

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 **Monday, May 10, 2021** virtually via Zoom.

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6 The meeting was called to order by President Gerald Michael at 6:30 p.m.

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8 Flag Salute

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10 **1. OATH OF OFFICE OF NEW MEMBER**

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12 A. The Oath of Office of newly appointed member, Meghann Myers, was
13 administered by Scott A. Campbell, School Business Administrator/Board
14 Secretary.

15
16 **Roll Call:**

<input checked="" type="checkbox"/> Mr. Gerald Michael	Greenwich Representative to Paulsboro Board of Education Budget & Finance Committee Curriculum/Technology Committee Negotiation Committee Personnel Committee
<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo	Chairperson: Public Relations Committee Chairperson: Strategic Planning Committee Policy/Regulations Committee Delegate to Gloucester County & State Board Associations Personnel Committee
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski	Chairperson: Budget & Finance Committee Buildings & Grounds Committee Policy/Regulations Committee Personnel Committee
<input checked="" type="checkbox"/> Mrs. Erin Herzberg	Chairperson: Policy/Regulations Committee Curriculum/Technology Committee Strategic Planning Committee Personnel Committee
<input checked="" type="checkbox"/> Mr. Chad Kent	Chairperson: Curriculum/Technology Committee Buildings & Grounds Committee Negotiations Committee Personnel Committee
<input checked="" type="checkbox"/> Mrs. Meghann Myers	Chairperson: Buildings & Grounds Committee Public Relations Committee Strategic Planning Committee
<input type="checkbox"/> Mrs. Susan Vernacchio Absent	Chairperson: Negotiations Committee Budget & Finance Committee Public Relations Committee Alternate Delegate to Gloucester County & State Board Associations Personnel Committee

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19 Quorum YES

1 Also present were Dr. Jennifer Foley-Hindman, Chief School Administrator and
2 Mr. Scott A. Campbell, School Business Administrator/Board Secretary
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4 As required under the guidelines of the Open Public Meeting Law, notice of this
5 meeting was sent to **The Courier Post**, and **The Township Clerk**. It was also
6 posted in the Greenwich Township School Buildings. (Optional: Videotaping
7 Regulations – “The proceedings of this meeting are being videotaped and
8 anyone wishing to discuss an individual child should so note.”)
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10 **2. MINUTES**

11 Motion: (Chapkowski/Lombardo) to approve the following minutes:
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13 April 26, 2021 – Regular Meeting
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15 Motion carried by unanimous voice vote. (Meghann Myers abstained)
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18 **3. ADMINISTRATIVE/PRINCIPAL REPORTS**

19 Motion: (Chapkowski/Kent) to approve the following as one, A-C:
20

21 A. School Health Services
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- 23 1. School Health Services report as of **April 30, 2021** for Broad Street
24 School. (Attachment)
25
26 2. School Health Services report as of **April 30, 2021** for Nehaunsey
27 Middle School. (Attachment)
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30 B. Monthly Attendance, Enrollment, Drills and Monthly Overview:
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MONTHLY ATTENDANCE – APRIL 2021	
Broad Street School	93.6 %
Nehaunsey Middle School	91.0 %

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BROAD STREET SCHOOL ENROLLMENT – APRIL 2021	
Grade Pre-K	Total: 7
Grade K	Total: 23
Grade 1	Total: 40
Grade 2	Total: 32
Grade 3	Total: 39
Grade 4	Total: 50
Grade 5	Total: 37
TOTAL ENROLLMENT: 228	

NEHAUNSEY MIDDLE SCHOOL ENROLLMENT – APRIL 2021	
Grade 6	Total: 50
Grade 7	Total: 50
Grade 8	Total: 40
TOTAL ENROLLMENT: 140	

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Date	Time/Location*	Duration	Action/Drill	Weather
April 26, 2021	11:15 a.m./BSS	N/A	Fire Drill	In class only – Discussion and review of procedures
April 29, 2021	10:15 a.m./BSS	N/A	Shelter in Place w/transition to Lockdown	In class only – Discussion and review of procedures
April 29, 2021	10:15 a.m./NMS	N/A	Shelter in Place w/transition to Lockdown	In class only – Discussion and review of procedures
April 30, 2021	2:15 p.m./NMS	N/A	Fire Drill	Testing of Alarm – No students present; staff instructed not to evacuate

