Mr. Joseph Failla	± ⇔
Mrs. Wendy Faulenbach	M 4
Mr. Pete Helmus	<u> </u>
Mr. Brian McCauley	7
Mrs. Tammy McInerney	<b>重 向</b> 语
	702
Mrs. Olga I. Rella	
	Mrs. Wendy Faulenbach Mr. Pete Helmus Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Eileen Monaghan Mrs. Cynthia Nabozny

Also Present:	Ms. Alisha DiCorpo, Superintendent of Schools Mrs. Catherine Calabrese, Interim Assistant Superintendent Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Nestor Aparicio, Assistant Director of Facilities Ms. Jamie Terry, Technology Director
	Mayor Pete Bass, Ex Officio

1. A.	Call to Order Pledge of Allegiance  The regular meeting of the New Milford Board of Education was called to order at 7:00 p.m. by Mrs. Faulenbach. The Pledge of Allegiance immediately followed.	Call to Order A. Pledge of Allegiance
2. A.	Recognition  NMPS Stars: Tori Backer, Toni Bentley, Ashley Kivela, Jennifer LaCava, Karen Matthews  Ms. DiCorpo congratulated the monthly "Stars" and read the comments submitted by the person who nominated them.	Recognition  A. NMPS Stars: Tori Backer, Toni Bentley, Ashley Kivela, Jennifer LaCava, Karen Matthews
3.	Joe Failla said there is a proposed agreement on the agenda for the New Milford Fire, semi pro	Public Comment

football team, to use the high school turf field. He fully supports this agreement, which will bring people and money to New Milford on Saturday nights. On a separate note, he voted at NES today during dismissal time at SMS and traffic was a huge issue. Something needs to be done about this continuing problem. Mark Seims, General Manager of the New Milford Fire, thanked the Board for their support so far in the process. 4. **PTO Report PTO Report**  Mandi MacDonald said PTOs are in the home stretch and busy! And looking forward to doing a few things more normally! Earlier this month all the PTOs honored our hard working staff with different celebrations for teacher appreciation. PTO also recognized our wonderful bus drivers for the safe transportation of our students with gift cards from Dunkin. The K-8 schools are gearing up for all of the celebrations for the classes "moving up" to the next school. Plans for 2nd grade & 5th grade send-off celebrations and the 8th grade ice cream social are all in the works, in a safe and COVID-friendly version! • Hill & Plain PTO is getting ready for an ice cream social and bubble dance. • The awning at NES is going up and more activities will be able to take place outdoors. SNIS will be holding a BOGO book fair outdoors. The flamingos are back from their winter rest and SMS PTO is ready to flock some of your neighbors! The HS PTO is also running Adopt-a-Senior to show the Seniors a little love after this difficult year of missing so much. • The town wide PTO is going to award nine Seniors with scholarships this year. Grad Party is getting ready for the Grad Party at

	Quassy and running a couple more fundraisers.	
5.	Approval of Minutes	Approval of Minutes
A.	Approval of the following Board of Education Meeting Minutes:	A. Approval of the following Board of Education Meeting Minutes:
	1. Regular Meeting Minutes April 27, 2021	1. Regular Meeting Minutes April 27, 2021
	Mrs. Rella moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes April 27, 2021, seconded by Mr. McCauley.  • Mrs. McInerney noted a typo on page 16. The word "complied" should have been "compiled".	Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes April 27, 2021.
	The motion passed unanimously.	
6.	<ul> <li>Following Policy discussions, Ms. DiCorpo said this will be her first reporting on fundraisers this year. There have been 24 internal fundraisers so far this year, all high school based:         <ul> <li>Class of 2023</li> <li>Class of 2022</li> <li>French Honor Society</li> <li>French Honor Society and German Honor Society combined</li> <li>Various combined clubs and activities</li> <li>Athletic teams</li> <li>Math Honor Society</li> <li>Pand/Orchestra</li> <li>All School Musical</li> </ul> </li> <li>Senior students were surveyed regarding NMHS Graduation. Principal Shugrue will send information to parents and students tomorrow.</li> <li>There have been several meetings weekly for the last few months with the Town that Mrs. Faulenbach and Ms. DiCorpo attended for</li> </ul>	Superintendent's Report

