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2
3 **OFFICIAL MINUTES**

4 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
5 **Monday, February 11, 2019** in the Nehaunsey Middle School library.

6 The meeting was called to order by President Roseanne Lombardo at 6:30 p.m.

7
8 **Roll Call:**
9

<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo School Board President	Buildings & Ground Committee Curriculum & Technology Committee Personnel & Public Relations Delegate to County & State Board Associations
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski School Board Vice-President	(Chair) Buildings & Grounds Committee Budget & Finance Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Chad Kent	(Chair) Curriculum & Technology Committee Negotiations Committee Policy & Regulations Committee Personnel & Public Relations
<input type="checkbox"/> Mr. Gerald Michael, Jr. Absent	(Chair) Negotiations Committee Budget & Finance Committee Personnel & Public Relations Paulsboro Board of Education Representative
<input checked="" type="checkbox"/> Mr. Duane Sarmiento	(Chair) Policy & Regulations Committee Buildings & Grounds Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Ms. Amy Vandergrift	Curriculum & Technology Committee Policy & Regulations Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	(Chair) Budget & Finance Committee Negotiations Committee Personnel & Public Relations Alternate Delegate to County & State Board Associations

10 Quorum **YES**

11
12 Also present were Dr. Jennifer Foley-Hindman, Chief School Administrator and Mr.
13 Scott A. Campbell, School Business Administrator/Board Secretary.

14
15 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
16 was sent to **The Courier Post**, and **The Township Clerk**. It was also posted in the
17 Greenwich Township School Buildings. (Optional: Videotaping Regulations – “The
18 proceedings of this meeting are being videotaped and anyone wishing to discuss an
19 individual child should so note.”)

20
21 **FLAG SALUTE**

22
23 **1. MINUTES**

24
25 Motion: (Chapkowski/Kent) to approve the following minutes:
26

1 January 7, 2019 – Reorganization/Regular Meeting

2
3 Motion carried by unanimous voice vote.

4
5 **2. PRESENTATION**

6
7 Mr. John Tirico, Director of Child Study Team, gave a brief presentation about
8 Harassment, Intimidation and Bullying. The presentation covered the months of
9 **July 1, 2018** through **December 31, 2018**. (Attachment)

10
11 **3. TEACHER OF THE YEAR PRESENTATION**

12
13 ***The Teacher of the Year Presentation will be held until the March 18th*
14 *meeting.***

15
16 **4. ADMINISTRATIVE/PRINCIPAL REPORTS**

17
18 Motion: (Chapkowski/Kent) to approve the following as one, A-C:

19
20 A. School Health Services

- 21
- 22 1. The approval of the School Health Services Monthly Report as of
- 23 **January 31, 2019**, for Broad Street School. (Attachment)
- 24
- 25 2. The approval of the School Health Services Monthly Report as of
- 26 **January 31, 2019**, for Nehaunsey Middle School. (Attachment)
- 27

28 B. Monthly Attendance, Enrollment, Drills and Monthly Overview:

MONTHLY ATTENDANCE – JANUARY 2019	
Broad Street School	95.6%
Nehaunsey Middle School	95.8%

BROAD STREET SCHOOL ENROLLMENT – JANUARY 2019	
Grade PSD	Total: 10
Grade K	Total: 32
Grade 1	Total: 43
Grade 2	Total: 48
Grade 3	Total: 40
Grade 4	Total: 49
Grade 5	Total: 50
TOTAL ENROLLMENT: 272	