*NMS/Nehaunsey Middle School *BSS/Broad Street School

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C. Student Discipline, Violence/Vandalism and HIB

- The approval of the Student Discipline, Violence/Vandalism and HIB as of **April 30, 2021**:

Infractions Referrals Reports	Number of Incidents April 2021		2020-2021 Total-to-Date	
	BSS	NMS	BSS	NMS
Dating Violence	0	0	0	0
Detention After School	0	0	0	0
Harassment, Intimidation or Bullying	0	0	0	1
Lunch Detention	0	0	0	0
Out-School-Suspension (OSS)	0	2	0	2
Restricted Study	0	0	0	1
Violence, Vandalism, Substance Abuse	0	0	0	0

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- The approval of the completed investigation reports as of **April 30, 2021**:

Case Number	Date of Initial Report	Date Reported to Superintendent	Result of Investigation

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Motion carried by unanimous voice vote. (Meghann Myers abstained.)

1 **4. SUPERINTENDENT RECOMMENDATIONS**

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3 Motion: (Chapkowski/Herzberg) to approve the following as one, A-I:

- 4
5 A. The approval of *reappointment* of Mark Vogeding as Summer Help
6 Coordinator, effective June 14, 2021 through August 31, 2021, eight (8)
7 hours per day, five (5) days per week, at an hourly rate of \$16.50.
8
9 B. The approval of *reappointment* of Summer Custodian, Mitchell Leslie,
10 effective June 14, 2021 through August 31, 2021, eight (8) hours per day,
11 five (5) days per week, at an hourly rate of \$12.00
12
13 C. The approval to hire Luke Franklin and John Morrison, Summer
14 Custodians, effective June 14, 2021 through August 31, 2021, eight (8)
15 hours per day, five (5) days per week, at an hourly rate of \$12.00, pending
16 receipt of all new hire documents including clearance of Criminal History
17 Review.
18
19 D. The approval to accept resignation notice from Secretary Ellen Pidliskey,
20 Broad Street School, effective May 14, 2021. (Attachment)
21
22 E. The approval for appointment of the following staff members to ESY
23 (Extended School Year) Program 2021, effective July 6, 2021 through July
24 29, 2021, for a total of 16 days, 3.5 hours per day, four (4) days per week;
25 8:15 a.m. until 11:45 a.m.
26

POSITION	TEACHER/STAFF	SALARY	TOTAL (NOT TO EXCEED)
PreSchool Disabilities	Tara Reale	\$35.00/hour	\$1,960.00
Special Education Teacher	Kathy Seacrist	\$35.00/hour	\$1,960.00
Special Education Aide	Eileen O'Donnell	\$17.50/hour	\$980.00

- 27
28 F. The approval for the appointment of the following staff members to
29 perform Child Study Team Evaluations and/or attend I.E.P. meetings
30 between the dates of July 1, 2021 through August 31, 2021, as needed, at
31 a rate of \$300.00 per case for evaluations and a rate of \$35.00 per hour
32 for I.E.P. meetings, as per the G.T.E.A. and Greenwich Township Board of
33 Education agreement:
34

35 Diana Dresh – School Social Worker
36 Kate McLaughlin – School Psychologist
37

- 1 G. The approval of Amy Camp, School Nurse, as Summer 2021 Bulldog
2 Camp/E.S.Y. Nurse, at a rate of \$35.00 per hour; not to exceed 20 hours
3 per week, a maximum of 16 days.
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- 5 H. The approval of Stacy Anuszewski, Teacher at Nehaunsey Middle School,
6 as Summer 2021 Bulldog Camp Manager, at a rate of \$50.00 per hour,
7 not to exceed 20 hours per week, a maximum of 15 days.
- 8
- 9 I. The approval of the following Teaching staff as instructors for the Summer
10 2021 Bulldog Camp, at a rate of \$35.00 per hour, not to exceed 20 hours
11 per week; a maximum of 15 days:

13 Bethanne Barousse	Lauren Ernst
14 Daniel Giorgianni	Violet Gregg
15 Donald Haney	Nicole Leach
16 Nicole McGann	Melissa Mortimer
17 Stacey Ridinger-Robles	Michael Snyder
18 Stephania Tomaszewski	

19
20 Roll Call Vote:

