



## Rainier School District Medication Policy

The district recognizes that administering medication to students and self-medication may be necessary when the failure to take such medication would jeopardize the health of the student or the student would not be able to attend school if the medication was not made available during school hours. Consequently, students may be permitted to take prescription or nonprescription medication at school on a temporary or regular basis according to the district's policy.

### Medication Administration by School Personnel

Requests for staff to administer *nonprescription* medication to students may occur with a written request from the parent that includes the student's name, name of medication, reason for medication, route, dosage, frequency of administration and any special instructions. Requests for *prescription* medication administration must include written instruction from an Oregon-licensed provider, the name of the student, name of the medication, route, dosage, frequency of administration and any special instructions. A prescription label will be considered to meet this requirement if it contains all of the above information. All prescription medication authorizations for asthma and severe allergy medications (example: inhalers and epi-pens) must also include a written treatment plan from an Oregon-licensed provider for managing the student's asthma or severe allergy. All medication must be in its original container with the student's name on it. All medication must be transported to and from school by the parent to the school nurse. It is the parent's responsibility to ensure that an adequate amount of medication is at school for the duration of the student's need for medication. The parent must inform the school in writing if there are any changes in medication instructions. If a student refuses medication, the parent will be notified immediately. No attempt will be made to administer medication to a student who refuses district-administered medication. Any error in administration of medication will be reported to the parent immediately and documentation made on the district's Accident Report form. Errors include, but are not limited to, administering medication to the wrong student, administering wrong medication, dose, time, route, etc. Medication shall not be administered until the necessary written permission form and written instructions have been submitted as required by the district. Parents are required to pick up all unused medication by the last day of school. All medication left at the school will be discarded.

### Self-Medication for Students

Students who are developmentally and behaviorally able will be allowed to self-administer prescription and nonprescription medication under the following policy. A permission form must be submitted for all self-medication of prescription and nonprescription medication. All self medication authorizations must be signed by a parent or guardian, building administrator, student, and in the case of prescription medications, an Oregon-licensed provider. All prescription medication authorizations for asthma and allergy medications (example: inhalers and epi-pens) must also include a written treatment plan signed by an Oregon-licensed provider. All medication must be in its original container labeled with the student's name. Prescription labels must also specify the name of the student, medication name, dosage, route, frequency and any special instructions. Student may only have in their possession the amount of medication needed for that school day. Medication should be kept with the student or stored in their locker. Sharing and/or borrowing of medication with another student is strictly prohibited. Permission to self-medicate may be revoked if the student violates school district policy governing administration of medication and/or these regulations. Additionally, students may be subject to discipline, up to and including expulsion, as appropriate.

(updated: 6/10/2014)