

**NEW MILFORD BOARD OF EDUCATION**  
**New Milford Public Schools**  
**50 East Street**  
**New Milford, Connecticut 06776**

**BOARD OF EDUCATION**  
**MEETING NOTICE**

<b>DATE:</b>	<b>April 8, 2014</b>
<b>TIME:</b>	<b>7:30 P.M.</b>
<b>PLACE:</b>	<b>Sarah Noble Intermediate School – Library Media Center</b>

**AGENDA**

**New Milford Public Schools Mission Statement**

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

**1. CALL TO ORDER**

A. Pledge of Allegiance

**2. RECOGNITION**

A. CMEA Northern Region Middle School Music Festival: SMS students Jessica Berkun, Michael Cavuoto, Nicholas Cavuoto, Jenna Drahota, Katherine Grinnell, Lukas Kugler, Ryan McNulty, Sunita Pfitzner, Michael Raffaele, Elizabeth Schlyer, and Jeffrey Schlyer and SNIS students Geovanna Coelho, Kasey Donnelly, Madyson Lubas and Eliza Peery.

B. NMPS Retiree David Hawkins

**3. PUBLIC COMMENT**

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

**4. PTO REPORT**

**5. STUDENT REPRESENTATIVES' REPORT**

**6. APPROVAL OF MINUTES**

A. Approval of the following Board of Education Meeting Minutes

1. Regular Meeting Minutes March 11, 2014
2. Special Meeting Minutes March 20, 2014
3. Special Meeting Minutes March 26, 2014

**7. SUPERINTENDENT'S REPORT**

**8. BOARD CHAIRMAN'S REPORT**

**9. COMMITTEE REPORTS**

- A. Facilities Sub-Committee – Mr. Littlefield
- B. Operations Sub-Committee – Mrs. Faulenbach
- C. Policy Sub-Committee – Mrs. Chastain
- D. Committee on Learning – Mr. Lawson
- E. Education Connection – Mr. Coppola
- F. Connecticut Boards of Education (CABE) – Mrs. Faulenbach
- G. Negotiations Committee – Mrs. Faulenbach

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## **10. DISCUSSION AND POSSIBLE ACTION**

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated April 8, 2014
- B. Monthly Reports
  - 1. Purchase Resolution D-664
  - 2. Budget Position dated 3/31/14
  - 3. Request for Budget Transfers
- C. Gifts & Donations
  - 1. PTO – Exhibit B
  - 2. Eagle Scout Project at SNIS – Exhibit C
  - 3. Donation from GEDEB Realty – Exhibit D
  - 4. Jessica Bradley Memorial Fund – Exhibit E
- D. Approval of the Following Curriculum
  - 1. Drama Workshop
- E. Grant Approval
  - 1. Adult Education – ED 244
- F. Policy for Approval
  - 1. 1250 Visits to the Schools
- G. Policies for Second Review
  - 1. 1700 Otherwise Lawful Possession of Firearms on School Property
  - 2. 3300 Purchasing
  - 3. 3313.1 Local Purchasing
  - 4. 3516.3 Accident Prevention and Reporting
  - 5. 3516.4 Safety
- H. New Milford High School Graduation Date 2014

## **11. ITEMS FOR INFORMATION AND DISCUSSION**

- A. Field Trip Report

## **12. ADJOURN**

### **ITEMS OF INFORMATION**

Policy Sub-Committee Minutes - March 18, 2014  
Committee on Learning Minutes - March 18, 2014  
Facilities Sub-Committee Minutes – April 1, 2014  
Operations Sub-Committee Minutes – April 1, 2014

Facilities Sub-Committee Meeting May 6, 2014 – 6:45 p.m. Lillis Administration Building, Room 2	Policy Sub-Committee Meeting May 20, 2014 – 6:45 p.m. Lillis Administration Building, Room 2
Operations Sub-Committee Meeting May 6, 2014 – 7:30 p.m. Lillis Administration Building, Room 2	Committee on Learning May 20, 2014 – 7:30 p.m. Lillis Administration Building, Room 2
Board of Education Meeting May 13, 2014 – 7:30 p.m. Sarah Noble Intermediate School, LMC	

**New Milford Board of Education**  
**Regular Meeting Minutes**  
**March 11, 2014**  
**Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Daniele Shook, Chairperson Mrs. Angela C. Chastain Mr. Robert Coppola Mrs. Wendy Faulenbach Mr. David A. Lawson Mr. Dave Littlefield Mrs. Theresa Volinski
Absent:	Mr. David R. Shaffer Mr. John W. Spatola

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Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Ms. Roberta Pratt, Director of Technology Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. John Calhoun, Facilities Manager Mr. Greg Shugrue, Principal, New Milford High School Mr. Ryan Fitzsimmons, Wrestling Coach, New Milford High School Mr. Steve Botelho, Wrestling Coach, New Milford High School
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1.	<b>Call to Order</b> <b>A. Pledge of Allegiance</b> The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	<b>Call to Order</b> <b>Pledge of Allegiance</b>
2.	<b>Recognition</b> <b>A. NMHS Wrestling — Class L State Champions:</b> <b>Caleb Anderson, David Angulo, Jorge Arcuri, Zachary Arnold, Cameron Berger, Tyler Bohenko, Halim Bourjeili, Christopher Brett, Steven Brooks, Joseph Carangui, Stefan Ceconi, Ryan Christopher, Evan Colley, Alexander Davlos, Drew DiSorbo, Turner Ellis, Ryan Fabich, Jordan Hill, David Ireland, Isaiah Jenkins, Brett Leonard, Kyle Lindner, Matthew Lockwood, Thomas McIlveen, Jomar Orejuela-Nunez, Ryan Paist, Louis Paties, Nikolas Pellicone, Denzel Phillips, Daniel Reyes, Hector Reyes, Bryan Rojas, Charles Schultz, Mijani Smith, and Nikolas</b>	<b>Recognition</b> <b>A. NMHS Wrestling — Class L State Champions</b>

	<p><b>Stefanatos</b></p> <ul style="list-style-type: none"> <li>Dr. Paddyfote congratulated the team and coaches on their success. Coach Fitzsimmons elaborated on the team's accomplishments.</li> </ul> <p><b>B. Board of Education Appreciation for Service</b></p> <ul style="list-style-type: none"> <li>Dr. Paddyfote noted that March was Connecticut Association of Boards of Education recognition month so she thanked the Board for their service.</li> </ul> <p>The meeting recessed at 7:41 p.m. for a brief reception and reconvened at 7:52 p.m.</p>	<p><b>B. Board of Education Appreciation for Service</b></p>
3.	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>Denise Bard, a New Milford resident, reported that at a meeting held on Sunday night Attorney Deborah Stevenson said local Boards of Education are not compelled to adopt any curriculum standards or tests. She is against the common core standards and against the testing required to prove that common core works. She asked where the data is that shows that common core will work. She feels common core is developmentally inappropriate.</li> <li>Jessica Higgins, a New Milford resident, said she finds it hard to believe that all 50 states need one standard curriculum. She felt the loss of local control and yet the expectation that the town would foot the bill was a bad idea. She said the students' community demographics account for 60% of the test results. She said in some states the students' promotion to the next grade is tied not to the work completed but the test score. She said schools need to encourage creativity, innovation, etc. and not conformity.</li> <li>Kevin Bramble, a New Milford resident, asked if common core is so good why is there so much secrecy surrounding its introduction. He said there is no plan of implementation and no information has been provided to parents. He</li> </ul>	<p><b>Public Comment</b></p>



	<p>noted parts of 24 states have signed on to common core and said that means 26 whole states and some parts of the other 24 states have not. He said the smarter balanced assessment is a test designed to validate the common core.</p>	
4.	<p><b>PTO Report</b></p> <ul style="list-style-type: none"> <li>• Mrs. Romaniello noted the PTOs are looking forward to their spring fundraisers and events.</li> <li>• She said despite the poorer than expected fundraising efforts of the fall they are still providing grants to the schools.</li> <li>• Mr. Coppola asked Mrs. Romaniello to give a PTO form to Mrs. Silverman for Board members.</li> </ul>	<p><b>PTO Report</b></p>
5.	<p><b>Student Representatives' Report</b></p> <ul style="list-style-type: none"> <li>• Ms. Harkin said the band concerts took place in February including band, wind ensemble, chorus and honors chorus.</li> <li>• There was a spring sports meeting on February 28<sup>th</sup> for those interested in participating in spring sports.</li> <li>• CAPT science testing begins Thursday, March 13<sup>th</sup>.</li> <li>• There is a school climate meeting on March 19<sup>th</sup>.</li> <li>• The all-school musical is CATS this year with shows upcoming.</li> </ul>	<p><b>Student Representatives' Report</b></p>
6.	<p><b>Approval of Minutes</b></p> <p>A. <b>Approval of the following Board of Education Meeting Minutes</b></p> <p>1. <b>Regular Meeting Minutes February 11, 2014</b></p> <p>Mrs. Chastain moved to approve the following Board of Education Meeting Minutes:  <b>Regular Meeting Minutes February 11, 2014,</b></p>	<p><b>Approval of Minutes</b></p> <p>A. <b>Approval of the following Board of Education Meeting Minutes</b></p> <p>1. <b>Regular Meeting Minutes February 11, 2014</b></p> <p>Motion made and passed unanimously to approve following Board of Education Meeting</p>

	<p>seconded by Mr. Coppola.</p> <ul style="list-style-type: none"> <li>Mr. Coppola noted it was nice that awardees received a glass award to take home with them.</li> </ul> <p>The motion passed unanimously.</p>	<p>Minutes: Regular Meeting Minutes  February 11, 2014.</p>
7.	<p><b>Superintendent's Report</b></p> <ul style="list-style-type: none"> <li>Dr. Paddyfote said the all-school musical Cats will be shown on March 21, 22, 28 and 29 at 7:00 p.m., March 23 at 3:00 p.m. and March 29 at 2:00 p.m.</li> <li>So far there have been seven snow days and, based on this, school will end on June 17<sup>th</sup>.</li> <li>K-6 parent conferences will be conducted on March 24 – 26 and school will dismiss at 1:00 p.m. There will be early dismissal for professional development for grades 7 – 12 on March 25 and 26 with schools getting out at noon.</li> <li>There will be a special assembly at John Pettibone School on March 14<sup>th</sup> with Terry Alaberry who will perform an anti-bullying program at 11:00 a.m. and 12:45 p.m.</li> </ul>	<p><b>Superintendent's Report</b></p>
8.	<p><b>Board Chairman's Report</b></p> <ul style="list-style-type: none"> <li>Mrs. Shook thanked the Board members who were able to make it to the budget presentation before the Board of Finance and Town Council.</li> <li>There will be a budget deliberation meeting at 7:30 p.m. in the E. Paul Martin Meeting Room on March 13<sup>th</sup>.</li> <li>A Special BOE Meeting is scheduled for March 20<sup>th</sup> at John Pettibone School regarding the School Facility and Utilization Study Committee's recommendations for John Pettibone and a follow up meeting will be scheduled for some time in April.</li> <li>March 26<sup>th</sup> at 6:30 p.m. in the Lillis Board Room is the Special Board Meeting to discuss</li> </ul>	<p><b>Board Chairman's Report</b></p>

	the Superintendent's self-evaluation.	
<b>9.</b>	<b>Committee Reports</b>	<b>Committee Reports</b>
<b>A.</b>	<b>Facilities Sub-Committee</b>	<b>A. Facilities Sub-Committee</b>
	<ul style="list-style-type: none"> <li>Mr. Littlefield said they discussed the building usage fee structure, the security update and the winter maintenance updates.</li> </ul>	
<b>B.</b>	<b>Operations Sub-Committee</b>	<b>B. Operations Sub-Committee</b>
	<ul style="list-style-type: none"> <li>Mrs. Faulenbach said all the items discussed were on the agenda for discussion and action tonight.</li> </ul>	
<b>C.</b>	<b>Policy Sub-Committee</b>	<b>C. Policy Sub-Committee</b>
	<ul style="list-style-type: none"> <li>Mrs. Chastain said there was one policy for approval and five for first review on tonight's agenda.</li> </ul>	
<b>D.</b>	<b>Committee on Learning</b>	<b>D. Committee on Learning</b>
	<ul style="list-style-type: none"> <li>Mr. Lawson said the Writing Workshop curriculum was on the agenda tonight for approval.</li> <li>They also heard the status of the common core, smarter balanced assessment and SEED evaluation.</li> <li>The ACT results were examined.</li> <li>Upcoming curriculum will include the Drama Workshop. Also K-5 math and writing programs are being reviewed.</li> </ul>	
<b>E.</b>	<b>Education Connection</b>	<b>E. Education Connection</b>
	<ul style="list-style-type: none"> <li>Mr. Coppola said he still had not been made aware of any meetings.</li> </ul>	
<b>F.</b>	<b>Connecticut Boards of Education</b>	<b>F. Connecticut Boards of Education</b>
	<ul style="list-style-type: none"> <li>Mrs. Faulenbach hoped all Board members</li> </ul>	

