

**400.9L ADMISSIONS/FEES/CHARGES/RENTALS/& WAIVERS & MISCELLANEOUS PAY SCHEDULE**

**I. GAME ADMISSIONS**

A.	FEES-		
	Adults	\$5.00	
	Students K-6	\$3.00	
	Students 7-12, College, & TC	\$3.00	
	Senior Citizens (suggestion for District Seniors)	Free	
	Season Tickets-Adults {10 punches-current yr. \$3.00 per event}	\$30	
	Season Tickets-Students {10 punches-current yr \$2.00 per event}	\$20	

**B. TOURNAMENT FEES**

**WRESTLING TOURNAMENTS**

Adults	\$6.00 (all day)
Elem. Secondary, College Students	\$4.00 (all day)
Senior Citizen	Free

**BASKETBALL TOURNAMENTS**

Adults	\$6.00
College students	\$4.00
Elem. and Secondary students	\$3.00
Senior Citizen	Free

**C. TICKET SELLERS & TAKERS INFORMATION-**

The following passes and procedures should be followed to allow free admission for;

1. Staff members {no other family members} that carry a permit issued by the office.
2. Board members {no other family members}.
3. Police officers in uniform, working press members, and local physicians.
4. Persons carrying a membership card in one of the following organizations:
  - a. MN Association of School Administrators.
  - b. MN State High School Coaches Association.
  - c. MN Principals Association.
  - d. MN Music Educators Association.
5. Participating teams, their coaches, cheerleaders in uniform, bus drivers and team managers.
6. Coaches' spouses at the events that spouse coaches.
7. Band members shall be admitted free to any activity in which they are participating.
8. Elementary students participating in half time demonstrations or other events where admission charges are made may be given admission passes for the event at the discretion of the administration. Parents must pay to attend the event.
9. Fee rates will be set each year.

## II. FAN BUS {Except Tournaments} minimum on bus; 30 students

Season/Section Tournament Games - Students	\$5.00
Adults	\$10.00

Elementary students must be accompanied by an adult or H.S (9- 12 grade) sibling. Fan bus supervisor is required. Limited adult volunteer chaperones are also allowed, at no cost, if they are assisting the fan bus supervisors. Community Education may sponsor a fan bus. State tournament costs will vary depending upon location of tournament and type of transportation (school bus or coach).

## III. AUDITORIUM ADMISSIONS

### A. FEES- {some events will have other rates}

Adults	\$5.00
Students Pre-school-6 grade	\$3.00
Students 7-12, College, & TC	\$3.00
Senior Citizens (see # 1 below)	Free

### B. TICKET SELLERS & TAKERS INFORMATION-

1. Senior Citizen (65) Free
2. Volunteer ushers and attendants pay applicable event rates for non-school events.

## IV. LUNCH TICKETS {or State Required Rates if Greater}

Reduced	\$ .40 (FY15 Reduced price meal free per 2014 legislation)
K-6 (per meal)	\$2.40
7-12 (per meal)	\$2.50
Adults	\$4.35
Extra Milk (per serving)	\$.35

### SECONDS & ALA CARTE HOT LUNCH (cash in account for seconds and ala carte)

Main Entree – Students	\$ 2.00
Main Entree - Adults	\$ 2.25

## V. BREAKFAST {or State Required Rates if Greater}

Reduced	\$.0 (free PreK-12)
Regular	\$1.60 (K free per 2014 legislation, 1-6 free per district policy)
Adults	\$2.35
Extra Milk/Juice (per serving)	\$.35

### SECONDS, ALA CARTE BREAKFAST (cash in account for seconds and ala carte)

Main Entree - Students	\$1.00
Main Entree - Adults	\$1.50

## VI. CLASSROOM MILK BREAK

- \*One trimester, 1 milk per day \$20
- \*\*Full year; 1 milk per day (5% discount) \$58
- \*No refunds or carryover to next trimester. Paid by the second week of trimester.
- \*\*No refunds or carryover to next school year. Paid by the second week of September

## VII.RENTALS

**A. FACILITY-**

Sports Center (SC)	\$85
North Gym	\$55.00
Activity Center (AC)	\$45.00
South Multi-Purpose Room/Serving	\$30.00
K-12 Kitchen & Commons (w/equip/cook)	current average of food service personnel
K-12 Commons only	\$30.00
Computer Labs	\$40.00 (see attachment)
Classrooms, each	\$10.00
Auditorium	(see "B")
Equipment and Classroom fee for University/College	(the greater of) \$30 per day or \$12 per hour

1. Requests for building use must be made at least one week in advance of use.
2. In addition to the rental cost will be custodial cost/any service cost/damage charges/etc.
3. No charge for student - school related groups.
4. Custodial rate will be the current average for said staff group.
5. Groups selling facility use, (i.e. colleges and universities) will be required to pay the per day or per hour site and equipment fees listed above or any group using the facility for profit.

**B. AUDITORIUM RENTALS**

\*Auditorium/Performing Arts Center (PAC) rental fee schedule per hour rates as follows

	<u>Class I</u> <u>(School Group)</u>	<u>Class II</u> <u>(Non Profit Group</u> <u>or education purposes)</u>	<u>Class III</u> <u>(For profit or</u> <u>business use)</u>
Non-refundable deposit upon signing contract that will apply to fees:	N/C	\$25	\$50
Refundable damage deposit refunded in full if no damage has occurred. (we will hold this check without cashing until activity is held)	N/C	\$100	\$200

Requests for building use must be made at least one week in advance of use.

