

JOB TITLE: AMT SUMMER INTERNSHIP WITH B. C. RAIN
STATUS: Non-Exempt
DATE: June 4, 2021- July 13, 2021
Salary: \$10/hour

JOB SUMMARY:

Responsible for six weeks of block training through various departments at VT MAE. Students will work 20 hours a week, Monday- Thursday from 8 am -1:30 pm beginning June 4, 2021 and ending July 13, 2021.

ESSENTIAL RESPONSIBILITIES.

1. Adhere to safe maintenance practices and keep a clean work area at all times.
2. Maintain and supply personal records of work performed on OJT forms for the Training Department.
3. Successfully complete any courses deemed necessary by the Training Department or immediate supervisor.
4. Perform any work that may be assigned by his or her Lead / Supervisor.
5. Maintain required weekly communication with WFD Administrator.
6. Perform other duties as assigned.

JOB SPECIFICATIONS: Ability to acquire skills in the following:
General knowledge of ATA codes, general knowledge of all applicable F.A.R.'s and company policies and procedures, familiar with all paperwork procedures including job cards/ time cards, routine/ non-routine cards, S.R.M.'s, service bulletins, work sign-off / sell-off procedures.

WORKING ENVIRONMENT: Non-climate controlled industrial environment.

SUPERVISION: Under immediate supervision/direction. Normally performs duties after receiving detailed instructions as to methods, procedures, and desired end results. Little room for deviation. Supervisor may provide close and constant review while apprenticeship work is under way and when the assignment is completed.

INTERPERSONAL RELATIONS: Good interpersonal skills are required to maintain an effective relationship with co-workers and supervisors.

PHYSICAL ENVIRONMENT: Requires easy mobility around various sections of aircraft and the dexterity to remove and replace parts in a timely manner. Requires mental skills and quickness with the ability to cope with stress and intense effort or exertion usually caused by long working hours. Must have the capacity to gain knowledge by adhering for one's own safety due to the dangers involved. Working

environment requires standing 90% of the workday on hard surfaces. Must be able to lift 50 lbs. and report to work regularly.

JOB QUALIFICATIONS:

- Must be 18 years old.
- Must have completed an academy course at B.C. Rain High School.
- Must wear proper uniform daily
 - Gray uniform bottom, VT MAE shirt, black tennis shoes
- Communication skills
- Some computer skills

EXPERIENCE: None required.