



# OUR FUTURE IS IN CHILDREN'S EDUCATION

**MONDAY  
7:30 P.M.**

**TYRRELL MIDDLE SCHOOL  
LARGE GROUP INSTRUCTION ROOM**

**BOARD OF EDUCATION  
WOLCOTT, CONNECTICUT  
September 24, 2018**

**I. Call to Order, Pledge of Allegiance and Reading of the Mission Statement**

*The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.*

**II. Approval of Minutes**

- A. Regular Meeting of September 10, 2018
- B. Special Meeting of September 18, 2018

**III. Committee Reports**

**IV. Communications**

**V. Business Manager's Report**  
A. Expenditures

**VI. Superintendent's Report**  
A. Workshop  
1. School's Classroom Capacity

**VII. Public Comment**

**VIII. Old Business**

**IX. New Business**  
A. Nomination(s)  
B. Consent Agenda  
1. Out of State Conference(s)  
2. Permission to Dispose of Equipment

- X. Time for the Public
- XI. Items for the Next Agenda
- XII. Adjournment

**Note:**

**Finance Committee at 6:00 p.m. in the Tyrrell Middle School Library:**

1. Business Manager's Report
2. Expenditures

**Facilities Committee immediately following the Finance Committee meeting in the Tyrrell Middle School's Library:**

1. Review Plans for Central Office Renovations

**BOARD OF EDUCATION  
WOLCOTT, CONNECTICUT**

A meeting of the Board of Education was held on Monday, September 10, 2018, at Tyrrell Middle School. In attendance were: Lori DelBuono Bartlett, Chairman of the Board of Education; Roberta Leonard, Secretary of the Board of Education; Thomas Buzzelli, Christopher Charette, Kathleen Cordone, Paul D'Angelo, Anthony Gugliotti and Kelly Mazza. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; Todd Bendtsen, Business Manager; Frank Purcaro, Director of Student Learning & Teaching; Kevin Hollis, Director of Student Services; Rosa Ramalhete, Supervisor of Special Education; Walter Drewry, Principal of Wolcott High School; Bryan MacKay, Assistant Principal of Wolcott High School; Joseph Morgan, Assistant Principal of Wolcott High School; Joseph Norcross, Principal of Wolcott High School; Daniel Caetano, Assistant Principal of Tyrrell Middle School; Shawn Simpson, Principal of Alcott Elementary School; Kimberly Murtaugh, Principal of Frisbie Elementary School; Deborah Osvald, Principal of Wakelee Elementary School; Wayne Natzel, Facilities Director; and Jessica Kenny, Board Clerk.

The meeting was called to order at 7:31 p.m. by Mrs. DelBuono Bartlett, and the Pledge of Allegiance was recited. Mrs. DelBuono Bartlett then read the Wolcott Public Schools' Mission Statement.

**Approval of Minutes:**

Motion:           by Ms. Leonard, seconded by Mr. D'Angelo, to approve the minutes of the regular meeting of August 27, 2018. So voted.

**Committee Reports:**

Mr. Gugliotti said that the Finance Committee met at 7:02 p.m. and reviewed pending vendor invoices and health claims for August. They conversed about the field use policy 1330, which will be a subject in a future Operation and Programs committee meeting. They also discussed the audit process, which is currently undergoing. Lastly, they were presented with the budget reports and the check registry for review.

**Communications:**

Thank you Card from an employee  
Letter from a concerned parent

**Business Manager's Report:****Expenditures:**

Motion: by Mrs. Mazza, seconded by Mr. Charette, to approve the following expenditures:  
To approve expenditures in the amount of **\$602,060.15** paid on September 11, 2018 for fiscal year 2018-2019.  
To approve the October 2018 payroll expenditures in the amount of **1,600,000.00** for the fiscal year 2018.2019.  
So voted.

**Superintendent's Report:**

Two-minute school highlights were presented by each principal.