Auditorium	N/C	\$25 per hour*	\$50 per hour*
Custodial fee	N/C	current average of said group**	current average of said group
Tech fee	group provides	as per current contract**	as per current contract
Event supervisor	N/C	as per current contract**	as per current contract

\*Per hour cost for performances as well as rehearsals. Two-hour minimum.

\*\*No charge if during regular workweek.

**C. SCHOOL OWNED MUSIC INSTRUMENTS/USE& SUPPLIES**

{Students may provide/purchase/rent their own band instruments or rent a school owned instrument if available.}

1. Damage charges will be billed to any student using a school owned instrument for the cost of any repairs beyond normal use.
2. Supplies are the responsibility of the student and may be purchased in the district office. Books are kept by the student and are not considered school property

**VIII. DRIVERS EDUCATION FEE**

{04 Program if offered by the School District- April 1990}

Classroom and Behind the Wheel Package: \$300.00 / \$325 for nonresident students

Classroom	\$120 / \$150 for nonresident students
Behind the Wheel	\$150 for students who took instruction outside the instructional day
Behind the Wheel (Dist 553 students)	\$210 / \$220 start 2019
Behind the Wheel (out of district students)	\$300

**IX. CO-CURRICULAR CLASSES/ACTIVITIES/CLUBS**

{Band/Chorus/FFA/FLA/BPA/etc.}

- A. No participation fees may be charged for co-curricular organizations
- B. Membership fees may be charged for the after school portion of student club membership.

**X. EXTRA-CURRICULAR PARTICIPATION FEES**

{After school MSHSL Athletic/Sports Activities}(To include Cheerleaders and Fine Arts)

(VFW donation– will not change policy, but will change fee charged to students based on prorated cost due to donation amount.)

A.	Rates- Individual	Individual	Family Maximum
	1. Grades K-6	\$10	(fee not part of family maximum)
	2. Grades 7 & 8	\$50	\$160
	3. Grades 9 - 12	\$60	\$160

- B. Fees must be paid in the district office by the end of the first week of practice of the activity.  
No refunds if students do not complete the season.

**XI. WAIVER PROCESS**

- A. Criteria to be followed;
  - 1. An income/family size schedule will be followed.
  - 2. All requests must be in writing and submitted to the Superintendent of Schools before the fee deadline.

**XII. MILEAGE RATE**

- A. School cars available. All mileage must be pre-approved by the Superintendent. Odometer readings must be listed on claim form. Paid by School Board action. See Policy # 412L. \$.54

**XIII. CONVENTIONS, STATE TOURNAMENTS, & MEETINGS**

- A. See policy manual or contracts \$ Current

**XIV. ELECTION JUDGES \$14.25**

**XV. PER DIEM** \$45

- A. See Policy # 412L (Expense Reimbursement)
- B. See Policy # 412.1L (School District Payment of Student and Advisor Travel)

**XVI. MISCELLANEOUS PAY SCHEDULE**

A. Substitutes

- 1. Teachers License (per day/7 hours) \$125  
\$62.50 for ½ day
- 2. Short Call License (per day/7 hours) \$100  
\$50.00 for ½ day

*note: refer to policy # 400.5L for long term substitute rates*

(Reflected by new contracts)

- 1. Cooks (per hour) \$13.65
- 2. Custodial CLEANING; (per hour) \$14.25
- 3. Bus Drivers
  - a. Route sub rate (per route based on starting driver pay) \$42.50
  - b. Noon/Extra Curricular routes (per hour) \$16.00
- 4. Instructional Assistants (per hour) \$14.25
- 5. Secretarial/ Clerical/ Accounting (per hour) \$14.35
- 6. Temporary/ Occasional/ or Seasonal Help: (per hour) \$13.35
- 7. Kitchen/Commons washing help: (per hour) \$9.65

**XVII. COMMUNITY EDUCATION**

- A. Leaders/Instructors Negotiable To \$25
- B. Hourly Helpers/Assistants (Minimum Wages Law) \$9.65

**XVIII. SUMMER FOOD PROGRAM**

- A. Lead Cook \$16.00
- B. Student Helper \$9.65 to \$10.35

**IXX. HOMEBOUND** \$25.00

Instructors will be paid per instructional hour, according to the District's Miscellaneous Pay Policy, plus mileage when travel is necessary, not to exceed two trips a week

**XX. BILL COLLECTION**

Students and parents should be held accountable for paying bills owed to the school district for fees, damage to books, loss and/or destruction of property, unpaid lunch tickets, etc.

The collection procedure shall be as follows:

- A. Principal verbally informs the student of the amount and reason for the charge. If not paid within 30 days, principal informs the parent, in writing, of the amount and reason for the charge.
- B. If not paid within 30 days, Superintendent contacts the parent, by phone or in person, to discuss the bill and encourage payment.

**If still not paid within 30 days, the bill may be forwarded to the Credit Bureau for collection.**