

**The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12

NORTH WILDWOOD BOARD OF EDUCATION
REORGANIZATION/REGULAR MEETING MINUTES

MONDAY, JANUARY 6, 2020

ORGANIZATION OF NEW BOARD

- A. Call to Order: Mr. Burns called the meeting to order at 6:00 PM
- B. Roll Call

PRESENT

Michael Brown, Sr.
Charles Burns
Ronald Golden
Gerald Flanagan
David MacDonald
Lori Perloff
Victoria Rozanski

ABSENT

Scott McCracken
Laura Stefankiewicz
Via Zampirri

Also in Attendance

Christopher Armstrong, Superintendent
Rose M. Millar, School Business Administrator/Board Secretary
David Stefankiewicz, Solicitor

- C. Flag Salute
- D. Open Public Meeting Law

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place, and date of holding this meeting by posting notice on the Municipal Clerk's Bulletin Board located in the North Wildwood Municipal Building and by publishing same in the Press of Atlantic City and the Wildwood Leader. If any member has reason to believe that this meeting is being held in violation of the Open Public Meetings Act of 1975 they shall so state at this time.

1. Board Secretary administered the Oath of Office to the following Board Members:

Three Year Term

Gerald Flanagan
Ronald Golden
David MacDonald

2. Motion by Mr. Burns and seconded by Mr. Flanagan, all voted in the affirmative to appoint the Board Secretary as temporary chair to conduct the election of the president.

Board Secretary received nominations for President of the North Wildwood Board of Education commencing January 6th, 2020 until the next re-organization in 2021.

Mr. Burns was recommended to be Board President by Mr. MacDonald and seconded by Mr. Flanagan for the term of January 6th, 2020 to until the next re-organization in 2021. There were no other nominations.

Board Secretary turned the meeting over to the president to conduct the election of the Vice President.

3. Election of the Vice President.

Mr. Flanagan was recommended to be Board Vice President by Mr. MacDonald and seconded by Mr. Burns for the term of January 6th, 2020 to until the next re-organization in 2021. There were no other nominations.

REORGANIZATION ACTIONS:

- A. Approval of the North Wildwood Board of Education Code of Ethics:

- That the School Ethics Act and code of Ethics for School Board Members has been received and discussed.
- That Policies and Procedures regarding training of district Board of Education members has been adopted, and
- That each Board of Education member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with code of ethics.

Each Board Member signed the required affidavit.

- B. On the recommendation of the Board of Education, reaffirmed Rose Millar as Board Secretary until June 30, 2020.
- C. Approval of the Qualified Purchasing Agent can award contracts up to the bid threshold, and set quotes at 15% of bid threshold amount (18A:18A-3/current Bid Threshold is \$40,000 and 15% quote is \$6,000).
- D. Approval of Colonial Life as the Board of Education Section 125 Plan Provider (FSA Plan Year ~Calendar Year) and 403 {B} provider {AXA Equitable 403 (b) EE, Lincoln Investment Planning 403 (b) EE, Metropolitan Life Insurance Company 403 (b) EE, Putnam 403 (b) EE, SBP Commerce Bank Dep 403 (b) EE}.

E. On the recommendation of the Superintendent:

Right to Know Coordinator	Renee Forrest
Anti Bullying Specialist	James Malloy
Anti Bullying Coordinator	Carolyn Morey
Custodian of Public Records	Rose Millar
Public Agency Compliance Officer	Rose Millar
Qualified Purchasing Agent	Rose Millar

F. On the recommendation of the Superintendent:

- Reaffirm By-Laws, Regulations and Policies
- Reaffirm Curricula and related texts
- Reaffirm ADA grievance procedures
- Reaffirm Section 504 grievance procedures
- Reaffirm Permitted Pupil Records
- Reaffirm NJ Minimum Chart of Accounts
- Reaffirm H&SA and 8th Grade Parents Groups
- Reaffirm the OPRA form and procedure
- Reaffirm Standard Operating Procedures to include EWEG billing procedures

G. On the recommendation of the Board of Education appointed Victoria Rozanski as the NJSBA Legislative Delegate and Via Zampirri as the alternate delegate and Scott McCracken as the County Representative to the Executive Committee.

H. On the recommendation of the Board of Education appointed David MacDonald as its representative to the Wildwood Board of Education.

I. On the recommendation of the Board of Education approved the 2020 meeting dates (*see attachments*).

J. On the recommendation of the Superintendent and School Business Administrator, approved the following Crest Savings Bank account signors:

Name	Account Number	Type	Allowable Signors / Authorized Person	Number Signatures Required
Capital Reserve	360026112	Savings	Pres, CSA, SBA, Treas	1
Tuition Reserve	360003939	Savings	Pres, CSA, SBA, Treas	1
Unemployment Trust	549032889	Checking	Pres, CSA, SBA, Treas	1
Agency	549015314	Checking	Pres, CSA, SBA, Treas	2
Payroll	549015322	Checking	Pres, CSA, SBA, Treas	1
Maintenance Reserve	360003921	Savings	Pres, CSA, SBA, Treas	1
Warrant	549015306	Checking	Pres, CSA, SBA, Treas	3
FSA	549045188	Checking	Pres, CSA, SBA, Treas	1
Food Service	990035479	Checking	Pres, CSA, SBA, Treas	2

January 6, 2020

Student Activity	990035487	Checking	Pres, CSA, SBA, Treas	2
Capital Projects	990071169	Checking	Pres, CSA, SBA, Treas	1

(*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

Motion: Mr. MacDonald

Second: Mrs. Rozanski

Voting yes:

Michael Brown, Sr.