Dr. Gasper thanked the staff who have made for another smooth opening to the school year. He spoke of several important facilities projects throughout the district and those completed in time for the opening of school. He went on to speak of the custodial staff and the IT technicians whom all did a wonderful job this summer to help make the opening of school even easier.

The Superintendent went on to explain how hard the teachers have been working the first weeks of school to conduct the usual introductory activities and lessons despite the disruptions in our calendar caused by weather.

Lastly, Dr. Gasper address the need for shortened days of school in the first couple of weeks due to the summer heat. He went on to explain the medical reasons and the air quality in non-air-conditioned spaces.

Motion: by Mr. Buzzelli, seconded by Ms. Leonard, to approve the Superintendent's Report. So voted.

**Public Comment:**

No one came forward.

**OLD BUSINESS:**

None.

**NEW BUSINESS:****Resignations:**

Motion: by Mr. Buzzelli, seconded by Mr. D'Angelo, to accept the resignation(s) of:

1. **Andrew Gargano** in the position of Physical Education Teacher at Tyrrell Middle School effective October 1, 2018;
2. **Beatrice Irra** in the position of Lunch Aide at Wakelee School effective 2018 – 2019 school year;
3. **Heidi Zavatone-Veth** in the position of Project Director of CASA for the Wolcott Public Schools effective October 5, 2018.

So voted.

**Nominations:**

Motion: by Mr. Buzzelli, seconded by Ms. Leonard, to appoint the individual(s) as indicated:

1. **Roxanne Dance** to the position of Lunch Aide at Wakelee School effective September 11, 2018;
2. **Barbara Shevis** to the position of .45 Math Intervention Teacher at Alcott and Wakelee School effective September 12, 2018;
3. **Kim Tatro-White** to the position of Lunch Aide at Wakelee School effective September 11, 2018;
4. **2018 – 2019 WHS Athletic Volunteer Coach:**  

Kelly Gunneson	Volleyball
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5. **2018 – 2019 TMS Fall Coaches:**  

Justin Savarese	Baseball
Joseph Murphy	Baseball
Robert Moffo	Track Head Coach
Alison Artigliere	Track Assistant Coach

**Approve a Contract:**

Motion: by Mr. Buzzelli, seconded by Ms. Leonard, to approve a contract for Frank Purcaro in the position of Assistant Superintendent for the Wolcott Public Schools from September 11, 2018 – June 30, 2021.

So voted.

**Adopt a New Job Description:**

Motion: by Mr. Buzzelli, seconded by Ms. Leonard, to adopt the new job description of Assistant Superintendent as presented.

So voted.

**Transfer Between Jobs:**

Motion: by Ms. Leonard, seconded by Mr. Buzzelli, to approve the following transfer(s) to the position indicated:  
**Frank Purcaro** from the position of Director of Student Learning and Teaching to the position of Assistant Superintendent effective September 11, 2018.  
So voted.

Mr. Purcaro came forward and addressed the Board with a sincere Thank you and how lucky he feels to be serving the Wolcott School District as the new Assistant Superintendent.

**Out-of-State Conferences:**

Motion: by Mr. Buzzelli, seconded by Ms. Leonard, to approve the following Out-of-State Conferences:  
**Aisha Mobley, and Taryn Villano-Corso**, who are both School Counselors at Wolcott High School, request permission to attend the Western New England University, School Counselor Appreciation Event in Springfield, MA on November 2, 2018.  
**Dan Caetano, Joseph Morgan, Deborah Osvald, and Michelle Thies**, NEASC Team, requests permission to attend the 2018 CPS Showcase, 12<sup>th</sup> Annual CPS Showcase of Model School Programs and Promising Practices, being held at the Westford Regency INN in Westford, MA on October 10, 2018.  
So voted.

**Amend Something Previous Adopted**

Motion: by Mr. Buzzelli, seconded by Mrs. Mazza, to amend the minutes of the regular Board of Education Meeting of August 13, 2018, page 6 of 6.  
So voted.

**Time for the Public:**

Mr. Thomas Buzzelli of 38 Old New England Road addressed the Board to express how extremely proud he is of the Wolcott School District and how great they did on the Smarter Balance testing.

