

MEETING MINUTES SUMMARY

March 9, 2020

BOARD: SOUTHWEST GEORGIA STEM CHARTER, INC.

SCHOOL: SOUTHWEST GEORGIA STEM CHARTER (SGSC)

Meeting Location: Media Center at 185 Pecan Street Shellman, GA. 39886

Attended by board members: Tony Lee-Chair, Chris Weathersby, Michelle Graham, Chris Weathersby, Lisa Jones, Tim Thompson (Ex Officio), Ginger Almon-Principal
Visitors: Jeff Homan GCSA, Toni Avera (Board Liaison)

The minutes of Sunshine Law Meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

CALL TO ORDER:

Pursuant to public notice, the meeting commenced at 5:31 P.M.

I. ADMINISTRATIVE FUNCTIONS

Approval of Minutes- Action Item

Chris Weathersby made a motion to approve the February 19, 2020 board minutes as presented. Lisa Jones seconded. Motion carried.

Approval of Agenda-Action Item

Chris Weathersby made a motion to approve the Agenda. Lisa Jones seconded. Motion Carried.

PUBLIC COMMENT- Action Item

Toni Avera, Board Liaison, asked questions from the staff that were presented to her ahead of time - including questions about a proposed chicken coop and housing of chickens on campus for educational purposes.

II. PRINCIPAL'S REPORT- Information Item

Principal, Ginger Almon, went over current student enrollment which includes a total number of 345 students. Six teachers finished a 3 day Growing Writers training that ended on March 9, 2020. Six Teachers finished a 2 day Georgia Numeracy Project at Chatt Flint RESA that ended on February 20, 2020. Parent and Student Georgia Milestones Night was held on March 3, 2020. There are 2 teams participating in the Georgia Movie Academy to be held on March 19, 2020. The first baseball game was held on Saturday, March 7, 2020. CSI update included the signing of the MOA on March 2, 2020. There are upcoming deadlines which include the District Plan of Support and the Amended District Improvement Plan on March 16, 2020. Spring Book Fair will be held on March 23-27, 2020. Spring Break will be held April 6-10, 2020.

III. ACADEMIC REPORT- Information Item

There was a review of the previous year's CCRPI scores. Discussion was held about the previous years' CCRPI scores and how they affect the Comprehensive Framework scores from the State Charter School Commission. Plans were discussed about efforts to raise the CCRPI scores.

IV: FINANCE-Action Item

a)Financial Report- Action Item-

Chris Weathersby made a motion to approve February's Financial Report. Lisa Jones seconded. Motion carried.

b)CFO Bill Cooling walked all board members through the financial report and described all of the different entries, including the amounts spent in each budgeted area.

c)CFO Bill Cooling explained to all board members that he had worked to reconcile all purchases on the school credit card with the exception of approximately \$20. The balance on the credit card has been paid in full.

d)CFO Bill Cooling explained that the Title I money has been posted. Plans include to pull a portion of that money down to recoup earlier expenditures throughout the school year as necessary.

V: GOVERNANCE REPORT- Action Item

a)Michelle Graham made a motion to approve Chris Weathersby as the Board of Directors' Vice Chairman. Lisa Jones seconded. Motion carried.

b)Chris Weathersby made a motion to approve Michelle Graham as Board of Directors' Secretary/Treasurer. Lisa Jones seconded. Motion carried.

c)Chris Weathersby reviewed the upcoming Governance Subcommittee Meeting agenda which includes reviewing the current Comprehensive Performance Framework scores in Operations and ways to improve the overall score, updating all policies and procedures into a manual, and the upcoming Strategic Planning and Charter Renewal training with Jeff Homan on April 4, 2020.

VI: ADJOURNMENT- Action Item

Chris Weathersby made a motion to adjourn at 6:12 p.m. Michelle Graham seconded. Motion Carried.