- ongoing discussions regarding sharing services and long term capital projects.
- Ms. DiCorpo reminded parents regarding end of year events of the 10 day quarantine period if needed. Also, Governor Lamont stated on 5/13/21 during a press conference that regardless of their vaccination status, all children in schools must continue to wear their masks through the end of the school year as an insufficient number of them have yet to be vaccinated. We are awaiting updated guidance from the CSDE on masks and what mitigation measures we should consider having in place for the end of the school year.
- The district was not chosen for Teach Rock, but we may have another chance in January. The state will keep our application on file.
- Kindergarten numbers are slightly increasing: NES 104 and 90 HPS. Remember that online registration is offered.
- On Wednesday evening May 12th, Ed Gerety spoke to parents for a Parents as Partners event Bridging the Gap: Helping Students Succeed in School and Life. The presentation had good reviews, but unfortunately there was low attendance.
- School administration and Cabinet met with a representative from the CT Institute for Communities in order to learn more about a School Based Health Center model and how it works for both physical and behavioral health needs of students. We visited two schools, Henry Abbott Tech and Broadview Middle School, in order to take a look and to learn more about how these centers work. The next step is a presentation for the full Board.
- Facilities and Operations meetings were true representations of all of the work that we have been accomplishing as a team over these last few months. All of these projects and plans are very exciting and we are looking forward to seeing many of the Facilities projects come to completion by summer's end.

- The Police Chief, Fire Marshall, Dispatch, our Facilities Director, Business Manager, and the Technology team met with 911 Inform to learn more about the product as well as to learn more about camera placement in all schools, as part of the security grant process. We appreciate the input of the Town participants.
- Mrs. Rella asked if Ms. DiCorpo could elaborate on the Town collaboration piece.
- Mrs. Faulenbach said she would continue that in her Board Chair report.

# 7. | Board Chairman's Report

- Mrs. Faulenbach said the Board is planning a June 2 Special Meeting to hear the NV5 presentation. Another meeting will be set for the Board self-evaluation.
- She welcomed Mayor Bass as an Ex Officio member. She said there have been numerous meetings over the past six months regarding operations, finances and purchasing collaborations. They have discussed copier purchasing, combining five year capital plan projects and the possibility of grants. They are just beginning to drill down. The Facilities and Operations agendas are often products of those conversations, with items such as the tennis courts, high school roof, traffic patterns and paving as examples.
- Mrs. Rella asked if they are looking at the Facilities and Technology departments. Mrs.
   Faulenbach said they are. They are looking at what both the Town and BOE do, as well as technology equipment pieces. She said they are meeting weekly at this point.
- Mrs. Faulenbach said they are in current negotiations with four bargaining units.
- She acknowledged Mrs. Nabozny who is leaving the Board and New Milford. She thanked Mrs. Nabozny for her tremendous involvement over the years, not only with the Board, but with PTO

#### **Board Chairman's Report**

	and the high school music program. Mrs. Nabozny has been very entrenched in the community and will be missed.	
8.	Discussion and Possible Action	Discussion and Possible Action
A.	Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of May 18, 2021 (Revised)	A. Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of May 18, 2021 (Revised)
	Mrs. Rella moved to approve Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of May 18, 2021, seconded by Mr. McCauley.   Mrs. Rella acknowledged the special people leaving.	Motion made and passed unanimously to approve Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of May 18, 2021.
В.	The motion passed unanimously.  Monthly Reports  1. Budget Position dated April 30, 2021  2. Purchase Resolution: D-746 (Revised)  3. Request for Budget Transfers	B. Monthly Reports 1. Budget Position dated    April 30, 2021 2. Purchase Resolution: D-746    (Revised) 3. Request for Budget Transfers
	Mrs. Rella moved to approve monthly reports: Budget Position dated April 30, 2021; Revised Purchase Resolution D-746; and Request for Budget Transfers, seconded by Mrs. Nabozny.  • Mrs. Faulenbach noted that these reports were discussed at Operations. She said she was pleased to see the scoreboard on the purchase resolution.	Motion made and passed unanimously to approve monthly reports: Budget Position dated April 30, 2021; Revised Purchase Resolution: D-746; and Request for Budget Transfers.
	The motion passed unanimously.	
	Mrs. Faulenbach asked for a motion to amend the agenda to include discussion and possible	

action on the use of end of year funds in the amount of \$16,978.50 to extend the Rediker contract through September 2021.

