

August 24th, 2020 Board of Directors Meeting Minutes

Virtual Meeting held via Zoom video conference service

Attendees: R. Wilson, L. Hamer, A. Knight, S. Fairclough-Leslie, D. A. Seabourne, T. Muniz, K. Sandiford, C. Williams, L. Stephens, M. Anglin, C. Rice, Dr. J. Padilla

After a short welcome from L. Hamer, the meeting was called to order at 6:48 p.m.

Verification of public notice was sent and confirmed.

The agenda was reviewed; C. Williams made a motion to accept the agenda; M. Anglin seconded; motion was passed.

The minutes were reviewed from 7/27/20. R. Wilson made a motion to accept the minutes with any necessary corrections; C. Williams seconded; motion was passed.

Business Operations Report – T. Muniz

UPK Students	36
K-7	398
SPED Students	
ELL Students	5
Economic Disadvantaged Students	

- As of 8/20/20 there are 398 students on the roster for the 2020-2021 school year.
- Advertising to fill 2 7th grade seats.
- 543 students on current waitlist.
- REACS electronic registration is complete.
- Meeting with parents to pick up technology for REACS scholars.
- New classroom set up is almost completed for all classes in all buildings.
- Smartboards for middle school building were installed on 8/18/20
- 2020-2021 Financial Audit is ongoing.
- COVID-19 cares ESSER stimulus paperwork submitted to NYS
- Annual report submitted on 8/3/20
- Financial Summary and Cash disbursement reports were given to the board; in good financial position

CEO Report – Dr. Rice

Met with the attorney and bank last Tuesday; need to complete loan forgiveness PPE paperwork. Received letters for completion of work on the Montessori extension (plumbing, electrical, etc). Surveyed buildings to assess storage space and reduce clutter once school begins; looking to obtain another storage container for the main building. Building material and supplies for school extension have been moved off premises in advance for 1st day of School. Looking to cur grass down so scholars have a place to go outside in September. Received no issues on new building plans; working on egress options for the new construction.

Principal Report – S. Fairclough-Leslie/Dr. A. Knight

Introduced Dr. Julie Padilla the new school assistant principal. Dr. Knight described parent survey results on 2020-2021 school year instruction and safety plans. Summer School was completed on August 6th (59 K-4 scholars completed requirements and will receive incentives). Re-opening plan was e-mailed to the board 7/25/20; submitted to NYS on 7/30/20. No feedback was given from the state (were told they are still reviewing). Additional staff engagement for re-opening on 8/19; parent engagement for re-opening 8/20/20. UPK reediness checklist completed 8/11 with DOE (all children are confirmed to have internet access at home. Professional Development will be held 8/31 – 9/9. Social Emotional learning, “The leader in me” will be implemented by teachers for the fall. Frontline is the School Heath Management System which will ensure COVID-19 safety measures for the school. S. Fariclough-Leslie presented T.Muniz to give re-entry protocols. No visitors, temperature checks, health screenings will happen every day. T. Muniz also gave update on classroom cleaning (will happen twice a day and breakfast and lunch will happen inside classrooms; no hot lunches until pandemic is over). Shields have also been ordered for desks; handrails, light switches and common areas will be cleaned twice a day; PPE and cleaning products have been purchased for the school; bathrooms will be cleaned every 20 minutes. Social Distancing and Mask decals have been ordered for the school. Deep cleaning will happen on Wednesdays and Fridays; the re-entry and cleaning protocols are enforced for all REACS buildings I-Ready and ANET are data assessments for staff (training provided) to keep accurate track of all students. Technology will be 1:1 scholar to device; currently awaiting delivery of additional devices to distribute to scholars. 2020-2021 Organizational chart was displayed and concerning remote teaching, awaiting response from school attorney. Currently interviewing a technology teacher; follow-up interview was held today. Looking for 7th grade science teacher; search process is ongoing.

Academic Report – C. Williams

Did not meet in the month of August; restated 2020-2021 Math and ELA goals.

Personnel Report – K. Sandiford

Did not meet the month of August; discussed technology and 7th grade science teacher needs.

PTO Report – D. A. Seabourne

Laid out PTO calendar of meetings and events for the 2020-2021 school year; also listed goals and amendment changes to PTO organization. PTO Organization now has a cashapp account; gave a 2020-2021 budget and virtual fundraising overview.

Finance Report – M. Anglin

Met on 8/20/20 via Zoom. Discussed the finalized 2020-2021 school budget. Satisfied with the final budget numbers.

Fundraising Meeting – L. Stephens – NO REPORT

L. Hamer thanked all for attending, thanked school leadership, board, and staff for hard work during this pandemic. Next board meeting 9/28/20; meeting was adjourned at 7:49 p.m.

In executive session C. Williams made a motion to nominate Dr. J. Padilla as the new REACS vice-principal K. Sandiford seconded; vote was passed.