

OFFICIAL MINUTES

of the **REGULAR MEETING** of the Greenwich Township Board of Education held Tuesday, December 19, 2002 in the Nehaunsey Middle School multi-purpose room.

The meeting was called to order by President Joseph Marcucci at 7:20 p.m.

Roll Call:

Joseph Marcucci
Marie Downes
Joseph Duca
Larry Hall
Robyn Glocker Hammond
Celia Sorbello

Also present were Dr. Francine Marteski, Superintendent and Scott A. Campbell, Business Administrator.

Absent:

Frank Minniti

As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent to the Gloucester County Times, Courier Post, and the Township Clerk. It was also posted in the Greenwich Township School Buildings. (Optional: Videotaping Regulations - "The proceedings of this meeting are being videotaped, and anyone wishing to discuss an individual child should so note.")

Flag Salute

1. MINUTES

Motion: (Hall/Sorbello) to approve the following minutes

November 11, 2002 - Workshop Meeting (Attachment - EXHIBIT A1)
November 11, 2002 - Caucus (Attachment - EXHIBIT A2)
November 19, 2002 - Regular Meeting (Attachment - EXHIBIT A3)
November 19, 2002 - Caucus (Attachment - EXHIBIT A4)

Motion carried by unanimous roll call vote.

2. SUPERINTENDENT'S REPORT

A. Administrative Reports

1. Enrollment Statistics, Fire Drills, and Suspensions, as of November 30, 2002 (Attachment - EXHIBIT B1)
2. School Health Services Monthly Reports as of November 30, 2002 (Attachment - EXHIBIT B2)
3. 2002-2003 Violence & Vandalism Report as of November 30, 2002 (Attachment - EXHIBIT B3)
4. Monthly Report of Attendance Officer as of November 30, 2002 (Attachment - EXHIBIT B4)

3. PERSONNEL

Motion: (Glocker Hammond/Downes) to approve the following as a group A-D:

- A. The approval of the appointment of the following teaching staff member for the extra-curricular position listed below for the 2002-2003 school year:

Position	Stipend per Hour	Not to Exceed	Staff Member
8 th Grade Advisor	\$25.00	\$500.00	William Porreca
GEPA & Calculator Prep (2)	\$25.00	\$250.00 each	William Porreca

- B. The resolution seeking permission of the Commissioner to employ the below recommended certificated and support staff applicants on an emergent basis for a period not to exceed three (3) months pending completion of a County Substitute Teacher Application and/or a positive Criminal History check:
1. The approval of the following individuals as Substitute Teachers for the 2002-2003 school year. Substitute rate will be \$65.00 a day, up to an including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.

Ellen Shields

Patricia Herschman
Joseph Benne

2. The approval of Lisa Maden as Substitute Kitchen Worker for the 2002-2003 school year. Substitute rate will be \$7.55 per hour.
- C. The approval of modifications to the following job descriptions as directed by the Gloucester County Office of Education: (Attachment - EXHIBIT C1 to C3)
1. Cafeteria/Playground Aide (4009)

From: Cafeteria/Playground Aide
To: Cafeteria/Lunch Room Aide

From: Reports to Principal or designee
To: Reports to Principal of certificated designee

From: Job Functions and Responsibilities:
#3 Line up pupils and escort them to classroom;
remaining with them until their teachers return from
lunch periods.
To: #3 Line up pupils and escort them to the classroom and
teacher.
 2. Transportation Aide (4010)

From: Reports to School Business Administrator or designee
To: Reports to School Business Administrator or certificated
designee
 3. Non-Instructional Aide (4020)

From: Report to Principal or designee
To: Reports to Principal or certificated designee
- D. Superintendent's Goal
1. The approval of the Superintendent's Goals as set by the Greenwich township board of Education and Dr. Francine Marteski, Superintendent.

Motion carried by unanimous roll call vote.

4. CURRICULUM & INSTRUCTION:

Motion: (Hall/Duca) to approve the following:

1. The approval for the following individuals to attend out-of-district workshops: (Attachment - EXHIBITS D1-D6)

NAME	WORKSHOP TITLE/LOCATION/DATE	COST
Sharon Gomez-Salvatore	CPO Science Workshop Glassboro, NJ (Jan. 10, 2003)	\$10.00 plus mileage plus substitute
Sharon Gomez-Salvatore	BERG Physical Science Workshop Cherry Hill, NJ (Jan. 29, 2003)	\$165.00 plus mileage plus substitute
Carole Cunningham	Four Square Writing Method Cherry Hill, NJ (Jan. 30, 2003)	\$145.00 plus mileage plus substitute
Carol Yandach	Four Square Writing Method Cherry Hill, NJ (Jan. 30, 2003)	\$145.00 plus mileage plus substitute
Richard McClelland	Four Square Writing Method Cherry Hill, NJ (Jan. 30, 2003)	\$145.00 plus mileage plus substitute
Suzanne Morris	5th Annual Conference for NJ Kindergarten Teachers Atlantic City, NJ (Feb. 20, 2003)	\$149.00 plus mileage plus substitute
Stephanie Schober	5 th Annual Conference for NJ Kindergarten Teachers Atlantic City, NJ (Feb. 20, 2003)	\$149.00 plus mileage plus substitute

Motion carried by unanimous roll call vote.