NEHAUNSEY MIDDLE SCHOOL ENROLLMENT – JANUARY 2019

Grade 6	Total: 47
Grade 7	Total: 53
Grade 8	Total: 33
TOTAL ENROLLMENT: 133	

1

DRILLS – JANUARY 2019

Time	Time/Location	Duration	Action/Drill	Weather Conditions
January 7, 2019	2:42 p.m./BSS	2 minutes	Routine Fire Drill	Cloudy, Cold
January 8, 2019	1:26 p.m./BSS	12 minutes	Fire Alarm	Cloudy, Cold
January 9, 2019	9:42 a.m./NMS	3 minutes	Routine Fire Drill	Cold, Sunny
January 22, 2019	9:31 a.m./BSS	5 minutes	Lockdown Drill	Inside
January 23, 2019	12:40 p.m./NMS	4 minutes	Lockdown Drill	Inside
*NMS/Nehaunsey Middle School		*BSS/Broad Street School		

2

MONTHLY EVENT OVERVIEW – JANUARY 2019

Date	Event	Location
January 16, 2019	Lunch Taste Test – Apples	BSS
January 25, 2019	Jeans Day Autism Awareness American Cancer Foundation	BSS/NMS
January 29, 2019	2 nd Marking Period Ends	District
January 30, 2019	Hoops for Hearts/Jump Rope	NMS/BSS
ON-GOING	Clubs	BSS/NMS

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C. Student Discipline, Violence/Vandalism and HIB

Infractions Referrals Reports	Number of Incidents January 2019		2018-2019 Total-to-Date	
	BSS	NMS	BSS	NMS
Dating Violence	0	0	0	0
Detention After School	0	0	1	8
Harassment, Intimidation or Bullying	0	2	1	4
Lunch Detention	6	0	17	0
Out-School-Suspension (OSS)	0	1	0	2
Restricted Study	0	1	5	5
Violence, Vandalism, Substance Abuse	0	0	0	0

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1 2. Completed Investigation Reports as of January 31, 2019:

Case Number	Date of Initial Report	Date Reported to Superintendent	Result of Investigation
NMS 18-19-3	1/25/19	January 25, 2019	Confirmed
NMS 18-19-4	1/28/19	January 28, 2019	Not Confirmed

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4 Motion carried by unanimous voice vote.

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6 **5. SUPERINTENDENT RECOMMENDATIONS**

7
8 Motion: (Lombardo/Chapkowski) to approve the following as one, A-C:

- 9
10 A. The approval for use of above three (3) personal days request from Jody
11 Harris. These are to be used on March 7 and March 8, 2019.
12 (Attachment)
13
14 B. The approval of the 2019-2020 proposed school year calendar.
15 (Attachment)
16
17 C. The *retroactive* approval of salary adjustment for Suzanne Pezzino,
18 Teacher at Broad Street School, effective February 1, 2019. Mrs. Pezzino
19 will go from BA Step 16, a salary of \$73,435.00 to BA + 15 Step 16, a
20 salary of \$74,121.00, prorated for the remainder of the 2018-2019 school
21 year, as per the GTEA and Greenwich Township Board of Education
22 agreement.
23
24 D. The approval for the appointment of Charles J. Owens to Treasurer of
25 School Monies, *retroactive* to January 1, 2019 until June 30, 2019, at a
26 prorated annual salary of \$3,500.00, pending all required hire documents,
27 clearance of Criminal History report, and in accordance with N.J.S.A.
28 18A:6-7.6, Authorization to Release Information/Records, verification.
29

30 **Andrew Chapkowski** asked if we can move the in-service in September 2019 to
31 the last day of August, 2019? **Dr. Jennifer Foley-Hindman** and **Mr. Scott**
32 **Campbell** replied that it can't be done because it is contractual and it needs
33 approval from the GTEA.
34

35 Motion carried by unanimous voice vote.

36
37 **6. POLICY/REGULATIONS**

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39 Motion: (Sarmiento/Chapkowski) to approve the following list of new and/or
40 district policies:
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A. The approval of the following Policies and/or Regulations on first reading:

