

MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES Tuesday, August 13, 2019

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 6:30 p.m. on Tuesday, August 13, 2019.

Ms. Porter, Board President, called the meeting to order at 6:39 p.m.

Ms. Porter led the group in the pledge to the flag.

Ms. Porter read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the South Jersey Times and the Elmer Times, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Bower, Mr. DiGregorio, Mrs. Patrick, Mr. Poole, Ms. Porter and Mrs. Skwirut. Members Excused: None Members Absent: Mr. Buzby

Also Present: Ms. Williams, Chief School Administrator and Mrs. Mathews, Board Secretary
A list of the public attending is on file in the board office.

AUDIENCE PARTICIPATION I - None

PRESENTATIONS

Staff Introduction: Ann Larwa

APPROVAL OF MINUTES

Motion by Mr. Bower and seconded by Mrs. Patrick that the Board of Education approve the regular meeting minutes and executive session minutes of June 11, 2019.

*Unanimously approved by voice vote. Motion Carried.
Abstain: Mr. DiGregorio, Ms. Porter, Mrs. Skwirut*

FINANCIAL

Motion by Robert DiGregorio and seconded by Mrs. Skwirut that the Board of Education approve the following financial items:

1. **Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of May 31, 2019 and June 30, 2019 and after review of the Secretary's Monthly Financial Reports (May and June) and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of May 31, 2019 and June 30, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the months ending May 31, 2019 and June 31, 2019: *(Pages 6709-6744)*

2. **Cash Reconciliation Report** - Approve the cash reconciliation report for the months of May 2019 and June 2019. *(Pages 6745-6750)*

3. **Transfers** – Approve the transfer list for the months of June 2019 and July 2019 .
(Pages 6751-6753)
4. **Bills To Be Paid** – Approve payroll and agency for the months of June and July 2019 and the bills list for June 30, 2019 and the months of July and August 2019. (Pages 6754-6763)
5. **Capital Reserve** - Approve the final transfer amount of \$300,000 in 2018-2019 year surplus into the Capital Reserve Account.
6. **ESEA** - Allocation of funds for the amendment to ESEA Title IV for fiscal year 2019.
(Page 6764)
7. **ESEA** - Accept the following ESEA grant award for fiscal year 2020:

| | |
|---------------------|------------------|
| Title I | \$ 99,389 |
| Title I Reallocated | \$ 2,960 |
| Title IIA | \$ 6,210 |
| Title IV | <u>\$ 10,000</u> |
| Total | \$118,599 |
8. **IDEA** - Accept the following IDEA grant award for fiscal year 2020:

| | |
|----------------|---------------|
| IDEA Basic | \$49,288 |
| IDEA Preschool | <u>\$ 764</u> |
| Total | \$50,052 |
9. **REAP** - Accept REAP Grant funds in the amount of \$12,337 for the 2019-2020 school year.
10. **SACC Petty Cash** - Approve an increase in SACC Petty Cash from \$50 to \$100 for the 2019-2020 school year.
11. **Grant Salaries** - Approve the 2019-2020 Grant Salaries and Allocations. (Page 6765)
12. **ESY Transportation** - Approve the change of student E.N. #7530852372 from ESY route #SS505 (\$47.08/day) to route #SS503 (\$58.49/day). Cost is estimated based on number of students on the bus route.
13. **Joint Purchase Agreement** - Approve the Joint Purchasing Agreement with Penns Grove-Carneys Point Regional School District for the purchase of Milk, Juice and Dairy Products for the 2019-2020 school year.
14. **Bid Award** - Approve awarding the bid for Milk, Juice and Dairy Products to HyPoint Dairy Farms, Inc. for the 2019-2020 school year, as advertised and awarded through the Salem County Joint Purchasing Consortium.
15. **Non-Resident Transportation** - Approve the transportation of one non-resident high school student to/from a Mannington address on Mannington bus route HS2A at a cost of \$280 per student (payable as \$28 per month).

16. **Transportation Out-of-District** - Approve the following Out-Of-District transportation routes for the 2019-2020 school year as per the renewal/bid results received from Gloucester County Special Services Salem County Transportation Department:

| Route # | Contractor | # of Students | Destination | Estimated Cost |
|---------|---------------|---------------|------------------------|-------------------------|
| Y313 | B.R. Williams | 1 Mannington | SCIT - PGHS | To be approved in Sept. |
| Y659 | Sheppard | 3 Mannington | SCIT - Schalick HS | To be approved in Sept. |
| Y790 | B.R. Williams | 1 Mannington | Pennsville Memorial HS | To be approved in Sept. |
| TBD | TBD | 1 Mannington | Pennsville Memorial HS | To be approved in Sept. |

Mannington will pay a portion of the cost based on the number of students assigned to the route.

Roll Call vote: Ayes (6) Mr. Bower, Mr. DiGregorio, Mrs. Patrick, Mr. Poole, Ms. Porter and Mrs. Skwirut. Nays (0). Abstain (0). Motion carried.

