

**Colebrook School Board
Meeting Minutes**

Date	5/4/21
Time	6:00 pm.
Location	Colebrook Elementary School Library
Chairperson	Brian LaPerle

Attendance

Attendance Legend: **P** - Present **E** - Excused **A**- Absent **R** - Remotely

School Board Members		Principal		SAU Members			
P	John Falconer	P	Nathan Lebel	R	Kim Wheelock	P	Debra Taylor
P	Craig Hamelin	P	Deb Greene			P	Cheryl Covill
P	Brian LaPerle		Tracey McKinnon (resigned)				
P	Michael Pearson						

Public in Attendance:

Please Note: There is a 25-person limit for meetings. Mask & Pre-Screening is REQUIRED. If you have a pending COVID-19 test (no matter the reason) or if you identify a potential recent exposure you should **not** attend a public meeting. Access is available to the designated restroom and meeting room only.

Zoom Link:

<https://us02web.zoom.us/j/88482756807?pwd=a2ZSbzYySzVTd01rWTFKZlZlVWkvdz09>

Minutes

Item	Subject	Action
1.	The meeting was called to order at 6:00 pm by Brian LaPerle	
2.	Agenda Adjustments: <ul style="list-style-type: none"> • Resignation letter under D. Taylor report. 	
3.	Hearing of the Public: <ul style="list-style-type: none"> • None 	
4.	Reading of the Minutes: <u>J. Falconer / D. Greene: Motion to approve the minutes of April 20, 2021.</u>	Vote: Motion Carried
5.	Special Reports: <ul style="list-style-type: none"> • None 	

<p>6.</p>	<p>School Administrator’s Report: Kim Wheelock</p> <ul style="list-style-type: none"> • Dan Phoenix – English teacher resigned will not be finishing the school year. • K. Wheelock has been working on grant writing, meeting with D. Taylor, State testing schedule, IEP mtgs., and English curriculum. • State Assessments are the week after next – letters went home to parents. • Summer Academy for 4th – 6th letter of interest went home to parents. • K. Wheelock will be taking Crisis Intervention Training on 4/29 & 4/30 from 8:00 – 4:30 in Concord. • K. Wheelock ordered senior signs which will be put up this week in the Kiwanis Park. • K. Wheelock is organizing a “Senior Wheels” escort with the Chief of Police after graduation. • Staff and community members participating in “Adopt A Senior”. • Buddy Trask is the guest speaker at graduation. • K. Wheelock approached the seniors about burying a time capsule on school property to commemorate this unique year. They liked the idea. • There are 205 elementary students and 96 high school students with a total of 301 totals Prek-12. 	
<p>7.</p>	<p>Superintendent’s Report: Debra Taylor</p> <ul style="list-style-type: none"> • Website Feedback – asking for feedback, asking to complete the survey, which they will use to improve the website during spring and summer • School year-end plan – planning in-person graduation ceremonies at all the schools. Everyone will be following all health and safety protocols. <ul style="list-style-type: none"> ○ Colebrook HS Graduation – Thursday, 6/11/21 @ 6:00 p.m. ○ Pittsburg HS Graduation – Saturday, 6/12/21 @ 10:00 a.m. ○ Stewartstown Eighth Grade Graduation – Wednesday, 6/16/21 @ 5:00 p.m. • Educational and Academic Outcomes – schools continue to monitor our student’s progress in reading and mathematics through local assessments. In addition, we are preparing to administer NH SAS assessments this spring. • Several professional development events are planned over the summer. <ul style="list-style-type: none"> ○ Education Design Institute – 6/21-6/25 ○ Self-Paced Curriculum Work – 7/1-7/31 ○ Responsive Classroom – 8/16-8/19 ○ Restorative Practices – 8/16-8/19 ○ Crisis Prevention and Intervention Responses – 8/24-8/25 ○ A.L.I.C.E. School Safety Training – 8/26 ○ Technology Training – Summer and Coming School Year – 21-22 	

