

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
FEBRUARY 8, 2017**

<u>Mr. JT Bandzuh</u>	2019_____
<u>Mrs. Susan Berardinelli</u>	2019_____
<u>Mr. Jason Corte</u>	2017_____
<u>Mr. Matthew Decort, Secretary</u>	2017_____
<u>Mrs. Kathy Hough, Vice President</u>	2019_____
<u>Mr. John Jubina</u>	2017_____
<u>Mr. Christian Smith</u>	2017_____
<u>Mr. Dennis Squillario, Treasurer</u>	2019_____
<u>Mr. Erik Thrower, President</u>	2019_____
<u>Mr. Eric A. Zelanko</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Christian Serenko</u> Elementary School Principal	_____
<u>Mr. Pete Noel</u> Supervisor of Special Education	_____
<u>Mr. Jeff Vasilko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>Dennis McGlynn, Esquire</u> Solicitor	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. PUBLIC READING OF PROPOSED DISTRICT POLICY

SECOND READING	251 Homeless Students
SECOND READING	255 Educational Stability for Children in Foster Care
THIRD READING	903 Public Participation in Board Meetings

V. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held **Wednesday, February 8, 2017**, beginning at 6:30 p.m. in the elementary school auditorium, 84 Mountain Avenue, Portage, PA with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

Motion_____Second_____Vote_____

The Administration recommends approving the December meeting minutes. A copy of the minutes was distributed with the advance agenda.

3. REPORTS

Vo-Tech Operating Committee representative **Erik Thrower**

Superintendent **Eric A. Zelanko**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Christian Serenko**

Supervisor of Special Education **Mr. Pete Noel**

School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Jeff Vasilko**

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4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices	\$246,000.80
Cafeteria Fund Invoices	\$30,413.95
Athletic Fund Invoices	\$12,803.02
Capital Reserve Fund Invoices	\$0.00
Capital Projects Fund Invoices	\$1,715.25
Total Invoices paid	\$290,933.02

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$1,646.29
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$12,015.24
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$29,896.43
Berkheimer Tax Administrators PASD – EIT (Current)	\$37,441.85
Total Taxes	\$80,999.81

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5. APPROVING IDEA-B FUNDS

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends approving IDEA-B Federal funds in the amount of \$166,391.28 for the period July 1, 2016 through September 30, 2017

6. APPROVING REQUEST TO ADVERTISE FOR BIDS

Motion_____Second_____Vote_____

The Administration requests permission to advertise for bids for the baseball field regrading project.

7. APPROVING ACTIVITIES FUNDS CLUB ADVISORS

Motion_____Second_____Vote_____

The Administration recommends approving the following activities fund club advisors for the 2016-2017 school year:

Junior-Senior High School

Sr. High Band – Floyd Rousell III
Audio Visual – Dennis Link
SADD – Brian Randall
Senior Class – Mary Kenny
Junior Class – Nicole Panick
Sophomore Class – Mary Kenny
School Publications – Chuck Kassick
Science – Mary Kenny
Color guard/Majorette – Kelly Myers
Cheerleading – Gayle Price
The Fitness Club – Marty Slanoc

Thespian – Tim Michrina
Student Council – Sara Gdula
Art - Tara Williams
Incentive – Ralph Cecere
Spanish – Kris Bartoletti
Environmental – Mary Kenny
Interact – Vacant
Choral – Kelly Myers
Ski Club – Kristen Gribbin
Library – Jay Shuck

Elementary School

Ski Club – Annette Lutz
Primary Discipline – Annette Lutz
Music Club – Kyle Gossard
Student Council – Jennifer Pisarski/Lisa Civis
Mean Green Reading Machine – Emily Horn, Emily Steberger and Christian Franey

Zero Demerit – Jennifer Pisarski
Chorus – Kyle Gossard
Yearbook – Heidi Washko and Kayla Fisher

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8. APPROVING 2017-2018 SCHOOL YEAR CALENDAR

Motion _____ Second _____ Vote _____

The Administration recommends approving the 2017-2018 school year calendar as reviewed at the Committee of the Whole Meeting.

9. APPROVING AMERICORPS IN-KIND CONTRIBUTIONS

Motion _____ Second _____ Vote _____

The Administration recommends approving AmeriCorps In-Kind Contributions from the high school in the amount of \$3,210 and the elementary in the amount of \$2,580.

VI. PERSONNEL MATTERS

1. ADDITIONS THE SUBSTITUTE LISTS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends adding the following individuals from the substitute lists:

Christa Miko	Substitute Teacher
Rachael Harbaugh	IU 08 Substitute Teacher
Rachael Harbaugh	IU 08 Substitute Teacher
Nancy Sherbine	Substitute Cafeteria and Custodian

2. HIRING HOMEBOUND INSTRUCTORS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends hiring the following teachers for a homebound teaching assignment for a period to begin on February 6 and extend for six weeks. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

Tina Lutz	Travis Kargo
Kris Bartoletti	Gayle Price

VII. BOARD REQUESTS / USE OF FACILITIES

Motion _____ Second _____ Vote _____
(Roll Call Vote)

Request for Approved Travel:

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Requester	Destination	Date(s)	Approximate Cost

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Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Tyler Johnson and Josh Burkett	Senior trip Washington DC to visit the Holocaust Museum and other landmarks	March 2, 2017	\$595.00	Yes
Brian Randall, SADD Club	Take 2 students to the PA State Highway Safety Conference in State College, PA	April 20, 2017	\$85.00	Yes
Brian Randall	Penn State Altoona Math Competition	May 9, 2017	\$165.57	Yes
Brian Randall and Tina Lutz	IUP Mathematics Competition	April 20, 2017	\$194.84	Yes
Brian Randall	Lock Haven Math Competition	April 11, 2017	\$348.43	Yes
Second Grade Teachers	Field Trip to Mountain Playhouse to see "Miss Nelson is Missing", Coal Miners Café and the Incline Plane	May 8, 2017	\$0.00 (PTO)	Yes

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Mary Ann George	Career Fair	Len Chappell Gymnasium	March 15, 2017	N/C
Cape Fox Professional Services	Motorcycle Safety Training	Classrooms and parking lot	Various Dates	N/C
Kayla Fisher and Heidi Washko	Elementary Science Fair	Elementary Gymnasium	May 9-11, 2017	N/C
Kelli Swires	Vendor event to benefit a student in the district	Len Chappell Gymnasium	February 18, 2017 11:00 am – 4:00 pm	N/C

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VIII. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion_____Second_____Vote_____

IX. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion_____Second_____Vote_____

Time: _____