**Items for the Next Agenda:**

The next meeting is September 24 and will be at Tyrrell Middle School. Board members can contact the Board of Education Office if you have additional agenda items.

**ADJOURNMENT:**

Motion: by Ms. Leonard, seconded by Mr. Buzzelli., to adjourn the meeting at  
8:06 p.m.  
So voted.

Note: The Board of Education meetings are videotaped, and as result are available to be viewed on the WLCT96 site on the Town of Wolcott's website, [www.wolcottct.org](http://www.wolcottct.org).

## COMMITTEE REPORTS

September 24, 2018

Finance Committee – September 10, 2018



WOLCOTT PUBLIC SCHOOLS  
WOLCOTT, CONNECTICUT

FINANCE COMMITTEE  
MINUTES OF SEPTEMBER 10, 2018

A meeting of the Board of Education's Finance Committee was held on Monday, September 10, 2018, at Tyrrell Middle School. In attendance were: Lori DelBuono Bartlett, Chairman of the Board; Roberta Leonard, Secretary of the Board; Tom Buzzelli, Christopher Charette, Kathy Cordone, Paul D'Angelo, Anthony Gugliotti, and Kelly Mazza, all board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools and Todd Bendtsen, Business Manager.

The meeting was called to order at 7:02 p.m. by Mr. Gugliotti.

The Finance Committee reviewed pending vendor invoices and health claims for August. They conversed about the field use policy 1330, which will be a subject in a future Operation and Programs committee meeting. They also discussed the audit process, which is currently undergoing. Lastly, they were presented with the budget reports and the check registry for review.

**ADJOURNMENT:**

Motion: by Mr. D'Angelo, seconded by Mr. Gugliotti to adjourn the meeting at 7:10 p.m. So voted.

**Regular Meeting of the Board of Education – September 24, 2018**

**RESOLUTION:                   EXPENDITURES**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve expenditures in the amount of **\$335,483.29** paid on September 25, 2018 for fiscal year 2018-2019.

**Regular Meeting of the Board of Education – September 24, 2018**

**RESOLUTION:                    NOMINATION(S)**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**TO APPOINT THE FOLLOWING PERSON(S) AS INDICATED:**

1. **Kelly Cohen** to the position of Dance Coach at Tyrrell Middle School effective September 25, 2018;
2. **Joseph Murphy** to the position of Physical Education Teacher at Tyrrell Middle School effective October 1, 2018;
3. **Kevin Nicol** to the position of 2<sup>nd</sup> shift Custodian at Alcott Elementary School effective September 26, 2018.

(See attached)

**Regular Meeting of the Board of Education – September 24, 2018**

**RESOLUTION:                    CONSENT AGENDA**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**TO APPROVE THE CONSENT AGENDA AS PRESENTED:**

**A. Out of State Conferences:**

1. **Avery Doyle and Danielle Morek;** Speech and Language Pathologist request permission to attend the American Speech Language Hearing Association (ASHA) 2018 Conference in Boston, MA, on November 15<sup>th</sup>, 16<sup>th</sup>, and 17<sup>th</sup>;

**B. Permission to Dispose of Equipment:**

1. **To give Frisbie School permission to remove the following equipment from their buildings:**
  - One black and white printer that is over 15 years old and no longer works;
  - Three mimio projectors that no longer work and cannot be repaired;
  - Three overhead projectors that have been replaced by more current technology;
  - Four televisions that have been updated by more current technology;
  - Two large copy machines that no longer work and have been replaced;
  - Three small copy machines that no longer work.
2. **To give Tyrrell Middle School permission to discard the following Media Center materials:**
  - Fiction and Non-Fiction books that fall under the American Library Association Guidelines for book weeding.
3. **To give Wolcott High School permission to dispose of the following equipment:**
  - 1997 Subaru Legacy Vin # 4S3BD4356V6214104, that was used for the Transportation classes but is no longer functioning or useful for our students.

(See attached)