BOARD OF EDUCATION BUSINESS

1. **Correspondence**
 - a. Thank you note from Ms. Dyer
2. **Committee Reports**
 - a. Salem High School Representative - Eric Buzby (none)
 - b. Township Committee Meeting - Bethanne Patrick (nothing to report)
3. **Unfinished Business** - None
4. **New Business**
 - a. NJSBA Workshop 2019 is October 21st to 24th. Please notify the Board Office by August 31st if you plan to attend.
 - b. Mandated Training must be completed by December 31st. The following members have been registered for online training and should have received an email with instructions:
 - Michael Bower - Governance III
 - Bethanne Patrick - Governance I
 - Robert Poole - Governance I
5. **Other**
 - a. Superintendent Update

SUPERINTENDENT'S RECOMMENDATIONS

Motion by Mrs. Skwirut and seconded by Mr. Poole that the Board of Education approve the following items:

- A. **Professional Personnel**
 1. Approve the appointment of Ann Larwa as a Special Education ICR/RR teacher for the 2019-2020 school year at an annual salary of \$57,188 Step 1 BA. Effective September 1, 2019 through June 30, 2020. Benefits according to the MEA Collective Bargaining Agreement.

B. Support Personnel

1. Approve the following substitutes at the board approved rates:

Jaclyn Viereck - Teacher and Aide
 Bradford Johnson - Custodian
 Michele Tomarchio - Secretary
 Timmet Hayes - Custodian
 Lori Doyle - Teacher and Aide
 Jennifer Carter - Teacher, Aide, Cafeteria, Secretary, Custodian

2. Approve the list of returning substitutes at the Board approved substitute rates.

(Page 6766)

3. Approve the 2019-2020 substitute rates as follows:

| POSITION | RATE |
|-----------------------------|---|
| Substitute Nurse | \$125.00 per diem |
| Substitute Teacher | Full Day: \$85 per day Partial Day: \$12.00 per hour |
| Substitute Aide | Full Day: \$75 per day Partial Day: \$11.00 per hour |
| Substitute Secretary | \$10.00 per hour (9/1/19-12/31/19) \$11.00 per hour (1/1/20-6/30/20) |
| Substitute Custodian | \$10.00 per hour (9/1/19-12/31/19) \$11.00 per hour (1/1/20-6/30/20) |
| Substitute Cafeteria Worker | \$10.00 per hour (9/1/19-12/31/19) \$11.00 per hour (1/1/20-6/30/20) |
| Substitute SACC Worker | \$10.00 per hour (9/1/19-12/31/19) \$11.00 per hour (1/1/20-6/30/20) |

C. Other

1. **Facilities Use** – Approve the following requests:

| ORGANIZATION | DATE(S) | TIME | ROOM/AREA | EVENT | REQUESTOR |
|-------------------------|-------------------|---------------|----------------------------|------------------------|-------------------|
| Mannington Ruritan Club | 11/10/19 | 6am-1pm | All Purpose Room & Kitchen | Ruritan/TEAM Breakfast | John Sakewicz |
| Mannington Ruritan Club | 3/8/20 | 6am-1pm | All purpose room & Kitchen | Ruritan/TEAM Breakfast | John Sakewicz |
| Mannington REC | 9/1/19 - 10/31/19 | Various Times | Field Hockey Field | Practice and Games | Amanda DiGregorio |

2. **Field Trips** - Approve the field trip requests.

(Page 6767)

3. **Workshops** - Approve the following request:

| STAFF | LOCATION | WORKSHOP | DATE | COST | MILEAGE | ANTICIPATED SUB COST |
|------------|-------------------------|----------------------------|-----------|------|---------|----------------------|
| Mrs. Moore | Salem Community College | Opioid Prevention Playbook | 9/20/2019 | n/a | Yes | \$125 |

4. **Student Admissions** - Approve the following non-resident (parent paid) tuition students for the 2019-2020 school year (returning students):

| Student | Grade | Student | Grade |
|----------------|-------|--------------|-------|
| Avinn Esposito | 4 | Karly Sutton | 8 |

(Letters of request have been received from these families)

1. **Student Admissions** - Approve the following non-resident (parent paid) tuition student for the 2019-2020 school year (new student):

| Student | Grade |
|---------------|-------|
| Mary Griffith | 6 |

(An application was received from this family)

5. **NJQSAC** - Accept, after review, the NJQSAC Placement Results as follows:

| NJQSAC Areas | Initial Placement |
|-------------------------|-------------------|
| Instruction and Program | 85% |
| Fiscal Management | 100% |
| Governance | 100% |
| Operations | 100% |
| Personnel | 100% |

6. **Title I Schoolwide Program** - Approval to operate a Title I Schoolwide Program for 2019-2020 was received from the Office of Supplemental Educational Programs.

7. **Preschool Expansion Aid** - Approve, by resolution, the submission of the application for Preschool Expansion Aid. (Page 6768)

8. **Professional Development and Mentoring Plan** - Review and approve the Professional Development and Mentoring Plan as developed by the Mannington Township School's Chief School Administrator.

9. **Curriculum Revisions** - Approve and adopt the district curricula and revisions for the 2019-2020 school year.

10. **Nursing Service Plan & Protocols** - Approve the 2019-2020 Nursing Service Plan and Nursing Protocols as reviewed and signed off on by the school medical examiner.