Mrs. Nabozny moved to amend the agenda to include discussion and possible action on the use of end of year funds in the amount of \$16,978.50 to extend the Rediker contract through September 2021, seconded by Mrs. Rella.

## The motion passed unanimously.

- Ms. DiCorpo distributed a memo regarding the request. The Rediker contract is up in June. She said this will allow additional needed time for scheduling to be completed through the summer in Rediker before being migrated to Power School. She said she just became aware of this critical need.
- Mrs. Faulenbach said this was brought to her attention today and she thought it warranted a full Board discussion.
- Mrs. Rella said the district has been working on the migration for a year and she finds this last minute request for \$16,000 unacceptable. This is a lot of money. The district should have been aware.
- Ms. DiCorpo said the migration has not been ongoing all year, only one person has been working on it, plus the Technology Director left. It is her understanding that the Director had planned to make this request sooner, but that it got lost in the transition process. She said she brought the request forward as soon as she was aware of it.
- Mrs. Faulenbach said she agrees with many of the comments made but her main concern is about losing data.
- Mrs. Nabozny said she is also concerned with the last minute request. She said there are always issues with master scheduling.
- Ms. DiCorpo said she is looking to support the principals. There will be a new principal coming into the high school and there is an interim

Motion made and passed unanimously to amend the agenda to include discussion and possible action on the use of end of year funds in the amount of \$16,978.50 to extend the Rediker contract through September 2021.

principal at the middle school now. She said she thinks having Rediker and Power School available side by side as part of the transition before Rediker is shut down will be very important. She said while she is not making excuses, there have been lots of moves administratively, the Technology Director is currently part time and a plan is needed moving forward. This will assist with that.

- Mr. McCauley agreed that the timing is unfortunate but said with the amount of transitions this year and other issues, it is understandable. He said he is using Power School now at his work and it will be important that the data be correct and personnel trained.
- Mr. Failla asked if the dollar amount for this extension is in line with the current contract fees. Ms. Terry said it is.
- Mr. Failla said he is concerned with loss of data.
   What happens when Rediker is shut down? Ms.
   Terry said there will be a backup and retention of the raw data.
- Mr. Failla said while it pains him to use the money, this is a learning experience for the district, and he will support the request.
- Mrs. Faulenbach said she is usually loud about her opposition to walk-in requests but sometimes they can't be avoided. The Board had previously approved the general project, so the intent of the work is there. This is a non-budgeted item to continue that intent.
- Ms. DiCorpo said she did not want to wait until the June Board meeting as that is very close to the original Rediker shut down date.
- Mrs. McInerney said she first wanted to welcome the new Interim Technology Director. She said rushing the migration can be a disaster in her work experience with Technology. She agrees there has been a lot of transition and there is more coming.
- Mrs. Rella said integration was in the original plan and she thinks this reflects poor planning.
- Mrs. Faulenbach said that is why she made her

previous comments. This was in the plan; the budgeting piece was missed. At least using end of year funds keeps the expense within the operating budget.

Mrs. McInerney moved to approve the use of end of year funds in the amount of \$16,978.50 to extend the Rediker contract through September 2021, seconded by Mr. McCauley.

The motion passed 7-1-0, with Mrs. Rella voting no.

C. | Gifts & Donations

1. New Milford PTO - Exhibit B

Mr. McCauley moved to approve Gifts & Donations: New Milford PTO - Exhibit B in the amount of \$4,000.00, seconded by Mrs. Monaghan.

 Mr. McCauley said he was happy to see this particular donation on the agenda, as well as the field trip report. Nice to see events happening for our schools again.

The motion passed unanimously.