	<p>were receiving the CABE newsletter.</p> <p><b>G. Negotiations Committee</b></p> <ul style="list-style-type: none"> <li>Mrs. Faulenbach said there were no negotiations ongoing.</li> </ul>	<p><b>G. Negotiations Committee</b></p>
<b>10.</b>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 11, 2014</b></p> <p>Mrs. Faulenbach moved to approve Exhibit A: Personnel - Certified, Non-Certified, Appointments, Resignations and Leaves of Absence dated March 11, 2014, seconded by Mr. Littlefield.</p> <ul style="list-style-type: none"> <li>Mr. Coppola said he hoped that the custodian at Northville who was retiring would be brought to the Board at some point for recognition. He also noted that Mr. Miller's assistant was leaving and asked Mr. Miller to consider staying.</li> </ul> <p><b>The motion passed 6-1.</b>  Aye: Mrs. Chastain, Mr. Coppola, Mrs. Faulenbach, Mr. Littlefield, Mrs. Shook, Mrs. Volinski  No: Mr. Lawson</p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li>Purchase Resolution D-663</li> <li>Budget Position dated 2/28/14</li> <li>Request for Budget Transfers</li> </ol> <p>Mr. Littlefield moved to approve monthly reports: Purchase Resolution D-663, Budget Position dated 2/28/14 and Request for Budget Transfers, seconded by Mr. Lawson.</p>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 11, 2014</b></p> <p>Motion made and passed to approve Exhibit A: Personnel - Certified, Non-Certified, Appointments, Resignations and Leaves of Absence dated March 11, 2014</p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li>Purchase Resolution D-663</li> <li>Budget Position dated 2/28/14</li> <li>Request for Budget Transfers</li> </ol> <p>Motion made and passed unanimously to approve monthly reports: Purchase Resolution D-663, Budget Position dated</p>

	<ul style="list-style-type: none"><li>• Mr. Coppola asked how the shortfall in the substitute account of \$160,000 plus was so miscalculated and Mr. Miller said it was not miscalculated but rather based on the last ten years of historical trends. This year is an anomaly.</li><li>• Mr. Coppola asked if this amount would be sufficient to get to the end of the year and Mr. Miller said he thought it would.</li><li>• Mr. Coppola asked what 15-111-2590 was and Mr. Miller said it was Administrative Services.</li><li>• Ms. Baldelli noted regarding the substitute teacher line that this year there were more longer-term absences than usual. In most years there might be 10 or 12. This year, so far, there are 20. She also noted that when retired teachers have to be brought in they make far more than the \$70 day a regular sub makes, as the retiree is paid what they made per day when they left which could be as high as \$400.</li><li>• Mr. Lawson asked for the budget position and Mr. Miller said that the available balance was \$605,071 but the true variance was about \$200,000.</li><li>• Mr. Coppola asked about the \$20,000 e-mail server project and what was put on hold to pay for it and Ms. Pratt said there was going to be an upgrade to the backup system but that will be put off until next year.</li><li>• Mrs. Chastain asked where retired teachers would be used and Ms. Baldelli said it was in the shortage areas such as world languages and special education.</li><li>• Dr. Paddyfote said that these substitute positions were not used for day to day absences, rather for long term sub positions. The pay rate is a new rule handed down by the teachers' retirement board.</li><li>• Mrs. Chastain asked about the school survey and Mr. Smith said that 5% of the teachers' evaluation is tied to the school climate and this would be an annual survey conducted to determine that.</li></ul>	<b>2/28/14 and Request for Budget Transfers.</b>
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	<p><b>The motion passed unanimously.</b></p> <p><b>C. Gifts &amp; Donations</b>  <b>1. PTO – Exhibit B</b></p> <p><b>Mr. Lawson moved to accept Gifts and Donations: PTO – Exhibit B in the amount of \$6,715.00, seconded by Mr. Coppola.</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach thanked the PTO for their gifts.</li> </ul> <p><b>The motion passed 6-0-1.</b>  Aye: Mr. Coppola, Mrs. Faulenbach, Mr. Lawson, Mr. Littlefield, Mrs. Shook, Mrs. Volinski  Abstain: Mrs. Chastain</p> <p><b>D. Approval of the Following Curriculum</b>  <b>1. Writing Workshop</b></p> <p><b>Mr. Lawson moved to approve the following curriculum: Writing Workshop, seconded by Mrs. Faulenbach.</b></p> <ul style="list-style-type: none"> <li>• Mr. Coppola said he was impressed with the curriculum and felt it would be good if it could be offered to 11<sup>th</sup> graders as well.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>E. Policy for Approval</b>  <b>1. 3313 Relations with Vendors</b></p> <p><b>Mrs. Faulenbach moved to approve the following policy: 3313 Relations with Vendors, seconded by Mrs. Chastain.</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach asked if the changes were basically legal references and Dr. Paddyfote said the vendors have to assure non-discrimination in their workplaces.</li> </ul>	<p><b>C. Gifts &amp; Donations</b>  <b>1. PTO – Exhibit B</b></p> <p><b>Motion made and passed to accept Gifts and Donations: PTO – Exhibit B in the amount of \$6,715.00.</b></p> <p><b>D. Approval of the Following Curriculum</b>  <b>1. Writing Workshop</b></p> <p><b>Motion made and passed unanimously to approve the following curriculum: Writing Workshop.</b></p> <p><b>E. Policy for Approval</b>  <b>1. 3313 Relations with Vendors</b></p> <p><b>Motion made and passed unanimously to approve the following policy: 3313 Relations with Vendors</b></p>
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<p>The motion passed unanimously.</p> <p><b>F. Policies for First Review</b></p> <ol style="list-style-type: none"> <li><b>1. 1700 Otherwise Lawful Possession of Firearms on School Property</b></li> <li><b>2. 3300 Purchasing</b></li> <li><b>3. 3313.1 Local Purchasing</b></li> <li><b>4. 3516.3 Accident Prevention and Reporting</b></li> <li><b>5. 3516.4 Safety</b></li> </ol> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said these policies were being presented to the Board for first review for thoughts and ideas. They would come back before the Board for second review at the next meeting and then finally for approval.</li> <li>• Mr. Coppola asked about policy 3313.3 giving preference to local merchants. Dr. Paddyfote said the Board has always had this policy but this adds responsiveness and customer service aspects to the policy.</li> <li>• Mr. Coppola asked how that would be defined and Dr. Paddyfote said the vendor should have a history of being responsive or not, providing the right product, etc.</li> </ul> <p><b>G. Five Year Capital Plan:</b></p> <ol style="list-style-type: none"> <li><b>1. Facilities</b></li> <li><b>2. Technology</b></li> </ol> <p><b>Mr. Littlefield moved to approve the five year capital plans for: 1. Facilities and 2. Technology, seconded by Mr. Coppola.</b></p> <ul style="list-style-type: none"> <li>• Mr. Littlefield said there are some significant expenses including the new roof at Schaghticoke at \$1.7 million and an additional \$3.85 million in capital improvements over the next five years.</li> <li>• Mr. Coppola said the Board needs to figure out how to pay for these items including splitting them up over five years or taking them from capital reserve.</li> <li>• Mrs. Faulenbach noted that this plan was</li> </ul>	<p><b>F. Policies for First Review</b></p> <ol style="list-style-type: none"> <li><b>1. 1700 Otherwise Lawful Possession of Firearms on School Property</b></li> <li><b>2. 3300 Purchasing</b></li> <li><b>3. 3313.1 Local Purchasing</b></li> <li><b>4. 3516.3 Accident Prevention and Reporting</b></li> <li><b>5. 3516.4 Safety</b></li> </ol> <p><b>G. Five Year Capital Plan:</b></p> <ol style="list-style-type: none"> <li><b>1. Facilities</b></li> <li><b>2. Technology</b></li> </ol> <p><b>Motion made and passed unanimously to approve the five year capital plans for: 1. Facilities and 2. Technology.</b></p>
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	<p>necessary to see what expenses might be on the radar for the future but could change with need.</p> <p><b>The motion passed unanimously.</b></p>	
<b>H.</b>	<p><b>Emergency Health and Safety Containment Process at Schaghticoke Middle School</b></p> <p>Mrs. Volinski moved to approve the Emergency Health and Safety Containment Process at Schaghticoke Middle School, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> <li>• Mr. Littlefield asked if this netting was guaranteed and Mr. Calhoun said it was guaranteed for 20 years.</li> <li>• Mr. Littlefield asked if the idea was to wait for the bats to leave and Mr. Calhoun said the netting is trapping the bats between the wall and the outside so they could not come back into the gym.</li> <li>• Mrs. Chastain asked if the gym would be sterilized and Mr. Calhoun said his staff would be doing that work.</li> </ul> <p><b>The motion passed unanimously.</b></p>	<p><b>H. Emergency Health and Safety Containment Process at Schaghticoke Middle School</b></p> <p>Motion made and passed unanimously to approve the Emergency Health and Safety Containment Process at Schaghticoke Middle School.</p>
<b>I.</b>	<p><b>Connecticut's Educator Evaluation and Support System 2013-14 Flexibility Request</b></p> <p>Mrs. Faulenbach moved to approve Connecticut's Educator Evaluation and Support System 2013-14 Flexibility Request as proposed and to further move that the Board authorize the Superintendent and the Board Chair to sign the request on its behalf, seconded by Mrs. Chastain.</p> <ul style="list-style-type: none"> <li>• Mr. Coppola said he resented the fast turnaround on this application to be approved before March 30<sup>th</sup>. He said he heard the act was being put on hold for two years but really it</li> </ul>	<p><b>I. Connecticut's Educator Evaluation and Support System 2013-14 Flexibility Request</b></p> <p>Motion made and passed unanimously to approve Connecticut's Educator Evaluation and Support System 2013-14 Flexibility Request as proposed and to further move that the Board authorize the Superintendent and the Board Chair to sign the request on its behalf.</p>

	<p>seems to be a rejuggling of the design.</p> <ul style="list-style-type: none"> <li>• Mr. Smith said there is no connection between the teacher evaluation and the smarter balanced assessment. He said the statute has been amended with the waiver being allowed through the federal government.</li> <li>• Mr. Coppola said the evaluation was going to be two formal evaluations and two informal evaluations and now is one formal and three informal.</li> <li>• Mr. Smith said the flex option as requested based on the feedback of the Professional Growth and Development Committee was to reduce the student learning objectives from two to one which puts a lot of pressure on the one metric.</li> <li>• Mr. Coppola felt this would put a burden on the teachers. He said the teachers are being evaluated on the common core which is not clearly identified.</li> <li>• Mr. Smith said teacher evaluations would exist whether or not common core was in place.</li> <li>• Mr. Coppola was insistent that it was because of common core.</li> <li>• Mrs. Shook said she has been teaching for 15 years and she says she has always had goals. Now she has two goals.</li> <li>• Mr. Coppola said the goals are tied into the new curriculum.</li> </ul> <p><b>The motion passed unanimously.</b></p>	
11.	<p><b>Items for Information and Discussion</b></p> <p><b>A. Field Trip Report</b></p> <ul style="list-style-type: none"> <li>• Mr. Coppola asked who was paying for the winter guard trips and Mr. Smith said the trips are all handled differently: some from the music department transportation line while the band parents pay for others.</li> <li>• Mr. Coppola asked who was paying for the trips and Mr. Smith said for example the March</li> </ul>	<p><b>Items for Information and Discussion</b></p> <p><b>A. Field Trip Report</b></p>

	<p>18<sup>th</sup> Shelton trip will be paid for by the band parents.</p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote noted that the Board's policy was to approve donations of \$1,000 or greater so all donations were not brought before the Board.</li> <li>• Mr. Coppola asked what the educational value of the Lake Compounce trip for the 8<sup>th</sup> grade class would be since the new philosophy is to keep students in the classroom. Mrs. Chastain asked if socialization of the students was not important. Mr. Coppola did not feel that was an adequate rationale. Mr. Smith said the day at Lake Compounce was a Force in Motion day where students would learn about the science and physics of roller coasters, etc.</li> <li>• Mrs. Shook noted that when she has taken classes to Lake Compounce they have entire packets of curriculum on their website as resources.</li> </ul> <p><b>B. Town of New Milford Audit Report dated June 30, 2013</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach noted this was brought before the Operations Sub-Committee and she commended the administration on a job well done and also on the collaboration with the Town.</li> </ul>	<p><b>B. Town of New Milford Audit Report dated June 30, 2013</b></p>
<b>12.</b>	<p><b>Adjourn</b></p> <p><b>Mr. Littlefield moved to adjourn the meeting at 8:55 p.m., seconded by Mrs. Faulenbach and passed unanimously.</b></p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 8:55 p.m.</b></p>

