

**Augusta Independent Board of Education**

July 14, 2016 6:00 PM  
207 Bracken Street  
Augusta, KY

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mrs. Laura Bach  
Ms. Jacqueline Hopkins  
Mrs. Dionne Laycock

Absent Board Members:

Gene Groves  
Mrs. Chasity Saunders

**1. Call to Order**

Rationale:

Happy Birthday Board Members!  
Jacqueline Hopkins, July 8th  
Eugene Groves, July 30th

**1.1. Roll Call**

**1.2. Pledge of Allegiance**

**1.3. Mission Statement**

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

**1.4. Approval of Agenda**

**Order #16-298 - Motion Passed:** Approval of the agenda as presented. Passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Absent

**2. Round Table Discussion**

**2.1. Principal's Report/Student Achievement**

Rationale:

Principal Robin Kelsch informed the board the Kentucky Dual Credit Scholarship program had been established and would be effective during the 2016-2017 school year. He explained high school students who successfully complete college coursework will receive up to \$52 per credit hour.

Mr. Kelsch said jump start programs were set for kindergarten and 6th grade before the start of school to help students have a smooth and successful transition. He also informed the board, "Who You Gonna Call" is the annual school theme based off the summer blockbuster movie, Ghostbusters.

**2.2. Approve Monthly Budget Report**

Rationale:

Finance Officer, Tim Litteral reported the general fund revenue receipts through June totaled \$1,726,000. Nearly \$245,000 had been received in property taxes. Utility taxes generated nearly \$133,000. \$26,700 had been collected in motor vehicle taxes and \$2,850 in delinquent property taxes. The district collected over \$18,000 in PSC taxes. Over \$14,000 had been received in Medicaid reimbursement, while \$14,750 had been collected for tuition through June. Over \$1,232,000 had been received in SEEK funding. Expenditures through the month of June were approximately \$1,764,000, about \$71,000 less than through the same period last year. Expenditures exceed receipts by approximately \$38,000 through June.

Approximately \$24,200 has been expended from the school budget, with \$500 in outstanding invoices. Copy machine and printing costs account for \$8,600. General supply expenses total \$5,100. The school had expended \$3,000 on professional services, \$2,300 in furniture and fixtures, \$1,800 in dues and fees, and \$1,700 on technology equipment.

Maintenance budget expenses totaled \$207,000 through June 30th. Expenses included \$75,500 in utility and service expenses, \$75,000 for salaries and benefits, \$28,000 for property insurance, \$11,200 in general supplies, \$7,100 in professional services, \$5,900 in maintenance repairs, \$3,300 on machinery/furniture, and \$810 on snow removal. 86% of the maintenance budget had been expended.

The transportation budget through June indicated costs are at nearly \$80,000. \$47,500 had been expended on salaries and benefits, \$10,500 on repair parts and maintenance, \$8,100 had been spent on diesel fuel, \$7,000 on two buses, \$5,200 on fleet insurance, and \$1,250 on professional services/drug testing/rental fees. 76% of the transportation budget had been utilized.

Special revenue grant funding is on target with regards to the budget. The district is in the process of cleaning up the 15-16 grants, so those that may have overspent will have expenses transferred, while those that have underspent will have costs allocated to expend all funds.

Food service receipts total \$166,000 through June. \$25,000 was generated locally, \$2,200 was received from state funding sources, while \$139,500 had been received from the NSLP. Receipts are down \$33,000 from the same period last year. Expenditures YTD total \$187,000, with \$77,000 towards salaries and benefits and nearly \$110,000 on supplies and services. Expenditures are about \$3,000 higher through the same period last year, and expenditures currently exceed revenues for the year by \$20,600. The current food service balance is - \$3,500.

Mr. Litteral stated preliminary work was underway on the district's annual audit as they were in the district two days and would return to complete the audit in September.

**Order #16-299 - Motion Passed:** Approve Monthly Budget Report passed with a motion by Mrs. Dionne Laycock and a second by Ms. Jacqueline Hopkins.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Absent

**2.3. Approve Monthly Facilities Report**

Rationale:

The Energy Management Report for May indicated the district had a reduction in energy consumption of 13,257 kBtu (7.8%) and avoided approximately \$452 in energy charges. Through May-YTD, the district has reduced energy consumption by

503.614 kBTU (16.5%), avoiding approximately \$9,521 in energy charges. So far through the May-YTD, the district has used 84,721 (\$7,540) fewer kilowatt-hours (kWh) and 2,085 (\$1,981) fewer hundreds of cubic feet (CCF) of natural gas, as compared to our historical averages.

Also attached is a copy of the weather data for Bracken County. It helps to explain why utility bills are higher or lower in some months as compared to the same months in previous years. This May was cooler than the previous 8 years, therefore more gas was used than the three-year baseline average.

Monthly Maintenance:

- Summer cleaning and painting
- Repaired freezer in cafeteria
- Removed trees from Bracken St. side of school
- Replaced smoke detector in basement
- Water fountain repaired
- Weed eater repaired

Construction Renovation Update:

R.J. Construction has completed the front porch and bell tower metal work and repairs. Once the lift is removed, the fence on Frankfort Street will be rehung and the yard will be repaired and reseeded in September. The gutter has been repaired on the north wall of the gymnasium but the architect still needs to inspect that repairs were done correctly.

