

**Sterling Board of Education
Minutes of the Special Meeting
Tuesday, September 1, 2020
Community Room – 6:00 p.m.
“EXCELLENCE WITH KINDNESS”**

I. Call to Order

The meeting was called to order at 6:02 PM by F. Bood, Board Chair

Present were: F. Bood, L. Shippee, C. Langlois, H. Wood, D. Capobianco, M. Rouillard
Also in attendance were: G. Lanza, D. Murphy (Board counsel)

II. Pledge of Allegiance

III. Discussion and possible action regarding attorney client privileged communication addressing Board Officer authority

The Board discussed Board Officer authority, specifically as it pertains to recent changes in check signing procedures, and in general as it relates to decisions made by the Board as a governing body. Changes in Board practice must be decided and acted upon by the Board as a whole in a meeting, and not by individual Board members. Once the Board acts, individual members have no authority to do anything differently.

IV. Discussion and possible action regarding check signing procedures

A motion was made by L. Shippee and seconded by H. Wood that the Board Treasurer will resume in-person check signing and match invoices to checks. Vote: All in favor.

A motion was made by L. Shippee and seconded by H. Wood that the Board will be given a copy of the monthly check register to be included in the consent agenda. Vote: All in favor.

V. Adjournment

A motion to adjourn was made by M. Rouillard and seconded by C. Langlois at 6:26 PM. Vote: All in favor.