Respectfully submitted:



Angela Chastain

Secretary

New Milford Board of Education



**New Milford Board of Education  
Special Meeting Minutes  
March 20, 2014  
John Pettibone Elementary School - Cafeteria**

Present:	Mrs. Daniele Shook, Chairperson Mrs. Angela C. Chastain Mr. Robert Coppola Mrs. Wendy Faulenbach Mr. David A. Lawson Mr. Dave Littlefield Mr. John W. Spatola Mrs. Theresa Volinski Mayor Patricia Murphy
Absent:	Mr. David R. Shaffer

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NEW MILFORD, CT

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mr. John Calhoun, Facilities Manager Mr. Joseph Olenik, Assistant Facilities Manager Ms. Roberta Pratt, Director of Technology Mrs. Laura Olson, Director of Pupil Personnel and Special Services Dr. Len Tomasello, Principal, Sarah Noble Intermediate School Mrs. Anne Bilko, Assistant Principal, Sarah Noble Intermediate School Mrs. Susan Murray, Principal, Northville Elementary School Mrs. Paula Kelleher, Principal, John Pettibone Elementary School
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1.	<b>Call to Order</b> <b>A. Pledge of Allegiance</b> The special meeting of the New Milford Board of Education was called to order at 6:30 p.m. by Mrs. Shook. The Pledge of Allegiance immediately followed the call to order. <ul style="list-style-type: none"> <li>Mrs. Shook said this was an opportunity for the Board to review data from the School Facility and Utilization Study Committee and from the two Public Hearings previously held and to receive additional information from administration. Discussion and response from Board members will follow and another meeting may be scheduled if necessary.</li> </ul>	<b>Call to Order</b> <b>A. Pledge of Allegiance</b>
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2.	Public Comment	Public Comment
	<ul style="list-style-type: none"><li>• Adrienne Aurichio said there have been two public hearings so far and no one from the public has spoken in favor of closing yet. She would like to see actual figures regarding the cost of building a new school or reopening a closed one if ten years down the road it turns out it is needed.</li><li>• Amy Davis asked if the Board is following the charter in its process to possibly close a school.</li><li>• Heidi Fair, a JPS staff member, asked about the impact of the low income housing that is before Zoning now. She also said that HPS has the largest population of the elementary schools and suggested redistricting for more equality.</li><li>• Roseann Petruso says she doesn't like the timing of the meeting so soon after the Town Council cut \$650,000 from the school budget. The issue of closing a school should be separate from the current budget not a response. She said the district hired two teachers this year to address large class sizes, so that is an example of projections not always being accurate. She requests that the Board truly evaluate the space to exhaust all options. Increasing class sizes and transportation lengths is not in the best interest of students.</li><li>• Richard Close said he subs in the district's schools and increased class size will impact children. He also asked who will want the real estate if JPS is closed and wondered what the impact to taxpayers would be if it is used for another box store.</li><li>• Allison Sidel said she had reports to share that report the negative impact on sixth graders if they are moved to the middle school. She asked that copies be given to the Board. She also said the decision should not be made on strict economics.</li><li>• David Gronbach said he has three children at JPS. He loves New Milford and has faith in the town and its economic recovery. His gut tells him that population will increase. He suggested if it was a budgetary issue to move East Street</li></ul>	

	<p>offices into schools rather than close JPS.</p> <ul style="list-style-type: none"><li>• Michelle Liguori said the total savings is minimal, by her calculations only \$90 a year for a family of four. She said what happens when population increases and the town needs to build a new school. She said she does not want an empty building and increased class sizes and asked that creativity be used to find another answer.</li><li>• Erika Carlson quoted the school mission statement and the town's website. She asked what the vision is for the town. She said better schools will bring more people to town and that will bring more revenue.</li><li>• Rita Napoli said she is speaking from the heart and that a \$650,000 savings takes away from children's future. She said moving children to another school will hurt their self-esteem. She said an increase in taxes is okay to help the schools.</li><li>• Paul Szymanski said he is a Town Council member and is wholeheartedly in favor of closing JPS. The process to make this decision started 501 days ago. He said he reviewed the last two public hearings and the people who spoke had two primary concerns: enrollment and the sixth grade transition. He said projections show no increase in enrollment. He said sixth grade is currently segregated and that would continue if they moved to the middle school. He said there is no reason to think enrollment will increase; even this year there are 37 less students than projected. Of the 24 people who were on the School Facility and Utilization Study Committee, none were opposed to closing. Even with closing JPS, there will still be vacant classrooms. Class sizes will average 19 or less at the elementary level. The proposed low income housing is only 12 units. The newest housing built of 36 units has few children. He requested that JPS be closed for the benefit of the entire town of New Milford.</li><li>• Dayna Gartland said she has a fourth grader and by the time the student is in sixth grade SMS will be almost at capacity. She said the class has</li></ul>	
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Special Meeting Minutes

March 20, 2014

John Pettibone Elementary School - Cafeteria

a lot of special needs students and they will not be successful in that environment making costly out of district placements necessary. She also was concerned that sixth grade will not get recess at SMS. She asked what the cost is to close JPS.

- Beth Falder said she is on the Town Council, has three children who went through JPS and was on the School Facility and Utilization Study Committee. She said class sizes were not increased under the recommendation. She says right now with the empty rooms, money is being spent on a building, not what is going on inside the classroom. She read a letter from fellow Town Council member Katie Francis who said in the face of declining enrollment and escalating repairs it is best for the town to close JPS. She said she has faith that teachers will help acclimate students to a new school. It is a waste of resources not to use all schools to their full extent. She said the Committee's conclusion was clear and that we should move forward with closing.
- Amy Reagan said daycare and pre-K numbers were not included in the study. She asked if the study was truly an accurate reflection of enrollment.
- Lisa McAleer said she was previously a realtor in town and said enrollment is down because our schools are not an attractive package for middle and upper middle class families in comparison to surrounding towns. Closing a school will make it even less attractive. We should be looking at how to raise test scores and other ways to make the schools better.
- Lisa Terlizzi said she was here 20 years ago when the process to build a new high school started. She urged the Board not to be short sighted and do the easy fix but to think long term. She said the decision should go to referendum and let the whole town decide.
- Jennifer Peloso said the Town Council had suggested using reserves to pay for the budget cut and asked if that would be discussed tonight. Parliamentarian Wendy Faulenbach said no that

	<p>only items on the agenda could be discussed at a Special Meeting.</p> <ul style="list-style-type: none"> <li>• Steve MacKessy asked how common core will affect redistricting and future students.</li> <li>• Darcy Schriver asked how many empty rooms there would be, what class sizes would be, whether specials would go back to carts, if there was room for special ed teachers, and if the money saved would go back into the schools. What would it cost to move Central Office into the schools? Would teachers be compensated to pack? If the building is sold would that money go back into schools?</li> <li>• Jason Reynolds says he was drawn to New Milford and says the town is willing to invest in other things but not children. He said it is a time of recession that we will eventually come out of.</li> <li>• Karen Berisha is an educator and she said it is important to know the whole student and that will be impossible with increased class sizes especially with common core.</li> <li>• Bob Coppola, a current Board member, said he has previously served on the Town Council and Board of Education. He said his job as a Board member is to do what is best for the children of New Milford and decide how best to manage the money budgeted. He said he resents the fact that we are talking about what is best for the land and not looking at what is best for the children. He asked if it is wise to close any school.</li> <li>• Adrienne Aurichio said that the population in 2020 is supposed to level off then go up according to the State of Connecticut. That is only six years from now so she said to think carefully.</li> <li>• Jane Barillaro said her big concern is class size increases.</li> </ul>	
<b>3.</b>	<b>Discussion and Possible Action</b>	<b>Discussion and Possible Action</b>
<b>A.</b>	<b>Discussion regarding the possible closing of a school due to declining enrollment. The purpose will be to provide an opportunity for Board members to discuss information already presented previously and to pose questions to the administration for</b>	<b>A. Discussion regarding the possible closing of a school due to declining enrollment. The purpose will be to provide an opportunity for Board members</b>



<p><b>further analysis.</b></p> <ul style="list-style-type: none"> <li>• Mrs. Shook asked Dr. Paddyfote to start the discussion by addressing Board questions previously asked.</li> <li>• Dr. Paddyfote distributed a handout which gave preliminary staff savings of closing an elementary school re: salaries and fringe benefits.</li> <li>• Mr. Coppola asked if he was interpreting it correctly that projected savings totaled \$821,958 and Mr. Miller said yes.</li> <li>• Mr. Lawson asked if this included unemployment compensation and Dr. Paddyfote said no, that it would be shown on another chart.</li> <li>• Dr. Paddyfote distributed a second handout that showed the annual operating costs for an elementary school using 2012-13 actuals.</li> <li>• Mr. Miller said this was a fair representation of actual costs blended for the three elementary schools for an average.</li> <li>• Mayor Murphy asked if this included trade expenses and Mr. Miller said it did not, just utilities.</li> <li>• Dr. Paddyfote distributed a third handout which showed one-time costs to close an elementary school.</li> <li>• Mrs. Chastain asked if the cost of any changes that needed to be made to the still open buildings were included and Dr. Paddyfote said no.</li> <li>• The fourth handout showed the operating cost reductions to close an elementary school. It included savings and increased costs.</li> <li>• Mr. Coppola asked if the four additional buses were for the life of the program. Mr. Miller said busing needs are re-evaluated annually.</li> <li>• Mr. Coppola asked if the express bus suggestion for students farthest from school would increase the cost and Mr. Miller said it had been figured in already to the cost.</li> <li>• Dr. Paddyfote said the whole intent of the four extra buses is to reduce ridership time to 50 minutes or less.</li> </ul>	<p><b>to discuss information already presented previously and to pose questions to the administration for further analysis.</b></p>
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- Mr. Littlefield asked for an explanation of non-budgetary capital reserve and Dr. Paddyfote said that was a suggestion to take the expense from capital reserve for funding.
- Mr. Coppola asked if Town Council had to approve use of capital reserve and Mr. Miller said yes there was a process to follow if the Board wanted to pursue that option.
- Mayor Murphy asked if the \$679,497 savings was every year under this scenario and Mr. Miller said yes.
- The fifth handout was cost avoidance over 10 years forward if an elementary school is closed. Mr. Miller said these are on-going budgetary savings based on reasonable assumptions. It includes capital outlays not done and salary and fringe benefits saved. Mr. Miller said it assumes the staff cut are not added back in at all during that time. He had not included the increased transportation costs. If that was included the total savings would be estimated at approximately \$10,500,000.
- Mr. Lawson said the salary and fringe benefits are based on enrollment staying flat and no teachers being hired. Dr. Paddyfote said programs can also lead to teacher hiring but that this chart is based on enrollment projections.
- Mayor Murphy asked what asphalt project would be done for \$55,000 and Mr. Calhoun said patching and sealing not reconstruction.
- Mr. Spatola said he had seen a capital plan from 2007 that had suggested up to \$15.3 million dollars and this was much lower. Mr. Calhoun said that plan was advisory and included many wish list items and some items that have already been completed. The capital items here are on the current Facilities Five Year Capital Plan that the town has.
- Mr. Spatola asked what the life expectancy is for the JPS roof and Mr. Calhoun said 2020 is expected as the end of its useful life.
- Mr. Lawson said he agreed with Mr. Coppola that it is the Board's responsibility to do what is right educationally and we have yet to speak

Special Meeting Minutes

March 20, 2014

John Pettibone Elementary School - Cafeteria

to the educational soundness of these issues tonight. Common core is coming, there are a magnitude of unfunded mandates, and special needs. Do we want smaller, more manageable neighborhood schools?

- Dr. Paddyfote distributed one more handout which showed current utilization of schools.

The meeting recessed at 8:04 p.m.

The meeting reconvened at 8:24 p.m.

- Mr. Lawson reiterated that we have room; the question is what to do with the room while satisfying the educational needs of students. He has yet to hear the educational soundness for moving sixth grade but has heard plenty of reasons why not to. He said the Lillis building is costing \$150,000 in repairs and district offices should be moved into unutilized space in the schools. This would not impact transportation or redistricting. Then it would be prudent to revisit this issue in the future and re-evaluate in ten years. Dr. Paddyfote asked if Mr. Lawson was requesting a cost analysis to move the district offices to JPS and he said yes and also what the cost avoidance of the move would be.
- Mr. Coppola said he wanted this as well. District offices are in schools in other towns and it works well. He also wants to see the educational value of the realignment of sixth grade and third grade explained. He thinks smaller units are best and that we are talking about saving the town money not what is best for students.
- Mr. Littlefield asked what would happen to the Headstart and EXCEL programs currently at JPS. Dr. Paddyfote said the EXCEL program was figured in the plan already and Headstart is a rental program through Education Connection. She did not know if it would continue.
- Mayor Murphy asked if public comment questions could be addressed such as increased class sizes. Dr. Paddyfote said the K-2 average

would be 19 and under.

