

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 15, 2017 7:30 p.m.**

***I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at 7:34 p.m. with the following opening statement read by President Cantagallo:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided in the notice dated April 19, 2017. Said notice was posted at the office of the Califon School, mailed to the Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

***II. THE PLEDGE OF ALLEGIANCE**

All present participated in the recitation of the Pledge of Allegiance.

***III. ROLL CALL**

Members Present: Mr. Jeffrey Dahl
Mrs. Nina DeCoster
Mr. Christopher Keiser
Mr. Mark Cantagallo

Members Absent: Dr. Jevan Furmanski

Also Present: Mr. Jason Kornegay, Superintendent
Mr. Daniel Patton, Principal
Mr. Thomas Johnston, Board Secretary
Members of the Public

***IV. APPROVAL OF MINUTES**

- A. A motion was made by Mrs. DeCoster and seconded by Mr. Dahl to approve the following minutes. The motion carried on a unanimous voice vote.

October 18, 2017 Regular Session
October 18, 2017 Executive Session

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***V. WRITTEN COMMUNICATIONS**

Statement of Election Held November 7, 2017

Mr. Johnston read the results of the November 7, 2017 election. Mr. Cantagallo and Mr. Keiser were each elected to three-year terms.

***VI. SUPERINTENDENT'S REPORT**

Recognition of WinterFall Grant Recipients:

Mr. Patton discussed the WinterFall Program and announced the following winners: MaryJane Medea, Vicki Marcine, Kelly Hubiak, Daniel Patton, and Lori Montesion.

Mr. Kornegay stated the teachers have embraced the WinterFall program.

Facilities:

Mr. Kornegay informed the Board that the tree trimming work along the property line was completed.

Personnel: Nothing new to report.

Curriculum and Instruction:

Mr. Kornegay stated the early dismissal professional development was for updating curriculum maps and differentiation. He discussed the parent-teacher conferences, and explained the schedule change allowed for more conference time. He thanked the Fire Department and Mrs. Deena Williams for their help with the pumpkin boat project. He discussed partnering with RVCC.

Technology: Nothing new to report.

HIB Report: No formal HIB incidents to report.

- *VII. PUBLIC COMMENT** (resolutions only; time limits: 20 min. total; 3 min. /person)
At this time, comment is invited on any matter relating to the resolutions on tonight's agenda.

Anyone wishing to speak before the Board concerning these resolutions may do so during this public commentary portion of the agenda. The presenter shall give his/her

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name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the Board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

There was no public comment at this time.

***VIII. BOARD SECRETARY'S REPORT**

After review of the Board Secretary's report for the month of October 2017, based upon consultation with the Board Secretary, the Board of Education of the Borough of Califon has ascertained, to the best of our knowledge and ability, with the information provided, that no major account has been over-expended, that no line item account has encumbrances and expenditures which exceed the line item appropriation, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and hereby certifies the district's financial plan as approved is being followed as revealed in the financial reports.

Mr. Johnston discussed the results of the Annual Financial Audit conducted October 16-17 for the fiscal year ended June 30, 2017. He reported there were no audit recommendations and no corrective actions for the second year in a row. Mr. Johnston thanked the auditor's for their work, and for the guidance they have given him during his time running the Business Office. Mr. Cantagallo stated that it is very impressive that Mr. Johnston has had two consecutive years with no recommendations and no corrections. The Board thanked Mr. Johnston for his work.

***IX. COMMITTEE REPORTS**

Curriculum & Instruction Committee: NONE

Policy & Legislation Committee: NONE

Mr. Cantagallo stated it is good there are no pressing policy needs.

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Finance, Facilities, & Transportation Committee:

Mr. Cantagallo said the committee met before the Board meeting to briefly discuss the FY19 budget.

Personnel Committee: NONE

Negotiations Committee:

Mr. Kornegay said he wants to meet with the committee soon.

Long Range Planning, Shared Services, & School Choice Committee:

Mr. Cantagallo said the latest regional meeting was concerned with mission and vision statements. Mr. Kornegay explained that high schools are looking for a high level of stamina for reading many pages of text from incoming students. He discussed a stamina chart. Mr. Cantagallo discussed a meeting with Lebanon Township and Tewksbury regarding a feasibility study. He stated the focus is on the best interest of the students, and that send/receive was discussed.

Communications Committee: NONE

CONSENT AGENDA

Matters listed within the consent agenda designated by *(**including Board Secretary and Treasurer Report**) has been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

A motion was made by Mr. Cantagallo and seconded by Mr. Keiser to discuss the Consent Agenda items. The motion passed on a unanimous voice vote.

A. Finance/Facilities/Transportation/Personnel

Finance:

Oct-Nov Bills List

- *1. A motion was made by Mr. Cantagallo and seconded by Mrs. DeCoster to approve the payment of invoices from check number 22905 thru check number

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22947, and checks 10017 and 11517, and non-check N1211, in the amount of \$227,527.21. The motion passed on a unanimous roll call vote.

