

TITLE: Law Enforcement Instructor:

Qualifications:

1. Specialty area certificate with a passing score on the Occupational Proficiency assessment.
2. Seven years full time work experience within the past ten years in the area to be taught.

Reports to: Career Technical Education Supervisor/Director

Job Goal: To teach knowledge, skills and competencies in the respective subject areas and to sponsor a youth organization.

Performance Responsibilities:

1. Follow the state course of Study and the standards established by the State Department of Education.
2. Instruct assigned classes in the locations and at the times designated.
3. Develop and maintain a classroom environment conducive to effective learning.
4. Evaluate student progress on a regular basis.
5. Make sure that the program meets all the standards set forth by the State Department of Education, Concerning Business and Industry Certification.
6. Develop an advisory council that meets at least quarterly to determine needs and assess progress of the program.
7. Maintain a strong student organization that includes community involvement as well as involvement in SKILLS USA.
8. Maintain accurate, complete, correct records and submit reports on time as required by law.
9. Attend professional development activities that are relevant to the subject area.
10. Be regular and punctual in attendance.
11. Perform other duties that might be reasonably assigned.

Terms of Employment: Nine Month Contract

Evaluation: Performance of this job will be evaluated in accordance with provisions of established Board policies and procedures.