

AUTAUGA COUNTY BOARD OF EDUCATION
PERSONNEL DEPARTMENT
153 West Fourth Street
Prattville, Alabama 36067

POSITION ANNOUNCEMENT

July 8, 2021

The Autauga County Board of Education is now accepting applications for the position of: Bus Mechanic at Transportation Department

Job Description: Please see the attached Autauga County Board of Education (ACBOE) job description for this position.

Qualifications: Please see the attached ACBOE job description for this position.

Effective Date: Following Board Approval

Salary: \$40,308 - \$47,586 (Based on years of experience in this position in school system setting)

Contract Length: 240 days (12 months)

Application Information: Go to <http://www.alsde.edu/TeachinAlabama/> to complete the on-line application. On the *Where do you want to work?* page, click "Deselect All". Then click on the "+" located next to the Alabama State Department Education check box. Click the box next to District 5 and click "+" next to the District 5 box. Then check the box for Autauga County. Complete all sections of the application; do not put "see resume".

Application Deadline: July 15, 2021 or until filled

The Autauga County Board of Education is an equal opportunity employer and does not discriminate in employment on the basis of religion, race, color, sex, national origin, age or disability. Minorities are encouraged to apply.

1 Attachment
1. Job Description

AUTOMOTIVE MECHANIC

POSITION TITLE: Automotive Mechanic

RESPONSIBLE TO: Superintendent

REPORTS TO: Shop Foreman and Transportation Supervisor

QUALIFICATIONS:

1. Literacy in the English language
2. Demonstrated success in performing a wide variety of tasks requiring an understanding and proficiency at automotive mechanical repair

PERFORMANCE RESPONSIBILITIES/ESSENTIAL FUNCTIONS:

1. Accept and complete foreman's assigned job and his/her overall supervision.
2. Maintain safety standards at all times.
3. Maintain good relationship with drivers and other school employees.
4. Maintain good relationship with other workers.
5. Accurately diagnose and repair school district automotive equipment.
6. Assume responsibility for the proper use of all parts received.
7. Report any abuse of vehicles and/or equipment to the bus shop foreman.
8. Exhibit skill and efficiency in performing routine and preventive maintenance to all vehicles and equipment.
9. Maintain work hours in accordance with board policy.
10. Operate county owned vehicles in accordance with state law and school board policies.

JOB GOAL:

To keep county cars and buses in such a state of operating excellence that they present no problems or interruptions to the educational program.