

## CHAPTER 8.00 - AUXILIARY SERVICES

### TECHNOLOGY AND TELECOMMUNICATION PLAN AND ELECTRONIC COMMUNICATION USE

8.60

- I. The Dale County School System shall develop a comprehensive technology and telecommunications plan for administrative and instructional purposes. The plan shall advance and promote public education consistent with technology advances and availability of resources. To the extent feasible, it shall promote access, collaboration, and information sharing between and among schools, system offices, and the global community and include provisions for protecting students from access to inappropriate and prohibited information and materials.
- II. The Superintendent or designee shall be responsible for establishing and authorizing use of technology, telecommunications services and networks consistent with the system technology plan. Such plan shall be updated periodically and submitted for Superintendent and Board review and approval.
- III. Dale County School System computers, network access, and other information resources such as electronic mail (e-mail) are provided for staff use to support the system's mission and goals. Access by staff and students to inappropriate and prohibited information and materials shall be limited by the use of appropriate software. All such resources are Dale County Board of Education property and subject to the same rules for use as other physical property. In addition, the following rules shall apply:
  - A. Use of information resources should be limited to legitimate educational purposes. Programs for personal use should be avoided. Use for illegal or commercial purposes is not authorized.
  - B. E-mail, World Wide Web pages, and other forms of electronic documentation:
    1. Will not be obscene, abusive, or contain other inappropriate material.
    2. Will require the same handling as other public records.
  - C. User accounts and passwords must not be shared except where authorized. The person in whose name an account is issued is responsible for its proper use at all times.
  - D. Copyright and license agreements will be respected; no unauthorized copies of programs or files will be made.
  - E. Users shall not take unauthorized actions which gain access or attempt to gain access to, deny access or attempt to deny access to, disrupt,

## CHAPTER 8.00 - AUXILIARY SERVICES

change, or destroy the data or service of the computer or network systems.

- F. Use of electronic mail and other network communications facilities to harass, offend, or annoy other users of the network, including chain letters and jokes, is not authorized.
  - G. Users must avoid spreading computer viruses. Users may not download files from unknown sources. Deliberate attempts to degrade or disrupt system performance will be viewed as criminal activity under applicable state and federal law.
- IV. The network management accepts no responsibility for harm caused directly or indirectly by network use. There is no expectation of privacy when using Dale County Board of Education provided equipment and network resources.
- V. Users must acknowledge their understanding of all policies and guidelines on a yearly basis by reading and signing the applicable Dale County School System Acceptable Use Policy. The Dale County School System will annually update the Acceptable Use Policy for Students.

### STATUTORY AUTHORITY:

**CODE OF ALABAMA  
16-1-30**

### LAW(S) IMPLEMENTED:

**CODE OF ALABAMA  
16-11-9, 16-12-3, 16-13-231**

### ALABAMA ADMINISTRATIVE PROCEDURE ACT:

**§290-1-4-.01(4)**

### HISTORY:

**ADOPTED: Dec 16, 2008  
REVISION DATE(S): \_\_\_\_\_  
FORMERLY: NEW**