- Mayor Murphy asked if other districts use the alignment suggested by Milone and MacBroom. Dr. Paddyfote said there are all sorts of grade configurations depending on the community and whatever works best for the individual town. Typically, educators make things work. New Milford itself has had many different configurations through the years. We would plan for any transitions to do what is in the best interest of the children regardless of grade configuration.
- Mr. Lawson said K-3 is crucial to cognitive and physical development, why risk changing that configuration?
- Mrs. Faulenbach said she served on the School Facility and Utilization Study Committee and they had many, many serious discussions about the issues raised this evening. The Committee's charge was to determine the most efficient use and allocation of resources based on declining enrollment. There were many breakout sessions on educational and other issues including how to best utilize our buildings, how to be cost effective, keep sizes small and take care of students. In the end the question was how can we justify multiple schools with empty classrooms?
- Mr. Coppola said many Board members are new and did not hear original presentations. Now they want to hear from administration how they will make changes work.
- Mr. Spatola said he is usually a numbers person but there is a human side to this discussion. Schools act as home and family for many students and he likes the idea of smaller schools where staff know all the students by name. He is not sure which way to go right now.
- Mrs. Shook asked if there was a way to get a mapping of the number of classrooms open at each school if Scenario B is used. Dr. Paddyfote said it would take some time but could be provided. She said the first year at SMS will be tight and people have branched

out into extra space so it will take a mind shift in some cases to move back into the smaller space they originally had.

- Mrs. Volinski said she was a newly elected member of the Board and she would like to see the financial costs beyond 2016 for keeping JPS open.
- Mr. Littlefield said he thought the sixth grade could be effectively segregated at SMS as they are now at SNIS.
- Mr. Lawson said he disagreed; they will ride the same bus, wait outside together.
- Mrs. Chastain asked about just redistributing amongst the three elementary schools. Could an exercise be done to show redistricting if we just shifted some students from school to school? Dr. Paddyfote said this was difficult as it changes every year and the demographers actually had a software program they used to do the shift. She said the empty classrooms would still be there.
- Mr. Lawson asked for clarification as to what a closed school could be used for to make it eligible to reopen. Did this include educational and municipal use? Dr. Paddyfote said counsel had previously indicated that it needed to be used for educational purposes, at least in part, in order to remain under the control of the Board of Education.
- Mayor Murphy said municipal use was not allowed. She said the Board was following the charter correctly in this process. She also said she was a realtor in a previous life and one concern people had was affordability. They wanted to know if the tax rate made it affordable to live here. A child's happiness is dependent not just on school but on how well the family is doing in general.
- Mr. Coppola said he disagreed. He said when he campaigned it was the quality of the educational system and family activities of the town that were most important.
- Mayor Murphy said the district's teachers are swell and will move with the students to other schools and be successful there as well.




New Milford Board of Education  
Special Meeting Minutes  
March 20, 2014  
John Pettibone Elementary School - Cafeteria

Page 11

	<ul style="list-style-type: none"><li>• Mrs. Volinski said she had concerns about redistricting and moving grades to other schools.</li><li>• Mr. Coppola thanked the Mayor for her participation.</li></ul>	
4.	<b>Adjourn</b>  The meeting was recessed at 9:05 p.m. to a later date to be announced and advertised.	<b>Adjourn</b>  <b>The meeting was recessed at 9:05 p.m. to a later date to be announced and advertised.</b>

Respectfully submitted:

  
Angela C. Chastain  
Secretary  
New Milford Board of Education

**New Milford Board of Education  
Special Meeting Minutes  
March 26, 2014  
Lillis Administration Building**

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2014 MAR 27 P 2:53  
NEW MILFORD, CT

Present:	Mrs. Daniele Shook, Chairperson Mrs. Angela C. Chastain Mr. Robert Coppola Mrs. Wendy Faulenbach Mr. David A. Lawson Mr. John W. Spatola Mrs. Theresa Volinski
Absent:	Mr. David Littlefield Mr. David Shaffer

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
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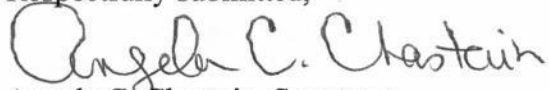
1. A.	<b>Call to Order</b> <b>Pledge of Allegiance</b>  The special meeting of the New Milford Board of Education was called to order at 6:30 p.m. The Pledge of Allegiance immediately followed the call to order.	<b>Call to Order</b> <b>A. Pledge of Allegiance</b>
2.	<b>Executive Session</b>  Motion made by Mr. Coppola to enter into Executive Session for the purpose of discussing the Superintendent's performance evaluation and to invite Dr. Paddyfote into the session.  Seconded by Mr. Lawson .  Motion passed unanimously.  The Board entered Executive Session at 6:31 p.m.  The Board recessed from 8:30 to 8:35 p.m.  The Board returned to Public Session at 9:15 p.m.  <ul style="list-style-type: none"> <li>Mrs. Shook reviewed the procedure used to evaluate the Superintendent. The Board's policy 2400 regarding the evaluation of the Superintendent and the accompanying form was given to each Board member in a pre-stamped envelope addressed to Mrs. Shook. The form should be sent to the Chair by April 9, 2014.</li> </ul>	<b>Executive Session</b>  <b>Motion made and passed unanimously to enter Executive Session for the purpose of discussing the Superintendent's performance evaluation and to invite Dr. Paddyfote into the session.</b>

New Milford Board of Education  
Special Meeting Minutes  
March 26, 2014  
Lillis Administration Building--Boardroom

Page 2

	<ul style="list-style-type: none"><li>Mrs. Shook asked for a volunteer to work with her to assemble the Superintendent's draft evaluation report. Mrs. Chastain volunteered to work with the Chair to prepare the draft report.</li></ul>	
3.	<p><b>Adjourn</b></p> <p>Motion made by Mrs. Volinski to adjourn.</p> <p>Seconded by Mr. Coppola.</p> <p>Motion passed unanimously.</p> <p>The meeting adjourned at 9:25 p.m.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn at 9:25 p.m.</b></p>

Respectfully submitted,



Angela C. Chastain, Secretary  
New Milford Board of Education

**10. DISCUSSION AND POSSIBLE ACTION**

**THE FOLLOWING ITEMS CAN BE FOUND ON THE  
OPERATIONS WEB PAGE UNDER APRIL 1, 2014**

- A. Exhibit A: Personnel – Certified, Non-Certified  
Appointments, Resignations and Leaves of Absence  
dated April 8, 2014
- B. Monthly Reports
  - 1. Purchase Resolution D-664
  - 2. Budget Position as of 3/31/14
  - 3. Request for Budget Transfers
- C. Gifts and Donations
  - 1. PTO – Exhibit B
  - 2. Eagle Scout Project at SNIS – Exhibit C
  - 3. Donation from GEDEB Realty – Exhibit D
  - 4. Jessica Bradley Memorial Fund – Exhibit E
- E. Grant Approval
  - 1. Adult Education – ED 244
- H. New Milford High School Graduation Date 2014

**THE FOLLOWING ITEMS CAN BE PREVIEWED IN THE  
OFFICE OF THE ASSISTANT SUPERINTENDENT**

- D. Approval of the Following Curriculum
  - 1. Drama Workshop

**THE FOLLOWING ITEMS CAN BE FOUND ON THE  
POLICY WEB PAGE UNDER FEBRUARY 25, 2014**

- G. Policies for Second Review
  - 1. 1700 Otherwise Lawful Possession of Firearms on School  
Property
  - 2. 3300 Purchasing
  - 3. 3313.1 Local Purchasing
  - 4. 3516.3 Accident Prevention and Reporting
  - 5. 3516.4 Safety

# APPROVED FIELD TRIPS

April 2014

<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Day(s) of the Week</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
NMHS	Special Education/9-12	3/13/14	Thursday	9	9	Windmill Diner & Bank Street Theater - New Milford, CT	No	\$10
NMHS	Counseling	3/21/14	Friday	30	2	University of Connecticut - Storrs, CT	No	\$40
NMHS	Math/9-12	3/31/14	Monday	20	2	Lewis Mills High School - Burlington, CT	No	\$0
NMHS	Music/9-12	4/3/14	Thursday	22	1	CMEA Northern Regionals - Newington and Cromwell, CT	No	\$327
NMHS	Music/9-12	4/4/14	Friday	38	3	Wind Ensemble Performance @ Crown Plaza - Cromwell, CT	Yes-1	\$0
NMHS	Counseling	4/4/14	Friday	100	4	Hartford National College Fair - Hartford, CT	No	\$15
NMHS	Music/9-12	4/6/14	Sunday	24	4	Winter Percussion Competition @ Pine Belt Arena - Toms River, NJ	No	\$0
NMHS	Fine Arts/10-12	4/22/14	Tuesday	14	1	Printworks - New Milford, CT	No	\$0
NES	3	4/22/14	Tuesday	107	32	Connecticut Science Center - Hartford, CT	No	\$0
NMHS	Music/9-12	4/25/14	Friday	20	1	WestConn Jazz Festival - Danbury, CT	Yes-1	\$25
NES	2	4/25/14	Friday	110	14	Western Connecticut State University Theater - Danbury, CT	No	\$0
NMHS	Business/9-12	5/1/14	Thursday	40	4	Financial District 9/11 Memorial - New York, NY	Yes-1	\$55
NES	K	5/5/14	Monday	98	30	Beardsley Zoo - Bridgeport, CT	No	\$0
NMHS	Business/11-12	5/7/14	Wednesday	27	1	Bantam Superior Court - Bantam, CT	Yes-1	\$0
SNIS	6	5/13/14	Tuesday	100	8	Soundwaters - Stamford, CT	No	\$33
NMHS	World Language/9-12	5/15/14	Thursday	30	3	Mystic Seaport - Mystic, CT	Yes-1	\$48
SNIS	5	5/15/14	Thursday	114	45	Old Sturbridge Village - Sturbridge, MA	No	\$38
SNIS	6	5/15/14	Thursday	100	8	Soundwaters - Stamford, CT	No	\$33
SNIS	6	5/16/14	Friday	100	8	Soundwaters - Stamford, CT	No	\$33
SNIS	5	5/20/14	Tuesday	135	54	Old Sturbridge Village - Sturbridge, MA	No	\$38
NMHS	Health/11-2	5/21/14	Wednesday	16	1	Bethel Firehouse - Bethel, CT	Yes-1	\$0
SNIS	5	5/22/14	Thursday	94	37	Old Sturbridge Village - Sturbridge, MA	No	\$38
NMHS	Science/12	5/22/14	Thursday	200	12	Lake Compounce - Bristol, CT	Yes-4	\$40
NMHS	World Language/9-12	5/22/14	Thursday	14	1	Tenement Museum - New York, NY	Yes-1	\$50
HPS	1	5/22/14	Thursday	117	18	Pratt Center - New Milford, CT	No	\$21
NMHS	NAMES Group/9-12	5/23/14	Friday	50	2	Schaghticoke Middle School - New Milford, CT	Yes-2	\$0
HPS	K	5/27/14	Tuesday	108	12	Beardsley Zoo - Bridgeport, CT	No	\$0
NMHS	Business/11-12	5/28/14	Wednesday	27	1	Bantam Superior Court - Bantam, CT	Yes-1	\$0
NMHS	English/12	5/29/14	Thursday	20	1	Hill and Plain Elementary - New Milford, CT	Yes-1	\$0
SNIS	6	5/29/14	Thursday	75	5	Soundwaters - Stamford, CT	No	\$33
SNIS	5	5/29/14	Thursday	160	36	Pratt Center - New Milford, CT	No	\$0
SNIS	5	5/30/14	Friday	185	36	Pratt Center - New Milford, CT	No	\$0
HPS	3	6/2/14	Monday	124	10	Sarah Noble Intermediate School - New Milford, CT	No	\$0
SNIS	4	6/2/14	Monday	186	86	Bronx Zoo - Bronx, NY	No	\$44
SNIS	4	6/3/14	Tuesday	156	60	Bronx Zoo - Bronx, NY	No	\$44
NES	3	6/10/14	Tuesday	116	10	Sarah Noble Intermediate School - New Milford, CT	No	\$0

**New Milford Board of Education  
Policy Sub-Committee Minutes  
March 18, 2014  
Lillis Administration Building, Room 2**