	<p>eligible employees during the COBRA window, offering this benefit, add to our plan and pay for the plan.</p> <ul style="list-style-type: none"> • Flexible Spending Accounts – COVID relief <ul style="list-style-type: none"> ○ Under the COVID Relief act, we can extend the grace period to our employees who elected to participate in the Flexible Spending Accounts. This will increase the time to spend down funds from 2 1/2 months to 12 months beyond the school year. • Cocurricular Positions – 2021-2022 Advisors & Coaches <p><u>D. Greene / N. Lebel: motion to accept the cocurricular positions for Advisors & Coaches for 2021-2022 as presented in the packet.</u></p> <ul style="list-style-type: none"> • J. Falconer asked to correct the advisor position – Amy Caron – Builders Club not Key Club – Builders Club. • Cocurricular vacancies - allow Superintendent D. Taylor to fill the positions and bring them back to the Board. 	Vote: Motion Carried
9.	<p>NH School Board Association Report: John Falconer</p> <ul style="list-style-type: none"> • Delegate assembly emails moving to around October • Looking for resolutions 	
10.	<p>Co-curricular Committee Report: Brian LaPerle</p> <ul style="list-style-type: none"> • Setting up a meeting and working with the committee. 	
11.	<p>Building Committee Report: Craig Hamelin</p> <ul style="list-style-type: none"> • C. Covill, K. Wheelock, D. Taylor have been looking at some classrooms to make more space. The art room and the Consumer Science are the rooms they are thinking of reconstruction. Chris Hebert mentioned just doing the Consumer Science room would cost roughly \$73,000. • Spoke about modular classrooms which are very expensive. The next meeting will be @ 5:30 p.m. to discuss plans along with courses at the next meeting. School opening in the fall students/staff will remain 3 feet social distance instead of 6 feet. • Have the plans in place if the CA building is sold for the 5-year lease on Tech. building. Keep on the radar. • C. Hamelin stated that it was not the Colebrook School Board decision to make, it was brought up to the Colebrook Selectmen and they decided not to go that route. 	
12.	<p>Policy Committee Report: Deb Greene</p> <ul style="list-style-type: none"> • None 	
13.	<p>Negotiations Committee Report: John Falconer</p> <ul style="list-style-type: none"> • None 	
14.	<p>Curriculum Committee Report: Mike Pearson</p>	
	<ul style="list-style-type: none"> • None 	

15.	Technology Committee Report: Nathan Lebel <ul style="list-style-type: none"> • None 	
16.	Connecticut River Collaborative Committee Report: Brian LaPerle <ul style="list-style-type: none"> • B. LaPerle asked the board members their thoughts on which direction should they proceed. There was a lot of discussion. <ul style="list-style-type: none"> ○ Proceed with Federal Funding ○ Find a workable plan and use the resources that are available. ○ No feasible solution - walk away. • The census of the board is to walk away. All thanked B. LaPerle for all of the work and effort that he and the committee have done. • B. LaPerle asked the board to have a valid vote at the next meeting. 	
17.	Unfinished Business: <ul style="list-style-type: none"> • APP Plans <ul style="list-style-type: none"> ○ Contingency plan regarding enrollment – already discussed <ul style="list-style-type: none"> ▪ Remodel classrooms ▪ What 3 areas do they need the most ▪ Long term plan 	
18.	New Business: <ul style="list-style-type: none"> • Program Assurances – Chairman will initial each page <u>J. Falconer / D. Greene:</u> motion to approve the Program Assurances. 	
19.	Other Business: <ul style="list-style-type: none"> • Tracey McKinnon has submitted a letter of resignation from the Colebrook School Board. C. Covill will place an ad in the newspaper. 	
20.	Information: <ul style="list-style-type: none"> • None 	
21.	Non-Public Session: <ul style="list-style-type: none"> • None 	
22.	Meetings: <ul style="list-style-type: none"> • Colebrook School Board Mtg: Tuesday, May 18, 2021, in the cafeteria. There will be 5 teachers present. 	
23.	Adjournment: <ul style="list-style-type: none"> • J. Falconer / C. Hamelin: motion to adjourn the Colebrook School Board Meeting @ 8:05 p.m. 	Vote: Motion Carried

Respectfully Submitted,
Dorothy Uran
Recording Clerk

Adopted 05/18/2021