Number	Title	1 st Reading	2 nd Reading
P 0141.1	Bylaw – Board Member and Term – Sending District (R)	XX	
P 2422	Program – Health & Physical Education (M, R)	XX	
P 2431.3	Program – Practice & Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (R)	XX	
P 2610	Program – Educational Program Evaluation (M, R)	XX	
P 4219	Support Staff Members – Commercial Driver’s License Controlled Substance & Alcohol Use Testing (M,R)	XX	
P & R 5111	Students – Eligibility of Resident/Non-Resident Students (M, R)	XX	
P 5337	Students – Service Animals (R)	XX	
P 5756	Students – Transgender Students (M, R)	XX	
P & R 7440	Property – School District Security (M, R)	XX	
P 8561	Operations – Procurement Procedures for School Nutrition Programs (M, R)	XX	
P 8860	Operations – Memorials	XX	
P 2415.06	Program – Unsafe School Choice Option (M, R)	XX	
R 2460.8	Program – Special Education – Free and Appropriate Public Education (M, R)	XX	
R 5530	Students – Substance Abuse (M, R)	XX	
P & R 5600	Students – Student Discipline/Code of Conduct (M, R)	XX	
P & R 5611	Students – Removal of Students for Firearms Offenses (M, R)	XX	
P & R 5612	Students – Assaults on District Board of Education Members or Employees (M, R)	XX	
P 5613	Students – Removal of Students for Assaults with Weapons Offenses (M, R)	XX	
P & R 8461	Operations – Reporting Violence, Vandalism, Harassment and other Drug Offenses (M, R)	XX	
SSDS (Student Safety Data System) Replaces EVVRS (Electronic Violence and Vandalism Reporting System) Policy and Regulations Updates – All Mandatory.			

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Duane Sarmiento had questions about some of the policies. He wanted to know what an F1 Visa is on Policy #P5111? Dr. Foley-Hindman said it is for the children whose parents are here on a work permit. It is a mandatory policy and if a parent shows up at our school with their child, and they meet all the requirements that Mr. Campbell asks for, we have to take them in and educate them.

1 **Andrew Chapkowski** asked about the service animals in Policy# 5337. He
2 wanted to know if that covers an emotional support animal? **Dr. Foley-Hindman**
3 said there is a difference between a service dog and a therapy dog. This policy
4 seems to relate to a permanent service dog and we can't say no to having a
5 service dog in the school if they don't have liability insurance.
6

7 **Duane Sarmiento** asked about policy #5756; transgender students. **Dr. Foley-**
8 **Hindman** said if a student comes in and is transgender, you have to let them
9 identify themselves as the sex they wish to be and not the sex they were born
10 into.
11

12 Motion carried by unanimous voice vote.
13

14 **7. CURRICULUM & INSTRUCTION**

15 Motion: (Chapkowski/Lombardo) to approve the following as one, A & B:
16

17 A. Field Trips
18

- 19 1. The approval of the following Field Trips:
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21

Grade and/or Group	Destination	Date	Estimated Related Cost Including Transportation
Grade 2	Academy of Natural Sciences Philadelphia, PA	5/9/19	\$1,519.00
Grade 3	Lincoln Financial Field Philadelphia, PA	5/15/19	\$1,326.00
Grade 4	Trenton Old Barracks Museum Trenton, NJ	5/10/19	\$1,437.00
Grade 5	Museum of American Revolution Philadelphia, PA	3/5/19	\$1,612.00
Grade 6	Franklin Institute Philadelphia, PA	5/28/19	\$2,077.00
Grade 7	Pitman Theatre/Chinese Buffet Pitman, NJ	5/17/19	\$1,193.00

22 B. Workshops
23

- 24 1. The approval for the following individuals to attend out-of-district
25 workshops:
26
27
28

