

**Colebrook School Board
Meeting Minutes**

Date	12/15/20
Time	6:00 pm.
Location	Colebrook Elementary School Library
Chairperson	Brian LaPerle

Attendance

Attendance Legend: **P** - Present **R** – Remote **E** - Excused Absence **A**- Absent

School Board Members				Principal		SAU Members	
P	John Falconer	R	Nathan Lebel	P	Kim Wheelock	P	Debra Taylor
R	Deb Greene	R	Tracey McKinnon (7:45 pm)			P	Cheryl Covill
P	Craig Hamelin	R	Michael Pearson				
P	Brian LaPerle						

Public in Attendance: C. Brady (P), S. Campbell (R), L. Kenny (R), R. Call (P), C. Klebe (R)

Minutes

Item	Subject	Action
1.	The meeting was called to order at 6:06 pm by Chairman Brian LaPerle	
2.	Agenda Adjustments: <ul style="list-style-type: none"> • Under New Business – RFP for Whiteboards • A board member requested to revisit the decision made at the last meeting to allow Sports and Cocurricular activities to begin. Under Roberts Rules only a prevailing voting member can bring a motion back. No further discussion. 	
3.	Hearing of the Public: <ul style="list-style-type: none"> • None 	
4.	Reading of the Minutes: C. Hamelin / D. Greene: Motion to approve the minutes of December 01, 2020 with the following corrections: <ul style="list-style-type: none"> • Item #7 change “there” to “their” 	Vote: Motion Carried
5.	Special Reports: <ul style="list-style-type: none"> • None 	
	Greece World Language Club Trip Proposal: Last year the World Language Club presented a proposal to the school board for a trip to Greece. The trip was cancelled due to COVID.	

	<p>Lisa Kenny explained the status of the trip:</p> <ul style="list-style-type: none"> • The executive order is still in effect for no international travel • However, the first of March is the last day to receive a refund. The advisors and parents would like to hear the School Boards thoughts. There are 6 students that are currently signed up for the trip. <p><u>J. Falconer / D. Greene:</u> Motion to approve the trip as long as all restrictions are lifted in Greece and the United States.</p> <p>Lisa also presented the trip for 2022 – Italy. Approximately 4 students are interested in attending.</p> <p><u>J. Falconer / N. Lebel:</u> Motion to allow the 2022 trip to Italy.</p> <p>L. Kenny left the meeting at 6:35 pm.</p>	<p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p>
6.	<p>School Administrator’s Report: Kim Wheelock</p> <ul style="list-style-type: none"> • Grade 1 Data for Elementary • Curriculum, Instruction, & Assessment • Sports and Extra-Curricular Clubs • Ryan Call is willing to fill in as the Varsity Boys Basketball Coach for the 2020-2021 season. 	
7.	<p>Superintendent's Report: Debra Taylor</p> <ul style="list-style-type: none"> • A community wide Zoom forum was held today with presentations by Ed Laverty, Dr. Brunelle and Devon Phillips <ul style="list-style-type: none"> ○ A very small group of participants ○ Presentation included an overview on the COVID-19 vaccine, statistics nationally and locally, and a review of the importance of following safety guidelines. • On December 14th, the school was open to a small group of students in need of extra support services. • Superintendent Taylor asked the board to consider closing the offices for a ½ day on Christmas Eve and New Year’s Eve. <p><u>D. Greene / M. Pearson:</u> Motion to approve closing the school and SAU office on the 24th and 31st.</p> <p>*Columbia Board members agreed by consensus*</p>	<p>Vote: Motion Carried</p>
8.	<p>Business Administrator's: Cheryl Covill</p> <ul style="list-style-type: none"> • The generator stopped working 2 weeks ago. It was leaking a large amount of anti-freeze. <ul style="list-style-type: none"> ○ Cummings of New England removed the radiator and hoses. There are no parts available -only after-market. ○ The repair will cost approximately \$9,300. ○ In interest of time and the school is the emergency site for the community, the Business Administrator moved forward with the repair. • The flooring should be ready before school starts. <ul style="list-style-type: none"> ○ Still in discussion with the insurance company. • We have 3 grants available to assist the school districts with 	

