 10/23/2018 - 11/13/2018

Depart Date Time	Return Date Time	Departing Location	Status	Organization	Contact Name
Trip ID	Trip Name	Trip Destination	Trip State	Package Name	Contact Phone
Driver Name(s)					
10/23/2018 9:30:00 AM	10/23/2018 12:15:00 PM	Wakelee Elementary School	Approved	Wakelee School	Stec Kristin
1543	WES-Karabin Farms	894 Andrews St, Southington	Active		2038798154
10/24/2018 9:45:00 AM	10/24/2018 10:45:00 AM	Alcott Elementary School	Approved	Alcott School	Chupron Erik
1557	4th Grade Fitness Mile Run-Ms. Mango	Wolcott High School Track	Active		
10/25/2018 7:00:00 AM	10/25/2018 6:00:00 PM	Wolcott High School	Approved	Activity Account	Coppola Salvatore
1550	Model UN - NYC Trip	New York City (Bus to Bridgeport Station)	Active		2039279744
10/25/2018 9:00:00 AM	10/25/2018 10:30:00 AM	Wolcott High School	Approved	Student Services	Russo Stephanie
1556	Home Depot- How to Read Isle Signs	Home Depot: 1816 Meriden Wtrby Tpke, Southington, CT 06489	Active		2035603623
10/25/2018 9:45:00 AM	10/25/2018 10:45:00 AM	Alcott Elementary School	Approved	Alcott School	Chupron Erik
1558	4th Grade Fitness Mile Run-Mrs. Cossette	Wolcott High School Track	Active		
10/29/2018 9:00:00 AM	10/29/2018 11:00:00 AM	Wolcott High School	Approved	Board of Education	Sweeney-Bizier Kristin
1553	Halloween Safety Awareness	Wakelee and Alcott Schools	Inactive		
11/5/2018 6:45:00 AM	11/5/2018 6:00:00 PM	Tyrrell Middle School	Approved	Tyrrell Middle School	Mumley Joanne
1545	Boston Science Museum	Boston	Active		
11/5/2018 7:30:00 AM	11/5/2018 5:00:00 PM	Wolcott High School	Submitted	Board of Education	Stabile Sarah
1559	Universal Technical Institute	One Upland Road #200 Norwood, MA02062	Inactive		2032325687
11/7/2018 8:00:00 AM	11/7/2018 12:30:00 PM	Wolcott High School	Approved	Activity Account	Meccariello Tyler
1549	Criminology Prison Field Trip	Cheshire Correctional Institution	Active		

Event Calendar Report

Wolcott Public Schools

Calendar events from Date : 10/23/2018 - 11/13/2018

Depart Date Time	Return Date Time	Departing Location	Status	Organization	Contact Name
Trip ID	Trip Name	Trip Destination	Trip State	Package Name	Contact Phone
Driver Name(s)					
11/7/2018 8:30:00 AM	11/7/2018 12:45:00 PM	Wolcott High School	Approved	Activity Account	Chuck Samantha
1535	French Week Field Trip	Lyman Center at SCSU in New Haven, CT	Active		
11/7/2018 1:30:00 PM	11/7/2018 6:00:00 PM	Wolcott High School	Approved	Board of Education	Stabile Sarah
1528	Math Meet #2	Newington High School	Active		

Fundraiser Report October 22, 2018

DATE	SCHOOL	GROUP/PERSON	DESCRIPTION OF FUNDRAISER
Oct 23	WHS	Peer Helpers	Friendship Bracelets, sold during lunch, in school store and possibly school sports events. All proceeds will go towards senior prom tickets for students that have financial difficulties.
Oct 23 - Nov 2	WHS	Excel Club	Tastefully Simple to be sold to friends and family. To raise money for Excel Club's upcoming charitable donations.
Nov 6	WHS	Dance Team	Baked Goods to be sold at Wakelee School by students and parents during voting hours.
Nov 17	WHS	Varsity Cheerleading	Bus Trip to Foxwoods, Tickets for Buss, to help defray costs of Cheerleading Program
Dec 14	FES	Student Council	Collecting monetary donations for CT Children's Medical Center, PJ day for kids. Money goes towards patient care, research and family assistance programs at CCMC.

Regular Meeting of the Board of Education – October 22, 2018

RESOLUTION: TRANSFER BETWEEN JOB(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE FOLLOWING TRANSFER TO THE POSITION INDICATED:

1. **Jennifer Roberts** from the position of Kindergarten Teacher at Alcott School to the position of Special Education Teacher at Alcott School effective October 25, 2018.

Regular Meeting of the Board of Education – October 22, 2018

RESOLUTION: CONSENT AGENDA

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE CONSENT AGENDA AS PRESENTED:

A. WEF Grant Award:

1. **Elizabeth Ciarleglio \$1,000**
Location: Wakelee Elementary School
Project Title: Bach 2 Rock: Science of Sound

B. Out of State Field Trips:

1. **Tyrrell Middle School's 8th grade (200)** requests permission to go to Washington D.C. on May 28-31, 2019, for the purpose of enrichment of Grade 8 History and ELA content.

C. Out of State Conferences

1. **Tanya Adorno; Athletic Director**, request permission to attend the National Interscholastic Athletic Administrators Association (NIAAA) Annual Conference in San Antonio, TX from December 14-19, 2018.

(See attached)