Present: Mrs. Angela C. Chastain  
Mr. David A. Lawson  
Mr. Dave Littlefield  
Mrs. Wendy Faulenbach, alternate

Absent: Mr. David R. Shaffer

Also Present: Dr. JeanAnn Paddyfote, Superintendent of Schools  
Mr. Gregg Miller, Director of Fiscal Services  
Ms. Ellamae Baldelli, Director of Human Resources  
Mr. John Calhoun, Facilities Manager  
Mr. Joseph Olenik, Assistant Facilities Manager

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2014 MAR 20 P 1:00

NEW MILFORD, CT

*[Handwritten signature]*

<b>1.</b>	<b>Call to Order</b> The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mrs. Chastain. Mrs. Faulenbach was seated in the absence of Mr. Shaffer.	<b>Call to Order</b>
<b>2.</b>	<b>Public Comment</b> <ul style="list-style-type: none"> <li>None</li> </ul>	<b>Public Comment</b>
<b>3.</b>	<b>Discussion and Possible Action</b>	<b>Discussion and Possible Action</b>
<b>A.</b>	<b>Policy Recommended for Revision:</b>	<b>A. Policy Recommended for Revision:</b>
<b>1.</b>	<b>Policy 1250 Visits to the Schools</b> <ul style="list-style-type: none"> <li>Mrs. Chastain said this policy was being considered for review following rework by counsel based on Committee input. She said the Committee could recommend the suggested changes or make no changes. In that case, the policy would stay as it is currently written.</li> <li>Mr. Littlefield asked why the last line regarding visitor sign in was crossed out. Dr. Paddyfote said the schools no longer use a sign in book because visitors are signed in electronically through Raptorware.</li> <li>Dr. Paddyfote said this policy had already been reviewed twice so if the Committee wished to</li> </ul>	<b>1. Policy 1250 Visits to the Schools</b>



	<p>send the changes forward to the Board it could go for approval versus first review.</p> <p>Mr. Littlefield moved to bring Policy 1250 to the full Board for approval. Motion seconded by Mr. Lawson.</p> <p>Motion passed unanimously.</p>	<p><b>Motion made and passed unanimously to bring Policy 1250 to the full Board for approval.</b></p>
<p><b>4.</b> <b>A.</b></p>	<p><b>Items of Information</b>  <b>Follow up on Policy 3542.45 Vending Machines</b></p> <ul style="list-style-type: none"> <li>• Mr. Miller had sent a memo to the Board following up on questions asked previously. The memo and attachments contained location of machines, a resolution regarding vending from 2004, and a history of the Pepsi agreement which ended in 2009. Mr. Miller said the Food Services department receives small residuals, last year totaling approximately \$3000. He said there is one vending machine in the Athletic hallway that was donated by the Booster Club which is separate from Food Services; it is the only machine we own.</li> <li>• Mr. Littlefield said since the Pepsi agreement was so profitable would it be possible to start a new one. Mr. Miller said Pepsi is not interested based on current volume which has declined due to restrictions of the healthy food program.</li> <li>• Mr. Lawson asked how much revenue the Athletic vending machine brings in. Mr. Miller said prices are kept low as a service to athletes and others. He estimated revenue of \$500 last year.</li> <li>• Mr. Lawson asked where the revenue goes and what line item. Mr. Miller said it goes back into the Athletic program 3210.</li> <li>• Mrs. Faulenbach asked if the revenue went back to Athletics because it was originally a Booster Club donation and Mr. Miller said yes.</li> <li>• Mr. Lawson asked if the schools still had snack trucks that visited. Dr. Paddyfote said no, that if one is reported they track the vendor down to say it is not allowed.</li> </ul>	<p><b>Items of Information</b>  <b>A. Follow up on Policy 3542.45 Vending Machines</b></p>

<p><b>B.</b></p>	<p><b>Follow up on Regulation 3152 Spending Public Funds for Advocacy</b></p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote said this was a follow up with counsel to a question regarding the use of the district newsletter to discuss budget. Counsel states that the newsletter can publicize the time, date and location of the referendum in regularly published electronic newsletters, nothing more. Counsel also says the district should continue its current practice of removing the proposed BOE budget from the district website once the referendum has been set. Dr. Paddyfote said new legislation prohibits any kind of automated call as well.</li> <li>• Mr. Littlefield asked if the actual budget for next year can be put up on the website when the proposed budget is removed. Dr. Paddyfote said there is no actual budget until after referendum approval and Board adjustments are made.</li> </ul>	<p><b>B. Follow up on Regulation 3152 Spending Public Funds for Advocacy</b></p>
<p><b>C.</b></p>	<p><b>School Security and Safety Plans</b></p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote distributed copies of the district's current emergency response manual. Following the Newtown tragedy, the State has formed a committee that is making recommendations for extensive school security and safety plans. They have drafted standards requiring each district to have a comprehensive plan for each school by July 1<sup>st</sup> of this year. The template for each school plan is currently 125 pages in length.</li> <li>• Mr. Calhoun said the standards require teamwork with many outside agencies and first responders and extensive staff training at all levels. The district is fortunate in that it has many of the security requirements in place already. Security drills are practiced on a regular basis and facility improvements regarding security have been on-going.</li> <li>• Mr. Littlefield asked if there was someone in house to spearhead the effort or if someone would need to be brought in. Dr. Paddyfote</li> </ul>	<p><b>C. School Security and Safety Plans</b></p>

	<p>said Mr. Olenik has experience with these types of plans in the past so she would be looking to him but that it was going to be an extremely time consuming endeavor.</p> <ul style="list-style-type: none"><li>• Mrs. Faulenbach asked if this plan would be required of all districts and Dr. Paddyfote said yes. The deadline may be extended since standards are not complete from the state.</li><li>• Mr. Littlefield asked about the consequences if deadlines are not met and Mr. Calhoun said the state could withhold funding.</li><li>• Dr. Paddyfote said at this point this is an item of information with more to come. In the end, it will improve security for our schools which is a very good thing.</li></ul>	
5.	<p><b>Adjourn</b></p> <p>Mrs. Faulenbach moved to adjourn the meeting at 7:22 p.m. seconded by Mr. Littlefield and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:22 p.m.</b></p>

Respectfully submitted:



Angela C. Chastain, Chairperson  
Board of Education

**New Milford Board of Education  
Committee on Learning Minutes  
March 18, 2014  
Lillis Administration Building, Room 2**

**Present:** Mr. David A. Lawson, Chairperson  
Mrs. Angela C. Chastain  
Mrs. Daniele Shook  
Mr. John W. Spatola

**Also Present:** Dr. JeanAnn Paddyfote, Superintendent of Schools  
Mr. Joshua Smith, Assistant Superintendent of Schools  
Ms. Kathleen DelMonico, Teacher, New Milford High School  
Mrs. Karen Hartle, Literacy Coach  
Mrs. Alison Huntington, Literacy Coach  
Mrs. Corby Kennison, Math Coach  
Mrs. Stephanie Zappone, Math Coach

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1.	<b>Call to Order</b> The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:30 p.m. by Mr. Lawson.	<b>Call to Order</b>
2.	<b>Public Comment</b> <ul style="list-style-type: none"> <li>None</li> </ul>	<b>Public Comment</b>
3.	<b>Discussion and Possible Action</b>	<b>Discussion and Possible Action</b>
A.	<b>Review and Approval of Curriculum:</b>	<b>Review and Approval of Curriculum:</b>
1.	<b>Drama Workshop</b> <ul style="list-style-type: none"> <li>Ms. DelMonico said this is a half year course designed for students new to theater. Students write scripts of all kinds, perform what they write, and do basic set design and costuming.</li> <li>Mr. Spatola asked if there were any other courses similar to this and if a special type of teacher was required and Ms. DelMonico said no. The course takes effort on the English teacher's part not special training in that students often expand to after school and evening performances.</li> <li>Mr. Spatola asked if students in the all school musical would take this course. Ms. DelMonico said there is some overlap but this course is more for the beginning theater student.</li> </ul>	<b>Drama Workshop</b>

	<ul style="list-style-type: none"> <li>Mrs. Shook said she really enjoyed reading the curriculum and thought it was a nice offering for those students who are interested in trying theater.</li> </ul> <p>Mrs. Shook moved to bring the following curriculum to the full Board for approval: Drama Workshop seconded by Mrs. Chastain and passed unanimously.</p>	<p>Motion made and passed unanimously to bring the following curriculum to the full Board for approval: Drama Workshop.</p>
4.	<p><b>Items for Information and Discussion</b></p> <ul style="list-style-type: none"> <li>Mr. Lawson said if there was no objection items 4.C. and 4.D. on the agenda would be heard first so as to accommodate presenters.</li> </ul>	<p><b>Items for Information and Discussion</b></p>
C.	<p><b>Math Program Update – Grades K-5</b></p> <ul style="list-style-type: none"> <li>Mr. Lawson said it has been an on-going process for several years to implement a new math program. Teachers and coaches have been actively involved.</li> <li>Mr. Smith said this is the first year the district has had two math coaches K-6 and it has made a tremendous impact for instruction. He said the district piloted two programs last year with no real conclusion reached. This year the focus was to explore what high performing districts are using and see how that would apply to New Milford. Mr. Smith gave a handout and presentation to the Committee in conjunction with Math coaches Mrs. Kennison and Mrs. Zappone. They described the shift that is happening in education regarding how math instruction takes place and the stress it puts on elementary teachers who may not have a strong background in math.</li> <li>The math program <i>Investigations</i> is being recommended for use going forward for K-5. It is a well-established program that was intentionally designed and sequenced to promote a deep understanding of mathematics and has strong professional development and parent communications components built in. It is very successful in the districts visited.</li> </ul>	<p><b>Math Program Update – Grades K-5</b></p>

D.	<p><b>Writing Program Update – Grades 2-5</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith and Literacy coaches Karen Hartle and Alison Huntington gave a presentation and handout on this program. The literacy curriculum is already in place; the emphasis this year is on the writing piece. They talked about the sequence followed from kindergarten through grade 6. The emphasis is on interactive and authentic writing.</li> <li>• Mr. Spatola asked if spelling and vocabulary are still taught because his child no longer brings home spelling tests as when he was in school. Mrs. Hartle said spelling is taught more interactively now and there is no test per se. It is a holistic word study with less rote memorization. Words are worked into writing and students learn contextual understanding and spelling instead of just memorization.</li> <li>• Mr. Spatola asked what the coach's function is; who is the coach coaching. Mrs. Hartle said they coach any teacher who asks for help with the reading and writing curriculum or in some cases; teachers will be recommended to her for specific supports. In her case, she has seen every SNIS teacher this year for some form of assistance. She also works with students through demo and co-taught lessons.</li> <li>• Mr. Smith said data analysis is another big piece of the job. The coaches work to ensure consistency from classroom to classroom, school to school, and grade to grade.</li> <li>• Mr. Lawson said with the changes in education an elementary teacher is faced with changes in how all subjects are taught. Support is crucial.</li> <li>• Mr. Spatola asked how many coaches other districts in our DRG use. Mr. Smith said there is not one specific model, however many districts have one math coach and one literacy coach per building or one of each per grade depending on size.</li> </ul>	<p><b>Writing Program Update – Grades 2-5</b></p>
A.	<p><b>SRBI Overview</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith gave a handout and presentation on SRBI (Scientific, Research-Based Interventions). The aim of the program is to</li> </ul>	<p><b>SRBI Overview</b></p>



	<p>facilitate success in the general education setting for a broad range of students. The program uses a three-tiered model with successive tiers involving increasingly intensive levels of intervention. Key elements of SRBI include use of common assessments, early intervention, data driven decision making and a continuum of support.</p> <ul style="list-style-type: none"><li>• Mr. Lawson said if Committee members have questions after looking through the materials they can let him know for future meetings.</li></ul>	
<b>B.</b>	<p><b>Smarter Balanced Update</b></p> <ul style="list-style-type: none"><li>• Mr. Smith said that schools were originally to start this testing on March 18<sup>th</sup> but the company decided to proactively postpone the testing window one week to address concerns about technical load to the system. Parents were notified.</li><li>• Mr. Spatola said he read that the State has formed a committee regarding implementation of common core. Mr. Smith said common core was adopted in 2010 and he was happy to see that the State was starting to provide support.</li><li>• Mr. Lawson asked that the Board chair pass on any briefings received from the State about this issue.</li></ul>	<p><b>Smarter Balanced Update</b></p>
<b>5.</b>	<p><b>Adjourn</b></p> <p>Mrs. Chastain moved to adjourn the meeting at 9:05 p.m. seconded by Mrs. Shook and passed unanimously.</p>	<p><b>Adjourn</b></p> <p>Motion made and passed unanimously to adjourn the meeting at 9:05 p.m.</p>

