

**CENTENNIAL BOARD
OF COOPERATIVE EDUCATIONAL SERVICES**

SUPERINTENDENTS ADVISORY COUNCIL

**MINUTES
March 4, 2011**

A. 9:00 a.m. SUPERINTENDENTS ROUND TABLE DISCUSSION

B. 9:45 a.m. CALL TO ORDER – MR. RICK MONDT, CHAIRPERSON

• **The following Superintendents, or designees, were present:**

| | |
|-------------------|--------------------------|
| 1) Glenn McClain | Platte Valley RE-7 |
| 2) Marty Foster | Johnstown-Milliken RE-5J |
| 3) Randy Miller | Eaton RE-2 |
| 4) Joe Kimmel | Prairie RE-11 |
| 5) Rick Mondt | Briggsdale RE-10 |
| 6) Greg Wagers | Morgan RE-3 |
| 7) Jo Barbie | Weld RE-1 |
| 8) Bret Robinson | Pawnee RE-12 |
| 9) Bob Petterson | Weldon Valley RE-20J |
| 10) Linda Chapman | Park R-3 |

• **The following Superintendents, or designees, were absent:**

| | |
|----------------------|----------------------|
| 1) Michael Gradoz | St Vrain RE-1J |
| 2) Priscilla Houston | Brush RE-2 |
| 3) Rob Ring | Ault-Highland RE-9 |
| 4) Steve Neel | Weldon Valley RE-20J |

• **The following CBOCES staff members were present:**

| | |
|-------------------|---|
| Randy Zila | Executive Director |
| Terry Buswell | CFO / HR / Technology Services Director |
| Jocelyn Walters | Special Education Director |
| Mary Ellen Good | Federal Programs / Learning Services Director |
| Christine Muldoon | Learning Services Program Coordinator |
| Melony Sandquist | Executive Administrative Assistant |

• **The following guests were present:**

| | |
|---------------|------------------|
| Dan Morris | e-Net Colorado |
| Bryan DeBates | Space Foundation |
| Margo Hatton | Space Foundation |

C. CONSENT GROUPING ACTION ITEMS

- Approve Agenda

Dr. Randy Zila requested an Amendment to the Agenda by adding an additional Discussion / Report Item in Section D – Dan Morris and Linda Chapman on eNet Colorado. In addition, as a result of the Superintendents Round Table Discussion, time is requested on the Agenda to receive a telephone call from CBOCES Attorney, Mr. Dick Bump of Caplan & Earnest, LLC.

Mr. Bob Petterson moved to approve the Agenda as amended. Seconded by Mr. Greg Wagers. The motion passed unanimously.

- Approve Minutes from February 10, 2011

Mr. Bret Robinson moved to approve the Minutes as presented. Seconded by Dr. Glenn McClain. The motion passed unanimously.

D. DISCUSSION / REPORT ITEMS

- **CDE Report – Jhon Penn**
 - Mr. Penn provided information on upcoming events and deadlines. Call him if you have questions or need assistance with any of the reports that are due.
 - Dr. Zila expressed a thank you to Dr. Hammond and CDE staff for being available for an important discussion earlier in the week regarding special education budgeting concerns.
- **Professional Development Presentation – Christine Muldoon**
 - Mr. Bryan DeBates and Ms. Margo Hatton from the Space Foundation in Colorado Springs provided a brief overview of their program and how it may benefit the members of CBOCES. More information can be found on their website at www.spacefoundation.org/education
 - Ms. Muldoon said that possibly she can find funding resources through the ATLP Program.
 - Several Superintendents expressed interest in what the Space Foundation has to offer, but have a general concern on when the classes will be offered and what the cost will be.
 - Ms. Muldoon will check further into the options available for funding and confirm dates for the classes. More information will follow.
- **DRAFT CBOCES Meeting Calendar for 2011-2012 – Terry Buswell**
 - Mr. Buswell presented a 2011-2012 Draft Calendar with suggested dates for future SAC Meetings to be held on a Thursday morning, two weeks prior to the scheduled Board Meetings. This would allow adequate time for any recommendations made by the SAC to be included on the Board Agenda.

Discussion: Superintendents were in favor of changing the SAC meeting dates from the first Friday of the month to the first Thursday of the month. Mr. Rick Mondt suggested considering a start time of 8:30 am instead of 9:00 am.

Mr. Bob Petterson moved to approve the dates for SAC meetings as noted on the DRAFT CBOCES 2011-2012 Meeting Calendar as presented. Seconded by Ms. Linda Chapman.

The motion passed unanimously.

- **Report on Budget Meeting – Terry Buswell**
 - Mr. Buswell shared the Budget Timeline document and the Agenda from the first meeting, along with a copy of an email from Mary Ellen Good regarding Title I Part A funding.
 - The second Budget Meeting will be scheduled soon. Please watch for a Doodle survey around a desirable date.
- **Report on eNet Colorado – Dan Morris & Linda Chapman**
 - Ms. Linda Chapman, Superintendent of Park R-3 School District, reported that Mr. Morris recently provided technology training to her staff via the eNet Colorado Grant. She highly recommends Dan as a trainer and reminds other Superintendents that the Grant will end in September, so take advantage of the free training if possible.
 - Mr. Morris is available to visit districts and provide training at no cost. Contact Dan at dan.morris@enetcolorado.org or visit www.eNetCOLORADO.org for more information.