	<p>COVID-19 expenses.</p> <ul style="list-style-type: none"> ○ The CARES funds, Supplemental Public School Response Funds 1 & 2. <ul style="list-style-type: none"> ▪ Funding from the Supplemental grants must be expended and the item must be in service before December 30th. ○ Moved money from CARES to this to free up CARES and put all documents cameras, printers/scanners, headsets, storage materials, sprayers, etc. ○ Bottle fillers and Chromebook are still on order. 	
9.	<p>NH School Board Association Business: John Falconer</p> <ul style="list-style-type: none"> • NHSBA will have an abbreviated convention in January to address the items that have come forward for resolution. This meeting will be held virtually. 	
10.	<p>Co-Curricular Committee Report: Brian LaPerle</p> <ul style="list-style-type: none"> • Basketball practice has begun. 	
11.	<p>Building Committee: Craig Hamelin</p> <ul style="list-style-type: none"> • None 	
12.	<p>Policy Committee Report: Deb Greene</p> <ul style="list-style-type: none"> • The policy committee reviewed approximately 35 policies which were included in your packet. <p><u>D. Greene / M. Pearson</u>: Motion to approve the policies attached to the packet.</p>	Vote: Motion Carried
13.	<p>Negotiations Committee Report: John Falconer</p> <ul style="list-style-type: none"> • This will be discussed in non-public session per RSA 91-A:3, II(a) 	
14.	<p>Curriculum Committee Report: Deb Greene</p> <ul style="list-style-type: none"> • None 	
15.	<p>Technology Committee Report: Nathan Lebel</p> <ul style="list-style-type: none"> • None 	
16.	<p>Connecticut River Collaborative Committee Report: Brian LaPerle</p> <ul style="list-style-type: none"> • Tuesday, the financials sub-committee met, including RHR and the attorneys from NH and VT. Several questions arose that need to be answered before moving forward with a proposal or two. • The attorneys stated we need to take our time and carefully weigh our options • Discussed the formula for appropriation: Equalized Valuation/ADM, ADM – what percentage if a combination is used • Suggested running some numbers based on a sample budget using a variety of formulas then each district can see what it means to them 	

	<ul style="list-style-type: none"> • For costing purposes is this one united PK-12 or separated by Elementary – PK-5, PK-6, or grades 7-12. • Brian explained his view of the consolidation. <ul style="list-style-type: none"> ○ A single budget, if the elementary remained separate they would be another board and separate budget. ○ Brian stated that he has never discussed this with the entire board to receive their input as to a proposed configuration and what it means to Colebrook. • Discussion from the school board member <ul style="list-style-type: none"> ○ Merge the middle school and high school ○ Need more time for discussion and time to think about what it means to Colebrook ○ Leave PK-5 or 6 as a separate board and consolidate the middle school and high school ○ Lose all local control ○ Minimal representation on the Consolidated Board, but Colebrook has the largest student population. <p>C. Brady, S. Campbell, and C. Klebe left the meeting at 7:26 pm.</p>	
17.	<p>Unfinished Business:</p> <ul style="list-style-type: none"> • Support Staff Agreement <p><u>C. Hamelin / D. Greene:</u> Motion to go into non-public session per RSA 91-A:3, II(a) at 7:27 pm. ROLL CALL: J. Falconer – Yes; D. Greene – Yes; C. Hamelin – Yes; B. LaPerle – Yes; T. McKinnon – Yes; M. Pearson – Yes; N. Lebel – Yes</p> <p>K. Wheelock and C. Covill were invited to stay for non-public session.</p> <p>Reviewed the Support Staff Proposal</p> <p><u>J. Falconer / D. Greene:</u> Motion to return to public session at 7:42 pm. ROLL CALL: J. Falconer – Yes; D. Greene – Yes; C. Hamelin – Yes; B. LaPerle – Yes; T. McKinnon – Yes; M. Pearson – Yes; N. Lebel – Yes</p> <p><u>J. Falconer / D. Greene:</u> Motion to ratify the agreement between the Colebrook Support Staff and the Colebrook School Board as presented.</p> <p>T. McKinnon entered the meeting at 7:45 pm.</p> <ul style="list-style-type: none"> • Budget 2021-2022 <ul style="list-style-type: none"> ○ Revisited the 20-21 budget for balance on hand. At this point the estimated balance is \$650,000. 	<p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p>

18.	<p>New Business:</p> <ul style="list-style-type: none"> • RFP for whiteboards <ul style="list-style-type: none"> ○ Distributed the RFP for the purchase of Interactive Whiteboards ○ Received quotes from Gov Connections, B&H Photo and SCW <p><u>C. Hamelin / J. Falconer</u>: Motion to approve the Gov Connections interactive board with the additional 2-year warranty.</p>	Vote: Motion Carried
19.	<p>Other Business:</p> <ul style="list-style-type: none"> • March meeting date – discuss at the next board meeting 	
20.	<p>Information:</p> <ul style="list-style-type: none"> • School Board is receiving emails from individual community members. How should they handle the questions and comments? It was suggested to forward all emails to the Superintendent of Schools and remove the email addresses from the website. 	
21.	<p>Non-Public Session:</p> <ul style="list-style-type: none"> • See above 	
22.	<p>Meetings:</p> <ul style="list-style-type: none"> • Colebrook School Board Meeting: Tuesday, January 5, 2021 @ 6:00 pm. 	
23.	<p>Adjournment:</p> <p><u>J. Falconer / C. Hamelin</u>: Motion to adjourn the meeting @ 8:04 pm.</p>	Vote: Motion Carried

Respectfully Submitted,
Cheryl Covill
Business Administrator

Adopted 01/05/2021