Name/Position	Workshop, Location, Time	Date	Cost
Daniel Giorgianni Guidance Counselor	“NJ DOE, NJSLA Mandatory Training”	2/28/19	\$-0- Plus Mileage
Dr. Jennifer Foley-Hindman Chief School Administrator	“NJSBA, Analyzing & Constructing Salary Guides” Trenton, NJ 9:00 a.m. – 4:00 p.m.	3/1/19	\$149.00 Plus Mileage
Annelise Walker 4 th grade Teacher, BSS	“Rising to the PARCC Rigor with Cross-Content Tiered Academic Vocabulary” Camden County College 8:30 a.m. – 1:30 p.m.	3/21/19	\$149.00 Plus Substitute Plus Mileage
Amy Camp School Nurse, NMS	Garden AHEC, “Adverse Childhood Experiences and Mental Health, Auletto’s Deptford, NJ 5:00 p.m. – 7:00 p.m.	5/2/19	\$50.00 Plus Mileage
Rabecca Cotton Teacher Math, NMS	“Three Act Mathematical Modeling” Rowan STEM Center Glassboro, NJ 8:30 a.m. – 1:30 p.m.	5/10/19	\$149.00 Plus Substitute Plus Mileage
John Tirico Director, CST	“NJ Special Education Summit, Foundation for Educational Administration” Conference Center Monroe Township, NJ 9:00 a.m. – 3:00 p.m.	2/12/19	\$149.00 Plus Mileage
Catrina Collier-Laster Teacher, BSS	“Targeted Interventions that Work, K-5” Bureau of Educational Research Westin Hotel Mt. Laurel, 8:30 a.m. – 3:15 p.m.	3/11/19	\$259.00 Plus Substitute Plus Mileage

1
2 **Duane Sarmiento** asked what the 3rd grade would be doing at Lincoln Financial
3 **Field? Dr. Foley-Hindman** said they do an education lesson on Science and
4 they also will get a tour of the stadium.

5
6 Motion carried by unanimous voice vote.

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8 **8. BUDGET & FINANCE**

9
10 Motion: (Chapkowski/Kent) to approve the following:

- 11
12 A. The approval of the resolution for the L.A.R.C. School to include the cost
13 of lunch in the tuition rate paid by Greenwich Township Board of
14 Education for the 2019-2020 school year. There will be no extra cost to
15 the district. (Attachment)
- 16
17 B. The approval to participate in the 2019-2020 Special Education Medicaid
18 Initiative (SEMI). (Attachment)
- 19
20 C. The *retroactive* approval of contract with the Commission for the Blind and
21 Visually Impaired and the Greenwich Township Board of Education, at a

1 cost of \$1,900.00 for Education Level 1 services, effective September 1,
2 2018 – June 30, 2019, for student# 4712839826.

3
4 Motion carried by unanimous voice vote.

5
6 **9. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

7
8 Motion: (Lombardo/Chapkowski) to approve the following:

- 9
10 A. The bills as presented by the Business Administrator in the following
11 amounts are ordered paid. (Attachment)

12

Number	Amount
#23	\$179,873.01
#24	\$120,953.24
#25	\$122,239.20
#26	\$266,114.46
TOTAL AMOUNT \$689,179.91	

13
14 B. Student Activities Account

- 15
16 1. The approval of the Student Activities Account Monthly Bank
17 Reconciliation for the months of **December 2018** and **January**
18 **2019**. (Attachment)

19
20 C. Revenue Certification

- 21
22 1. The Board Secretary in accordance with *N.J.A.C. 6A:23A-16.10(c)2*
23 certifies that there are no changes in anticipated revenue amounts
24 or revenue sources.

25
26 Motion carried by unanimous voice vote.

27
28 **10. BUILDINGS & GROUNDS**

29
30 Motion: (Vandergrift/Sarmiento) to approve the following as one, A-G:

31
32 A. Use of Facilities

- 33
34 1. The approval of Request for Use of Facilities from Guardian Angels
35 Regional School (GARS) to utilize the Broad Street School
36 auditorium on **February 14 and 15, 2019**, for their Talent Show
37 (with alternate dates of **February 21, & 22, 2019**) at 6:30 p.m.

