

EDUCATIONAL SERVICE UNIT 4
Regular Meeting
October 14, 2019
5:15 PM
Educational Service Unit 4
Auburn, Nebraska

President, Cheri Wirthele, called the meeting to order at 5:15 p.m. She announced that copies of this meeting's agenda were made available at the office of the service unit administrator, prior to the meeting date and time as stated above. Also, a copy of the Nebraska Open Meetings Act, Chapter 84, Article 14 is available as a reference.

Allison Hayes moved that this meeting be declared an open meeting which was preceded by published notice and is hereby declared to be fully convened and in open session. The motion was seconded by Jeff Bacon. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Roll Call: Present were Board Members Jeff Bacon, Gary Schaffer, Amy Clark, Mary Stewart, Lana Willman, John Furrow, Cheri Wirthele, and Allison Hayes. Board Member, Jean Dammas was absent. Also present were Administrator Gregg Robke, Treasurer Kathy Taylor, and guests, Jen Madison, Lori Broady and Ben Hanika.

Gary Schaffer moved to approve the agenda for October. Mary Stewart seconded the motion. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Jeff Bacon moved to approve the minutes of the previous special meeting to approve the 2019-2020 General Fund Budget as printed. John Furrow seconded the motion. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Lana Willman moved to approve the minutes of the previous special meeting to set the 2019-2020 tax levy as printed. The motion was seconded by Amy Clark. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to approve the minutes of the previous regular meeting as printed. Jeff Bacon seconded the motion. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

John Furrow moved to approve ESU 4 claims of \$74,543.43, ESU 4 payroll of \$412,575.91, and NCECBVI claims of \$30,964.62 for October. The motion was seconded by Lana Willman. Check #25569 to Auburn State Bank is the first payment for the Health Van Loan. Check #25583 to DHHS is repayment of NEBMAC funds that we received in error and Check #25612 to NATUS Medical is payment for new equipment used by Joel Halpine and the nurses. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Amy Clark moved to approve Federal Program claims of \$22,341.66 for October. Jeff Bacon seconded the motion. There were several checks written for substitutes and mileage to participants of the Title III Grant. Materials were purchased to spend down carryover funds in the Title III grant as well. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Kathy Taylor presented the Treasurer's Report for October. The Board was informed that we are waiting for the October Contract payment for NCECBVI from NDE, Gary Riggs has started the audit process for the year and the first Special Education bills were mailed in September. Mary Stewart moved to accept the Treasurer's Report as presented. John Furrow seconded the motion. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes shared with the group some of her conversation with Senator Slama. She reported that she is very impressed with Gregg, ESU 4 and NCECBVI. Compliments to the Board as well. Cheri Wirthele reported on the recent NRCSA meeting that she attended.

The Teaching and Learning Team (TLT) of Jen Madison, Lori Broady and Ben Hanika informed the group on what is happening in their department at ESU 4. The new electronic Check-In system used for participants at workshops was discussed. The participants all sign in and then sign out at the end of the session with a short evaluation. The system then generates an email at a later date asking if the participant had implemented any of the strategies that they had learned. This will give the Team data to enhance future trainings. The Engaging Educators Conference sponsored by ESU 4 was discussed. Two new schools, Auburn and Nebraska City, will be attending this year. A Southeast Edcamp was formed earlier this year. This is a group of teachers that get together on their own time to collaborate with each other. The Southeast Edcamp team had around 40 participants and was held at Johnson County Central. The next meeting is scheduled for a Saturday in November in Pawnee City. The Team also informed the Board of the MTSS--Multi-Tiered Systems of Support initiative and how they are working through the process with districts. The TLT also administers the following Federal Grants: Title IIa (Lori), Perkins (Ben) and Title III LEP (Jen). The Title III grant is a consortium of smaller English learner districts within ESUs 4, 5, 6 and 9.

Gregg shared the 2018-2019 Annual Report which must be published by November 1st and the Annual Report Fact Sheet that he shares with other stakeholders. He will be attending the NASB Conference in Omaha in November. If you would like to attend, please let Gregg know so that he can get you registered. The LR63 hearing held on October 4th was discussed. Gregg attended the Closing the Gap Conference with Kim. It was a great conference focusing on accessibility. Agenda items for tonight include revised policies and a resignation from Jean Dammast. ESU 4 will be hosting an Area Board Information Night on November 13th for all area board members and the ESU 4 Board Members are invited to attend. A short discussion regarding facilities at ESU 4 was held.

Gary Schaffer moved to approve the 2019-2020 Staffing Plan as presented. The motion was seconded by Jeff Bacon. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

John Furrow moved to approve the following Policy Revisions:

2006 -- Complaint Procedure

2014 -- Relationship with ESU Legal Counsel

3052 -- Job References to Prospective Employers

4003.1 -- Bidding for Construction, Remodeling, Repair, or Related Projects Financed with Federal Funds

4016 -- Use of Tobacco Products

4046 -- Animals at Educational Service Unit 4

5044 -- Safe Pupil Transportation Plan and Pupil Transportation Vehicle Driver Satisfactory Driving Criteria.

Amy Clark seconded the motion. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to regretfully accept the resignation of Board Member, Jean Dammast effective October 31, 2019. The motion was seconded by Gary Schaffer. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

John Furrow moved to adjourn the meeting at 6:24 pm. The motion was seconded by Allison Hayes. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Respectfully submitted,

Allison Hayes
Secretary