21
22 Andrew Chapkowski – Yes to all
23 Chad Kent – Yes to all
24 Erin Herzberg – Yes to all
25 Roseanne Lombardo – Yes to all
26 Meghann Myers – Yes to all
27 Gerald Michael – No to item D; yes to all others
28

29 Motion: (Chapkowski/Lombardo) to approve the following as one, J-O:

- 30
- 31 J. The approval of FMLA request from Stacy Podolski, Guidance Counselor
32 at Broad Street School, for maternity leave, effective September 1, 2021 –
33 April 1, 2022. She will be utilizing seven (7) personal days and unpaid
34 leave, in accordance with FMLA, NJFLA/NJFLI, Greenwich Township
35 School District policies and regulations and G.T.E.A. agreement.
- 36
- 37 K. The approval for Course Approval from Bethanne Barousse, Teacher at
38 Nehaunsey Middle School, for continuing Masters coursework at Rowan
39 University. Course title **“Building Organizational Capacity,
40 CRN#30564”**, will be taken in the Summer of 2021. Course title
41 **“Practicum/Seminar I in Administration and Supervision,
42 CRN#44012**, will be taken in the Fall of 2021. Reimbursement will be
43 made in accordance with G.T.E.A. agreement and Greenwich Township
44 Board of Education policies.
- 45

- 1 L. The approval of Course Approval from Andrew Mettler, Teacher at
 2 Nehaunsey Middle School, for continuing Masters coursework at Rowan
 3 University. Course title “**Building Organizational Capacity,**
 4 **CRN#30564**”, will be taken in the Summer of 2021. Course title,
 5 “**Practicum/Seminar I in Administration and Supervision,**
 6 **CRN#44012**”, will be taken in the Fall of 2021. Reimbursement will be
 7 made in accordance with G.T.E.A. agreement and Greenwich Township
 8 Board of Education policies.
 9
- 10 M. The approval of request for use of accrued personal days, above 3 in a
 11 year, from Kathy Seacrist, Teacher at Broad Street School, for use on May
 12 11, 2021. (Attachment)
 13
- 14 N. The approval of submission for a grant through the Local Recreation
 15 Improvement Grant, New Jersey Department of Community Affairs,
 16 regarding recreation improvement projects as described on the attached
 17 resolution, in the amount of \$420,000.00. (Attachment)
 18
- 19 O. The approval of request for use of accrued personal days, above 3 in a
 20 year, from Amy Camp, School Nurse at Nehaunsey Middle School, for use
 21 of ½ day on May 12, 2021. (Attachment)
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23 Motion carried by unanimous roll call vote.

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25 **5. CURRICULUM & INSTRUCTION**

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27 Motion: (Chapkowski/Michael) to approve the following:

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- 29 A. The approval of the following Field Trips:
 30

Grade and/or Group	Destination	Date	Estimate Related Cost Including Transportation
8 th Grade Graduation practice at Broad Street School and incoming 6 th Grade Orientation at Nehaunsey Middle School	Broad Street School & Nehaunsey Middle School	6/10/21	\$300.00

- 31
- 32 B. The approval for the following individuals to attend out-of-district
 33 workshops:
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Name/Position	Workshop/Location/Time	Date	Cost
Nicole McGann, Teacher at Nehaunsey Middle School	“Helping Catch Up Your Struggling ELA Students: Practical Successful Strategies for Grades 6-12” Recorded (can share with all ELA teachers)	5/11/21	\$279.00
Erin Herzberg, Board Member	Annual School Public Relations Program, NJSBA, Public Relations Forum 9:00 a.m. – 12:00 p.m. Virtual	6/3/21	\$50.00
Chad Kent, Board Member	NJSBA Spring Education Symposium 9:00 a.m. – 3:30 p.m. Virtual	5/12/21	\$50.00
Violet Gregg, Teacher at Nehaunsey Middle School	“Learn About Flip Classroom” Virtual Conference STARS, Kesler Science	6/22/21	\$69.99

Motion carried by unanimous voice vote.