- 1 2. The approval of Request for Use of Facilities from Guardian Angels
 2 Regional School (GARS) to utilize the Broad Street School
 3 auditorium for their Spring Musical and practice for the Musical on
 4 the following schedule:
 5

Mondays	March 4, 2019 March 11, 2019 March 18, 2019 March 25, 2019 April 1, 2019 April 8, 2019	6:30 p.m. – 8:30 p.m. **These days are for practice**
Wednesday	April 10, 2019	5:00 p.m. – 9:00 p.m. Show Time
Thursday	April 11, 2019	6:00 p.m. – 9:00 p.m. Show Time
Friday	April 12, 2019	5:00 p.m. – 9:00 p.m. Show Time
Saturday	April 13, 2019	5:00 p.m. – 9:00 p.m. Show Time
Please note that the last show is a Saturday evening		

- 6
 7 C. The approval of Request for Use of Facility from teacher Megan Ballinger,
 8 to use nine (9) classrooms on Thursday, **March 14, 2019**, for the 3rd
 9 through 5th Grade Science Night.
 10
 11 D. The *retroactive* approval for Use of Facilities from Alyson Martorana and
 12 Dr. Foley-Hindman on **January 24, 2019** and **February 5, 2019**, NMS
 13 Library, from 6:00 p.m. – 8:00 p.m., to host a meeting for the new PTO.
 14
 15 E. The approval for Use of Facilities from American Red Cross for the annual
 16 blood drive, **February 11, 2019**, in the Nehaunsey Middle School
 17 gymnasium from 1:00 p.m. – 8:00 p.m.
 18
 19 F. The approval for Use of Facilities for Gibbstown Midget Football and
 20 Cheerleading Association, Michael Grelli, for Nehaunsey Middle School
 21 gymnasium, Flag Football practice, Mondays and Wednesday starting
 22 **March 11, 2019 – May 29, 2019**, (or start the first Monday after Basketball
 23 concludes), from 6:00 p.m. – 8:00 p.m.
 24
 25 G. The approval for Use of Facilities from Gibbstown Men’s Basketball,
 26 Michael Grelli, for Broad Street School gymnasium, Tuesdays and
 27 Thursday, **March 12, 2019 – May 30, 2019** (or start first Tuesday after
 28 Basketball concludes), 6:00 p.m. 9:30 p.m.

29 Motion carried by unanimous voice vote.
 30

1 **11. OLD BUSINESS**

2
3 *Duane Sarmiento* wants the status of the tardy students at Paulsboro High
4 School. *Dr. Foley-Hindman* said there were four (4) students who were
5 constantly tardy or absent from school. Two have been put on home instruction
6 which means they have to send an instructor out to the child's home (at their
7 cost; not ours), one has been dropped from the rolls and one has just reached
8 the threshold of absenteeism. Paulsboro is aware that we are looking at this
9 issue. *Mr. Sarmiento* said that since we pre-pay the tuition for the year, can we
10 see a credit of at least ½ year on these students on next years tuition cost? *Mr.*
11 *Campbell* said only on the one that was dropped from the rolls. We don't pay for
12 home instruction but we still have to pay tuition of those students because
13 Paulsboro is sending their teachers out to the homes for those students.
14 *Dr. Foley-Hindman* said she will seek guidance from PHS principal, Paul
15 Morina, on what our rights are with the medical documentation that qualifies the
16 child for home instruction.

17
18 *Duane Sarmiento* asked how the PTO was coming along? *Ms. Alyson*
19 *Martorana* said it was coming along nicely. *Mr. Sarmiento* asked if there is
20 anything the board can do? *Ms. Martorana* said that as of now, no. The PTO
21 has had their first official meeting with their board this past week. They still have
22 things that they'd like to get started on but they still need to establish a bank
23 account and a tax id#. *Mr. Sarmiento* asked if there is a room reserved for the
24 PTO to which *Mr. Campbell* replied that there is a room at the Broad Street
25 School.