D. Grant Approvals

1. Adult Education PEP Grant

Mrs. Monaghan moved to approve the Adult Education PEP Grant in the amount of \$40,000.00, seconded by Mrs. McInerney.

The motion passed unanimously.

2. IDEA Grant

Mrs. McInerney moved to approve the IDEA Section 611 grant in the amount of \$923,834.00 and the IDEA Section 619 grant in the amount of \$33,714.00, seconded by Mrs. Rella.

Motion made and passed to approve the use of end of year funds in the amount of \$16,978.50 to extend the Rediker contract through September 2021.

C. Gifts & Donations

1. New Milford PTO - Exhibit B

Motion made and passed unanimously to approve Gifts & Donations: New Milford PTO - Exhibit B in the amount of \$4,000.00.

D. Grant Approvals

1. Adult Education PEP Grant

Motion made and passed unanimously to approve the Adult Education PEP Grant in the amount of \$40,000.00.

2. IDEA Grant

Motion made and passed unanimously to approve the IDEA Section 611 grant in the amount of \$923,834.00 and the IDEA Section 619 grant in the amount of \$33,714.00.

The motion passed unanimously.

#### E. | Bid Awards

1. Septic & Grease Trap Service and Cleaning

Mrs. Nabozny moved to approve the bid award for Septic & Grease Trap Service and Cleaning to New Milford Septic Services, LLC for a period of one year, seconded by Mr. McCauley.

 Mrs. McInerney asked for confirmation that there was only one bidder. Mr. Giovannone said that is correct. New Milford Septic has been the lowest bidder in the past.

The motion passed unanimously.

2. Boiler & Burner Service and Cleaning

Mr. McCauley moved to approve the bid award for Boiler & Burner Service and Cleaning to Penn Marr Boiler Cleaning, Inc. for a period of one year, seconded by Mrs. Monaghan.

• Mr. Giovannone said these start July 1.

The motion passed unanimously.

### F. | Policies for Approval

- 1. 3000 Concept and Roles in Business and Non-Instructional Operations
- 2. 3110 Budget Planning
- 3. 3160 Budget and Transfer of Funds
- 4. 3230 Federal Funds
- 5. 3231 Medical Reimbursement for Special Education Students
- 6. 6200 Adult Education

#### E. Bid Awards

1. Septic & Grease Trap Service and Cleaning

Motion made and passed unanimously to approve the bid award for Septic & Grease Trap Service and Cleaning to New Milford Septic Services, LLC for a period of one year.

2. Boiler & Burner Service and Cleaning

Motion made and passed unanimously to approve the bid award for Boiler & Burner Service and Cleaning to Penn Marr Boiler Cleaning, Inc. for a period of one year.

### F. Policies for Approval

- 1. 3000 Concept and Roles in Business and Non-Instructional Operations
- 2. 3110 Budget Planning
- 3. 3160 Budget and Transfer of Funds
- 4. 3230 Federal Funds
- 5. 3231 Medical Reimbursement for Special Education Students
- 6. 6200 Adult Education

# Mrs. Rella moved to approve the following policies:

Sarah Noble Intermediate School Library Media Center

- 1. 3000 Concept and Roles in Business and Non-Instructional Operations
- 2. 3110 Budget Planning
- 3. 3160 Budget and Transfer of Funds
- 4. 3230 Federal Funds
- 5. 3231 Medical Reimbursement for Special Education Students
- 6. 6200 Adult Education

# Seconded by Mr. McCauley.

 Mrs. Faulenbach said these have gone through several reads by the Board.

## The motion passed unanimously.

## G. | Policies for Second Review

- 1. 3152 Spending Public Funds for Advocacy
- 2. 3300 Purchasing
- Mrs. Faulenbach said additional changes were made to 3300 at second review by the Policy Subcommittee. These policies will be up for approval in June.
- Mrs. McInerney said the threshold was adjusted to reflect comments. An intermediate level is proposed.

