

EDUCATIONAL SERVICE UNIT 4

Regular Meeting

September 18, 2019

3:40 PM

NCECBVI

Nebraska City, Nebraska

President, Cheri Wirthele, called the meeting to order at 3:47 p.m. She announced that copies of this meeting's agenda were made available at the office of the service unit administrator, prior to the meeting date and time as stated above. Also, a copy of the Nebraska Open Meetings Act, Chapter 84, Article 14 is available as a reference.

Lana Willman moved that this meeting be declared an open meeting which was preceded by published notice and is hereby declared to be fully convened and in open session. The motion was seconded by Mary Stewart. Roll call vote: Mary Stewart, Yes; Jeff Bacon, Yes; Gary Schaffer, Yes; John Furrow, Yes; Amy Clark, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Roll Call: Present were Board Members Jeff Bacon, Gary Schaffer, Amy Clark, Mary Stewart, Lana Willman, John Furrow, Cheri Wirthele, and Allison Hayes. Board Member, Jean Dammas was absent. Also present were Administrator Gregg Robke, Treasurer Kathy Taylor, and two guests, Janet Palmtag and John Palmtag.

Allison Hayes moved to excuse Jean Dammas from the September Regular Meeting. Lana Willman seconded the motion. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Amy Clark, Yes; John Furrow, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; Mary Stewart, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Amy Clark moved to approve the agenda for September. Lana Willman seconded the motion. Roll call vote: Mary Stewart, Yes; Jeff Bacon, Yes; Gary Schaffer, Yes; John Furrow, Yes; Amy Clark, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Gary Schaffer moved to accept the minutes of the previous regular meeting as printed. Jeff Bacon seconded the motion. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Amy Clark, Yes; John Furrow, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; Mary Stewart, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Mary Stewart moved to approve ESU 4 claims of \$55,382.65, ESU 4 payroll of \$422,740.29, and NCECBVI claims of \$22,051.45 for September. The motion was seconded by Jeff Bacon. Check #25502 to ESU 10 is the yearly renewal fee for the workshop registration system used at ESU 4, and #25503 to ESU 5 is the first of ten payments to pay the e-rate service fee for DVLG. Roll call vote: Mary Stewart, Yes; Jeff Bacon, Yes; Gary Schaffer, Yes; John Furrow, Yes; Amy Clark, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Amy Clark moved to approve Federal Program claims of \$47,958.55 for September. Allison Hayes seconded the motion. Check #7809 to Imagine Learning, Inc is payment for materials purchased for districts through the Title III LEP Grant. Check #7817 and 7818 to Scoby Brothers pays for promotional materials purchased for the ESU 4 Planning Region Team. Two checks were written as one item has not yet been delivered. The check for this one item will be held until delivery is made. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Amy Clark, Yes; John Furrow, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; Mary Stewart, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Kathy Taylor presented the Treasurer's Report for September. John Furrow moved to accept the Treasurer's Report as presented. Gary Schaffer seconded the motion. Roll call vote: Mary Stewart, Yes; Jeff Bacon, Yes; Gary Schaffer, Yes; John Furrow, Yes; Amy Clark, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Gregg Robke shared the monthly NASB update. Information regarding LR 63 – Study on ESUs and LR153 Administrative Costs of School Districts were discussed. Copies of some newly revised policies were shared. These policies will be on the agenda in October for approval. Tanya Armstrong, Director of Programs at NCECBVI has been named the COSB Principal/Director of the Year and will be presented with her award on October 9th. The NCECBVI one-page Annual Report was shared. The complete report can be found on the ESU 4 website. The spouse of a staff member at NCECBVI was critically injured in a car accident last week. He is currently in ICU at Nebraska Medicine. The new school nurse at NCECBVI, Barb Rippe, will begin working on October 1st. The new Health RV is up and running in Falls City. Board members were asked to let Gregg know whether or not they will be attending the NASB Conference in November in Omaha and the AESA Conference in Phoenix by the October Meeting. Gregg will be attending the Closing the Gap Conference with Kim in Minnesota October 1st – 4th.

Public Comment: Introductions were made to our guests.

Amy Clark moved to revise *Policy #3010 Inclement Weather*. The motion was seconded by Jeff Bacon. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Amy Clark, Yes; John Furrow, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; Mary Stewart, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Gary Schaffer moved to revise *Policy 3029 Salary Schedule for Certificated Employees*. Jeff Bacon seconded the motion. Roll call vote: Mary Stewart, Yes; Jeff Bacon, Yes; Gary Schaffer, Yes; John Furrow, Yes; Amy Clark, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to identify the Home Base for the Itinerant Staff at ESU 4 for the 2019-2020 school year. The motion was seconded by Jeff Bacon. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Amy Clark, Yes; John Furrow, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; Mary Stewart, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Cheri Wirthele moved to approve the new CMA Job Description as presented. The motion was seconded by John Furrow. Roll call vote: Mary Stewart, Yes; Jeff Bacon, Yes; Gary Schaffer, Yes; John Furrow, Yes; Amy Clark, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to adjourn the meeting at 4:29 pm. The motion was seconded by Jeff Bacon. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Amy Clark, Yes; John Furrow, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; Mary Stewart, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Respectfully submitted,

Allison Hayes
Secretary