

PHS Notice of Withdrawal 2021-2022 School Year

If you know your child **will not attend** Prattville High School next school year, please complete the section provided below. This form must be returned to the Registrar's office by **FRIDAY, MAY 14, 2021** in order to have withdrawal papers prepared.

Withdrawal papers will be available the last day of school, Friday, June 4th from 9 am – 12 pm in the front lobby. Priority will be given to those who completed the paper work by 5/14/21. The parent who completed the paper work must come to the Registrar's office with their photo ID to sign the prepared withdrawal form. Parent/student is responsible for picking up FINAL report card. Withdrawal papers will include the signed withdrawal form, discipline clearance, birth certificate, social security, and immunization form. *Unofficial transcripts must be printed from your student's Parchment account (transcript link is located on school website.)* All other records will need to be requested by the new school. All books and checked-out chromebook must be returned, and any outstanding fees must be paid prior to us sending records.

Once the withdrawal is processed, your child will be withdrawn from school, and will no longer have a class schedule for the following school year.

My child will **NOT** attend Prattville High School in 2021-2022 school year.

Student Name: _____ Current Grade: _____

Transferring to: _____
(School) (City and State)

Parent Telephone Number: _____

Military Transfer? Yes No

Parent Name PRINTED _____

Parent Signature _____