

**Colebrook School Board
Meeting Minutes**

Date	04/21/2020
Time	6:00 pm.
Location	Colebrook Elementary School Library
Chairperson	Brian LaPerle

Attendance

Attendance Legend: **P** - Present **R** - Remote **E** - Excused **A** - Absent

School Board Members			Principal		SAU Members		
P	John Falconer	R	Nathan Lebel	R	Kim Wheelock	P	Bruce Beasley
R	Craig Hamelin	R	Deb Greene			P	Cheryl Covill
E	Brian LaPerle(Ent 6:22)	E	David Gales				
R	Michael Pearson						

Public in Attendance:

Minutes

Item	Subject	Action
1.	The meeting was called to order at 6:02 pm by John Falconer	
2.	Agenda Adjustments: <ul style="list-style-type: none"> • None 	
3.	<p>Hearing of the Public:</p> <p>Anonymous donor has asked to donate \$100 every two week to purchase a \$50 gift card at the Strike Zone and a \$ 50 gift card at the Wilderness. They have asked the counselor to give to those deserving families in the school.</p> <p>Mari Voisine from AHEAD contacted the school and they are working with United Way to bring some relief to families' affected by COVID 1- by way of IGA gift cards. Increments of \$25 will be given to families. They would like a tracking document filled out. Household count, children under 17, # females in household, and number of cards.</p> <p>Suggest a small group of Counselors, Principal and Nurse determine the need</p> <p><u>N. Lebel / D. Greene</u>: Motion to approve accepting and expending donated gift cards to be distributed by a small committee as</p>	Vote: Motion Carries

	designated by the principal.	
4.	<p>Reading of the Minutes: C. Hamelin / D. Greene: Motion to approve the minutes of April 7, 2020 with the following corrections. #19 correct K Wheelock should read 3 % each year for the three years Spelling correction of Deb Greene</p>	Vote: Motion Carries
5.	<p>Special Reports:</p> <ul style="list-style-type: none"> o None 	
6.	<p>Principal's Report: Kim Wheelock</p> <p>Report Attached Trying to reach out to families who are having a hard time or families the school has not heard from.</p>	
7.	<p>Superintendent's Report: Bruce Beasley</p> <p>Food Bank promotion – Bruce has authorized the school principals to post the announcement on the Facebook page advertising Saturday's food distribution</p> <p>School is still set up as the Alternative Care Site</p> <p>Coos County has limited COVID cases</p> <p>Bruce met with the Colebrook staff today</p> <p>The reentry plan back to school is going to take a great deal of planning. Students may have a harder time adjusting to school again. Need to review transportation and distant learning.</p> <p>Everyone has agreed to the AB high school schedule</p> <p>IT interviews are scheduled this week</p> <p>Bruce is planning to be in district 3 days a week for the remainder of the school year.</p>	

8.	<p>Business Administrator's: Cheryl Covill</p> <p>NH Food Bank will deliver Saturday April 25th in the school parking lot. Cars will drive through and pick up their bags. National Guard will supply manpower to help with the deliveries. Steve Cass or state police will be present to direct traffic.</p> <p>Fuel Bids CN Brown bid of \$ 1.489 Tanker/ \$ 1.609 pedal truck LP Gas – we have an issue with the tank ownership CN Brown bid \$ 1.099 and stated they would set above the ground tanks for this season. I called Chip Bean to get a price to purchase the tanks The quote was \$ 14,129,10 for the 3 tanks Options: Reject all bids and rebid Reject bids and state you will not bid LP Gas and stay with the vendor who owns the tanks Install above ground but there will be a piping issue. They do not connect to the inside.</p> <p><u>N. Lebel / D. Greene:</u> To reject the bid received and put out to bid for the LP gas next year.</p> <p>The DOE – Food and Nutrition Division received a waiver from the USDA to offer the Fresh Fruit and Vegetable Program to elementary students as long as the student is present to receive the package. We will start after vacation week.</p> <p>I have inquired about qualifying and offering a summer program. In conversation with other school districts today. Even if we qualify the state reimbursement does not cover all costs. Will report back when I have more information.</p> <p>Emergency management team will be installing some signage around the building.</p>	Vote: Motion Carries
9.	<p>NH School Board Association Business: John Falconer Webinars – New Board Members or any board member – May 5th and May 11th.</p>	
10.	<p>Co-Curricular Committee Report: Brian LaPerle</p>	
11.	<p>Building Committee: Craig Hamelin</p>	
12.	<p>Policy Committee Report: Deb Greene A packet of policies were emailed Monday <u>D. Greene / C. Hamelin:</u> To approve policies (see attached listing)</p>	Vote: Motion Carries