#### H. | Policy for First Review

## 1. 1324 Fundraising by Students

- Mrs. Nabozny said she has concerns about these revisions, which perhaps could constrain organizations that robustly fundraise. She asked that advisors be consulted as to the reasoning for the fundraising, as perhaps it is for something coming up in the future or spread out over many participants.
- Mrs. McInerney agreed that will be important.
   She is not a big proponent of over fundraising so

# Motion made and passed unanimously to approve the following policies:

- 1. 3000 Concept and Roles in Business and Non-Instructional Operations
- 2. 3110 Budget Planning
- 3. 3160 Budget and Transfer of Funds
- 4. 3230 Federal Funds
- 5. 3231 Medical Reimbursement for Special Education Students
- 6. 6200 Adult Education

#### G. Policies for Second Review

- 1. 3152 Spending Public Funds for Advocacy
- 2. 3300 Purchasing

# H. Policy for First Review

1. 1324 Fundraising by Students

it will be important to justify any long term ramifications.

- Mr. Failla said he is concerned the Board is becoming over restrictive about approvals through policies and procedures. If we can't fund through budgets, then money needs to be raised somehow so that an undue burden is not put on students and families. A happy medium is needed.
- Mrs. Rella said she too is aware that some organizations raise a lot of money and they do not always get to keep and use as they wish.

# I. | New Milford Fire Facility Usage Agreement

Mrs. Rella moved to approve the New Milford Fire Facility Usage Agreement and to authorize the Board Chair to sign on its behalf, seconded by Mr. McCauley.

- Mrs. Faulenbach said a new draft is being distributed to Board members which includes a request for field use for practices, with the understanding that student use still takes priority. She said the agreement captures the spirit of the partnership and provides guidelines for success for all parties involved.
- Mr. Failla said he thinks the Board should take advantage of this opportunity. The fees will go towards field replacement. He suggested the organization adjust their requested time to go until 10 PM since the lights are on until then. He noted that graduation is June 19, a game day, but the two events will not overlap. He is looking forward to something different and new for the Town funded turf fields.
- Mrs. Nabozny asked if the building use form reflects all dates. Mr. Aparacio said it does and the practices do not start until after school gets out. Dates were checked for conflicts.
- Ms. DiCorpo said the revised agreement clarifies non-profit status language, as well as ramifications if non-profit status is not achieved.
- Mr. Helmus said he is concerned with numbers 3

I. New Milford Fire Facility Usage Agreement

Motion made and passed to approve the New Milford Fire Facility Usage Agreement and to authorize the Board Chair to sign on its behalf. \_\_\_\_\_

- and 4 of the agreement where the Board is making an exception to an entity who is not yet non-profit, which he finds unusual.
- Mrs. Faulenbach agreed that it was, and that was the reasoning behind the agreement, the opportunity to capture the understanding.
- Mr. Helmus said he doesn't like opening up a can of worms for exceptions down the road. He says it feels a little back door. While he understands the opportunity, the Board needs to follow policies and procedures.
- Mayor Bass said this is a COVID year and the IRS is delayed in approvals. He doesn't think the organization should be penalized for that. He said special times call for special circumstances. The organization has agreed to pay full boat if not. They are only as good as their name, especially in their home town. They plan heavy involvement in the community. We should work with them on the partnership.
- Mrs. Faulenbach said she had real concerns when this first came up, especially since the fee schedule went through almost a year of discussion with the Turf Field Committee, Facilities Subcommittee, Operations Subcommittee and Board all having a part. The agreement captures some of the vulnerabilities and does not set precedent otherwise. It was vetted through legal.
- Mrs. Nabozny asked when the non-profit status was applied for. Ms. DiCorpo said February 3.
- Mrs. McInerney said she agrees with Mr.
   Helmus. Will the same thing be done for other groups down the road?
- Mr. Aparicio said the Turf Field Committee is reforming to work on capturing some of the current issues.
- Mr. Helmus recognized the tremendous effort put into this and he will support it with his reservations noted about making exceptions to rules and process. He said if it doesn't work out, he will never vote to support anything similar again.