6. BUDGET & FINANCE

Motion: (Lombardo/Kent) to approve the following as one, A-P:

- A. The approval for Student# 4712839826 to attend GCSSSD for the 2021-2022 school year at a tuition rate of \$64,080.00.
- B. The approval for Student# 4712839826 to attend extended school year (ESY) program at GCSSSD from July 12, 2021 through August 12, 2021 at a tuition rate of \$4,500.00.
- C. The approval for Student# 5627683822 to attend GCSSSD for the 2021-2022 school year at a tuition rate of \$41,130.00.
- D. The approval for Student# 5627683822 to attend extended school year (ESY) program at GCSSSD from July 12, 2021 through August 12, 2021 at a tuition rate of \$4,500.00.
- E. The approval for Student# 6385184968 to attend GCSSSD for the 2021-2022 school year at a tuition rate of \$41,130.00.
- F. The approval for Student# 6385184968 to attend extended school year (ESY) program at GCSSSD from July 12, 2021 through August 12, 2021 at a tuition rate of \$4,500.00.
- G. The approval for Student# 7571319900 to attend Archbishop Damiano School for the 2021-2022 school year at a tuition rate of \$57,279.60 which will be paid through an I.D.E.A. basic grant fund.

- 1 H. The approval for Student# 9320213829 to attend Archbishop Damiano
2 School for the 2021-2022 school year at a tuition rate of \$57,279.60 which
3 will be paid through an I.D.E.A. basic grant fund.
4
5 I. The approval for Student# 9855001988 to attend Pineland Learning
6 Center for the 2021-2022 school year at a tuition rate of \$65,956.80.
7
8 J. The approval for Student# 1085427005 to attend Clearview Regional High
9 School for the 2021-2022 school year at a tuition rate of \$26,000.00.
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11 K. The approval for Student# 1085427005 to attend extended school year
12 (ESY) program at Clearview Regional High School from July 12, 2021
13 through August 12, 2021 at a tuition rate of \$4,000.00.
14
15 L. The approval for Student# 9324931383 to attend Clearview Regional High
16 School for the 2021-2022 school year at a tuition rate of \$26,000.00.
17
18 M. The approval for Student# 9324931383 to attend extended school year
19 (ESY) program at Clearview Regional High School from July 12, 2021
20 through August 12, 2021 at a tuition rate of \$4,000.00.
21
22 N. The approval for Student# 7446799209 to attend Clearview Regional High
23 School for the 2021-2022 school year at a tuition rate of \$26,000.00.
24
25 O. The approval for Student# 1162610099 to attend Logan Township School
26 District for the 2021-2022 school year at a tuition rate of \$ 26,000.00.
27
28 P. The approval of the Food Service Department Lunch Charge Policy for the
29 2021-2022 school year. (Attachment)
30

31 Motion carried by unanimous voice vote.
32

33 **7. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**
34

35 Motion: (Chapkowski/Kent) to approve the following as one, A & B:
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- 37 A. The bills as presented by the Business Administrator in the following
38 amounts are ordered paid. (Attachment)
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Number	Amount
#80-2021	\$18,265.45
#81-2021	\$122,241.85
#82-2021	\$203,927.82
#83-2021	\$50,888.68
TOTAL \$395,323.80	

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B. Student Activities Account

1. The approval of the Student Activities Account monthly bank reconciliation for the month of April, 2021. (Attachment)

Motion carried by unanimous voice vote. (Meghann Myers abstained)

8. CORRESPONDENCE

On April 27, 2021, an email commending the work of Officer Ravelli, security at Broad Street School, to his superior officer at KD National Force Security, was sent by Mrs. Alisa Whitcraft, Principal at Broad Street School. "Officer Ravelli was walking the perimeter of the school and noticed a brush fire. He immediately contacted 911 and the Principal, avoiding a more intense situation had it gone unnoticed. Office Ravelli is dependable, forthright and trustworthy. We appreciated his services and want to recognize this incident."

9. PUBLIC – AGENDA/NON-AGENDA ITEMS

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address and phone number. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter or telephone of any action that the Board does take.

In accordance with Board policy and procedures, speakers are not permitted to publicly speak of personal issues involving school personnel, or against any person connected to the school system. Any such concern should be presented to the school or district-level administration so that a proper response may be given.

No public comment at this time.

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10. ADJOURNMENT

Motion: (Lombardo/Kent) to adjourn the meeting at 6:53 p.m.

Motion carried by unanimous voice vote.

Respectfully Submitted,

Scott A. Campbell, Board Secretary

Next Board of Education Regular Meeting is scheduled for Monday, June 14, 2021 at 6:30 p.m.