Comprehensive Annual Financial Report

- *2. A motion was made by Mr. Cantagallo and seconded by Mrs. DeCoster to accept the Comprehensive Annual Financial Report (CAFR) and the Auditor's Report on Administrative Findings: Financial Compliance and Performance for the Fiscal Year Ended June 30, 2017, prepared by Ardito & Company, L.L.P. The motion passed on a unanimous roll call vote.

Corrective Action Plan

- *3. A motion was made by Mr. Cantagallo and seconded by Mrs. DeCoster to approve the attached Corrective Action Plan in response to the audit findings for 2016-2017. The motion passed on a unanimous roll call vote.

Facilities: NONE

Transportation: NONE

Personnel:

Athletic Coaches

- *1. A motion was made by Mr. Cantagallo and seconded by Mrs. DeCoster to approve the following athletic coaches for 2017-2018. The motion passed on a unanimous roll call vote.

Chris Lemley	Boys Basketball Coach	Stipend = \$2,300
Kelly Hubiak	Cheerleading Coach	Stipend = \$2,100

Mrs. DeCoster asked if there were enough students for a cheerleading squad. Mr. Kornegay replied yes. He added that Mr. Cutshaw has requested cheerleaders for some road games.

B. Curriculum and Instruction

Health Report

- *1. A motion was made by Mr. Cantagallo and seconded by Mrs. DeCoster to approve the attached Health Report for October 2017. The motion passed on a unanimous roll call vote.

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Professional Development

*2. A motion was made by Mr. Cantagallo and seconded by Mrs. DeCoster to approve the following professional development. The motion passed on a unanimous roll call vote.

A. DeAngelo Makerspace Workshop 12/11/17 8:00AM-3:15PM Cost to Board: \$249

Mrs. DeCoster asked if the teacher will reveal what she learned. Mr. Kornegay replied it is part of the science effort, and that the teacher will share ideas.

Course Reimbursement

*3. A motion was made by Mr. Cantagallo and seconded by Mrs. DeCoster to approve the following course reimbursement in accordance with Article XIII (2015-2018 Negotiated Contract). The motion passed on a unanimous roll call vote.

A. Demarco ELAD-680 Spring 2018 Montclair State University \$2,080

Uniform State Memorandum of Agreement

*4. Upon the Superintendent's recommendation, a motion was made by Mr. Cantagallo and seconded by Mrs. DeCoster to approve the 2017-2018 Uniform State Memorandum of Agreement (last revised 2015) between Califon Public School and the Washington Township Police Department, Morris County NJ. The motion passed on a unanimous roll call vote.

Shared Services Agreement

*4. A motion was made by Mr. Cantagallo and seconded by Mrs. DeCoster to approve the Shared Superintendent Services Agreement with Lebanon Township School District for the 2017-2018 school year. The motion passed on a unanimous roll call vote.

Cheerleading Uniforms

*5. A motion was made by Mr. Cantagallo and seconded by Mrs. DeCoster to approve the purchase of new cheerleading uniforms from the Student Activity account for the amount of \$902.00. The motion passed on a unanimous roll call vote.

*X. **OLD BUSINESS**

Mr. Kornegay said he put together information on co-curricular job descriptions; some are generic and some a specific. Mr. Keiser asked how staff is selected for those positions. Mr. Kornegay replied by inquiry and not formal posting, and that it is done in the Spring. He advised the process be formalized for liability purposes, and it is not currently under collective bargaining at Califon. He suggested it be formalized in the new contract with the teachers, which would dictate separate contracts for each individual position. Mrs. DeCoster asked if the coaches are CPR certified. Mr. Kornegay replied they are, and that it is only required for

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athletics. Mr. Keiser asked if Mr. Cutshaw is CPR certified. Mr. Kornegay replied yes, although it is not required.

***XI. NEW BUSINESS: NONE**

***XII. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)**

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

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Mrs. Medea asked about the feasibility study. Mr. Cantagallo explained it concerns send/receive relationships, which can apply to a grade, a student, or multiple grades. Mr. Kornegay added it is facilities program driven, and that it cannot create any imbalance. Mr. Cantagallo said the formal study itself has not yet begun.

***XIII. EXECUTIVE SESSION: NONE**

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- ___ 1. Matter which by express provision of law is rendered confidential
- ___ 2. Release of information which would impair receipt of federal funds
- ___ 3. Individual Privacy/Student Matters
- ___ 4. Collective Bargaining/Negotiations
- ___ 5. Real estate matters
- ___ 6. Disclosure could impair public safety
- ___ 7. Pending/Anticipated litigation

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- ___ 8. Terms and conditions of employment
- ___ 9. Deliberations involving imposition of specific civil penalty

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at _____ p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

***XIV. RECONVENE: NONE**

***XV. ADJOURNMENT**

Being there is no further business to come before the Board, a motion was made by Mr. Cantagallo and seconded by Mr. Keiser to adjourn at 8:21 p.m. The motion carried on a unanimous voice vote.

Respectfully Submitted,

Thomas Johnston
Board Secretary