Respectfully submitted:



David Lawson, Chairperson  
Committee on Learning

**New Milford Board of Education  
Facilities Sub-Committee Minutes  
April 1, 2014  
Lillis Building, Room 2**

Present: Mr. Dave Littlefield, Chairperson  
Mrs. Angela C. Chastain  
Mr. Robert Coppola

Absent: Mrs. Wendy Faulenbach

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools  
Mr. Joshua Smith, Assistant Superintendent  
Mr. Gregg Miller, Director of Fiscal Services  
Ms. Roberta Pratt, Director of Technology  
Mr. John Calhoun, Facilities Manager  
Mr. Joseph Olenik, Assistant Facilities Manager

1.	<b>Call to Order</b>  The New Milford Board of Education Facilities Sub-Committee meeting was called to order at 6:45 p.m.	<b>Call to Order</b>
2.	<b>Public Comments</b>  • None	<b>Public Comments</b>
3.	<b>Discussion and Possible Action</b>  A. <b>Eagle Scout Project Donation at SNIS</b>  <ul style="list-style-type: none"> <li>Mr. Calhoun explained that a student has been working towards his Eagle Scout award with the boy scouts and was proposing to build a sports wall on Sarah Noble school grounds. Mr. Calhoun said many locations were looked at as his concerns were safety and security. This wall will be 10 feet tall by 25 feet long and 8 inches thick. It can be used by student at recess as well as after school programs.</li> <li>Mr. Coppola asked if the Eagle Scout would be overseeing the project and Mr. Calhoun said his staff would be overseeing the contractors while the student will be making sure the project is organized and that it happens.</li> <li>Mr. Littlefield asked if this wall would be used as a handball court and Mr. Calhoun said the white line on the wall is the dimension of a</li> </ul>	<b>Discussion and Possible Action</b>  <b>Eagle Scout Project Donation at SNIS</b>  <div style="text-align: center;"> RECEIVED TOWN CLERK 2014 APR -4 A 9:24 NEW MILFORD, CT </div>

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**New Milford Board of Education  
Facilities Sub-Committee Minutes  
April 1, 2014  
Lillis Building, Room 2**

Present: Mr. Dave Littlefield, Chairperson  
Mrs. Angela C. Chastain  
Mr. Robert Coppola

Absent: Mrs. Wendy Faulenbach

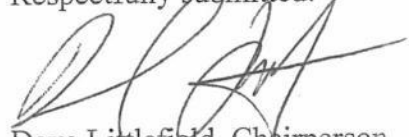
Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools  
Mr. Joshua Smith, Assistant Superintendent  
Mr. Gregg Miller, Director of Fiscal Services  
Ms. Roberta Pratt, Director of Technology  
Mr. John Calhoun, Facilities Manager  
Mr. Joseph Olenik, Assistant Facilities Manager

1.	<b>Call to Order</b>  The New Milford Board of Education Facilities Sub-Committee meeting was called to order at 6:45 p.m.	<b>Call to Order</b>
2.	<b>Public Comments</b>  • None	<b>Public Comments</b>
3.  A.	<b>Discussion and Possible Action</b>  <b>Eagle Scout Project Donation at SNIS</b>  <ul style="list-style-type: none"> <li>Mr. Calhoun explained that a student has been working towards his Eagle Scout award with the boy scouts and was proposing to build a sports wall on Sarah Noble school grounds. Mr. Calhoun said many locations were looked at as his concerns were safety and security. This wall will be 10 feet tall by 25 feet long and 8 inches thick. It can be used by student at recess as well as after school programs.</li> <li>Mr. Coppola asked if the Eagle Scout would be overseeing the project and Mr. Calhoun said his staff would be overseeing the contractors while the student will be making sure the project is organized and that it happens.</li> <li>Mr. Littlefield asked if this wall would be used as a handball court and Mr. Calhoun said the white line on the wall is the dimension of a</li> </ul>	<b>Discussion and Possible Action</b>  <b>Eagle Scout Project Donation at SNIS</b>

New Milford Board of Education  
Facilities Sub-Committee Minutes  
April 1, 2014  
Lillis Building, Room 2

	<ul style="list-style-type: none"><li>• Mr. Calhoun noted the projects on page two of the handout have been ongoing and will result in over 700,000 kilowatt hours saved.</li><li>• Mr. Coppola asked if there was some way to get this information out to the public and Dr. Paddyfote said it will go into the next Spotlight on New Milford Schools probably in May.</li><li>• Mr. Coppola asked if it was possible to hold an Executive Session regarding the school safety issues happening now for new Board members.</li></ul>	
5.	<b>Adjourn</b>  Mr. Coppola moved to adjourn the meeting at 7:05 p.m. seconded by Mrs. Chastain and passed unanimously.	<b>Adjourn</b>  <b>Motion made and passed unanimously to adjourn the meeting at 7:05 p.m.</b>

Respectfully submitted:



Dave Littlefield, Chairperson  
Facilities Sub-Committee

**New Milford Board of Education  
Operations Sub-Committee Minutes  
April 1, 2014**

**Present:** Mrs. Daniele Shook, Chairperson  
Mr. John Spatola  
Mrs. Theresa Volinski  
Mr. Dave Littlefield, Alternate

**Absent:** Mrs. Wendy Faulenbach  
Mr. Dave R. Shaffer

**Also Present:** Dr. JeanAnn C. Paddyfote, Superintendent of Schools  
Mr. Joshua Smith, Assistant Superintendent  
Ms. Ellamae Baldelli, Director of Human Resources  
Mr. Gregg Miller, Director of Fiscal Services  
Ms. Roberta Pratt, Director of Technology  
Mr. John Calhoun, Facilities Manager  
Dr. Joanne Brogis, Director of New Milford Adult Education

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NEW MILFORD, CT

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<b>1.</b>	<b>Call to Order</b>  The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Daniele Shook. Mr. Dave Littlefield was seated in the absence of Mr. Shaffer	<b>Call to Order</b>
<b>2.</b>	<b>Public Comment</b> <ul style="list-style-type: none"> <li>None</li> </ul>	<b>Public Comment</b>
<b>3.</b>	<b>Discussion and Possible Action</b>	<b>Discussion and Possible Action</b>
<b>A.</b>	<p><b>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b></p> <ul style="list-style-type: none"> <li>Mr. Spatola asked about the 45% salary pro-rated for Mr. Tomasello and Ms. Baldelli noted that he is filling this role post-retirement and he cannot make more than 45% of his prior salary per the Teachers Retirement Board.</li> </ul> <p>Mr. Littlefield moved to bring Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval, Motion seconded by Mrs. Volinski.</p> <p>Motion passed unanimously.</p>	<p><b>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b></p> <p><b>Motion made and passed to bring Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</b></p>

**New Milford Board of Education  
Operations Sub-Committee Minutes  
April 1, 2014**

<p><b>B.</b></p>	<p><b>Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>1. Purchase Resolutions D-664</b></li> <li><b>2. Budget Positions dated 3/31/14</b></li> <li><b>3. Requests for Budget Transfers</b></li> </ol> <ul style="list-style-type: none"> <li>• Mr. Spatola asked about the tuition lines for special education and Dr. Paddyfote said there were multiple tuition lines including tuition for four students who have special needs above and beyond the base needs, transportation for students with special needs, Education Connection therapeutic programming, and Green Chimneys which is for a one on one para but is eligible for excess costs.</li> <li>• Mr. Spatola noted the police coverage at athletic events and asked if the admission charge was enough to cover the cost of police. Mr. Miller said admission is not a direct offset to that line item and the police coverage is just one expense of the overall sports at the high school. Mr. Spatola asked when the admission charge was last increased and Dr. Paddyfote said it was probably a while ago.</li> <li>• Mr. Littlefield asked about the \$50,000 charge for Pullman which he thought came through last month and Mr. Miller said that was the transfer last month and this is the actual purchase order.</li> <li>• Mr. Spatola asked if the line item 1215 at 120% of budget was for a settlement and Dr. Paddyfote said that was not that particular line. Mr. Spatola said he asked about this line in the past and he was told it was for a negotiated settlement. Dr. Paddyfote said there may have been a settlement with some program but not this particular line item.</li> <li>• Mr. Miller noted the Litchfield Hills Transition program had been budgeted for three tuition students but only one has been enrolled so there is a shortfall on the revenue side.</li> <li>• Mr. Spatola asked why the Board of Education 2310 line is so over budget and Dr. Paddyfote said it is mostly legal though all objects must go into a</li> </ul>	<p><b>Monthly Reports</b></p> <ol style="list-style-type: none"> <li><b>1. Purchase Resolutions D-664</b></li> <li><b>2. Budget Position dated 3/31/14</b></li> <li><b>3. Request for Budget Transfers</b></li> </ol>
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**New Milford Board of Education  
Operations Sub-Committee Minutes  
April 1, 2014**

	<p>program line.</p> <ul style="list-style-type: none"> <li>• Mr. Miller noted that at the last operations meeting he had said the budget would self-correct from the big difference at the last report and he pointed out that in this report the budget had indeed corrected.</li> <li>• Mr. Littlefield asked about object 613 maintenance supplies and Mr. Calhoun said the line is for custodial and maintenance supplies and that included ice melt, repair products, paper products and trash liners which have increased due to the high petroleum costs.</li> </ul> <p>Mr. Littlefield moved to send the Monthly Reports: 1. Purchase Resolution D-664, 2. Budget Positions dated 3/31/14, and 3. Requests for Budget Transfers, to the full Board for approval.</p> <p>Motion seconded by Mrs. Volinski.</p> <p>Motion passed unanimously.</p>	
<b>C.</b>	<p><b>Gifts &amp; Donations</b></p> <p><b>1. PTO – Exhibit B</b></p> <ul style="list-style-type: none"> <li>• Mr. Spatola asked who would be on the self-guided tour. Mr. Smith the teachers and chaperones would lead the students.</li> </ul> <p><b>2. Eagle Scout Donation for SNIS – Exhibit C</b></p> <ul style="list-style-type: none"> <li>• Mr. Littlefield noted that the Facilities Subcommittee had approved this project.</li> </ul> <p><b>3. Donation from GEDEB Realty – Exhibit D</b></p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote said this was a follow up to a forum being held this evening to have a speaker come to the high school to talk about having lost his son to a drug overdose.</li> </ul>	<p><b>Motion made and passed unanimously to send the Monthly Reports: 1. Purchase Resolution D-664, 2. Budget Positions dated 3/31/14, and 3. Requests for Budget Transfers, to the full Board for approval.</b></p> <p><b>Gifts &amp; Donations</b></p> <p><b>1. PTO – Exhibit B</b></p> <p><b>2. Eagle Scout Donation for SNIS – Exhibit C</b></p> <p><b>3. Donation from GEDEB Realty – Exhibit D</b></p>

**New Milford Board of Education  
Operations Sub-Committee Minutes  
April 1, 2014**

<p><b>D.</b></p>	<p><b>4. Jessica Bradley Memorial Fund – Exhibit E</b></p> <ul style="list-style-type: none"> <li>• These funds are for the all-school musical productions in honor of Jessica who performed in them during high school.</li> </ul> <p>Mr. Littlefield moved to bring the Gifts and Donations to the full Board for approval.</p> <p>Motion seconded by Mrs. Volinski.</p> <p>Motion passed unanimously.</p> <p><b>Grant</b></p> <p><b>1. Adult Education – ED 244</b></p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote invited Dr. Joanne Brogis to present information regarding the Adult Education Grant. Dr. Brogis pointed out her goals and objectives for adult education including compliance review, interagency collaboration and worksite collaboration.</li> <li>• Mr. Smith noted the changes to Adult Education that came about last fall including the change in the way the position of director was structured. He said part of the reason to change adult education was because there were big holes in compliance.</li> <li>• Dr. Brogis said she is trying to do more outreach to literacy volunteers and chamber connections. She said next year a Community Needs Assessment will be conducted to see how the program should grow.</li> <li>• Mr. Spatola asked why the enrollment was down in 2014 and Dr. Brogis said prior reporting has been misleading and the goal now is to zero in on accuracy and not double count participants.</li> <li>• Mr. Smith said the Nursing Certification Program has helped people at the hospital to get certification. Mr. Spatola asked how the nursing</li> </ul>	<p><b>4. Jessica Bradley Memorial Fund – Exhibit E</b></p> <p><b>Motion made and passed unanimously to bring Gifts and Donations: PTO – Exhibit B, Eagle Scout Donation for SNIS – Exhibit C, Donation from GEDEB Realty – Exhibit D, and Jessica Bradley Memorial Fund – Exhibit E to the full Board for approval.</b></p> <p><b>Grant</b></p> <p><b>1. Adult Education – ED 244</b></p>
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**New Milford Board of Education  
Operations Sub-Committee Minutes  
April 1, 2014**