E. BREAK

LEGAL QUESTIONS & CONCERNS

Discussion: Mr. Dick Bump, CBOCES Attorney, called to visit with Dr. Zila and Superintendents regarding their questions on (Reduction In Force) RIF, Senate Bill 191, Financial Emergencies, and related business.

The Mill Levy Override Legislation is 22-54-108

The Financial Emergency Legislation is 22-44-115.5 sub paragraph 1

F. PROGRAM DIRECTOR REPORTS

- Each Program Director submitted a written report.
- Executive Director's Report – Dr. Randy Zila:
 - Transition plans for office move from Longmont to Greeley are in process.
 - There will be surplus furniture and supplies for Superintendents to review. A list of what is available for give away will be emailed to Superintendents sometime in the near future.
 - Meeting with St Vrain on March 10, 2011 to discuss their interest in purchasing the Longmont facility and the possibility of St Vrain assuming IFAS equipment and support.
 - The Negotiations Committee that Mr. John Dudley put together is On Hold.
 - Eagle Net is beginning to move forward with full speed; Dr. Zila is unsure if he will have adequate time to devote to both Eagle Net and CBOCES. More information to follow.

G. ACTION ITEMS

- Gifted & Talented Budget Realignment
 - Terry Buswell
 - Review and approve change in process – see GT document on page 4

Discussion:

- Dr. Jo Barbie is not okay with the change in calculations from what she was presented earlier in the year; she said it is too much different from what she was originally told.
- Dr. Randy Miller said he is in favor of the Second Option Proposed, and even though the distribution is more for Eaton, he understands why this has happened.
- Mr. Buswell explained the budget is figured the same as in previous years; it is now transparent.
- Mr. Rick Mondt clarified that the change in the budget is due to RE-5J leaving the CBOCES.

Dr. Randy Zila recommended postponing action on the Gifted & Talented Budget Realignment until the April SAC meeting; this recommendation was unanimously approved by consensus. Mr. Buswell and Dr. Barbie will schedule a time to discuss this budget item before the next meeting.

Project 625: Regional Gifted & Talented FY 2010-11

| <u>Description</u> | <u>Current Budget</u> | <u>State Allocation</u> | <u>Proposed Budget *</u> | <u>Change</u> | <u>2nd Option Proposed Budget ^</u> | <u>Change</u> |
|--------------------------------|-----------------------|-------------------------|--------------------------|---------------|-------------------------------------|---------------|
| Salary Instr Prog Coordinator | 4,167.00 | | 4,167.00 | - | 4,167.00 | - |
| Benefit-Instr Prog Coordinator | 466.00 | | 466.00 | - | 466.00 | - |
| PERA -Instr Prog Coordinator | 596.00 | | 596.00 | - | 596.00 | - |
| Other Professional Services | 1,371.00 | | 1,371.00 | - | 1,371.00 | - |
| Printing/Binding/Duplicating | 25.00 | | 25.00 | - | 25.00 | - |
| Travel/Registration | 100.00 | | 100.00 | - | 100.00 | - |
| Mileage Reimbursement | 150.00 | | 150.00 | - | 150.00 | - |
| Internal Transfer to CASL | 7,468.00 | | 7,468.00 | - | 7,468.00 | - |
| General Supplies | 100.00 | | 100.00 | - | 100.00 | - |
| Printing/Binding/Duplicating | 25.00 | | 25.00 | - | 25.00 | - |
| District Reimbursement RE-1 | 17,024.00 | 25,432.45 | 22,475.08 | 5,451.08 | 19,749.54 | 2,725.54 |
| District Reimbursement RE-2 | 14,328.00 | 24,382.95 | 21,547.62 | 7,219.62 | 17,937.81 | 3,609.81 |
| District Reimbursement RE-7 | 12,085.00 | 16,346.35 | 14,445.54 | 2,360.54 | 13,265.27 | 1,180.27 |
| District Reimbursement RE-9 | 10,038.00 | 12,105.22 | 10,697.59 | 659.59 | 10,367.80 | 329.80 |
| District Reimbursement RE-10 | 5,721.00 | 2,055.87 | 1,816.81 | (3,904.19) | 3,768.91 | (1,952.10) |
| District Reimbursement RE-11 | 5,634.00 | 2,156.51 | 1,905.74 | (3,728.26) | 3,769.87 | (1,864.13) |
| District Reimbursement RE-12 | 5,546.00 | 1,452.05 | 1,283.20 | (4,262.80) | 3,414.60 | (2,131.40) |
| District Reimbursement RE-2J | 14,733.00 | 20,925.66 | 18,492.36 | 3,759.36 | 16,612.68 | 1,879.68 |
| District Reimbursement RE-20J | 6,374.00 | 2,846.59 | 2,515.58 | (3,858.42) | 4,444.79 | (1,929.21) |
| District Reimbursement RE-50J | 10,049.00 | 7,188.37 | 6,352.48 | (3,696.52) | 8,200.74 | (1,848.26) |
| CBOCES | | 1,107.98 | | | | |
| Budget Total | \$ 116,000.00 | \$ 116,000.00 | \$116,000.00 | \$ - | \$ 116,000.00 | \$ - |

* Proposed budget revision = 88.4% of State Allocation per district

^ Phase in the budget change over two years; 50% change in 2010-11 and complete change in 2011-12

There being no further business, the meeting was adjourned by consensus at 1:00 p.m.

Respectfully Submitted,



Melony Sandquist, Centennial BOCES
Executive Administrative Assistant