13.	<p>Negotiations Committee Report: John Falconer Draft Teachers Negotiation sent to members of the Negotiation team for review.</p>	
14.	<p>Curriculum Committee Report: David Gales None</p>	
15.	<p>Technology Committee Report: David Gales Interviews are scheduled for tomorrow and Thursday. Interviewing 3 candidates.</p>	
16.	<p>Regional Committee Report: Brian LaPerle No Report</p>	
17.	<p>Unfinished Business: None</p>	
18.	<p>New Business:</p> <ul style="list-style-type: none"> ○ Coronavirus update: School is limited use - Need to develop a plan to come into the building to prepare for remote learning for the end of the year and extended school year. Consider recollection of books, equipment Students need to enter the building to clean out lockers and desks No Prom Talking about developing a graduation plan early June ○ Staffing Updates: Notified the board Kelsey L did not accept the 4th grade position Craig Hamelin recused himself. <ul style="list-style-type: none"> ○ Nominations <ul style="list-style-type: none"> ▪ Tina Hamelin <p><u>D. Greene / B. LaPerle:</u> Motion to approve Tina Hamelin as a 4th grade teacher <ul style="list-style-type: none"> ▪ Crystal Ouimette – Elementary teacher </p> <p><u>B LaPerle/N Lebel:</u> Motion to accept Crystal Ouimette nomination as an elementary teacher <ul style="list-style-type: none"> ▪ Contracted Services purchased D Covill – B days in Colebrook S Pearson – One day a week English Teacher p/t will be purchased from Canaan </p>	<p>Vote: 5 / 0 / 1 – Craig recused himself</p> <p>Vote: Motion Carries</p>

	<ul style="list-style-type: none"> ○ Resignations <ul style="list-style-type: none"> ▪ Abigail Desharnais <p><u>D. Greene / C. Hamelin</u>: Motion to accept Abigail Desharnais resignation</p> <ul style="list-style-type: none"> ▪ Mandie Hibbard <p><u>N. Lebel / D. Greene</u>: Motion to accept M. Hubbard’s resignation as SAU Special Education Coordinator.</p> <p><u>B. LaPerle / C. Hamelin</u>: To Authorize the Superintendent to fill teaching vacancies until August 31, 2020</p> <p><u>N. Lebel / D. Greene</u>: Motion to fill support staff and stipend personnel through the 20-21 school year.</p> <ul style="list-style-type: none"> ○ Spring Stipends No spring sports season. Bruce is working with Ryan Call discussing staff stipends for time the coaches have put in. Baseball coaches would like the unused stipend money to go towards purchasing a new batting cage. <p><u>D. Greene / B. LaPerle</u>: Motion to approve unused stipend sports funds to replace the batting cage.</p> <ul style="list-style-type: none"> ○ Date to End School Year Staff will prepare lessons next week over April vacation For a May 1st pickup May 15th will be the second pickup May 29 will be the last day for most students The week of June 1-5 will be for staff to work with students that fell behind in an effort to get them up to some level or recovery Last day for teachers will be June 5 Grades are due on report cards on June 8 Report cards will be mailed on June 11 or 12 ○ End of Year Plan Items still under review for the end of the year: Still talking about grading Look at the work not completed Extended School Year Graduation – Exploring when and how our school can have graduation. 	<p>Vote: Motion Carries</p> <p>Vote: Motion Carries</p> <p>Vote: Motion Carries</p> <p>Vote: Motion Carries</p> <p>Vote: Motion Carries</p>
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	<p>Looking at a June timeframe Depends on the Governor phasing in group gatherings</p> <ul style="list-style-type: none"> ○ Meeting Schedule Looking at the May and June board meeting schedule Keep 2 meetings for May Reassess the June timeframe ○ General Assurances and Program Assurances On the agenda May 5th 	
19.	<p>Superintendent Search – Nate Lebel Nate contacted two parties and notified candidates</p>	
20.	<p>Other Business: Schedule a Building Committee Meeting</p>	
21	<p>Information:</p> <ul style="list-style-type: none"> • None 	
22.	<p>Meetings:</p> <ul style="list-style-type: none"> • Colebrook School Board Meeting: Tuesday, May 5, 2020 @ 6:00 pm. 	
23.	<p>Adjournment: <u>B. LaPerle / D. Greene</u>: Motion to adjourn at 7:12 pm</p>	

Respectfully Submitted,
Cheryl A. Covill
Business Administrator

Adopted 05/05/2020