	<p>program was funded and Dr. Brogis said if the Workforce Investment Board approves this program under Workforce Investment Act (WIA), participants can get reimbursed for some expenses including tuition, books, and uniforms.</p> <ul style="list-style-type: none"> <li>• Mr. Smith noted that the district would get paid regardless of the WIA approval but this would allow the students to get reimbursed.</li> <li>• Mr. Spatola asked what a CDP was and Dr. Brogis said it was a credit diploma program which requires that the student take credits to get a high school diploma versus a GED which only requires an equivalency test.</li> <li>• Mr. Spatola asked why Region 12 only contributes \$2,400 to the program and Dr. Brogis said a cooperative program currently only pays a lump sum but they only send two students at the moment. She said she will be looking at this next year before the grant is written and submitted.</li> <li>• Mrs. Volinski asked if the adult education program was only for high school kids who did not graduate or for those above 18 years of age. Dr. Brogis said the enrichment program was for all and that is a money making program. Mrs. Volinski asked how people were reached to get the information about the program and Dr. Brogis said brochures were dropped off at various locations, the newspaper had ads and there is an online registration component. Mrs. Volinski noted since she does not receive the newspaper she does not have a way to get information.</li> </ul> <p>Mr. Littlefield moved to send the Adult Education Grant – ED 244 to the full Board for approval.</p> <p>Motion seconded by Mrs. Volinski.</p> <p>Motion passed unanimously.</p>	
<b>E.</b>	<p><b>New Milford High School Graduation Date 2014</b></p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote said the graduation date will be</li> </ul>	<p><b>Motion made and passed unanimously to send the Adult Education Grant – ED 244 to the full Board for approval.</b></p> <p><b>New Milford High School Graduation Date 2014</b></p>

**New Milford Board of Education  
Operations Sub-Committee Minutes  
April 1, 2014**

	<p>June 21, 2014.</p> <p><b>Mr. Littlefield moved to send to the full Board for approval the high school graduation date of June 21<sup>st</sup>, 2014, seconded by Mrs. Volinski and passed unanimously.</b></p>	<p><b>Motion made and passed unanimously to send the New Milford High School Graduation Date of June 21<sup>st</sup>, 2014 to the full Board for approval.</b></p>
<b>4.</b>	<b>Items for Information</b>	<b>Items for Information</b>
<b>A.</b>	<p><b>Adult Ed Compliance Review</b></p> <ul style="list-style-type: none"> <li>• Dr. Brogis said the compliance review highlighted a few standard things and every concern has been addressed.</li> <li>• Mr. Spatola asked if the HART bus could be used as an option to get students to the program and Dr. Brogis said they do not pick up as late as the 9 p.m. dismissal time. So far most of the participants are getting rides.</li> <li>• Mr. Spatola asked if there were vending machines with sandwiches for the participants and Mr. Smith said they are continuing to explore options for food. Dr. Paddyfote suggested that they contact the Litchfield Hills Transitions Students Culinary Program.</li> </ul>	<b>Adult Ed Compliance Review</b>
<b>C.</b>	<p><b>Draft School Calendar</b></p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote said the board does not approve the calendar but she was looking for feedback on the proposed 2014-2015 calendar.</li> <li>• Mrs. Volinski suggested there be a full week vacation in February versus April which might alleviate the snow days in February. Dr. Paddyfote noted this was traditional and they also looked at the regional calendar.</li> <li>• Mrs. Shook said from a teacher's standpoint, no break in April would make for a long March, April and May.</li> <li>• Dr. Paddyfote said the district used to have the week long February vacation but that was done away with. She also noted that the state will be coming up with a standard schedule that will be</li> </ul>	<b>Draft School Calendar</b>

**New Milford Board of Education  
Operations Sub-Committee Minutes  
April 1, 2014**

	<p>voluntary next year but then required after that. She said this proposed schedule mirrors the region at the moment.</p> <ul style="list-style-type: none"> <li>• Mr. Spatola suggested that instead of a two hour delay, school should just be cancelled.</li> <li>• Mrs. Volinski suggested taking a week off in February and a week in April but give days back from April if there are too many snow days.</li> </ul>	
<b>D.</b>	<p><b>Refuse Bid</b></p> <ul style="list-style-type: none"> <li>• Mr. Miller said the bid is due back to the town in April and he expected to have the information available to the Board next month.</li> </ul>	<b>Refuse Bid</b>
<b>B.</b>	<p><b>Job Description and Salary for Director of Fiscal Services and Operations</b></p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote said the job description was updated before the position was posted to reflect what is happening in the system. She said she is not looking for a motion but rather feedback and a sense of the committee. She handed out information on the salary of similar positions in the DRG and New Milford is well below average. She suggested that the Board might have to consider bumping the salary to \$125,000 to \$130,000. She said the position was posted three weeks ago and only six applications have been received with one candidate that seems to have all the requirements.</li> <li>• Mr. Spatola noted that the Director of Finance for New Milford does not make \$125,000 to \$130,000 and Mr. Miller fits under the direction of the Director of Finance for the town.</li> <li>• The Director of Finance and Operations reports to and is evaluated by the Superintendent.</li> <li>• Mr. Spatola said the state statutes now allow the combining of non-educational services and suggested a combining of the town and school finance departments.</li> <li>• Dr. Paddyfote responded to the Director of Finance salary noting that the school has 680 employees not including substitutes whereas the</li> </ul>	<p><b>Job Description and Salary for Director of Fiscal Services and Operations</b></p>

**New Milford Board of Education  
Operations Sub-Committee Minutes  
April 1, 2014**

	<p>town only has about 200. She also noted that the budget of the Board of Education is two-thirds of the total budget. Also, this position is responsible for transportation of students whereas the Town Finance Director does not have that responsibility. She also said that in the future, after the transition to the MUNIS system, it might be good to explore with the town the merging of purchasing or accounts payable positions.</p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote noted that candidate that they think will best serve New Milford currently makes just under \$124,000. She also said the Director of Technology left New Milford to go to another town in the DRG where he made \$29,000 more.</li> <li>• Mr. Miller said when he first came to New Milford 10 years ago he had two goals – not to commute anymore and to vest in a pension program which he has done. He said New Milford has the distinction of having the lowest paid Business Manager in the State. He also said while he was not in this position for the pay, someone with experiences was not going to come into this position making \$90,000.</li> <li>• Mr. Spatola asked about item nine on the job description overseeing the implementation of school security procedures and wondered why that fell under this job. Dr. Paddyfote said normally the facilities person would report to Mr. Miller but due to conflict with a family situation in this district, the facilities person reports to the Superintendent.</li> <li>• Mrs. Shook said she had no problem with offering more than the current salary based on the information provided.</li> <li>• Mr. Littlefield said it was clear that New Milford had to offer more and he felt a range from \$120,000 to \$130,000 was workable.</li> </ul>	
5.	<p><b>Adjourn</b></p> <p><b>Mr. Spatola moved to adjourn the meeting at 9:08 p.m. seconded by Mr. Littlefield and passed unanimously.</b></p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 9:08 pm.</b></p>



**New Milford Board of Education  
Operations Sub-Committee Minutes  
April 1, 2014**

Respectfully submitted:

A handwritten signature in cursive script that reads "Danielle Shook". The signature is written in dark ink and is positioned above the printed name and title.

Danielle Shook, Chairperson  
New Milford Board of Education

**New Milford Board of Education  
Regular Meeting Minutes  
April 8, 2014  
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Daniele Shook, Chairperson Mrs. Angela C. Chastain Mr. Robert Coppola Mrs. Wendy Faulenbach Mr. David A. Lawson Mr. Dave Littlefield Mr. David R. Shaffer Mr. John W. Spatola Mrs. Theresa Volinski
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Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent of Schools Mr. Gregg Miller, Director of Fiscal Services Ms. Roberta Pratt, Director of Technology Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. John Calhoun, Facilities Manager  John Vazquez, Student Representative
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1.	<b>Call to Order</b> <b>A. Pledge of Allegiance</b> The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	<b>Call to Order</b> <b>A. Pledge of Allegiance</b>
2.	<b>Recognition</b> <b>A. CMEA Northern Region Middle School Music Festival: SMS students Jessica Berkun, Michael Cavuoto, Nicholas Cavuoto, Jenna Drahota, Katherine Grinnell, Lukas Kugler, Ryan McNulty, Sunita Pfitzner, Michael Raffaele, Elizabeth Schlyer, and Jeffrey Schlyer and SNIS students Geovanna Coelho, Kasey Donnelly, Madyson Lubas and Eliza Peery</b>  Dr. Paddyfote called forward Music teachers Diane Taylor and Daryl Gregory to recognize the SMS students who received awards for their participation in the Connecticut Music Education Association Northern Region Middle School Music Festival and	<b>Recognition</b> <b>A. CMEA Northern Region Middle School Music Festival: SMS students Jessica Berkun, Michael Cavuoto, Nicholas Cavuoto, Jenna Drahota, Katherine Grinnell, Lukas Kugler, Ryan McNulty, Sunita Pfitzner, Michael Raffaele, Elizabeth Schlyer, and Jeffrey Schlyer and SNIS students Geovanna Coelho, Kasey Donnelly, Madyson Lubas and Eliza Peery</b>

	<p>Music teachers Michael Fitzgerald and Gloria Capone to do the same for the SNIS students.</p> <p><b>B. NMPS Retiree David Hawkins</b></p> <p>Dr. Paddyfote noted that Mr. Hawkins was retiring after 31 years in the school system. Mr. Calhoun said Mr. Hawkins worked in the Facilities Department for 31 years under seven different superintendents and six different principals.</p> <p>The meeting recessed at 7:44 p.m. for a brief reception and reconvened at 7:58 p.m.</p>	<p><b>B. NMPS Retiree David Hawkins</b></p>
<p><b>3.</b></p>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>Denise Bard, a New Milford resident, noted that according to information she has gleaned, in Connecticut, parents do not have access to their own child's data as a result of the Common Core testing. She said the standards for the testing for Common Core have been written and copyrighted by two organizations and there is no flexibility in the standards. She also noted that while there will be some international standards, many of those countries subsidize the mother staying home with the child until age three. She suggested if international benchmarks were going to be used then the same financial supports need to be put in place as in other countries.</li> <li>Jessica Higgins, a New Milford resident, said she is against Common Core State Standards but she does feel there is a need to fix the education system. She felt No Child Left Behind failed. She suggested that the school system cannot expect all students to be both career and college-ready. She also said the federal government cannot dictate educational standards to the local communities.</li> <li>Jenna Peloso, a New Milford resident, read</li> </ul>	<p><b>Public Comment</b></p>

	<p>some quotes from educators in New York who have implemented Common Core which included such comments as there is “no time for fun,” and “it is not healthy to do everything the same way.” She also asked when the voices of the parents will be heard.</p> <ul style="list-style-type: none"> <li>• Kristine Stewart, a New Milford resident, asked the Board to be considerate of parents and students when they talk about cuts and closings. She felt class sizes needed to be smaller not larger. She also is not a fan of Common Core suggesting that teachers need to get back to teaching and being creative. Children cannot all be taught on the same level. She also urged the Board not to close John Pettibone School.</li> </ul>	
4.	<p><b>PTO Report</b></p> <ul style="list-style-type: none"> <li>• Mrs. Romaniello noted the fundraisers are winding down now and they are turning to the process of figuring out scholarship dollars available. They are still accepting applications. Also, they are planning end of year activities.</li> </ul>	<b>PTO Report</b>
5.	<p><b>Student Representatives' Report</b></p> <ul style="list-style-type: none"> <li>• Mr. Vazquez said the winter sports award ceremony was held April 7<sup>th</sup>.</li> <li>• The Senior class panoramic photo has been taken.</li> <li>• College planning night will take place at 7 p.m. on April 9<sup>th</sup>.</li> <li>• Sophomore ring ceremony will take place at 6 p.m. on April 10<sup>th</sup>.</li> <li>• The German Honor Society induction will be held on April 24<sup>th</sup>.</li> <li>• Poetry Slam is upcoming on April 25<sup>th</sup>.</li> <li>• Junior prom will be at the Amber Room on May 3<sup>rd</sup>.</li> <li>• April spring break is next week!</li> </ul>	<b>Student Representatives' Report</b>

