

Hernando High School National Honor Society

Service Hours Information

The NHS Faculty Committee has determined that 5 hours of volunteer service during Spring 2021 is adequate to maintain NHS membership. Each NHS member must have his or her service hours completed by **April 30, 2021**. Any member who has not completed his or her service hours by the deadline will be immediately dismissed from NHS.

Guidelines:

- Community service areas/projects should require a voluntary sacrifice (time, talent, donations, etc) to benefit others. You should not receive any payment for this work.
- NHS will coordinate various service projects throughout the semester. All members should participate in at least ONE service project coordinated by NHS. Service opportunities will be announced on Schoology. Any information sheets will be available outside room 221.
 - These service projects could include, but are not limited to, food drives, campus/community cleanup, making and giving cards, etc.
 - Make sure you keep up with the announcements and opportunities.
 - We will try to have at least one project opportunity each month.
- Members can choose service areas/projects (not coordinated by NHS) following the guidelines below.
 - A service area/project must be outside your family.
 - You cannot receive payment for your volunteer work.
 - Forms for service area/project **pre-approval** must be completed and turned in to the folder (in black file hanger) by Mrs. Baker's office (room 221) at least 72 hours before the service project date. After service areas/projects have been reviewed, students may collect their forms from the pick-up folder outside Mrs. Baker's office. Please allow sponsors 48 hours to review service areas/projects.
 - Choose at most three areas of service that interest you. Talk with the person(s) who would supervise you to see if they can offer you the full 5 hours within the time limitations (January 2020 – April 2021).
 - Suggested areas of service include animal shelters, churches, elementary or middle schools, Hernando Chamber of Commerce, Habitat for Humanity, Hernando Optimist Club, Rotary Club, public library, hospitals, nursing homes, helping teachers at HHS, etc. This list is not exhaustive. Find places in our community where you can help.
- Donations for projects coordinated by NHS can count for at most 2 service hours per donation drive.
- Service projects completed for other HHS or community organizations CANNOT be counted as NHS projects.
- Service hours must be completed by April 30, 2021.

**If you have any questions, please contact Mrs. Baker
(in room 221 or via email - shauna.baker@dcsms.org).**

2020 – 2021

Hernando High School - National Honor Society - Service Area Form

Student's Last Name _____ First Name _____

This pre-approval form needs to be completed for any service area/project(s) that is not coordinated by HHS NHS. You must turn in your pre-approval form at least 72 hours prior to the service date. Sponsors will then determine whether the service area/project meets approval. Your form will be ready to pick up within 48 hours (of turn in date). If approved, complete the service hours form on the back.

Prior to working any hours, the student must fill out the form below, get the signature and contact information of the service area supervisor(s), AND be approved by the NHS Service Sponsor.

Service Area/Project _____ **Date of Request** _____

Location _____

Description _____

Supervisor _____

Contact phone number _____

Email _____

Signature (if possible) _____

Service area/project(s) approved by NHS Service Sponsor...

Service Area/Project: APPROVED NOT APPROVED

Mrs. Baker, Sponsor

Date

Hernando High School - National Honor Society - Service Hours Form

Student's Last Name _____ First Name _____

Service Area/Project Location _____ Supervisor _____

- Please return this form within 2 weeks of total completion of your service hours at this service location.
- This form is just like a time card.
 - Do not fill out any hours worked prior to working them.
 - Do not get supervisor's signatures prior to working hours.

Date mm/dd/yy	Total Time	Specific Description	Supervisor's Initials

SUPERVISOR - Please sign this form after **ALL** hours are completed.

To the best of my knowledge this record is accurate and the above service was completed.

Supervisor's Signature

Date