Charles Burns

Ronald Golden

Gerald Flanagan

David MacDonald

Lori Perloff

Victoria Rozanski

CONSENT~ NONE

CLOSED SESSION~ NONE

Authorization of Closed Session: to discuss a current and an ongoing personnel matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

ATTACHMENTS FOR REORGANIZATION MEETING:

- 1. Code of Ethics**
- 2. Acknowledgement of Receipt of Code of Ethics**
- 3. Board Meeting Dates: 2020**

At this time, the Board entered into Regular Session to discuss regular business matters.

- E. Approval of transfer of funds: November 2019
- F. Approval of Minutes: November 11 and November 25, 2019
- G. Approval of financial statements as of 11/30/2019 and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report. SECRETARY AND TREASURER'S REPORT OF November 30, 2019
On a motion made by Mrs. Rozanski and seconded by Mrs. Zampirri, the board unanimously approved the Secretary and Treasurer's Report for November 30, 2019 as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of November 30, 2019 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Charles Burns, President: _____

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of November 30, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of November 2019.

Rose Millar, Secretary _____

- H. Approval of bill list: December 2019

(*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

Motion: Mrs. Perloff

Second: Mr. MacDonald

Voting yes:

Michael Brown, Sr.

Charles Burns

Ronald Golden

Gerald Flanagan

David MacDonald

Lori Perloff

Victoria Rozanski

- I. NWEA activity report

II. REPORTS**

- A. Board President:
Committee Report
WHS Update
- B. Administration reports:
Superintendent
Business Administrator
Assistant Principals
- C. Public discussion of agenda items

III. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Open for public comment on agenda items.

IV. BUSINESS**

- A. Personnel
 - 1. On the recommendation of the Superintendent, approved Corinne Clarke as Homebound Instructor at \$35/hour for the 2019-2020 school year.
 - 2. On the recommendation of the Superintendent, approved eighty (80) hours of field experience during the Spring 2020 semester for Nicholas Matousch in Donna DeRitis' classroom.
- B. Financial
 - 1. On the recommendation of the Superintendent and School Business Administrator, approved the maintenance agreement with CM3 Building Solutions for security January 1, 2020 – June 30, 2020 in the amount of \$ 2,848.00.
 - 2. On the recommendation of the Superintendent and School Business Administrator, approved the maintenance agreement with CM3 Building Solutions for HVAC January 1, 2020 – June 30, 2020 in the amount of \$ 2,672.00.
- C. Policy ~ NONE

V. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

- A. On the recommendation of the Superintendent and School Business Administrator, accepted \$103.00 from the Dining for Dollars Fundraiser to be used for Pre K and Kindergarten Gingerbread Parent Activity.
- B. On the recommendation of the Superintendent, approved the guest speakers, field trips and professional development workshops as listed.

PERSONNEL, FINANCIAL, & CONSENT

Motion: Mr. MacDonald

Second: Mr. Flanagan

Voting yes:

Michael Brown, Sr.

Charles Burns

Ronald Golden - Abstained from Consent Agenda A

Gerald Flanagan

David MacDonald

Lori Perloff

Victoria Rozanski

VI. CLOSED SESSION~ NONE

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VII. HARASSMENT, INTIMIDATION, BULLYING REPORTS ~ NONE

VIII. GOOD OF THE ORDER

- A. Building Project Update
- B. Discipline Report

IX. PUBLIC COMMENT

Open to public

X. ADJOURNMENT at 6:40 PM

Respectfully submitted,

Rose Millar

School Business Administrator/Board Secretary

Motion: Mr. MacDonald

Second: Mrs. Perloff

Voting yes:
 Michael Brown, Sr.
 Charles Burns
 Ronald Golden
 Gerald Flanagan
 David MacDonald
 Lori Perloff
 Victoria Rozanski

XI. BOARD INFORMATION

A. January 2020 Calendar

XII. NEXT MEETING

JANUARY 27, 2020 Regular meeting at 6:00 p.m.

FIELD TRIP / ACTIVITIES / GUEST SPEAKERS APPROVAL

<u>GRADE / GROUP</u>	<u>PLACE / SPEAKER</u>	<u>DATES</u>
Kindergarten	Wildwood Crest Library	Jan. 28, 2020
Grade 4	Academy of Natural Science	March 25, 2020
Kindergarten	Wetlands Institute Speaker	May 18, 2020
Grade 2	Levoy Theater in Millville	May 19, 2020
Grades 5-6-7-8	(P.E.) Local Walking Trips	Ongoing 2020

WORKSHOPS FOR APPROVAL

<u>NAME</u>	<u>PLACE</u>	<u>SUBJECT</u>	<u>DATES</u>	<u>COSTS</u>
Resnick	Stockton AC Campus	Grant Award Workshop	Jan. 8	Mileage
Parker-Elbert	L.T. Board Office	Annual LDT/C Roundtable	Jan.15	Mileage
Fuentes	Avalon Links	Resiliency Refresher	Jan. 16	Mileage