- Mrs. Faulenbach said she has similar reservations but thinks this is a viable solution.
   She said it is important to keep an open dialogue going forward.
- Mr. McCauley said he seconds Mr. Helmus's concerns but will support for now.
- Mr. McCauley asked how much life the fields have left currently.
- Mr. Failla said we are five years in and the manufacturing says five more until the end of life. Given the quality of care they have received, Mr. Failla said it is more like a minimum of twelve years total.
- Mrs. Faulenbach said funding will need to be reevaluated because it is not adequate now.
- Ms. DiCorpo said they are looking for a couple of student representatives for the Turf Field Committee if any students are watching now.
- Mr. Aparicio said they are looking for a Board representative too. He hopes to reconvene the committee by next week.
- Mrs. Faulenbach asked if the Observatory had been informed of the New Milford Fire use. Mr. Aparicio said they have been and they will not be starting programming back up until August at the earliest.

The motion passed 7-1-0, with Mrs. McInerney voting no.

# J. Projected 2020-21 Operating Fiscal Year End Balance (Revised)

- Mr. Giovannone said there was a robust conversation at Operations regarding the year end balance. The revision has changes to the year end projects. The gym floors have been removed based on possible impact from the roof project and timing. Firewall has been added from the Five Year Capital Plan based on need. The balance reflects these changes.
- Mrs. Faulenbach noted that motions regarding end of year balance are usually made in June.
   These include capital reserve and turf field

J. Projected 2020-21 Operating Fiscal Year End Balance (Revised)

- accounts. She said these are pending final audit but show intent and the plan for funding as well as notice to the Town.
- Mrs. Nabozny asked when the gym floors are expected to be done. Mr. Aparacio said they will need to coordinate with the roof vendor when chosen. Over the summer would be best if possible.
- Mrs. Faulenbach asked if this project will come from capital reserve and Mr. Giovannone said yes, that will be the request.
- Mrs. Faulenbach reminded Board members that the district offices are under consideration for move and there will be architectural design plans required as the next step. This would be another capital reserve request.

# K. Request to Use NMPS Logos

- Mrs. Faulenbach said this is a request from a local business.
- Mrs. McInerney asked what the policy says. She said she is aware that bigger stores like Walmart sell New Milford merchandise. Who allows that? Who owns the district logos?
- Mrs. Faulenbach said policy 1325 applies and is open for some interpretation. She said the logo is not trademarked.
- Mrs. McInerney said this should be addressed immediately. She said she has an issue with for profit organizations making money from our logo without giving some percentage back. She said this request could lead to others.
- Mr. Helmus said he thinks the policy is clear in prohibiting commercial benefit.
- Mrs. McInerney said that refers to "resources".
   What does that mean for logos? She would like this clarified at Policy in the future.
- Mr. Failla said they are caught in a quandary.
   The owner, a New Milford graduate, asked when big commercial organizations don't. There is no trademark involved. In reality, the smaller "mom and pop" store is penalized while other bigger

## K. Request to Use NMPS Logos

	<ul> <li>Mr. Helmus said he doesn't think it can be approved since it violates policy. He suggested no action be taken and the policy be clarified in the future.</li> <li>Mr. Failla agreed but said the item in question is a very nice bucket.</li> <li>Mrs. Faulenbach said the minutes will reflect the discussion.</li> </ul>	
9.	Items for Information and Discussion	Items for Information and Discussion
Α.	Field Trip Report	A. Field Trip Report
	<ul> <li>Mrs. Calabrese said there is one trip, SMS grade 8 to Lake Compounce on June 11. It is a Science field trip; 260 students plan to attend.</li> <li>Mrs. McInerney said she was aware that the PTO is offsetting cost but that is not reflected in the cost listed on the form.</li> <li>Mrs. Nabozny noted that it should have been on the PTO form so that the Board sees it before the event happens.</li> </ul>	
10.	Adjourn  Mrs. Rella moved to adjourn the meeting at	Adjourn  Motion made and passed
	9:21 p.m., seconded by Mrs. McInerney.  The motion passed unanimously.	unanimously to adjourn the meeting at 9:21 p.m.

Respectfully submitted:

Cynthia Nabozny

Secretary

New Milford Board of Education

Cyntha M. Nabozr