Trace Creek Construction has installed all interior door frames, and are in the process of completing painting and finishing. The doors are ordered, with scheduled arrival the last week of July. So far, the appearance of the frames look great!

KU Special Energy Project Update:

The district and energy manager, Terry Anderson have worked to finalize project details. The district will be upgrading 105 light fixtures from T-12's to LED lights and an additional 8 light fixtures will be upgraded to T-8's already owned by the district. The classrooms and offices to be upgraded include; consumer science, kindergarten, 1st grade, 2nd grade, 3rd grade, 4th grade, 5th grade, old science classroom, reading resource room and community education office. The materials cost estimate is \$10,348.80 and labor is estimated at \$2,260.00.

**Order #16-300 - Motion Passed:** Approve Monthly Facilities Report passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Absent

**2.4. Approve Construction Change Order for Bell Tower Masonry/Flooring**

Rationale:

Request: R.J. Construction Change Order work to the bell tower including masonry/tuck pointing and rubber floor replacement

Total Amount of request: \$25,125 (Refer to attachment for itemized proposal of change order)

**Order #16-301 - Motion Passed:** Approve Change Order for Bell Tower Masonry/Flooring passed with a motion by Mrs. Dionne Laycock and a second by Ms. Jacqueline Hopkins.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Absent

## **2.5. Approve Second Reading of Tobacco Free School Policy**

Rationale:

Rationale:

STUDENTS

09.4232

Tobacco

Use of Tobacco Prohibited

Tobacco use, alternative nicotine product, or vapor product as defined in KRS 438.305 is prohibited twenty-four (24) hours a day, seven (7) days a week, inside Board-owned buildings or vehicles, on school owned property, and during school-related student trips.

COMMUNITY RELATIONS

10.5

Visitors to the Schools

Use of Tobacco Prohibited

Tobacco use is prohibited twenty-four (24) hours a day, seven (7) days a week, inside Board-owned buildings or vehicles, on school owned property, and during school-related student trips.

**Order #16-302 - Motion Passed:** Approve Second Reading of Tobacco Free School Policy passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Absent

## **2.6. Approve First Reading of Board Policies 2016**

Rationale:

Proposed changes reflect new legal requirements, as well as "best practice" recommendations from KSBA.

KRS 160.340 requires that board policies be kept up to date by filing annual amendments thereto by August 15.

Senate Bill 228 amended KRS 158.148 to include a definition of bullying. We have replaced the previous definition with the statutory definition in Policy 09.422-Bullying/Hazing for compliance with that new language.

At the top of each draft is the legal and/or recommended rationale for the proposed change. In the body of each draft, new language is underlined. Language with strike through is recommended for deletion.

**Order #16-303 - Motion Passed:** Approve First Reading of Board Policies 2016 passed with a motion by Mrs. Dionne Laycock and a second by Ms. Jacqueline Hopkins.

Mrs. Laura Bach	Yes
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Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Absent

### **3. Communications**

#### **3.1. Superintendent's Report**

Rationale:

Superintendent, Lisa McCane reported to the board her work on completing a grant proposal on behalf of the Augusta Independent Educational Foundation, Inc. for a Hayswood Foundation, Inc. grant. Board members learned the grant proposal included; facilities, technology and STEM (Science, Technology, Engineering and Math) needs.

Ms. McCane stated the district is anticipating increased enrollment and currently, 11 new students had been enrolled. However, she said it was too early to tell because of students who may move out of the district, but a more accurate figure will be known once school begins. She stated the district had all personnel in place and there was currently no turnover. She reported the district's overall 2015-2016 attendance percentage was 95.07%.

#### **3.2. Superintendent Summative Evaluation**

Rationale:

School board chairperson, Laura Bach stated each board member completed a summative evaluation to determine the overall performance level of Superintendent McCane toward meeting or exceeding the seven standards and their indicators. She stated the seven standards by which she is evaluated included; Strategic Leadership, Instructional Leadership, Cultural Leadership, Human Resources Leadership, Managerial Leadership, Collaborative Leadership and Influential Leadership. Chairperson, Laura Bach praised Superintendent McCane for her leadership in all seven areas. The overall performance level was determined to be an exemplary which exceeds each standard.

#### **3.3. Citizens**

#### **3.4. Board Members**

### **4. Business and Consent**

**Order #16-304 - Motion Passed:** Approval of the Business and Consent items as presented passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Absent

#### **4.1. Approve Previous Meeting Minutes**

#### **4.2. Approve 2016-2017 Fundraisers**

#### **4.3. Approve Bills**

#### **4.4. Approve Treasurer's Report**

### **5. Adjournment**

Rationale:

July 28th: Kindergarten Jump Start/Registration 6:00 p.m.

August 2nd: 6th Grade Jump Start 6:00 p.m.

August 3rd: New Student Registration 9:00-3:00 p.m.

August 4th: Read-I-Fest/Open House 4:00-6:00 p.m.

August 10th: First Day of School

August 11th: Board Meeting 6:00 p.m.

**Order #16-305 - Motion Passed:** Approve to adjourn the meeting. Passed with a motion by Mrs. Dionne Laycock and a second by Ms. Jacqueline Hopkins.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Absent

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Laura Bach, Chairperson

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Lisa McCane, Superintendent