26
27 **12. NEW BUSINESS**

28
29 *Chad Kent* updated the board on the Negotiations Committee meeting that was
30 held last week. The next meetings will be held on **February 19, 2019** and **March**
31 **5, 2019**.

32
33 **13. CORRESPONDENCE**

34
35 *Scott Campbell* read a letter from Senator Steve Sweeney regarding the lighting
36 outside of the school. If the lighting isn't on by the end of the week, he will reach
37 out to Mr. Sweeney's office again.

38
39 *Roseanne Lombardo* discussed the Eagle Scout that wanted to put out the
40 "buddy benches" here at Nehaunsey School. He is still in the process of finishing
41 up that project although he has moved to New York. *Mr. John Laielli* is still
42 working with him to get him his Eagle Scout and he would like to come down
43 here in the summer to finish those benches. *Mrs. Lombardo* felt that since there
44 isn't recess here at Nehaunsey any longer, would the benches best be served at
45 the Broad Street School? *Dr. Foley-Hindman* said we would like to utilize the

1 courtyard here at Nehaunsey but if he wants them used strictly for recess, then
2 it's better to put them over at Broad Street School.
3

4 **14. PUBLIC – AGENDA/NON-AGENDA ITEMS**

5
6 This is the time when anyone from the public who wishes to speak to the Board
7 may do so. Please state your name, address and phone number. The Board will
8 hear your concerns. The Board may or may not take action this evening. You
9 will be notified either at this meeting, by letter or telephone of any action that
10 Board does take.

11
12 In accordance with Board policy and procedures, speakers are not permitted to
13 publicly speak of personal issues involving school personnel, or against any
14 person connected to the school system. Any such concern should be presented
15 to the school or district-level administration so that a proper response may be
16 given.

17
18 No public comment at this time.

19
20 **15. EXECUTIVE SESSION**

21
22 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*
23 *6, et seq.*, which provides that an Executive Session, not open to the public, may
24 be held for certain specified purposes when authorized by Resolution. The
25 Board of Education for Greenwich Township, assembled in public session on
26 **February 11, 2019**, hereby resolves that an Executive Session closed to the
27 public shall be held on **February 11, 2019** at **7:16 p.m.** in the Nehaunsey Middle
28 School library, located at 415 Swedesboro Road, Gibbstown, New Jersey, for
29 discussion of certain matters which relate to items authorized by *Open Public*
30 *Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.

31
32 Motion: (Kent/Chapkowski) to enter into Executive Session at **7:16 p.m.** to
33 discuss the following:
34

<input type="checkbox"/>	Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:
<input type="checkbox"/>	Matters in which the release of information would impair the right to receive government funds, and specifically:
<input type="checkbox"/>	Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
<input type="checkbox"/>	Matters concerning negotiations, and specifically:
<input type="checkbox"/>	Matters involving the purchase of real property and/or the investment of public funds, and specifically
<input type="checkbox"/>	Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically
<input type="checkbox"/>	Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically

☒	Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically Contracts for Mr. Scott A. Campbell and Dr. Jennifer Foley-Hindman
☐	Matters involving quasi-judicial deliberations, and specifically

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It is anticipated that such matters may be disclosed to the public upon the determination of the Board that applicable exception no longer applies and the public interest will no longer be served by such confidentiality.

Motion: (Kent/Vandergrift) to adjourn the Executive Session and return to the Regular Meeting at 7:39 p.m.

Motion carried by unanimous voice vote.

16. ADJOURNMENT

Motion: (Kent/Chapkowski) to adjourn the meeting at 7:40 p.m.

Motion carried by unanimous voice vote.

Respectfully Submitted,

Scott A. Campbell, Board Secretary

***Next Board of Education Regular Meeting and Approval to Submit the Budget to the County Office is scheduled for Monday, March 18, 2019 at 6:30 p.m.*