	<ul style="list-style-type: none"> <li>Mr. Coppola said Cats, the all-school musical, was outstanding.</li> </ul>	
6.	<p><b>Approval of Minutes</b></p> <p><b>A. Approval of the following Board of Education Meeting Minutes</b></p> <ol style="list-style-type: none"> <li>Regular Meeting Minutes March 11, 2014</li> <li>Special Meeting Minutes March 20, 2014</li> <li>Special Meeting Minutes March 26, 2014</li> </ol> <p><b>Regular Meeting Minutes March 11, 2014</b></p> <p><b>Mr. Coppola moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes March 11, 2014, seconded by Mrs. Faulenbach and passed 7-0-2.</b></p> <p><b>Aye: Mrs. Chastain, Mr. Coppola, Mrs. Faulenbach, Mr. Lawson, Mr. Littlefield, Mrs. Shook, Mrs. Volinski</b></p> <p><b>Abstain: Mr. Shaffer, Mr. Spatola</b></p> <p><b>Special Meeting Minutes March 20, 2014</b></p> <p><b>Mr. Coppola moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes March 20, 2014, seconded by Mrs. Volinski and passed 8-0-1.</b></p> <p><b>Aye: Mrs. Chastain, Mr. Coppola, Mrs. Faulenbach, Mr. Lawson, Mr. Littlefield, Mrs. Shook, Mr. Spatola, Mrs. Volinski</b></p> <p><b>Abstain: Mr. Shaffer</b></p> <p><b>Special Meeting Minutes March 26, 2014</b></p>	<p><b>Approval of Minutes</b></p> <p><b>A. Approval of the following Board of Education Meeting Minutes</b></p> <ol style="list-style-type: none"> <li>Regular Meeting Minutes March 11, 2014</li> <li>Special Meeting Minutes March 20, 2014</li> <li>Special Meeting Minutes March 26, 2014</li> </ol> <p><b>Regular Meeting Minutes March 11, 2014</b></p> <p><b>Motion made and passed to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes March 11, 2014</b></p> <p><b>Special Meeting Minutes March 20, 2014</b></p> <p><b>Motion made and passed to approve the following Board of Education Meeting Minutes: Special Meeting Minutes March 20, 2014</b></p> <p><b>Special Meeting Minutes March 26, 2014</b></p>

	<p>Mr. Littlefield moved to approve the following Board of Education Meeting Minutes:  Special Meeting Minutes March 26, 2014, seconded by Mrs. Volinski and passed 8-0-1.</p> <p>Aye: Mrs. Chastain, Mr. Coppola,  Mrs. Faulenbach, Mr. Lawson, Mr. Littlefield,  Mrs. Shook, Mr. Spatola, Mrs. Volinski</p> <p>Abstain: Mr. Shaffer</p>	<p>Motion made and passed to approve the following Board of Education Meeting Minutes:  Special Meeting Minutes March 26, 2014</p>
7.	<p><b>Superintendent's Report</b></p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote congratulated all the people involved with the all-school musical Cats including the producers, music conductor, choreographer, etc. and all the students who performed in and assisted with the show.</li> <li>• April break is April 14<sup>th</sup> through the 18<sup>th</sup> with classes resuming on April 21<sup>st</sup>.</li> </ul>	<p><b>Superintendent's Report</b></p>
8.	<p><b>Board Chairman's Report</b></p> <ul style="list-style-type: none"> <li>• Mrs. Shook said there will be a special meeting on April 29<sup>th</sup> at 6:30 p.m. to interview a possible candidate for the Director of Fiscal Services position.</li> <li>• Mrs. Shook is still working on setting a date for a special meeting regarding closing any of the schools and is awaiting answers to questions asked during the presentation and some that were e-mailed in after.</li> </ul>	<p><b>Board Chairman's Report</b></p>
9.	<p><b>Committee Reports</b></p> <p><b>A. Facilities Sub-Committee</b></p> <ul style="list-style-type: none"> <li>• Mr. Littlefield said the committee discussed the proposed Eagle Scout project of a multi-purpose wall and heard updates on energy projects through CL&amp;P.</li> <li>• Mr. Coppola said it is good to see the Eagle Scout projects that are being done on the</li> </ul>	<p><b>Committee Reports</b></p> <p><b>A. Facilities Sub-Committee</b></p>



	<p>school grounds.</p> <p><b>B. Operations Sub-Committee</b></p> <ul style="list-style-type: none"> <li>Mrs. Shook said all the items discussed were on the agenda for discussion and action tonight.</li> </ul> <p><b>C. Policy Sub-Committee</b></p> <ul style="list-style-type: none"> <li>Mrs. Chastain said there was one policy for approval and five for second review on tonight's agenda.</li> </ul> <p><b>D. Committee on Learning</b></p> <ul style="list-style-type: none"> <li>Mr. Lawson said the Drama Workshop curriculum was on the agenda tonight for approval.</li> <li>The committee also discussed SRBI, smarter balance assessment, and math and writing curriculum.</li> </ul> <p><b>E. Education Connection</b></p> <ul style="list-style-type: none"> <li>Mr. Coppola said he will be going to a meeting on April 10<sup>th</sup> and was pleased to learn he is on the Board of Education Connection.</li> </ul> <p><b>F. Connecticut Boards of Education</b></p> <ul style="list-style-type: none"> <li>Mrs. Faulenbach had nothing new to report at this time.</li> </ul> <p><b>G. Negotiations Committee</b></p> <ul style="list-style-type: none"> <li>Mrs. Faulenbach said there were no negotiations ongoing.</li> </ul>	<p><b>B. Operations Sub-Committee</b></p> <p><b>C. Policy Sub-Committee</b></p> <p><b>D. Committee on Learning</b></p> <p><b>E. Education Connection</b></p> <p><b>F. Connecticut Boards of Education</b></p> <p><b>G. Negotiations Committee</b></p>
<p>10.</p> <p><b>A.</b></p>	<p><b>Discussion and Possible Action</b></p> <p><b>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated April 8, 2014</b></p>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of</b></p>

	<p><b>Mr. Littlefield moved to approve Exhibit A: Personnel - Certified, Non-Certified, Appointments, Resignations and Leaves of Absence dated April 8, 2014, seconded by Mr. Coppola.</b></p> <ul style="list-style-type: none"> <li>• Mr. Coppola said he was sorry to see Mrs. Helbig retire as he had taught with her. He was pleased to see that Dr. Tomasello would be staying on in an Interim basis at the listed salary level.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li>1. Purchase Resolution D-664</li> <li>2. Budget Position dated 3/31/14</li> <li>3. Request for Budget Transfers</li> </ol> <p><b>Mr. Littlefield moved to approve monthly reports: Purchase Resolution D-664, Budget Position dated 3/31/14 and Request for Budget Transfers, seconded by Mrs. Faulenbach.</b></p> <ul style="list-style-type: none"> <li>• Mr. Lawson asked what constituted purchased services and Mr. Miller said it was a catch-all for professional services. He noted there will be less of a breakout with the new uniform charts.</li> <li>• Mr. Coppola asked how the district was doing and Mr. Miller said the current available balance is \$4,753,701 which was just slightly less than \$100,000 to the good as compared to the same point last year.</li> <li>• Mr. Miller mentioned that the utility line looks slightly favorable through June 30<sup>th</sup>.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>C. Gifts &amp; Donations</b></p>	<p><b>Absence dated April 8, 2014</b></p> <p><b>Motion made and passed unanimously to approve Exhibit A: Personnel - Certified, Non-Certified, Appointments, Resignations and Leaves of Absence dated April 8, 2014.</b></p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li>1. Purchase Resolution D-664</li> <li>2. Budget Position dated 3/31/14</li> <li>3. Request for Budget Transfers</li> </ol> <p><b>Motion made and passed unanimously to approve monthly reports: Purchase Resolution D-664, Budget Position dated 3/31/14 and Request for Budget Transfers.</b></p> <p><b>C. Gifts &amp; Donations</b></p>
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<ol style="list-style-type: none"> <li>1. PTO — Exhibit B</li> <li>2. Eagle Scout Project at SNIS — Exhibit C</li> <li>3. Donation from GEDEB Realty — Exhibit D</li> <li>4. Jessica Bradley Memorial Fund — Exhibit E</li> </ol> <p>Mr. Lawson moved to accept Gifts and Donations: PTO - Exhibit B in the amount of \$23,003, Exhibit C - the Eagle Scout Project at SNIS in the amount of \$8,000, Exhibit D - GEDEB Realty in the amount of \$1,500 and Exhibit E - Jessica Bradley Memorial Fund in the amount of \$4,500, seconded by Mr. Coppola.</p> <ul style="list-style-type: none"> <li>• Mr. Coppola noted the school district was fortunate to have so much community support.</li> </ul> <p>The motion passed unanimously.</p> <p><b>D. Approval of the Following Curriculum</b></p> <ol style="list-style-type: none"> <li>1. Drama Workshop</li> </ol> <p>Mr. Lawson moved to approve the following curriculum: Drama Workshop, seconded by Mrs. Volinski.</p> <p>The motion passed unanimously.</p> <p><b>E. Grant Approval</b></p> <ol style="list-style-type: none"> <li>1. Adult Education – ED 244</li> </ol> <p>Mrs. Volinski moved to approve the Adult Education Grant ED 244 in the amount of \$108,507, seconded by Mr. Coppola.</p> <ul style="list-style-type: none"> <li>• Mr. Coppola thanked Mr. Smith for finding the new Adult Education Director, Dr. Brogis.</li> </ul> <p>The motion passed unanimously.</p>	<ol style="list-style-type: none"> <li>1. PTO — Exhibit B</li> <li>2. Eagle Scout Project at SNIS — Exhibit C</li> <li>3. Donation from GEDEB Realty — Exhibit D</li> <li>4. Jessica Bradley Memorial Fund — Exhibit E</li> </ol> <p>Motion made and passed unanimously to accept Gifts and Donations: PTO - Exhibit B in the amount of \$23,003, Exhibit C - the Eagle Scout Project at SNIS in the amount of \$8,000, Exhibit D - GEDEB Realty in the amount of \$1,500 and Exhibit E - Jessica Bradley Memorial Fund in the amount of \$4,500.</p> <p><b>D. Approval of the Following Curriculum</b></p> <ol style="list-style-type: none"> <li>1. Drama Workshop</li> </ol> <p>Motion made and passed unanimously to approve the following curriculum: Drama Workshop.</p> <p><b>E. Grant Approval</b></p> <ol style="list-style-type: none"> <li>1. Adult Education – ED 244</li> </ol> <p>Motion made and passed unanimously to approve the Adult Education Grant ED 244 in the amount of \$108,507.</p>
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<p><b>F.</b></p>	<p><b>Policy for Approval</b>  1. 1250 Visits to the Schools</p> <p>Mr. Littlefield moved to approve the following policy: 1250 Visits to the Schools, seconded by Mr. Coppola.</p> <ul style="list-style-type: none"> <li>Mr. Coppola thanked the Policy Subcommittee for listening to his comments in terms of encouraging visitors such as parents to come to the schools.</li> </ul> <p>The motion passed unanimously.</p> <p><b>G. Policies for Second Review</b>  1. 1700 Otherwise Lawful Possession of Firearms  2. 3300 Purchasing  3. 3313.1 Local Purchasing  4. 3516.3 Accident Prevention and Reporting  5. 3516.4 Safety</p> <p><b>H. New Milford High School Graduation Date 2014</b></p> <p>Mr. Littlefield moved to approve June 21, 2014 at 7:00 p.m. as the New Milford High School Graduation Date for 2014, seconded by Mrs. Volinski.</p> <ul style="list-style-type: none"> <li>Mr. Shaffer noted that in the past the graduation time was 4:00 p.m. and wondered how this would affect the graduation party. Dr. Paddyfote said the organizers have been made aware of the time change and they will delay their start time until later to accommodate.</li> </ul> <p>The motion passed unanimously.</p>	<p><b>F. Policy for Approval</b>  1. 1250 Visits to the Schools</p> <p>Motion made and passed unanimously to approve the following policy: 1250 Visits to the Schools.</p> <p><b>G. Policies for Second Review</b>  1. 1700 Otherwise Lawful Possession of Firearms  2. 3300 Purchasing  3. 3313.1 Local Purchasing  4. 3516.3 Accident Prevention and Reporting  5. 3516.4 Safety</p> <p><b>H. New Milford High School Graduation Date 2014</b></p> <p>Motion made and passed unanimously to approve June 21, 2014 at 7:00 p.m. as the New Milford High School Graduation Date for 2014.</p>
<p><b>11.</b></p>	<p><b>Items for Information and Discussion</b></p>	<p><b>Items for Information and Discussion</b></p>

A.	Field Trip Report	A. Field Trip Report
12.	<b>Adjourn</b>  Mr. Littlefield moved to adjourn the meeting at 8:32 p.m., seconded by Mrs. Volinski.  The motion passed unanimously.	<b>Adjourn</b>  Motion made and passed unanimously to adjourn the meeting at 8:32 p.m.

Respectfully submitted:



Angela C. Chastain

Secretary

New Milford Board of Education