
Regional Office of Education #53

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Illinois Approved Provider Information New Professional Development Requirements Effective 7/1/2014

Beginning 07/01/2014, only activities that are offered by an approved provider issuing the appropriate evidence of completion forms for activities that meet the new standards will be acceptable to count toward license renewal requirements.

CURRENT APPROVED PROVIDERS:

May continue to offer professional development through 12/31/2014 but they must follow these guidelines:

- Align professional development activities to the State-approved national standards for professional learning;
- Meet the professional development criteria for Illinois licensure renewal;
- Produce a rationale for the activity that explains how it aligns to State standards and identify the assessment for determining the expected impact on student learning or school improvement;
- Maintain original documentation for completion of activities;
- Provide license holders with proper evidence of completion of activities.

PROFESSIONAL DEVELOPMENT ACTIVITIES:

Must satisfy at least one of the following:

- Increase the knowledge and skills of school and district leaders who guide continuous professional development;
- Improve the learning of students;
- Organize adults into learning communities whose goals are aligned with those of the school and district;
- Deepen educator's content knowledge;
- Provide educators with research-based instructional strategies to assist students in meeting rigorous academic standards;
- Prepare educators to appropriately use various types of classroom assessments;
- Use learning strategies appropriate to the intended goals;
- Provide educators with the knowledge and skills to collaborate;
- Prepare educators to apply research to decision-making.

AFTER 12/31/2014...

No application is needed for the following...

Only the following entities are automatically approved to provide professional development activities for license renewal and must follow the aforementioned guidelines.

- The State Board of Education
- Regional offices of education and intermediate service centers
- Regionally accredited institutions of higher education that offer Illinois-approved educator preparation programs
- Illinois public school districts, charter schools authorized under Article 27A of this Code, and joint educational programs authorized under Article 10 of this Code for the purposes of providing career and technical education or special education services

Application needed...

Illinois professional associations representing the following groups may apply to the State Superintendent of Education to become an approved provider:

- School Administrators
- Principals
- School Business Officials
- Teachers, Including Special Education Teachers
- School Boards
- School Districts
- Parents
- School Service Personnel

The provider application forms are available now and located on the Illinois State Board of Education website. [Click here for form.](#)

APPROVED PROVIDERS:

- Will be audited annually by The Illinois State Board of Education* (School Districts will be audited by ROEs and ISCs);
- Must verify attendance;
- Must provide to participants, the standard forms;
- Must issue credit in increments of .5 hours;
- Must require completion of the evaluation form by participants;
- Must maintain participants' evaluation forms for a period of not less than three years and make them available for review upon request;
- Must maintain attendance records for each event or activity it conducts or sponsors for a period of not less than six years;
- Must submit a list of subcontractors used for delivery of professional development activities for which renewal credit was issued and other information as defined by rule;

- Must submit data to the State Board of Education (or ROE) demonstrating how the professional development activities impacted one or more of the following:
 - Educator and student growth in regards to content knowledge or skills, or both;
 - Educator and student social and emotional growth;
 - Alignment to district or school improvement plans.
- May be approved in 2 year increments and may reapply for approval no later than
- March 1 of the year the approval expires.

LICENSEES:

- Will be audited randomly by The Illinois State Board of Education
- Must enter into ELIS the name of the activities completed, the date on which it occurred, the number of professional development hours received and the name of the provider not later than 60 days after the activity is completed*.
 - Illinois Administrators' Academy courses will be entered in ELIS by the provider rather than the licensee;
- May not receive credit for any professional development activity that is designed for entertainment, promotional or commercial purposes; or that is solely inspirational or motivational.

THE STATE SUPERINTENDENT OF EDUCATION:

- Will respond to provider applications within 45 days;
- Will approve providers in increments of 2 years (6/30) provided that in year one, providers meet all compliance requirements;
- Will review annual data to determine if the approved provider has met the criteria and should continue to be an approved provider or if further action should be taken as provided in rules.

This document is a guide for Approved Professional Development Providers and is based on PA 98-0610 and proposed rules. Consequently, the information therein is current as of 9/9/2014 and is subject to change.

The following links may be helpful for providers:

ISBE Notice (May, 2014) – Transition to License renewal:

<http://isbe.net/licensure/pdf/renewal-notice-of-changes0514.pdf>

Public Act 98-0610 (changed professional development requirements):

<http://www.ilga.gov/legislation/publicacts/98/PDF/098-0610.pdf>

Proposed rules (implementation of PA 98-0610):

<http://www.isbe.net/rules/proposed/pdfs/25wf.pdf>

Link to Approved Providers - until 12/31/2014:

<http://webprod1.isbe.net/PDP/Provider/ListApproved.asp>

Click on log in as a guest user to view the list

Link to Directory of Illinois approved educator preparation programs:
<http://www.isbe.net/profprep/PDFs/directory.pdf>

Link to Illinois Learning Standards: Section 1.Appendix D:
<http://www.isbe.net/rules/archive/pdfs/oneark.pdf>

Link to ELA Common Core Learning Standards:
http://www.isbe.net/common_core/pls/level1/pdf/ela-standards.pdf

Mathematics Common Core Learning Standards:
http://www.isbe.net/common_core/pls/level1/pdf/math-standards.pdf

Form #	Form Name
73-08 (8/14)	Application for State Professional Development Provider
77-21A (6/14)	Activity Evaluation Form
77-21B (6/14)	Evidence of Completion Form

****NOTE: Form 73-08 may serve as an implementation guide for new and existing providers**