5. BUSINESS & FINANCE

Motion: (Hall/Sorbello) to approve the following as a group, A-I:

A. Bills Lists

1. The bills as presented by the Board Secretary in the following amounts be ordered paid. (Attachment - EXHIBIT E)

P33	\$221,354.27
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P34	\$ 1,010.00
P35	\$216,738.78
P36	\$ 19,591.48
P37	\$101,190.03
P38	\$219,267.98
P39	\$ 30,355.30
P40	\$216,113.29
P41	\$907,988.80

B. Student Activities Account

1. The approval of the Student Activities Account Monthly Bank Reconciliation for the month of October, 2002. (Attachment - EXHIBIT F).

C. Board Secretary's Report

1. The acceptance of the Board Secretary's Report for the month of September, 2002. (Attachment - EXHIBIT G1)
 - a. Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Greenwich Township Board of Education certifies by a roll call vote that as of September 30, 2002, after review of the Secretary's Monthly Financial Report for and upon consultation with the district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23:23-2.11(b) and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.
2. The acceptance of the Board Secretary's Report for the month of October, 2002. (Attachment - EXHIBIT G2)
 - a. Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Greenwich Township Board of Education certifies by a roll call vote that as of October 31, 2002, after review of the Secretary's Monthly Financial Report for and upon consultation with the district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23:23-2.11(b) and that sufficient funds are

available to meet the district's financial obligation for the remainder of the fiscal year.

D. Treasurer's Report

1. The approval of the Treasurer of School Monies Report for the month of September, 2002. (Attachment - EXHIBIT H1)
2. The approval of the Treasurer of School Monies Report for the month of October, 2002. (Attachment - EXHIBIT H2)

E. Transfer List

1. The ratification of transfers, authorized by the Superintendent, for the month of September, 2002, to give balances to new accounts and to balance existing accounts. (Attachment - EXHIBIT I1)
2. The ratification of transfers, authorized by the Superintendent, for the month of October, 2002, to give balances to new accounts and to balance existing accounts. (Attachment - EXHIBIT I2)

F. Contracts

1. The approval of the participation in the Gloucester County Audio-Visual Aids Commission for the 2003-2004 school year at a rate of \$3.80 per pupil. This represents a \$.05 increase over last year's per pupil assessment. (Attachment - EXHIBIT J1)
2. The approval of contract between the Greenwich Township Public Schools and Management & Evaluation Associates, Inc. to provide assistance and/or preparation of the 2001-2002 IASA Reports and 2002-2003 NCLB Reports. (Attachment - EXHIBIT J2)

3. Tuition

- a. The approval of the 2002-2003 tuition contract with the Paulsboro School District. The net amount of the tuition is \$2,269,972.00. This included regular and special education students along with out-of-district placement. (Attachment - EXHIBIT K)

G. Contracts

1. The approval of contract between the Greenwich Township Public

Schools and the Gloucester County Institute of Technology for pool rental on May 30, 2003, June 2, 2003 and June 3, 2003 for the "Learn To Swim Program" in the amount of \$220.00. (Attachment)

H. Grants

1. The approval to accept the IDEA grant award from the NJDOE for the fiscal year 2003 pending availability of funds as listed below:

Program Duration: Start: 09/01/02 End: 08/31/03

PROGRAM NAME	GRANT NUMBER	AWARD AMOUNT
IDEA Combined	IDEA 183003	-----
Basic	-----	\$137,905
Preschool	-----	\$ 11,013

Motion carried by unanimous roll call vote.

6. USE OF FACILITIES

Motion: (Sorbello/Hall) to approve the following as one:

- A. The approval for the Gibbstown Soccer Association to use Room #18 at Nehaunsey Middle School for a soccer meeting on December 12, 2002 from 6:30 p.m. to 9:00 p.m.
- B. The approval for the Gibbstown Little League to use the Nehaunsey gymnasium for baseball throwing at 3:00 p.m. from January 2, 2003 till March 14, 2003.

Motion carried by unanimous roll call vote.

7. PERSONNEL

Motion: (Duca/Glocker Hammond) to accept the following:

1. The acceptance of the resignation letter of Nancy Lynn Cox-Myers, Principal. Ms. Myers has elected to participate in the Administrative Employment Separation Initiative that was offered by the Greenwich Township Board of Education. Resignation is effective as of June 30, 2003.

Motion carried by unanimous roll call vote.

8. PUBLIC - AGENDA/NON-AGENDA ITEMS

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

No public comment at this time.

9. CLOSED SESSION

Pursuant to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., which provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution.

The Board of Education for Greenwich Township, assembled in public session on December 19, 2002, hereby resolves that an Executive Session closed to the public shall be held on December 19, 2002, at 7:40 p.m. in the Nehaunsey Middle School located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion of certain matters which relate to items authorized by Open Public Meetings Act, (N.J.S.A. 10:4-12b) to be discussed in closed session.

1. Matters Involving Individual Privacy
2. Matters Relating to Litigation, Negotiations and Attorney/Client Privilege

It is anticipated that such matters may be disclosed to the public upon the determination of the Board that applicable exception no longer applies and the public interest will no longer be served by such confidentiality.

Motion: (Downes/Glocker Hammond) to enter into closed session at 7:40 p.m. to discuss the following:

1. Legal-Matters involving possible private placement of student.

Motion carried by unanimous roll call vote.

Returned from closed session at 7:52 p.m.

10. ADJOURNMENT

Motion: (Hall/Duca) to adjourn the meeting at 7:53 p.m.

Motion carried by unanimous roll call vote.

Respectfully submitted,

Scott A. Campbell, Board Secretary